



City of Elm Springs
Sewer Department
Washington County, Arkansas

P.O. Box 66
Elm Springs, Arkansas
72728-0066
www.elmsprings.net

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NEW ELM SPRINGS SEWER CUSTOMER

This is to let you know about the system. There is a RED button on your control box that will sound an alarm if the high water or low water float signals it to alarm. If this happens, push the RED button to silence the alarm. If the alarm continues to sound, this may mean that the system needs to be serviced. You will have to call your preferred plumber at this time.

Your bill of \$45 will be mailed on the first of each month and will be due no later than the 20th to avoid a late charge of \$4.50.

We accept cash, check, money order, credit and debit cards (4.5% convenience fee) and can set you up on electronic draft. If you choose electronic draft, please fill out the form, attach a VOIDED check and return to the office before the due date so I can enter the information for auto draft. Drafts will be on the 20th of the month unless it is on a holiday or weekend. This would cause draft to be withdrawn at a later date. If any withdrawal or payment is dishonored, intentionally or inadvertently, the City of Elm Springs shall be under no liability with respect thereto and resident will be charged a \$25 rejected payment fee.

Please contact the Sewer department with the needed information to update your sewer account. If you are moving, please call our office and let us know so we can stop your services and direct it to the new customer at that address.

Name: _____ Account# _____

Mailing Address: _____

Service Address: _____

Telephone# _____ Work# _____

Email: _____ Driver's License# _____

Start date of new account: _____

Thank you,
Mari Massingill

Sewer Department 479.248.1981

***PLEASE FILL OUT AND RETURN TO OFFICE**