

Clerk: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Cheltenham, GL54 5UG

[www.nauntonpc.org](http://www.nauntonpc.org)

MINUTES: of Naunton Parish Council Meeting held on Monday 28<sup>th</sup> July 2025 at 7.00 pm.  
 PRESENT: Parish Councillors: Charles Hanks, Keith Russell, David Pickup, Nicki Gibberson.  
 APOLOGIES: None as all councillors attended.  
 IN ATTENDANCE: Maxi Freeman, Clerk

MEMBERS OF THE PUBLIC: One

1. **To receive Declarations of Interest in items on the Agenda (Localism Act 2011)** None.
2. **To hear representations from the public** regarding items on the agenda. One member of the public said she would like to speak to item 8.
3. **Approval of minutes of the previous meeting (March 2025)** The meeting approved the minutes, and the Chairman signed them. **Action: Clerk to post to website.**
4. **Matters Arising.** None.
5. **Clerks Report.** Councillors noted the information regarding the changes to the 5 year housing land supply formula which has resulted in a change in the land bank from 7.3 years to 1.8 years and the impact this is likely to have on planning applications. Also, background to GDPR/DPA changes and devolution progress.
6. **Planning applications**

To comment:

[25/02145/FUL](#) Lavender Hill Farm. Erection of agricultural building to form cover over existing solid manure heap. Deadline 14<sup>th</sup> August. Councillors had no objections. **Action: Clerk to post comments to CDC planning portal.**

[25/01732/FUL](#) The Stables, Brockhill Quarry. Erection of a permanent equestrian manager's dwelling, incorporating office/entertainment space, and the relocation of the existing timber lodge building, all in association with the existing equestrian enterprise. Deadline 29<sup>th</sup> July. Councillors had no objections but a query as to why the mobile home was being moved rather than demolished. There was also a question as to why the number of stablers was not going to increase at a time of expansion. **Action: Clerk to post comments to CDC planning portal.**

[25/02056/TCONR](#) The Old Rectory. Works to trees in conservation areas for Ash - Remove lower limb x3 Yew - Reduce in height by 3m in branch length and prune all side laterals to match. Liquid amber - Fell to ground level. Councillors had no objections to this tree maintenance. **Action: Clerk to post comments to CDC planning portal.**

To confirm comments made between meetings:

[25/01509/FUL](#) Land and building east of 3 Littleworth. Erection of self-build two-storey dwelling and detached garage, demolition of dilapidated barn. Naunton PC commented: 'Naunton PC has no objections to this applications. There is a slight concern that the garage is very close to the road, which may make entering and leaving more difficult than if the garage was further from the road, with better visibility'. Application refused by Highways Officer. Awaiting decision.

7. **Dog waste disposal signs.** **Action: Cllr Gibberson to continue project.**
8. **'20's Plenty' signage.** **Action: Cllr Gibberson to design sign using existing templates from providers.** Councillors agreed on the need for 10 signs around the village, as shown on the map drawn up by Cllr Hanks.

- 9. Neighbourhood Plan.** Action: Cllr Gibberson to review draft steps and confirm main objectives of the plan.
- 10. Neighbourhood Plan Funding.** Councillors agreed to support the petition to reinstate NDP funding. Action: Clerk to sign petition on behalf of the PC.
- 11. Assets and risk assessment.** Cllr Hanks specified the items to be repaired from the Greenfields quote. Action: Clerk to confirm requirements to Greenfields.
- 12. Defibrillator battery** Cllr Gibberson had heard from the manufacturer. Action: Cllr Gibberson to follow up.
- 13. Grant for the Dovecote Renovation Trust.** Councillors decided to provide a grant of £1000 to the DRT using the authority provided by LG(MP)a 1976 s.19(3). Action: Clerk to arrange payment.
- 14. New website and emails.** Councillors decided on the following:  
Domain name: naunton-pc.gov.uk  
Primary colour: Sage (or as close as Parish Online can get)  
Headshots & header image: Action: Cllr Gibberson to arrange photography.  
Clerk to let Parish Online know decisions.  
Councillors agreed that the clerk would be paid for the extra 2 hours to carry out a data audit for new GDPR regulations.  
Councillors were not in favour of any changes under the Community Governance Review.
- 15. Finances**
- a) **To receive current accounts and bank reconciliation**  
Current account balance A/c 00462740: £29,917.12 (21<sup>st</sup> July 2025)  
Deposit account balance A/c 01612290: £492.36 (21<sup>st</sup> July 2025)
- Councillors approved the bank balances and the reconciliation. The Chairman signed the reconciliation.

Naunton Parish Council Reconciliation

Period 1 April 2025 to 22 July 2025

Current account 00462740

Online

Balance @ 22 July 2025 £29,917.12

Deposit account 01612290

Online

Balance @ 22 July 2025 £492.36

Total £30,409.48

Less outstanding cheques 0

Reconciled balance £30,409.48

Cash book summary

Opening balance 1.4.25 £18,746.20

Add receipts to date £14,193.35

Less payments to date £2,530.07

Cash book balance £30,409.48

Signed:

Clerk & RFO .....

Chairman .....

Date: 28th July 2025

## b) Payments and receipts

The following payments were approved:				
Epay	M Freeman	Clerk's salary June/July @ £230.07 p.m.	LGA 1972 s.112 (2)	£406.14
Epay	HMRC	Tax @£24.60 p.m.	LGA 1972 s.112 (2)	£49.20
Epay	Naunton Dovecote Trust	Grant towards renovations	LG(MP)a 1976 s.19(3).	£1,000

**16. Items for the next meeting:**

*NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the agenda for the next meeting only.*

The next meeting will take place on Monday 15<sup>th</sup> September 2025.

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Chairman

Date 15<sup>th</sup> September 2025