

Regular Meeting Minutes

Tuesday, April 15, 2025

The regularly scheduled Public Water Supply District #6 meeting was held on Tuesday, April 15, 2025, in the district office conference room, 6000 Kingsway Drive, House Springs, MO 63051. The meeting was called to order at 6:00 pm.

Roll call showed President Gary Goede, Vice President James Lehnhoff, Director Angela Berga, Director Paul Carr, and Director Tom Lammert were present.

Others present included District Manager Kevin Ritz and Cochran Project Manager TJ

Approval of Agenda: Director James Lehnhoff motioned to approve, and Director Angela Berga seconded a motion to approve the agenda as presented. The motion passed unanimously.

Approval of Minutes: Tuesday, March 18, 2025. Director James Lehnhoff motioned to approve; Director Angela Berga seconded a motion to approve the minutes. The motion passed unanimously.

Citizens to be heard: None

Update on Capital Improvement Projects:

Highway W Watermain Extension Project number 24-9945

- Cochran submitted easements to the district for acquisition. Two easements are still needed.
- After discussions with the district, it was decided to alter the proposed alignment due to design constraints along MoDOT's right-of-way.
- Cochran confirmed with MoDOT that the water main can be installed in MoDOT's right-of-way across Arlow Drive and Burgen Grove Road. The main will run straight across the right-of-way, with very few bends compared to the original alignment. The board approved Cochran to proceed with the work.

Water Main Road Crossing Project number 25-10163

- Cochran completed the topographic survey.
- Cochran submitted 100% of the plans to the district for review.
- The main size will be increased from 6 inches to 8 inches.

Walter Place Water Main Extension

- Cochran completed the topographic survey.
- Cochran prepared 60% of the district's plans for review.

New Office & Shop Building

- Field work for the topographic survey has been completed.
- Site visit to PWSD#3 to tour the building the week of February 10.
- Architectural/MEP/Structural:
 - Conceptual floor plans/general layout have been approved.
 - MEP and structural design to begin the week of March 10th.
 - More detailed architectural items to start reviewing and making decisions.
 - Concept elevations are nearly ready for the Water District to review.
- Civil:
 - Concept plans were sent to the water district for review on Friday, March 7th.
 - The district will hold a separate meeting to discuss the site plan
 - The Grading plan is now being developed to assist with the project's cost estimate.
 - The grading plan and cost estimate are to be sent out by the end of the week of April 11th.

Managers Reports:

Emergency Repairs

- See attachment

McBride Taps:

- Completed six water taps

Other

● **Trucks**

- The new F-150 received logos and emergency lights, which are scheduled.
- The old truck was sold to the highest bidder for \$9,005. Insurance has been canceled.
- Flow Meters were replaced at Well #2 and the Meadowview PRV station
- Debt Service payments were initiated on schedule
- The Consumer Confidence Report (CCR) was completed. All reporting and publishing requirements set forth by the Department of Natural Resources have been fully met.

Regulatory Compliance:

- Disinfection residuals averaged 1.0 mg/L free residual
- 8 Monthly routine Bacteriological (Bac-T) clean

Approval of Bills by Ordinance #2757: Director James Lehnhoff motioned to approve Ordinance 2757 for **\$386,409.06**, and Director Angela Berga seconded the motion. The motion passed unanimously.

Approval of Treasurer's Report: Director James Lehnhoff motioned to approve the report. Director Angela Berga seconded the motion, which passed unanimously.

Old Business:

None

New Business:

- Elections:
 - Director James Lehnhoff motioned to approve Paul for Sub District 5, and Director Angela Berga seconded the motion. The motion passed unanimously.
 - Director James Lehnhoff motioned to approve Gary Goede for President. Director Paul Carr seconded. The motion passed unanimously.
 - Director James Lehnhoff motioned to approve Angela Berga for Secretary. Director Tom Lammert seconded the motion. The motion passed unanimously.
 - Director Gary Geode motioned to approve James Lehnhoff for Vice President. Director Paul Carr Seconded. The motion passed unanimously.
- Water Rates: See attachment. Kevin will provide some comparisons with 3.5 and 5% for next month's discussion.
- Board clerk
 - The district approved Angela Berga to be compensated \$49 per meeting to take meeting minutes.
 - Director Tom Lammert motioned to approve paying Angela Berga for clerk duties. Director Paul Carr seconded the motion. Angela Berga abstained. Motion approved.
- The May Board Meeting will be moved to Monday, May 19th.

Closed Session: None

Motion to Adjourn: No other business appeared, so Director James Lehnhoff motioned to adjourn. Seconded by Angela Berga. Motion passed. Meeting adjourned at 7:00 p.m.

Board President

Board Clerk