

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, April 21, 2026 at 9:30 a.m.

1. Call to Order:

2. Treaty 6 Territory Land Acknowledgement
The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.

3. Agenda:
Page 1-5
 - a) April 21, 2026 Regular Council Meeting Agenda
(approve agenda as is or with amendments)

4. Minutes:
Page 6-9
 - a) March 24, 2026 Regular Council Meeting Minutes
(approve minutes as is or with amendments)

5. Appointments:
(will be sent once available)
 - a) **9:30 a.m.** – Zahid Maqsood, Seniuk & Marcato Chartered Professional Accountants, Summer Village Auditor

Mr. Maqsood will be reviewing the 2025 audited financial statements with Council.

(that the 2025 Summer Village of South View audited financial statements be approved as presented/amended.)

 - b) **10:00 a.m.** - Gwen Jones, Councillor – Summer Village of Sunset Point, Director – WILD Water Commission

Councillor Jones is joining us to discuss the Water Distribution Feasibility Study recently undertaken by Alberta Beach and the Summer Villages of Sunset Point and Val Quentin (Tri Village Water Distribution Feasibility Study)

(Direction as provided at meeting time.)

6. Bylaws:
 - a) The tax rate bylaw 259-2026 is coming up under agenda item 7.b.

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7. Business a) 2026 Operating Budget

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Further to previous meetings and directions of Council attached is the 2026 Operating Budget. This budget has a 6.68% increase in municipal tax dollars collected. The minimum municipal tax payable has been set at \$1,155/lot (same as 2025). Based on this budget, the residential municipal mill rate will increase from 8.6943 in 2025 to 9.1662 in 2026 (5.4% increase). Alberta School Foundation, Lac Ste. Anne Foundation, and Provincial Policing are requisitioned separately, with their mill rates being determined by province. The only changes from the previous budget are the inclusion of taxes and requisitions, including separating out the policing funding as a separate requisition.

(that the 2026 Operating Budget for the Summer Village of South View receive final approval as presented.)

b) Bylaw 259-2026 2026 Tax Rate Bylaw

Page 15-17

As follow-up to the approved budget, attached is the required 2026 Tax Rate Bylaw which sets the various rates of taxation for the 2026 year, to be approved by Council. This bylaw must be passed today.

(that bylaw 259-2026, being a bylaw to authorize the several rates of taxation imposed for all purposes for the year 2026, be given first reading as presented.)

(that bylaw 259-2026, 2026 Tax Rate Bylaw, be given second reading as presented/amended)

(that unanimous consent be given to proceed to third reading of Bylaw 259-2026 in one sitting)

(that bylaw 259-2026, 2026 Tax Rate Bylaw, be given third and final reading as presented/amended.)

c) Safety Codes Fee Schedule

Page 18-27

South Views' Safety Codes Fee Schedule has not been updated since 2022. As per our Fees and Charges Bylaw 257-2025 our safety code fees are established as per our agreement with Inspections Group Inc. The Inspections Group Inc. has requested that South View approve the attached Safety Codes Fee Schedule which includes a 10% increase in fees.

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(that the Safety Codes Fee Schedule, as provided by Southview Safety Codes Services through The Inspections Group Inc., and reflecting a 10% increase to safety codes fees, be approved.)

(Some other direction as provided by Council.)

d) LILSA Water Quality & Quantity Steering Committee

Mayor Benford is Council approved representative on the above noted committee. Council would like to change this appointment to Councillor Richardson.

(That Councillor Richardson be appointed to the LILSA Water Quality & Quantity Steering Committee.)

e) Alberta Municipalities Convention

The 2026 Alberta Municipalities Convention will take place at the Edmonton Convention Center from September 23-25, 2026. To ensure that we can book hotel rooms administration is seeking confirmation regarding Convention attendance. The Mayor and CAO have attended this convention in the past.

(That Council and Administration be approved to attend the 2026 Alberta Municipalities Convention at the Edmonton Convention Center from September 23-25, 2026 and FURTHER that hotels be booked at the Courtyard Marriot if available.)

f) Yellowhead Regional Library (YRL) Levy Increase Request

YRL is requesting that Member Municipalities approved a moderate membership fee increase, effective for the 2027 year. Membership fees sustain their operations and help them meet the growing demand for services. YRL has not increased their fees since 2008 and is requesting a \$0.75 per capita increase from \$4.85 to \$5.60. This means that South View's fees will increase from \$349.20 (2026) to \$403.20 (2027), an increase of \$54. Please see the agenda for additional information.

(that the proposed Yellowhead Regional Library membership fee increase of \$0.75 per capita, from \$4.85 to \$5.60 effective 2027, be approved, and that a letter be sent to Yellowhead Regional Library confirming the Summer Village of South Views' support.)

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(that the request from Yellowhead Regional Library for a 2027 membership fee increase be denied, and that the correspondence and discussion be accepted for information.)

(Some other direction as provided by Council.)

g) Alberta Municipalities Summer Municipal Leaders Caucus (MLC)

The Summer MLC dates have been released and are:

- June 10 – Town of Vegreville
- June 12 – Town of Coaldale
- June 16 – Webinar for the North
- June 24 – Red Deer

Additional information regarding costs and agenda are not yet available. Since we do not have a May meeting and this occurs prior to our June meeting, this is being brought to Council now.

(that Council and Administration be approved to attend the Alberta Municipalities Summer Municipal Leaders Caucus.)

(That the discussion regarding the Alberta Municipalities Summer Municipal Leaders Caucus be accepted for information.)

(Or some other direction as provided by Council at meeting time.)

h)

i)

8. Financial:

- a) Income and Expense Statement as of March 31, 2026.
b) Bank account balance as of March 31, 2026.

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(accept the Financial Report as of March 31, 2026 for information.)

9. Council Reports:

- a) Mayor Benford
b) Deputy Mayor Ward
c) Councillor Richardson

(accept Council reports for information.)

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10. Chief Administrator's Report

Paige. 65a-n (accept the Chief Administrative Officer's Report for information)

11. Information and Correspondence:

- | | |
|------------|---|
| Page 66 | a) Government of Alberta, Bill 26 Fact Sheet: Animal Protection and Enhancement Act |
| Page 67-68 | b) Summer Village Regional Emergency Management Program (SVREMP), Monthly Update March 2026 |
| Page 69-71 | c) Association of Summer Villages of Alberta (ASVA), Quarterly Update |
| Page 72 | d) Association of Summer Villages of Alberta (ASVA), April 6, 2026 email: ASVA – ABmunis' Police, Justice, and Emergency Management (PJEM) Committee Representative |
| Page 73-74 | e) Alberta Municipalities, April 2, 2026 email: Bill 28 Tabled in the Assembly |
| Page 75 | f) Alberta Municipalities, April 10, 2026 email: ABmunis Bill 28 – Preliminary Analysis |
| Page 76-78 | g) Minister of Municipal Affairs, April 2, 2026 letter regarding Bill 28 – Municipal Affairs and Housing Statutes Amendment Act, 2026 |
| Page 79-80 | h) Minister of Municipal Affairs, April 1, 2026 letter regarding the Assessment Model Review |
| Page 81-83 | i) Municipal Affairs, Assessment Model Review: Frequently asked questions |
| Page 84-85 | j) Municipal Affairs, Assessment Model Review: Policy Updates – March 2026 |
| Page 86 | k) Elected Officials Education Program, Upcoming Courses |
| Page 87-90 | l) Government of Alberta, April 2, 2026 letter regarding South View's Policing Cost under the Police Funding Model |

(accept the above information items for information.)

12. Open Floor Discussion with Gallery – Total Time Provision of 15 Minutes

(Accept the discussion for information.)

13. Closed Meeting Session:

14. Next meeting: June 16, 2026

15. Adjournment:

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
TUESDAY, MARCH 24, 2026

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford
Deputy Mayor Garth Ward
Councillor Colleen Richardson

Administration: Angela Duncan, Chief Administrative Officer

Absent: N/A

Appointments:

Public at Large: 0 – Via Zoom / 0 – In Person

	MOTION #	
1.	CALL TO ORDER	Mayor Benford called the meeting to order at 9:29 a.m.
2.	TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.
3.	AGENDA 049-2026	MOVED by Mayor Benford that the March 24, 2026 Regular Council Meeting Agenda be approved as presented. CARRIED
4.	MINUTES 050-2026 051-2026	MOVED by Councillor Richardson that the February 17, 2026 Regular Council Meeting Minutes be approved as presented. CARRIED MOVED by Councillor Richardson that the February 26, 2026 Special Council Meeting Minutes be approved as presented. CARRIED
5.	APPOINTMENTS	N/A
6.	BYLAWS	N/A

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
TUESDAY, MARCH 24, 2026

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

7.	BUSINESS	
	052-2026	<p>MOVED by Mayor Benford to accept the email and template letter regarding the Provincial Aquatic Species (AIS) Task Force from the Association of Summer Villages of Alberta (ASVA) for information.</p> <p style="text-align: right;">CARRIED</p>
	053-2026	<p>MOVED by Deputy Mayor Ward that Administration prepare and issue a Request for Tender (RFT) for the provision of public works summer services similar to the current service level and that the tender be advertised on the Municipality's website, in the Lac Ste Anne Bulletin, and distributed by direct invitation to qualified service providers as identified by Council and Administration.</p> <p style="text-align: right;">CARRIED</p>
	054-2026	<p>MOVED by Mayor Benford that the summer village invoice the owners of tax roll 1052 and 1145 for all costs, current and future, incurred with respect to the enforcement order issued regarding their respective property, which was not complied with, and FURTHER if these invoices are not paid within 30 days that these and any future costs be added to tax roll 1052 and 1145 respectively.</p> <p style="text-align: right;">CARRIED</p>
	055-2026	<p>MOVED by Mayor Benford that Policy C-DEM-REM-1 Director and Deputy Director of Emergency Management Remuneration and Expense Reimbursement be approved as presented and FURTHER that the policy be put into effect as of March 24, 2026.</p> <p style="text-align: right;">CARRIED</p>
	056-2026	<p>MOVED by Deputy Mayor Ward that the quote submitted by Albos Developments for the construction of the Hill Side Park Gazebo/Pole Shed be approved, and further that quotes be obtained to install a power pedestal, lighting, and electrical boxes, and further that MSI-C grant funding be utilized for the project.</p> <p style="text-align: right;">CARRIED</p>
	057-2026	<p>MOVED by Mayor Benford that the 2026 Operating Budget be amended as discussed at meeting time.</p> <p style="text-align: right;">CARRIED</p>

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TUESDAY, MARCH 24, 2026

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

	058-2026	<p>MOVED by Mayor Benford that the February 20, 2026 Alberta Community Partnership Grant Approval letter for the Regional Asset and Land Management Strategy be accepted for information and FURTHER THAT the project proceed with MPE Engineering.</p> <p style="text-align: right;">CARRIED</p>
8.	FINANCIAL 059-2026	<p>MOVED by Councillor Richardson that the financial report, as of February 28, 2026, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
9.	COUNCIL REPORTS 060-2026	<p>MOVED by Councillor Richardson that the Council reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
10.	CAO REPORT 061-2026	<p>MOVED by Councillor Richardson that the Chief Administrative Officer's Report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
11.	INFORMATION AND CORRESPONDENCE 062-2026	<p>MOVED by Councillor Richardson that the following Information and Correspondence items be received for information:</p> <ul style="list-style-type: none"> a) Parkland County, Rod Shaigec, Mayor – February 11, 2026 – Response to request for Mutual Aid Agreement – Regional Emergency Services Collaboration. b) FireSmart Canada – February 13, 2026 – Wildfire Community Preparedness Day application has been approved. c) National Police Federation, Maryanne King – February 18, 2026 – Email and Media Statement: National Police Federation Welcomes Federal Government Commitment to RCMP Contract Policing Beyond 2032. d) Fire Rescue International, Shari Ives – February 19, 2026 – change of fire call rates.

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REGULAR COUNCIL MEETING MINUTES
TUESDAY, MARCH 24, 2026

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

		<p>e) Village of Alberta Beach, CAO Kathy Skwarchuk – February 20, 2026 – Mutual Assistance Agreement – Emergency Services with Westlock County.</p> <p>f) Government of Alberta, Assistant Deputy Minister Gary Sandberg – February 25, 2026 – 2026 Federal Census and Municipal Affairs Population List (MAPL).</p> <p>g) Environmental 360 Solutions Ltd. (E360S) - March 10, 2026 – email and letter concerning an Energy Surcharge Increase.</p> <p>h) Northwest of 16 Regional Tourism Association – March 11, 2026 – Tourism Connect Event, April 9th, 2026.</p> <p>i) Matthewson & Company, Asset Management Planning, Anna Trippel – March 12, 2026 – February monthly progress report.</p> <p>j) Government of Alberta, Kathleen Rich, Assistant Deputy Minister, Water and Circular Economy Division, Alberta Environment and Protected Areas – March 12, 2026 – Water Act and Water (Ministerial) Regulation Amendments.</p> <p style="text-align: right;">CARRIED</p>
12.	OPEN FLOOR DISCUSSION WITH GALLERY (15 min)	N/A
13.	CLOSED MEETING	N/A
14.	NEXT MEETING	The next regular Council meeting is scheduled for Tuesday, April 21, 2026 at the municipal office and via Zoom.
15.	ADJOURNMENT	As there was no further business, Mayor Benford adjourned the meeting at 11:04 a.m.

Sandi Benford, Mayor

Angela Duncan, Chief Administrative Officer

Analysis: INCOME REPORT - SOUTH VIEW

Description	2026 BUDGET
INCOME REPORT - SOUTH VIEW	(1)
Period 1: --- Begin	01Jan2026
End	31Dec2026
--- Type	B
(less) --- Begin	000000000
Period 2: --- End	000000000
--- Type	
Ratios: % of Account	
Graphs: # of Columns, Scale	0 0

Description	2026 BUDGET
2026 BUDGET	
MUN TAXES 2025 - \$237,872	
MUN TAXES 2026 - \$253,761	
VARIANCE 2026-2025 - \$15,889	
6.68% INCREASE	
EACH \$ IS \$2,379	
MIN TAX 2025 (\$1,155)-\$23,826	
MIN TAX 2026 (\$1,155)-\$19,580	
MILL RATE 2025 - 8.6942705	
MILL RATE 2026 - 9.1661596	
REVENUE	
TAXATION	
RESIDENTIAL TAX- (MUNICIPAL)	223,167.84
RESIDENTIAL TAX- (SCHOOL)***	66,626.32
VACANT RES TAX- (MUNICIPAL)	8,128.28
VACANT RES TAX- (SCHOOL)***	2,426.68
LINEAR TAX- (MUNICIPAL)	2,884.02
LINEAR TAX- (SCHOOL)***	606.00
LINEAR TAX-(DIP)	10.67
SENIOR'S FOUNDATION	5,707.25
PROVINCIAL POLICING	6,538.00
MINIMUM TAX (2026- \$1,155)	19,580.86
SPECIAL TAX	0.00
TOTAL TAXES	335,675.92
OTHER INCOME\GRANTS	
PENALTIES & COSTS ON TAXES	2,500.00
INVESTMENT INCOME (INTEREST)	4,500.00
GRANT (LGFF-OP)	11,784.00
GRANT (MSI-C)	0.00
GRANT (LGFF)	0.00
GRANT (CCBF)	0.00
GRANT (FIRESMART)	500.00
GRANT (OTHER)	0.00
RESERVES	0.00
SPECIAL PROJECTS (LUB) (FIRESM)	9,975.00
CAPITAL PROJECTS INCOME	138,000.00
UNRESTRICTED	0.00
ADMIN\COUNCIL	
SALES OF GOODS & SERVICES	0.00
TAX CERTIFICATES	250.00

Description	2026 BUDGET
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Mayor Sandi Benford

CAO Angela Duncan

Analysis: INCOME REPORT - SOUTH VIEW

Description	2026 BUDGET
N.S.F. FEES	0.00
FORTIS FRANCHISE FEE (3%)	4,250.00
OTHER	0.00
TRANS FR RES	0.00
TRANS FR RES	0.00
TRANS FR RES	0.00
ANIMAL CONTROL\CPO\BYLAW	
BY-LAW FINES	0.00
FIRE INCIDENT RECOVERY	0.00
TRANSFER FROM RESERVES	0.00
PUBLIC WORKS\COMMON SERVICES	
LARGE BIN (EVERY 2ND YR) (RES)	3,167.00
SALE OF TCA	0.00
TRANSFER FROM RESERVE	0.00
PARKS & RECREATION	
LAKE WEEDS COST RECOVERY	5,900.00
PROVINCIAL GRANT FCSS	3,668.00
GRANT FCSS	0.00
TRANSFER FROM RESERVE (TREES)	1,158.00
PLANNING & DEVELOPMENT	
SAFETY CODE PERMIT FEES	1,000.00
DEVELOPMENT PERMITS	1,500.00
DEVELOPMENT APPEAL	0.00
TOTAL INCOME	523,827.92
REQUISITIONS	
SENIOR FOUNDATION	5,707.25
UNDER\OVER UTILIZED LEVY	0.00
SCHOOL	69,659.00
UNDER\OVER UTILIZED LEVY	0.00
DIP	10.67
UNDER\OVER UTILIZED LEVY	0.00
PROVINCIAL POLICING	6,538.00
TOTAL REQUISITIONS	81,914.92
TOTAL INCOME LESS REQUISITIONS	441,913.00

Analysis: EXPENSE REPORT- SOUTH VIEW

Description	2026 BUDGET
EXPENSE REPORT- SOUTH VIEW	(1)
--- Begin	01Jan2026
Period 1: - End	31Dec2026
--- Type	B
(less) --- Begin	000000000
Period 2: - End	000000000
--- Type	
Ratios: % of Account	
Graphs: # of Columns,Scale	0 0

Description	2026 BUDGET
COUNCIL	
DEVELOPMENT	3,000.00
MEETING FEES	10,000.00
MONTHLY REIMB (\$325\MONTH)	11,700.00
TRAVEL & SUBSISTENCE	5,400.00
SVLSACE COMMITTEE FEES	626.00
PUBLIC RELATIONS & PROMO	500.00
COUNCIL EMAILS	300.00
INTEGRITY COMMISSIONER	0.00
TOTAL	31,526.00
ADMINISTRATION	
ELECTION & CENSUS	0.00
ADMINISTRATOR CONTRACT	62,888.00
ADMIN ADDITIONAL WORK (MAP)	1,200.00
ADMIN DEVELOPMENT	1,000.00
WCB	750.00
TRAVEL & SUBSISTANCE	1,000.00
POSTAGE\PHONE\STORAGE	4,750.00
ADVERTISING & PRINTING	3,000.00
MEMBERSHIP DUES	1,938.00
AUDITOR	4,450.00
ASSESSMT ('25)5520\5680\5840	6,000.00
ASSESSMENT REVIEW BOARD	941.00
SDAB AGREEMENT\HEARINGS	2,300.00
LEGAL FEES	3,500.00
INSURANCE	5,300.00
COMPUTER SUPPORT\WEBSITE	2,600.00
PUBLIC RELATIONS & PROMO	500.00
MEETING ROOM FEES	0.00
BANK CHARGES\PENALTIES	150.00
LAND TITLE CHARGES	50.00
TAX REBATES\CANCELLATIONS	0.00
INTEGRITY COMMISSIONER	0.00
TOTAL	102,317.00
PUBLIC WORKS\ROADS	
CONTRACTED SERVICES	1,000.00
SNOW REMOVAL\GRADING\SANDIN	8,000.00
STREET SWEEPING	2,600.00
REPAIRS\POTHoles\CRACKFILL	6,000.00
SUPPLIES	250.00
SIGNS	300.00
STREET LIGHTS	15,500.00
WAGES	0.00
PAYROLL DEDUCTIONS	0.00
TOTAL	33,650.00

Description	2026 BUDGET
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Analysis: EXPENSE REPORT- SOUTH VIEW

Description	2026 BUDGET
DRAINAGE	
GENERAL SUPPLIES	0.00
DRAINAGE STUDY	0.00
TOTAL	0.00
LAGOON\SEWER	
LAGOON\SEWER CAPITAL	0.00
LAGOON\SEWER OPERATING	0.00
TOTAL	0.00
SOLID WASTE COLLECTION	
COLLECTION (E360S)	9,400.00
LARGE BIN (EVERY 3 YEARS)	3,500.00
COMMISSION (HWY 43)	0.00
TOTAL	12,900.00
PLANNING & DEVELOPMENT	
D.O. CONTRACT (ANNUAL)	10,927.00
D.O. MEETINGS\MILEAGE	0.00
DEVELOPMENT PERMITS	0.00
DEVELOPMENT ENFORCEMENT	0.00
MUNICIPAL PLANNING	0.00
SAFETY CODES ADMIN	2,164.00
TOTAL	13,091.00
LIBRARIES	
LIBRARY (YRL)	350.00
TOTAL	350.00
FAMILY & COMMUNITY SUPPORT SER	
FCSS (\$3,727) (\$657 ADMIN)	4,585.00
FCSS	0.00
TOTAL	4,585.00
RECREATION & PARKS	
TREE REMOVAL	6,000.00
GRASS CUT\CLEAN UP (2026)	32,320.00
PORTA-POTTY (JUN-OCT)	0.00
EQUIP & SUPPLY (FUEL)	1,000.00
WEED INSPECTIONS	330.00
LAKE WEED CUTTING (LIAMS)	6,400.00
EAST END BUS	375.00
BOAT LAUNCH (NEW)	750.00
FLOWERING RUSH (M#093-2024)	1,000.00
TOTAL	48,175.00
EMERGENCY & SHARED SERVICES	
LIBRARY (LOCAL)	1,000.00
RECREATION-LSA CONTRIBUTION	500.00
FIRE SUPP (2021-2025)	16,136.00
FIRE INCIDENT RECOVERY	0.00
CPO\ENHANCED POLICING	9,500.00
EMERGENCY RELIEF (COVID)	0.00
EMERGENCY MANAGEMENT FEES	9,900.00
PROV POLICING(20\21 1ST YR)	0.00
YR 1 -B 1,626 A(1,621)	
YR 2 -B 2,441 A(2,434)	
YR 3 -B 3,252 A(3,207)	
Description	2026 BUDGET

Analysis: EXPENSE REPORT- SOUTH VIEW

Description	2026 BUDGET
YR 4 -B 4,881 A(4,512)	
YR 5 -B 4,881 A()	
(AVG OVER 5 YEARS)\$3,417	
TOTAL	37,036.00
RESERVE ACCOUNTS (5% INC)	
PROVINCIAL POLICING RESERVE	1,458.00
SUSTAINABILITY RESERVE	189.00
TREE REMOVAL RESERVE	1,216.00
SNOW REMOVAL RESERVE	500.00
LEGAL RESERVE	1,216.00
ELECTIONS RESERVE	1,575.00
LARGE BIN RESERVE	0.00
MAP REVIEW	551.00
APPEAL RESERVE	1,103.00
TOTAL	7,808.00
YEAR-END AUDIT ACCOUNTS	
ANNUAL AMORTIZATION	0.00
GAIN\LOSS ON SALE OF TCA	0.00
TOTAL	0.00
SPECIAL PROJECTS	
BRUSH CLEARING (FIRESMART)	2,500.00
LAND USE BYLAW REVIEW	9,975.00
ASSET MANAGEMENT	0.00
TOTAL	12,475.00
CAPITAL PROJECTS	
2025 PROJECT- BOAT LAUNCH-MSI	0.00
2025 PROJECT- EAST ACCESS-MSI	0.00
2025 PROJECT- LARGE BINS-MSI	0.00
2025 PROJECT-FIRE SIGNS-LFGG	3,000.00
2026 PROJECT-DRAINAGE DES\TMPL	35,000.00
2026 PROJECT-GAZEBO & PARK IMP	100,000.00
TOTAL	138,000.00
TOTAL EXPENSES	441,913.00

BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE SEVERAL RATES OF TAXATION IMPOSED FOR ALL PURPOSES FOR THE YEAR 2026.

WHEREAS the total requirements of the Summer Village of South View in the Province of Alberta as shown in the budget estimates are as follows:

Municipal General	234,180.14
Minimum Municipal	19,580.86
Lac Ste. Anne Foundation Requisition	5,707.25
ASFF Residential School Requisition	69,053.00
ASFF Non-Residential School Requisition	606.00
Designated Industrial Property Tax Requisition	10.67
Provincial Policing Tax	6,538.00
Total:	\$ 335,675.92

WHEREAS the total assessment of land, buildings and improvements amounts to:

Assessment Description	Total
RESIDENTIAL (VACANT)	886,770
RESIDENTIAL (IMPROVED)	24,346,930
NON-RESIDENTIAL (LINEAR)	146,620
EXEMPT	1,743,020
Total:	\$ 27,123,340

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Summer Village of South View for 2026 total \$441,193.00; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$188,152.00 and \$19,580.86 from "Minimum Municipal Tax" and the balance of \$234,180.14 is to be raised by general municipal taxation; and

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid;

Municipal Government Act RSA 2000 Chapter M-26

Part 10 Division 2 Property Tax

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act* RSA 2000 Chapter M-26 Part 10 Division 2; and

1. The Municipal Administrator is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
General Municipal			
Residential	231,296.12	25,233,700	9.1661596
Non-residential (Linear)	2,884.02	146,620	19.67
TOTAL	\$234,180.14	\$25,380,320	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
Alberta School Foundation Fund			
Residential	69,053.00	25,233,700	2.73653883
Non-residential (Linear)	606.00	146,620	4.13313327
TOTAL	\$69,659.00	\$25,380,320	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
Lac Ste. Anne Seniors Foundation			
Residential	5,674.28	25,233,700	0.2248691
Non-residential (Linear)	32.97	146,620	0.2248691
TOTAL	\$5,707.25	\$25,380,320	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
Provincial Policing			
Residential	6,500.23	25,233,700	0.25760116
Non-residential (Linear)	37.77	146,620	0.25760116
TOTAL	\$6,538.00	\$25,380,320	

Municipal Government Act RSA 2000 Chapter M-26

Part 10 Division 2 Property Tax

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
Designated Industrial Property			
Non-Residential (Linear)	10.67	146,620	0.0728
TOTAL	\$10.67	\$146,620	

2. The minimum amount payable as property tax for general municipal purposes shall be:

	<u>TAX RATE</u>	<u>TAX LEVY</u>
Minimum Municipal Tax		
Residential (Vacant)	\$1,155.00	12,033.60
Residential (Improved)	\$1,155.00	6,618.27
Non-Residential (Linear)	\$1,155.00	928.99
TOTAL		\$19,580.86

3. THAT this BYLAW shall come into force and effective for 2026 taxation on the date of the third and final reading.

Read a first time on this 21st day of April, 2026.

Read a second time on this 21st day of April, 2026.

Unanimous Consent to proceed to third reading on this 21st day of April, 2026.

Read a third and final time on this 21st day of April, 2026.

Signed this 21st day of April, 2026.

Mayor, Sandi Benford


Chief Administrative Officer, Angela Duncan

Fw: Missed call - agreements

From tori wildwillowenterprises.com <tori@wildwillowenterprises.com>

Date Wed 4/1/2026 11:40 AM

To Summer Village of South View <svsouthview@outlook.com>; Summer Village West <swwestcove@outlook.com>; Summer Village of Silver Sands <admin@summervillageofsilversands.com>

 3 attachments (1 MB)

2026 SILVER SANDS Fee Schedule DRAFT.pdf; 2026 SOUTH VIEW Fee Schedule DRAFT.pdf; 2026 WEST COVE Fee Schedule DRAFT.pdf;

Please add to your next agendas, council will need to approve these fee schedules, last time there was an increase was in 2022.

Thanks,
Tori

Get [Outlook for IOS](#)

From: Samantha Mclean <SMclean@inspectionsgroup.com>

Sent: Wednesday, April 1, 2026 10:03:49 AM

To: tori wildwillowenterprises.com <tori@wildwillowenterprises.com>

Cc: Tim Roskey <troskey@inspectionsgroup.com>; Ryan Nixon <RNixon@inspectionsgroup.com>

Subject: RE: Missed call - agreements

Good morning Tori,

Please see the attached 3 draft fee schedules for each Summer Villages of Silver Sands, South View and West Cove. Each has the 10% increase applied.

Please let me know if you have any question or concerns regarding these fee schedule or the 10% increase.

I will follow up mid-April if we've not heard back from you by then.

Thank you
Happy Easter!

Samantha McLean



Contracts Coordinator

Phone: 780 232 0851

smclean@inspectionsgroup.com

From: tori wildwillowenterprises.com <tori@wildwillowenterprises.com>

Sent: Tuesday, March 31, 2026 12:51 PM

To: Samantha Mclean <SMclean@inspectionsgroup.com>

Subject: Re: Missed call - agreements

That sounds good Sam, if you want to send updated fee schedules for the required summer villages with the nominal 10% increase, I can take to the April council meetings.

Thanks,
Tori

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From: Samantha Mclean <SMclean@inspectionsgroup.com>

Sent: Tuesday, March 31, 2026 11:50:39 AM

To: tori wildwillowenterprises.com <tori@wildwillowenterprises.com>

Subject: RE: Missed call - agreements

Good morning,

No, the agreements do not need to be updated as they are all on auto-renewal each December 31st.

However, we do need to look at a fee schedule increase. With no expiry of our agreements there is no natural time to discuss this matter.

With that said, Silver Sands, South View and West Cove have not been updated since 2022 and still have some minimum fees below \$100. We are trying to get all our municipalities past this \$100 mark.

Ideally, we would like to see a nominal 10% increase which would be sufficient to cover the operational cost increases over the last 4 years.

For example, the minimum \$99.75 would increase to \$109.73 and the building per square foot would change from \$0.52 / sq ft to \$0.57 / sq. ft.

Please advise how the municipalities would like to proceed with these proposed increases. Or please provide the name and contact information of the individual who can assist with this request.

Thanks

Samantha McLean



Contracts Coordinator

Phone: 780 232 0851

smclean@inspectionsgroup.com

From: tori wildwillowenterprises.com <tori@wildwillowenterprises.com>

Sent: Tuesday, March 31, 2026 11:23 AM

To: Samantha Mclean <SMclean@inspectionsgroup.com>

Subject: Missed call - agreements

Hey sorry I missed your call, just wanted to touch base if any of our contracts need to be updated/resigned?

They would be for: Silver Sands, South View, Castle Island, and West Cove

Thanks,
Roe

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Summer Village of South View

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BUILDING PERMIT FEE SCHEDULE

RESIDENTIAL/DWELLING UNITS/FARM

New Construction - Building Permit Levy (main level)	\$0.57 per sq. ft. + SCC levy
- Upper/Lower Floors	\$0.45 per sq. ft. + SCC levy
Additions/renovations/basement development	\$0.43 per sq. ft. + SCC levy \$173.25(minimum fee) + SCC levy
Accessory Buildings	
Garages (attached or detached)	(under 624 sq. ft.) \$173.25 + SCC levy
Shops, garages, storage buildings	(over 624 sq. ft.) \$0.43 per sq. ft. + SCC levy
Decks or garden storage sheds	\$0.43 per sq. ft. + SCC levy (min \$144.38 + SCC levy)
Relocation of Home (set-up on basement or foundation)	\$0.43 per sq. ft. + SCC levy (min \$173.25)
Fireplaces (if not included in new construction) (flat rate)	\$115.50 + SCC levy
Demolitions Residential (flat rate)	\$115.50 + SCC levy
Geothermal Heating	\$300.30 + SCC levy

COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

First \$1,000,000.00 construction value	\$7.22 per \$1,000 construction value + SCC levy
Over \$1,000,000.00 construction value	\$7,216.00 + (\$ 5.78 per \$1,000 construction value portions over \$1,000,000.00) + SCC levy
(Minimum Fee)	\$462.00 + SCC levy
Demolitions Commercial (flat rate)	\$173.25 + SCC levy

MOBILE AND MODULAR HOME

Modular Home (RTM's, etc)	\$404.25 + SCC levy
Basement Development	\$0.43 sq. ft. + SCC levy (min. \$173.25)
Mobile Homes Set-up	\$259.88 + SCC levy
Basement Development (if on foundation)	\$0.43 sq. ft. + SCC levy (min. \$173.25)

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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GAS PERMIT FEE SCHEDULE

Residential Installations		Non-Residential Installations			
Number of Outlets	Permit Fee	B.T.U. Input	Permit Fee	B.T.U. Input	Permit Fee
1	\$109.73	10,000	\$109.73	210,000	\$150.15
2	\$115.50	20,000	\$109.73	230,000	\$150.15
3	\$127.05	30,000	\$109.73	250,000	\$161.70
4	\$144.38	40,000	\$109.73	300,000	\$173.25
5	\$155.93	50,000	\$115.50	350,000	\$184.80
6	\$167.48	60,000	\$115.50	400,000	\$196.35
7	\$184.80	70,000	\$115.50	450,000	\$207.90
8	\$202.13	80,000	\$115.50	500,000	\$213.68
9	\$219.45	90,000	\$115.50	550,000	\$219.45
10	\$242.55	100,000	\$121.28	600,000	\$225.23
11	\$248.33	110,000	\$121.28	650,000	\$231.00
12	\$254.10	120,000	\$121.28	700,000	\$236.78
13	\$265.65	130,000	\$121.28	750,000	\$242.55
14	\$277.20	140,000	\$121.28	800,000	\$248.33
15	\$288.75	150,000	\$132.83	850,000	\$254.10
16	\$294.53	160,000	\$132.83	900,000	\$259.88
17	\$300.30	170,000	\$132.83	950,000	\$265.65
18	\$306.08	180,000	\$132.83	1,000,000	\$294.53
19	\$311.85	190,000	\$132.83	1,000,001 to 2,000,000	\$317.63
20	\$317.63	200,000	\$138.60	Over 2,000,000 Add \$6.93 per 100,000 BTU	

Propane and Small Installations

Propane Tank Sets (New or Replacements) \$103.95 per appliance
 Temporary Heat \$103.95 per appliance
 Gas/Propane Cylinder Refill Centers \$329.17 per appliance

Replacement Commercial or Industrial Appliances (per unit)

1 - 400,000 BTU Input \$167.48 per Unit
 400,001 - 3,000,000 BTU Input \$259.88 per Unit
 Over 3,000,000 BTU Input \$375.38 per Unit

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**PLUMBING PERMIT FEE SCHEDULE
(RESIDENTIAL)**

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$109.73	21	\$225.23
2	\$115.50	22	\$231.00
3	\$121.28	23	\$236.78
4	\$127.05	24	\$242.55
5	\$132.83	25	\$248.33
6	\$138.60	26	\$254.10
7	\$144.38	27	\$259.88
8	\$150.15	28	\$265.65
9	\$155.93	29	\$271.43
10	\$161.70	30	\$277.20
11	\$167.48	31	\$282.98
12	\$173.25	32	\$288.75
13	\$179.03	33	\$294.53
14	\$184.80	34	\$300.30
15	\$190.58	35	\$306.08
16	\$196.35	36	\$311.85
17	\$202.13	37	\$317.63
18	\$207.90	38	\$323.40
19	\$213.68	39	\$329.18
20	\$219.45	40	\$334.95
Add \$4.62per fixture over 40			

PRIVATE SEWAGE PERMITS

Private Sewage System - \$433.13

Holding Tanks - \$173.25

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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**PLUMBING PERMIT FEE SCHEDULE
 (COMMERCIAL)**

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$109.73	35	\$317.63	69	\$525.53
2	\$115.50	36	\$323.40	70	\$531.30
3	\$121.28	37	\$329.18	71	\$537.08
4	\$127.05	38	\$334.95	72	\$542.85
5	\$132.83	39	\$340.73	73	\$548.63
6	\$138.60	40	\$346.50	74	\$554.40
7	\$144.38	41	\$352.28	75	\$560.18
8	\$150.15	42	\$358.05	76	\$565.95
9	\$155.93	43	\$363.83	77	\$571.73
10	\$161.70	44	\$369.60	78	\$577.50
11	\$167.48	45	\$375.38	79	\$583.28
12	\$173.25	46	\$381.15	80	\$589.05
13	\$179.03	47	\$386.93	81	\$594.83
14	\$184.80	48	\$392.70	82	\$600.60
15	\$190.58	49	\$398.48	83	\$606.38
16	\$196.35	50	\$404.25	84	\$612.15
17	\$202.13	51	\$410.03	85	\$617.93
18	\$207.90	52	\$415.80	86	\$623.70
19	\$213.68	53	\$421.58	87	\$629.48
20	\$219.45	54	\$427.35	88	\$635.25
21	\$225.23	55	\$433.13	89	\$641.03
22	\$231.00	56	\$438.90	90	\$641.03
23	\$236.78	57	\$444.68	91	\$641.03
24	\$248.33	58	\$450.45	92	\$641.03
25	\$259.88	59	\$456.23	93	\$641.03
26	\$265.65	60	\$462.00	94	\$646.80
27	\$271.43	61	\$467.78	95	\$652.58
28	\$277.20	62	\$473.55	96	\$658.35
29	\$282.98	63	\$485.10	97	\$664.13
30	\$288.75	64	\$490.88	98	\$669.90
31	\$294.53	65	\$496.65	99	\$675.68
32	\$300.30	66	\$508.20	100	\$681.45
33	\$306.08	67	\$513.98	Add \$3.47 each fixture over 100	
34	\$311.85	68	\$519.75		

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ELECTRICAL PERMIT FEE SCHEDULE
 (For "Other Than" New Single Family Residential)

Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee
Under 1,000	\$109.73	23,000.01 – 24,000	\$485.10	100,000.01 – 110,000	\$808.50
1,000.01 – 1,500	\$127.05	24,000.01 – 25,000	\$496.65	110,000.01 – 120,000	\$860.48
1,500.01 – 2,000	\$138.60	25,000.01 – 26,000	\$508.20	120,000.01 – 130,000	\$912.45
2,000.01 – 2,500	\$150.15	26,000.01 – 27,000	\$519.75	130,000.01 – 140,000	\$958.65
2,500.01 – 3,000	\$161.70	27,000.01 – 28,000	\$531.30	140,000.01 – 150,000	\$1,010.63
3,000.01 – 3,500	\$173.25	28,000.01 – 29,000	\$542.85	150,000.01 – 160,000	\$1,062.60
3,500.01 – 4,000	\$184.80	29,000.01 – 30,000	\$554.40	160,000.01 – 170,000	\$1,108.80
4,000.01 – 4,500	\$196.35	30,000.01 – 31,000	\$565.95	170,000.01 – 180,000	\$1,155.00
4,500.01 – 5,000	\$207.90	31,000.01 – 32,000	\$577.50	180,000.01 – 190,000	\$1,201.20
5,000.01 – 5,500	\$219.45	32,000.01 – 33,000	\$589.05	190,000.01 – 200,000	\$1,247.40
5,500.01 – 6,000	\$231.00	33,000.01 – 34,000	\$594.83	200,000.01 – 210,000	\$1,293.60
6,000.01 – 6,500	\$242.55	34,000.01 – 35,000	\$600.60	210,000.01 – 220,000	\$1,339.80
6,500.01 – 7,000	\$254.10	35,000.01 – 36,000	\$606.38	220,000.01 – 230,000	\$1,386.00
7,000.01 – 7,500	\$265.65	36,000.01 – 37,000	\$612.15	230,000.01 – 240,000	\$1,432.20
7,500.01 – 8,000	\$277.20	37,000.01 – 38,000	\$617.93	240,000.01 – 250,000	\$1,489.95
8,000.01 – 8,500	\$288.75	38,000.01 – 39,000	\$623.70	250,000.01 – 300,000	\$1,593.90
8,500.01 – 9,000	\$300.30	39,000.01 – 40,000	\$629.48	300,000.01 – 350,000	\$1,709.40
9,000.01 – 9,500	\$311.85	40,000.01 – 41,000	\$635.25	350,000.01 – 400,000	\$1,807.58
9,500.01 – 10,000	\$323.40	41,000.01 – 42,000	\$641.03	400,000.01 – 450,000	\$1,923.08
10,000.01 – 11,000	\$334.95	42,000.01 – 43,000	\$646.80	450,000.01 – 500,000	\$2,038.58
11,000.01 – 12,000	\$346.50	43,000.01 – 44,000	\$652.58	500,000.01 – 550,000	\$2,154.08
12,000.01 – 13,000	\$358.05	44,000.01 – 45,000	\$658.35	550,000.01 – 600,000	\$2,269.58
13,000.01 – 14,000	\$369.60	45,000.01 – 46,000	\$664.13	600,000.01 – 650,000	\$2,385.08
14,000.01 – 15,000	\$381.15	46,000.01 – 47,000	\$669.90	650,000.01 – 700,000	\$2,500.58
15,000.01 – 16,000	\$392.70	47,000.01 – 48,000	\$675.68	700,000.01 – 750,000	\$2,616.08
16,000.01 – 17,000	\$404.25	48,000.01 – 49,000	\$681.45	750,000.01 – 800,000	\$2,731.58
17,000.01 – 18,000	\$415.80	49,000.01 – 50,000	\$687.23	800,000.01 – 850,000	\$2,847.08
18,000.01 – 19,000	\$427.35	50,000.01 – 60,000	\$704.55	850,000.01 – 900,000	\$2,962.58
19,000.01 – 20,000	\$438.90	60,000.01 – 70,000	\$716.10	900,000.01 – 950,000	\$3,078.08
20,000.01 – 21,000	\$450.45	70,000.01 – 80,000	\$721.88	950,000.01 – 1,000,000	\$3,193.58
21,000.01 – 22,000	\$462.00	80,000.01 – 90,000	\$727.65	Over \$1,000,000 please contact The Inspections Group Inc.	
22,000.01 – 23,000	\$473.55	90,000.01 – 100,000	\$744.98		

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**ELECTRICAL PERMIT FEE SCHEDULE
(For "NEW" Single Family Residential)**

Square Footage	Permit Fee
Up to 1200 square feet	\$184.80
1201 to 1500 square feet	\$213.68
1501 to 2000 square feet	\$242.55
2001 to 2500 square feet	\$271.43
Over 2500 square feet	\$300.30
Attached Garage	Include square footage of garage with house
Manufactured, Modular and RTM Homes (on foundation or basement)	\$138.60
Basement development wiring – new home - if done at time of initial construction (otherwise as per above)	Include square footage of basement with house
Mobile home connection	\$109.73
Detached Residential Garage	\$.23 a sq. ft. (minimum fee \$109.73)
Temporary Service	\$173.25

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ANNUAL ELECTRICAL PERMIT FEE SCHEDULE

Total Cost of Installation	Permit Fee
\$2,000 or Less	\$519.75 (maximum 2 hours inspection time thereafter \$109.73 per hour or portion thereof)
\$2,000 to \$5,000	\$519.75 plus \$3.42 each \$100 cost of fraction of \$100 over \$2,000.
\$5,000.01 to \$50,000	\$693.00 plus \$1.85 each \$100 cost or fraction of \$100 over \$5,000.
\$50,000.01 to \$1,000,000	\$1,386 plus \$1.27 each \$100 cost or fraction of \$100 over \$50,000.

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Permit extensions will be charged at a flat rate of \$150.00 (plus levy) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (min 2 hr) (plus levy).

Supplementary inspections and re-inspections performed in addition to those required under the Summer Village's Uniform Quality Management Plan will be charged to the contractor/applicant at the rate of \$150 per inspection (plus Levy).

Wildwillow Enterprises

From: Wildwillow Enterprises
Sent: April 12, 2026 11:21 AM
To: Sandi Benford; Garth Ward; Colleen Richardson
Cc: Summer Village of South View
Subject: RE: Conference

Hello all,

I just checked and booking links are live on the ABmunis webpage, so we can absolutely book hotels.

Chateau Lacombe - \$134/night
Courtyard Marriot - \$237/night
Delta Center - \$230/night
Fairmont MacDonald - \$309/night
Westin - FULL

I need to know who all will be going to convention and then I will book at the Courtyard.

I will add this to the April Agenda, but if you want to tell me who is going we can get on the booking now or we can wait until after the meeting.

Angela Duncan

Chief Administrative Officer
Summer Village of South View
780-967-0271
svsouthview@outlook.com
<http://www.summervillageofsouthview.com/>

From: Sandi Benford <sandi@summervillageofsouthview.com>
Sent: April 10, 2026 8:51 AM
To: Wildwillow Enterprises <angela@wildwillowenterprises.com>; Garth Ward <garth@summervillageofsouthview.com>; Colleen Richardson <colleen@summervillageofsouthview.com>
Subject: Conference

Should we be booking rooms now either at the Courtyard or Westin, they can be canceled if not needed.

Get [Outlook for Android](#)


YRL Municipal Levy Increase: Council Motion Needed

From Laurie Haak <LHaak@yrl.ab.ca>

Date Wed 4/1/2026 1:43 PM

To Angela Duncan, South View <svsouthview@outlook.com>; sandi benford <sandi.benford@gmail.com>

Cc YRL Chair <chair@yrl.ab.ca>; Karla Palichuk <KPalichuk@yrl.ab.ca>; Jocie Wilson <JWilson@yrl.ab.ca>

 5 attachments (3 MB)

YRL Levy Increase Letter and Sample Notifications - April 1, 2026.pdf; The Case for Investment - Enabling Sustainable YRL Funding - April 1, 2026.pdf; YRL Business Case for Proposed Increase to Municipal Levy - April 1, 2026.pdf; YRL 2026 Actual and 2027 Proposed Municipal Levies - April 1, 2026.pdf; YRL 2025 Annual Report.pdf;

Hello Angela and Sandi,

Please find attached five documents relating to the proposed municipal levy increase as recommended by the YRL Board of Trustees at their meeting on March 9, 2026.

- Levy Increase Letter and Sample Notifications
- The Case for Investment – Enabling Sustainable YRL Funding
- Business Case for Proposed Increase to Municipal Levy
- 2026 Actual and 2027 Proposed Municipal Levies
- 2025 YRL Annual Report

As noted in the letter, please **notify us of your Council's decision by July 30, 2026.**

Thank you!

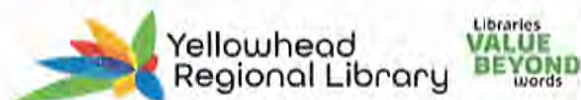
Laurie Haak

SHE/HER

Executive Assistant

P: 780-962-2003 EXT 221

yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



April 1, 2026

Dear Municipal Administrators,

Thank you for being a member of the Yellowhead Regional Library (YRL). This consortium delivers resources, training and support to local libraries, leverages our collective buying power, and helps ensure equitable access to materials in a range of formats.

We greatly value the collaboration we have with you, and together we can grow stronger in our services to residents in our region.

From time to time, adjustments are needed to the municipal levy amount (also known as the membership fee) to sustain our operations, and to meet growing public demand for services. YRL last sought, and received, an increase to the municipal levy amount in 2008. And, while we have been able to manage with modest inflationary increases over the past six years, it is no longer sustainable.

At the YRL Board of Trustees meeting on March 9, 2026, the Board voted to recommend an increase to the municipal levy to the members.

The proposal calls for the municipal levy to increase by \$0.75 per capita in 2027, from \$4.85 to \$5.60 per capita.

Member Councils will decide if this increase goes ahead. To pass, it requires written notification from two-thirds of the Parties to the [YRL Master Membership Agreement](#), representing two-thirds of the member population. If the double-majority is achieved, then the levy rate increase will apply to all member municipalities.

To support this request, the following information is attached:

- *The Case for Investment – Enabling Sustainable YRL Funding* summarizes the need for the increase
- *Business Case for Proposed Increase to Municipal Levy* fully explains the rationale for the increase
- *2026 Actual and 2027 Proposed Municipal Levies* outlining the current and proposed levy rates, and the difference between the two
- *2025 YRL Annual Report*

Libraries
**VALUE
BEYOND**
words

Members are asked to notify YRL **by July 30, 2026**, of their decision, by providing a written copy of the resolution (sample notifications below); YRL will tabulate the results and provide written notice back to the municipal members on the outcome.

YRL Board representatives and Administration are available to meet with CAOs and Councils to answer any questions; please contact Laurie Haak at lhaak@yrl.ab.ca to arrange a meeting or presentation.

Thank you for your time and attention to this matter.

Yours truly,



Tara Elwood, Board Chair
Yellowhead Regional Library



Karla Palichuk, Director
Yellowhead Regional Library

SAMPLE NOTIFICATION IN FAVOUR

Be it resolved, that in accordance with resolution # _____, passed on [Date], the [City, County, Town, Village, Summer Village] of _____ agrees to an amendment to Schedule C of the Yellowhead Regional Library Master Membership Agreement to allow for a municipal levy increase from \$4.85 per capita to \$5.60 per capita, effective January 1, 2027.

Date: _____

Mayor Name: _____

Mayor Signature: _____

SAMPLE NOTIFICATION OPPOSED

Be it resolved, that in accordance with resolution # _____, passed on [Date], the [City, County, Town, Village, Summer Village] of _____ opposes an amendment to Schedule C of the Yellowhead Regional Library Master Membership Agreement to allow for a municipal levy increase from \$4.85 per capita to \$5.60 per capita, effective January 1, 2027.

Date: _____

Mayor Name: _____

Mayor Signature: _____

Libraries
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words



Yellowhead
Regional
Library

The Case for Investment Enabling Sustainable Yellowhead Regional Library Funding

Overview



54
Municipalities



301,000
Residents



86
Public and School
Libraries

YRL delivers comprehensive services across 54 municipalities and three school divisions. YRL serves approximately 301,000 residents through 44 public libraries and 42 school libraries. The services offered represent a significant investment by member municipalities and school divisions, and deliver measurable and meaningful community impact.

A Decade of Deferred Increases

However, for 11 years—from 2008 through 2019—YRL’s board made a choice to freeze municipal library funding. While costs climbed and demands grew, the local appropriation rate stood still. The modest 2% annual increases since 2019, though helpful, have merely slowed the bleeding. They haven’t healed the wound.

Implications of the Status Quo

For Member Libraries

- ▶ Receiving contractually obligated services at below actual costs
- ▶ Creating unsustainable dependency on provincial funds for core operations
- ▶ Benefiting from reserve depletion which cannot continue
- ▶ Risk of service disruption when reserves can no longer subsidize operations
- ▶ Misalignment between Master Membership Agreement obligations and actual municipal contribution

For Regional System Development

- ▶ Delays in implementing shared technology or other shared initiatives
- ▶ Postponed investments in staff training
- ▶ Deferred initiatives that would benefit all member libraries
- ▶ Slower rollout of support and infrastructure
- ▶ Reduced capacity to provide expertise and support

For YRL

- ▶ \$300,000 annually is being diverted from regional system development to subsidize municipal service obligations
- ▶ Reduced capacity to invest in digital services
- ▶ Limited ability to support member libraries with training, expertise and provincial initiatives
- ▶ Delayed implementation of system-wide improvements and modernization projects
- ▶ Vulnerability if provincial funding formulas change
- ▶ Inability to fully leverage provincial partnership opportunities
- ▶ Cannot continue with deficit operations. The responsible drawdown of excess reserves has eliminated the buffer that previously masked this problem

For the Province

- ▶ Creates accountability concerns around fund use and reporting

Here's what most Councillors and residents don't see:



Nearly one in five provincial dollars, meant for innovation, new resources, and expanded services, is instead being quietly diverted to “keep the lights on.”

Provincial funds designated for enhancing your library’s YRL experience—for digital resources, interlibrary cooperation, and strategic growth—are instead subsidizing basic operations that municipalities agreed to fund.

This isn’t sustainable as it takes away from YRL’s operational capabilities to pay for today’s artificially suppressed costs.

What Could Be Accomplished with Properly Allocated Provincial Funds?

If the \$300,000 annual provincial diversion was restored to the administrative budget, YRL could redirect the funds to benefit member libraries and their communities

Immediate Priorities:

Enhanced Materials Funding

- ▶ **Increase the per-capita book allotment to member libraries by \$0.25 per capita, allowing them to:**
 - Expand collections to meet growing community demand
 - Acquire additional print high-demand titles
 - Develop special collections to respond to local interest
 - Keep pace with rising book and media costs

Expand E-Resource Content

- ▶ **Review and enhance the digital resources available; expanding the collection and aligning the content to the best vendor.**
- ▶ **Provide access to additional online learning platforms**

Technology Infrastructure

- ▶ **Accelerate region-wide technology upgrades currently delayed due to funding constraints**
- ▶ **Invest in digital infrastructure supporting new technologies**
- ▶ **Upgrade YRL infrastructure**

Capacity

- ▶ **Expand staff training and professional development**
- ▶ **Improve shared service platforms to create efficiencies**

Currently, these are either proceeding at a slower pace, have work-arounds or have been deferred entirely because provincial funds are used to cover the municipal allocation gap.

The Path Forward

To deal with these pressures, YRL administration is asking the Board to consider an increase of \$0.75 per capita—raising the rate from \$4.85 to \$5.60. For the average household, this new rate represents the cost of two coffees per year.

This adjustment will:

✦ Restore accountability:

Municipalities will fund what they agreed to fund under the Master Membership Agreement

✦ Align funding with purpose:

Provincial enhancement dollars will return to their intended purpose

✦ Rebuild capacity:

After years of making do with less, our library system can again plan and deliver services strategically, rather than reactively

This isn't about expanding services or pursuing ambitious new programs. But we do need to ensure funding reflects current costs, and the responsibilities outlined in the Master Membership Agreement.

While we recognize the requested increase may be a burden for some municipalities, we are open to an option that includes a payment schedule with annual 5% increases until we reach \$5.60 per capita by 2029.

The Bottom Line



The proposed increase represents the cost of services municipalities are already receiving under the Master Membership Agreement. This is not a request to fund enhanced services or new programs. This is a correction to align municipal contributions with actual service delivery costs as contractually committed. This discussion has been ongoing since 2010, and it is time to take action before the gap grows even wider.

Current Service Delivery

YRL delivers comprehensive services across 54 municipalities and three school divisions, serving approximately 301,000 residents through 44 public libraries and 42 school libraries. The services offered represent a significant investment by member municipalities and school divisions and deliver measurable and meaningful community impact. The core services are defined by Clause 9 of the MMA.

Core Services and Community Impact

Collection Services

YRL provides: A shared collection of 1,852 physical items including professional development materials and 134 kits. A shared collection of 83,149 digital items including eBooks, eAudio, video, comics, magazines, newspapers and 25 additional specialized databases with materials such as employment resources, study skills, grant databases and consumer information.

YRL provides: A per-capital book allotment for each library and school division and this amount comes from the levy to YRL. For library boards without library locations, YRL receives a rural services grant from Municipal Affairs Public Libraries Services Branch. The respective boards allocate funds from this grant to the library locations used by their residents. YRL transfers 100% of the funding to the designated library. Note: other regions do hold back a portion of the rural services grant.

Why YRL offers this: Access to information and recreational reading is fundamental to an informed, literate community. Shared collections provide economies of scale that individual municipalities could not achieve independently.

Why YRL offers this: Provision of a book allotment from the municipal levy paid to YRL is part of the MMA. This amount supports the provision of new material coming into communities and provides additional supports to local boards and their budgets. The amount of the book allotment is not in the MMA.

Related activities

- Selection and acquisition of materials based on community need.
- Cataloging and processing of 47,047 of added items annually (2025).
- Interlibrary loan services facilitating 4,988 items moved between YRL and locations outside of TRAC.
- Collection maintenance including weeding and inventory management.
- Delivery service traveling 166,250 kilometres per year to member libraries weekly to ensure materials reach communities in a timely manner.
- Working with vendors to negotiate pricing on materials and other services, with standard discounts on brand new popular fiction of 40% off list prices.

Digital Resources and Technology Access

YRL provides: 24/7 access to 27 databases, eBooks, audiobooks, streaming media, online learning platforms, and research tools. Public access computers and WiFi at all locations. YRL also provides and supports the websites for public library locations, network and file infrastructure and management services, and cybersecurity.

Why YRL offers this: Digital equity is essential in modern society. Many residents lack high-speed Internet access at home or updated devices. This can create barriers to employment, education, healthcare and accessing government services.

Why YRL offers this: Many libraries do not have access to consistent, dedicated, affordable technical services support, or the staff to monitor and manage the services.

Why YRL offers this: The provision of the online catalogue for residents to find resources is in the MMA.

Related activities

- Licensing and maintaining core business applications, including but not limited to Microsoft Office and websites.

- Tools to educate library staff on cybersecurity.
- Supporting 245 staff machines in libraries.
- Supporting 268 public access computers.
- Technical support for 2,816 assistance requests annually.
- Hot swap of equipment.
- Upgrades to network infrastructure.
- Digital literacy training and one-on-one technical help.
- Website platform, development and maintenance serving 562,255 annual sessions.
- Online catalogue access serving 2,139,316 annual visits.
- WiFi infrastructure supporting 1,220,914 connections annually.

Annual impact: 500,261 digital resource uses, more than 100,000 computer sessions, 1.2 million WiFi sessions, and 112 library staff trained in digital skills.

Children's and Family Services

YRL provides: Regional support for children's services including staff training, issues support, early literacy resources, summer reading program coordination, and specialized expertise to help member libraries deliver quality children's programming and services.

YRL provides: Support for library staff when supporting parents and families in selecting material for home use.

Why YRL offers this: Early literacy is a strong predictor of school success. Regional coordination and expertise help all member libraries, regardless of size, offer evidence-based early literacy programs and developmentally appropriate collections to meet the needs of their individual communities.

Why YRL offers this: Support for programming and collection development is in the MMA.

Related activities

- Training and professional development for library staff.
- Coordination of national summer reading program.
- Early literacy resource distribution.
- Development and maintenance of storytime and other programming kits.
- Consultation support on collection development, programs and policies.
- Support for 30 on-reserve/on-settlement programs or initiatives facilitated by member libraries.
- Specialized expertise in child development and literacy best practices.
- Evaluation and assessment tools for children's services, including Young Reader's Choice Awards, collection assessments and purchase recommendations supporting programs and community need.

Annual impact: Member libraries collectively used 45 kits curated for early literacy support in their programs.

Adult and Teen Programming

YRL provides: YRL provides support infrastructure, training, resources and expertise to enable member libraries to offer quality programming. Member libraries develop and deliver programming based on their individual community needs. YRL does not provide direct public programming.

Why YRL offers this: Regional support allows member libraries to access resources and supports most could not afford individually. The regional system provides resources that may be of interest to a library and community but may not be able to justify the expenditure. YRL provides kits, infrastructure, training, resources and expertise to enable member libraries to offer innovative and quality programming.

Related activities

- Training and professional development for library staff on program development and delivery.
- Access to programming resources and materials.
- Consultation and expertise on program design and community engagement.
- Support for program promotion and registration (website).

- Evaluation tools and best practices sharing across member libraries.

Annual impact: YRL launched Brainfuse in 2025 which supports adults and teens with live tutoring and job seekers with live interview preparation. This resource supported over 3,000 visits in the first three months of usage in 2025.

Information and Reference Services

YRL provides: Research assistance, readers' advisory, community information and data, statistical analysis and specialized support. Policy and procedure review and development. Support for boards on governance issues.

Why YRL offers this: YRL consultants and staff help library managers and boards navigate complex needs from readers' advisory to community data, governance and policy impacts. YRL licenses specialized statistical resources out of reach of most library boards.

Related activities

- Learn with Novelist (2025) provides 42 courses to support readers' advisory skill development.
- Provide in-depth support for community development and statistical interpretation through Environics.
- Support for library staff learning through Niche Academy and LinkedIn Learning, including the Librarian's Guide to Homelessness Academy.

Annual impact: 113 library staff trained in readers' advisory, over 10 libraries supported with plan of service development in the past three years, supporting informed, balanced decision-making across communities.

Social and Cultural Supports

YRL provides: Regional support for communities on a local interest level supporting the recreational and cultural needs of communities. This includes virtual reality kits; learning and making kits; kits supporting Indigenous ways of knowing including Métis cultural kits; smudging kits, including resources needed when working with Elders and Knowledge Keepers.

YRL provides: Supports to library staff to manage increasingly demanding customer interactions.

Why YRL offers this: The mission of YRL includes the requirement to support the informational, educational, recreational, and cultural needs of the communities we serve.

Why YRL offers this: YRL is positioned to obtain recommendation for training, programs and resources to support member libraries in addressing social issues including negative customer interactions, policy changes and critical incident debriefing activities.

Related activities

- Launch of Patron Incident Tracking System (PITS) in 2025 to support safety and security in member public libraries.
- Training and professional development for library staff, training more than 400 staff annually.
- Critical incident debriefing and crucial conversations facilitation for libraries after impactful events (covid, climate disaster, organizational change).
- Coordination of national summer reading program that promotes inclusion and accessibility.
- Development and maintenance of storytime and other programming kits, including 12 Indigenous kits developed over the last three years and World Language kits with resources covering eight languages.
- Consultation support on collection development, programs, and policies.

Annual impact: Member libraries offer inclusive, accessible programming supported by YRL programming kits and access to the TD Summer Reading Club to support patrons with print disabilities, newcomers and offer cultural learning as a commitment to Truth and Reconciliation in their communities.

Outreach and Accessibility Services

YRL provides: Large print, audio and video collections. Membership in consortia extends access to specialized services to those experiencing a print disability. Resources in multiple languages; programming support for seniors and special populations. Participation in pilot and research projects.

Why YRL offers this: Libraries serve all residents, including those facing barriers due to mobility, language, literacy, or other challenges.

YRL provides: Coordinated communication when programs and services impacting libraries and communities change, when services are offered at the provincial level. Most recently, changes to the Residential Tenancy Dispute Resolution Service process.

YRL provides: Presence and representation on projects with the potential to benefit YRL libraries. Recent projects include the development of supports for newcomers in rural areas (Rural Development) and supports for digital literacy training for senior populations (Simon Fraser University).

Why YRL offers this: In positioning YRL with projects that could have broad, rural impact, member library staff have opportunities to inform and influence the development of programs and services.

Related activities

- Participation in pilot and research projects (senior digital literacy, supports for newcomers in rural areas).
- Access to special collections through Centre for Equitable Library Access (CELA) and National Network for Equitable Library Service (NNELS).
- Multilingual materials in eight languages.

Annual impact: Statement from Stony Plain Public Library (SPPL) regarding The Happiness Programme: "Remarkably, this resident, who typically remains in their room and avoids activities, actively engaged with the programme. I wanted to share this wonderful story with you all and express my sincere gratitude for your unwavering support of this initiative. Your contributions have enabled SPPL to make a meaningful impact in the community."

Facilities and Infrastructure

YRL provides: The board is responsible for YRL facilities. YRL does not own or operate public libraries; municipal library boards are responsible for operation and maintenance of their own facilities. YRL provides technology infrastructure, systems support and expertise to support library boards in maintaining modern and efficient library spaces.

Why YRL offers this: Centralized technology infrastructure and shared expertise create efficiencies and consistency across member libraries while allowing library boards to focus on local facilities management.

Why YRL offers this: Provision of centralized IT support is in the MMA.

Related activities

- Technology infrastructure and support for 44 public library locations and 513 computer workstations for staff and the public.
- Integrated library system maintenance and support.
- Technical consultation on facility technology needs.
- Coordination of system-wide technology standards.
- Support for accessibility and technology compliance.
- Assistance with space planning and technology integration.

Annual impact: 44 public library facilities supported with technology infrastructure and expertise. 76 visits annually to member libraries. More than \$300,000 cost avoidance to member library boards to connect to the Provincial SuperNet.

Operational Excellence

Behind the public-facing services, significant operational activities ensure quality and efficiency:

- Financial management and reporting to 54 municipalities.
- Human resources supporting 22.5 full-time equivalent (FTE) staff.

- Information technology infrastructure supporting 534 staff users.
- Strategic planning and policy development.
- Governance support for the board.
- Advocacy and community engagement.
- Performance measurement and continuous improvement.
- Compliance with legislation and professional standards.

Current Situation

Funding Model Overview

YRL operates with the following funding model:

- **Municipal allocation:** Member municipalities provide per-capita funding based on population and at a rate agreed upon as part of the budget process, not to exceed the cost of inflation or the highest rate charged (2.5%) whichever is lower. Under the MMA, the municipal levy is intended to cover the cost of delivering the services as outlined in Clause 9.
- **Provincial grant:** The province provides a slightly higher per capita rate than the municipal allocation; however, not at current population levels. Provincial funding is intended to support resource sharing activities, innovation, province-wide initiatives, and strategic activities beyond the services as outlined in Clause 9.
- **Other revenue:** There is limited additional revenue available to YRL.

Historical Rate Context

Understanding the history of YRL's per capita rate structure is essential to evaluating the current request for adjustment. Major rate decision points are outlined below.

Year	Per Capita Rate	Change From Previous	Cumulative Inflation Rate From 1971	Real Value (Adjusted to 2026)
1971	\$1.00	Base year	-	\$7.92
2008	\$4.30	\$3.30	350%	\$6.23
2020	\$4.38	\$0.38	555%	\$5.29
2027 Proposed	\$5.60	\$1.22	727%	\$5.60

YRL was established in 1971 with an initial municipal levy rate of \$1.00 per capita. This rate was designed to provide baseline services and included book allotment for member libraries.

Time of Troubles: A levy increase of over \$1 per capita started a discussion around YRL programs and services, along with debates about the value of YRL membership. Once an agreement was reached, and a new MMA established, the board froze the levy rate at \$4.30 per capita. This freeze was in spite of inflationary and operational pressures. Staff layoffs and service reductions were put into place. The YRL Board requested during this time that the capital and general reserves be increased. The levy rate was frozen until 2020.

In 2019, the board approved the resumption of modest annual adjustments starting in 2020. These averaged 2% per year; however, in response to the covid pandemic and recognizing the financial strain on municipalities, the levy rate was frozen for one year. The levy rate increase resumed in 2022, and has not kept pace with post-pandemic inflation, or addressed the accumulated deficits from the 2008-2019 freeze.

Critical Funding Gap

Due to the extended rate freeze and insufficient rate adjustments since 2019, a structural funding gap has developed.

- Currently, approximately 18% of provincial operating grant funding is diverted to subsidize the core services that should be funded through the municipal allocation.

- This means that provincial funds intended to support resource sharing, service enhancement, innovation, and strategic initiatives are used to maintain basic contractual service obligations.
- YRL is, in effect, cross-subsidizing municipal obligations with provincial funds intended for other purposes.

Implications of This Subsidy

For YRL

- Approximately \$300,000 annually diverted from regional system development to subsidize municipal service obligations.
- Reduced capacity to invest in digital services.
- Limited ability to support member libraries with training, expertise and provincial initiatives.
- Delayed implementation of system-wide improvements and modernization projects.
- Vulnerability if provincial funding formulas change.
- Inability to fully leverage provincial partnership opportunities.
- Cannot continue with deficit operations. The responsible drawdown of excess reserves has eliminated the buffer that previously masked this problem.

For Member Municipalities

- Receiving contractually obligated services at below actual costs.
- Creating unsustainable dependency on provincial funds for core operations.
- Benefiting from reserve depletion which cannot continue.
- Risk of service disruption when reserves can no longer subsidize operations.
- Misalignment between MMA obligations and actual municipal contribution.

For the Province

- Creates accountability concerns around fund use and reporting.
- Advocacy discussions with the province regarding increase in operational funding becomes delicate.

For Regional System Development

- Delays in implementing shared technology or other shared initiatives.
- Postponed investments in staff training.
- Deferred initiatives that would benefit all member libraries.
- Slower rollout of support and infrastructure.
- Reduced capacity to provide expertise and support.

The \$0.75 Increase in This Context

The discussion in 2025 was for a levy increase of \$0.85 per capita. This request has been adjusted down to recognize the 2% increase for 2026 of approximately \$0.10 per capita.

The proposed increase is designed to:

1. Create a step towards restoring proper funding alignment. Ensures municipal allocation fully cover the services municipalities wanted to receive under the MMA.
2. Realign provincial funds for intended purposes. Allow provincial grant to support YRL development, technology, staff and strategic initiatives.
3. Strengthen provincial partnerships: Demonstrates municipal commitment and proper stewardship of provincial funds.
4. Ensure fiscal sustainability: Create a stable funding model that does not rely on cross-subsidization or deficit budgets.
5. Reduce and work towards elimination of deficit operation: YRL cannot continue to run deficits now that reserves have been responsibly right-sized.

What This Means for Municipalities

The proposed increase represents the cost of services municipalities are already receiving under the MMA. This is not a request to fund enhanced services or new programs. This is a correction to align municipal contributions with actual service delivery costs as contractually committed.

Realignment of the funding would prevent service reductions in the short and medium term. Long term, with continued predictable, consistent levy increases, YRL could address the following service priorities:

Enhanced Materials Funding

- Increase the per capita book allotment to member libraries by \$0.25 per capita, allowing them to:
 - Expand collections to meet growing community demand.
 - Acquire additional high demand print titles.
 - Develop special collections to respond to local interest.
 - Keep pace with rising book and media costs.

Expand eResource Content

- Review and enhance the digital resources available, working with partner libraries to ensure the best use of funds to support reasonable access.

Technology Infrastructure

- Accelerate region-wide technology upgrades currently delayed due to funding constraints.
- Participate in innovative process to issue and maintain provincial library access.
- Invest in digital infrastructure supporting new technologies.
- Upgrade YRL infrastructure.

Capacity

- Expand staff training and professional development.
- Improve shared service platforms to create efficiencies.

Currently, these are either proceeding at a slower pace, have workarounds or have been deferred entirely because provincial funds are used to cover the municipal allocation gap.

Why Further Adjustment is Required

While the 2% annual increases, when implemented have been essential to preventing complete collapse, they have not fully addressed the accumulated deficit from the 11-year freeze. Cost pressures include:

- Cumulative inflation based on Statistics Canada's Consumer Price Index of 21.1-22% between 2019 and late 2025. This results in cost increases that exceed the 2% annual levy rate adjustments when they were applied.
- Wage increases of 53% (Note: YRL is in competition with some of the highest-paying libraries in Alberta for trained staff at all levels).
- Utility cost increases of 14.2%.
- Benefits cost increases by 30%, even with service reductions and elimination.
- Insurance premium increases of 54%.
- Material costs for books have increased approximately 14% on hardcovers and 16% on paperbacks.
- Digital licensing costs increases of 10%, even with collection reductions.
- Population growth of 3% across municipalities requiring expanded services and increasing licensing costs for the higher population and to meet rising demand.
- Increase in fuel rates for delivery raise costs to move the 2.08 million items requested or purchased by YRL libraries (2025).
- Necessity to add increased technological monitoring to guard against and protect YRL and member libraries from cyberattacks.
- Increased need to educate library staff about cyberattacks and other threats.

Efficiency Measures Already Implemented

To absorb these costs without significant rate increases or service decline, the board has undertaken extensive strategic cost management activities:

Compensation Strategy

- Adopted a living wage commitment: The board made a strategic decision to ensure all staff positions receive a living wage, recognizing this as an ethical imperative in line with organizational values, and essential for staff retention in a competitive labour market.
- Implemented a compensation philosophy and policy: Established a benchmark of 15% above average market rate for positions to attract and retain qualified staff capable of serving member libraries effectively. (Note: YRL is in competition with some of the highest-paying libraries in Alberta for trained staff at all levels; this includes, but is not limited to St. Albert, Strathcona County, Edmonton, and the University of Alberta).
- Most positions now meet the benchmark. A systematic approach prioritized support positions.
- The compensation approach has been essential to prevent turnover, attract high-quality skilled staff, and maintain service quality but does represent a significant cost pressure that 2% increases cannot fully address.

Strategic Staffing Management

- Positions filled only when operationally necessary, not automatically upon vacancy.
- Careful evaluation of every vacancy to determine if it must be filled immediately, or if deferral is possible.
- Not all positions are filled at the level or classification they were originally positioned.
- Cross-training and workflow redesign to maximize efficiency of existing staff.
- Consolidated administrative functions, including the removal of a dedicated communications staff person and using a communications firm on contract at significant cost savings.

Benefits Plan Optimization

- Annual comprehensive review of benefits plan costs and utilization.
- Strategic elimination of underutilized services to control premium increases.
- Negotiated plan modifications to balance cost containment with employee needs.
- Despite these reductions, benefits costs continue to increase due to market factors beyond YRL's control.

Professional Development Reductions

- Professional development highly valued by the board as essential to service quality and required to maintain currency.
- Per-staff professional development budgets reduced to manage overall costs. Exception: Director position maintains professional development allocation in recognition of sector leadership requirements, professional obligations, and the need to maintain current knowledge for strategic decision-making.
- Staff encouraged to pursue low-cost and free professional development opportunities.
- Professional development tied to position requirements and benefit to YRL.

System-Wide Professional Development Restructuring

- Annual conference model completely redesigned: Transitioned from self-hosted conference to partnered conference model. Budget reduced from approximately \$25,000 to \$7,000 annually – a reduction of approximately \$18,000 or 72%.
- Now utilizing professional conference planner: Reduces staff workload and administrative burden and overall costs while maintaining event quality.
- Any conference surplus applied to following year: Priority is keeping costs down and ensuring fiscal sustainability.

- This restructuring maintains professional development opportunities for member library staff while dramatically reducing costs and administrative overhead.
- Demonstrates commitment to creative solutions that preserve service while controlling expenses.

Technology Infrastructure Transformation

Transitioning from local software hosting to cloud-based vendor hosting in partnership with other library systems in late 2026.

- This strategic shift will reduce annual hosting revenue by \$90,000 as partners move to the vendor.
- Full financial impact on YRL won't be known until 2027 as the transition completes and costs stabilize.
- The \$90,000 revenue reduction may be offset by anticipated savings in utilities, overtime, downtime and on-call costs.

This represents a strategic investment in the broader library partnership ecosystem.

- Potential for reduced overall costs across partner libraries: Vendor-managed cloud hosting could provide better economies of scale than the regional hosting model, though this will be evaluated as the transition proceeds.
- Reduced financial burden: For YRL and the other partners to fund and replace servers.
- Reduced electrical costs for regional system: Decreased server infrastructure and associated power consumption.
- Reduced staff on-call requirements: Eliminates need for 24/7 local technical support coverage, reducing operational burden.
- Eliminated server maintenance burden: Vendor assumes infrastructure management.
- Strengthened regional partnerships: Collaborative approach to shared systems and troubleshooting.
- Distributed support model: Partner organizations can now assist with troubleshooting and user support.
- Faster access to current software: Less downtime to plan and support upgrades.
- Improved system reliability and redundancy: Vendor-managed infrastructure typically offers better uptime and disaster recovery.

This transformation aligns operational changes with anticipated workforce transitions, creating a sustainable model that reduces technical infrastructure burden while maintaining service quality.

- Demonstrates strategic planning that coordinates technology decisions with long-term staffing considerations.
- Positions the partnership for modern cloud-based infrastructure without long-term financial burden.
- Aligns technology infrastructure with contemporary best practices in the library sector and positions the partnership for future innovation.

Board Governance Cost Reductions

- Eliminated or significantly reduced meeting catering costs: Board meetings now operate with minimal or no catering expenses.
- Transitioned to hybrid meeting model: Board and committee meetings now utilize Zoom technology, permitting online attendance.
- Reduced committee member travel costs: Members can attend remotely, eliminating mileage and travel time for those who choose virtual attendance.
- Maintained governance effectiveness while reducing associated operational costs.
- Board leading by example in cost containment measures.

Additional Efficiency Measures

- Implemented record purchasing from trusted vendors, reallocating 1 FTE library technician from cataloguing to serving school member libraries, saving \$50,000 per annum.
- Negotiated consortium purchasing agreements reducing material costs by 30-40%.
- Transitioned to energy-efficient systems.
- Automated routine processes to improve efficiency.

- Reduced discretionary operational spending across all budget categories.
- Budget clearly linked to strategic plan.

What These Measures Demonstrate

The board and administration have taken a comprehensive, strategic approach to cost management balancing:

- Service quality and staff retention (living wage, competitive compensation).
- Operational efficiency (strategic hiring, process improvements).
- Fiscal responsibility (benefits optimization, reduced professional development).
- Long-term sustainability (avoiding cuts that would create larger future costs).

These measures enabled YRL to continue providing quality services despite the smaller rate adjustments but has reached its practical limit.

Strategic Provincial Infrastructure Investment (2017-2020)

Between 2017 and 2020, the library system secured provincial infrastructure funding to undertake critical building upgrades, including:

- Complete window replacement improving energy efficiency and building envelope integrity.
- New door systems enhancing accessibility, security, and climate control.
- Full HVAC system modernization reducing energy consumption and improving air quality.

Impact of Infrastructure Investment

While the 2017-2020 infrastructure upgrades have reduced some facility operating costs, they do not address the core operational pressures driving this rate increase request:

- Reduced annual utility costs, partially offsetting operational cost increases.
- Deferring major capital replacement costs needed to be funded by the board.
- Improved accessibility and user comfort, contributing to increased facility usage.
- Created modern, welcoming spaces that serve as a gathering space for member library staff.

Important Note on Infrastructure vs. Operating Costs

These infrastructure improvements have:

- Personnel costs (the largest budget component) continue to rise.
- Collection costs (books, databases, digital licenses) have increased significantly above general inflation.
- Technology systems and infrastructure require ongoing investment and replacement.
- Programming and service delivery costs have grown with increased demand.

The infrastructure improvements, while valuable, represent one-time capital investments that have now been fully realized, and has removed significant pressure from the budget in the short and medium term.

Service Impact Without Rate Adjustment

Failure to implement a rate increase will necessitate service reductions. As the reductions would impact Clause 9 of the MMA, the final determination would need to be done by the board and ratified as a change by the members. At this time, the following service reductions are anticipated:

- Elimination of any new kit development.
- Decreased book allotment, resulting in fewer new materials.
- Decreased eResource purchases.
- Reduced staffing levels impacting customer service quality.
- Reduced absorption of technology costs, passing them to the library boards and risking erratic service and increased cybersecurity risks.
- Postponement of critical building maintenance creating future liability.

Proposed Solution

Rate Adjustment Details

We propose adjusting the municipal per capita rate from \$4.85 to \$5.60, representing an increase of \$0.75 per capita.

Why \$0.75 Is Necessary

This adjustment addresses:

- Funding model misalignment: Eliminates the unsustainable practice of diverting provincial funds to cover core municipal service obligations.
- The 2008-2019 structural deficit: The 11-year rate freeze created a cumulative gap that has never been fully recovered.
- Accelerated cost pressures: Digital licensing, wages, utilities and facilities costs have all increased well above the general inflation rate.
- Service agreement obligations: Ensures municipalities fully fund the services they have contractually agreed to receive.
- Provincial partnership integrity: Restores provincial grants to their intended purpose of supporting enhancement and innovation rather than subsidizing basic services.
- Strategic technology transition impacts: The cloud hosting transformation reduces annual hosting revenue by \$90,000 while improving service quality and operational efficiency; this revenue loss must be absorbed while maintaining service levels.

Context for the \$0.75 Request

If the rate had been indexed to inflation from 1971, the levy would be \$7.92 or 65% higher than the current rate.

If the rate had been indexed to inflation from 2008, it would be approximately \$6.23, or 30% higher than the current rate.

The proposed rate is still below the rate paid by municipal members of Parkland Regional Library System; they are the closest benchmark to YRL as neither region charges library boards.

The proposed rate is also below the provincial average paid by municipalities of all Alberta regional systems, accounting only for the municipal portion paid.

Regional Library System	Location	Member Public Libraries	2026 Municipal Levy (based on current population figures)	2026 Provincial Operating Grant (based on 2019 population figures)
Chinook Arch Regional Library System	Lethbridge	33	\$7.76	\$4.75
Marigold Library System	Strathmore	37	\$6.75	\$4.75
Northern Lights Library System	Elk Point	49	\$5.55	\$4.75
Parkland Regional Library System	Lacombe	49	\$9.99	\$4.75
Peace Library System	Grande Prairie	46	\$7.36	\$4.75
Shortgrass Library System	Medicine Hat	14	\$5.19	\$4.75
Yellowhead Regional Library	Spruce Grove	44	\$4.85	\$4.75
2026 Provincial Average with YRL	\$6.78		YRL Current Rate	\$4.85
2026 Provincial Average without YRL	\$7.10		YRL Proposed Rate	\$5.60

Notes

The seven Alberta regional library system boards establish their levy rate, based on their membership agreements. Of the seven, Parkland and Yellowhead have the same funding model (only charging municipalities).

The other five regional library systems charge both municipalities and library boards (the library board funding is ultimately paid for by the municipality through the budget request to council from their library boards), and they charge municipalities without a library board a higher rate; only the rate charged to municipalities with library boards is used here.

At this time YRL does not want to change the funding model and charge the library boards in addition to the municipalities, as the funds would still be provided to the library through the municipality.

Implementation

Immediate increase of \$0.75 per capita effective January 1, 2027.

Advantages

- Provides immediate operational stability.
- Simplifies budgeting with single adjustment.
- Preserves existing services and supports to member libraries.
- Ensures adequate regional staffing levels to provide expertise, training and technical support.
- Manages the structural deficit: Supports activities leading to balanced budget operations without relying on unsustainable provincial fund diversion.
- Restore proper funding alignment: Ensures municipal contributions fully cover contractual service obligations under the regional service agreement.
- Maintains modest operating reserves for financial sustainability, as recommended by sector best practices.
- Allows future planning for purchase of materials, collection development, training.
- Position the system competitively for future provincial grants and initiatives by demonstrating proper fund stewardship and matching requirements.

Challenges

- Additional pressure on municipal budgets.
- Municipalities may feel it appropriate to reduce the amount of support to local library boards. This is not a recommended approach; both need adequate funding to work.

Note: The recommendation is to return to regular, planned increases of up to 2% per year once the initial jump is complete.

Long-Term Sustainability

This rate adjustment establishes a foundation for financial sustainability and maximizes the return on previous investments. We commit to:

Financial Stewardship

- Annual budget transparency reports to all member municipalities.
- Regular rate reviews aligned with actual cost trends (avoiding future long-term freezes).
- Efficiency initiatives to control costs where possible.
- Exploration of alternative revenue sources to minimize municipal burden.

Protecting Past Investments

The 2017-2020 infrastructure upgrades represent a significant capital investment of provincial funds, totalling over \$1 million.

- Adequate operating funding is essential to maintain these improved facilities and maximize their useful life.
- Underinvestment in operations can lead to premature deterioration of capital assets, wasting the infrastructure investment.
- Current rate levels permit proper maintenance of upgraded facility.

Risk Analysis

Risks of Not Proceeding

- Funding model sustainability: The diversion of provincial funds to subsidize core municipal obligations is unsustainable and violates the intended purpose of provincial grants. This creates vulnerability if provincial funding priorities or formulas change.

- Reserve depletion: Excess reserves that previously masked the funding gap have been responsibly drawn down to appropriate levels. The organization cannot continue to run deficit budgets – without rate adjustment, service reductions to member libraries are inevitable by 2028.
- Service agreement breach risk: Municipalities are receiving contractually agreed services without fully funding them, creating a structural imbalance that cannot continue indefinitely.
- Provincial partnership jeopardy: Using provincial enhancement funds for basic operations undermines the library system's ability to pursue provincial strategic initiatives.
- Equity concerns: Service cuts will disproportionately affect vulnerable populations who rely most heavily on the services from their libraries and YRL.
- Competitive disadvantage: Neighboring systems with adequate municipal funding will be better positioned to leverage provincial enhancement funds for innovation, setting higher service expectations and attracting residents.
- Deferred costs: Postponing facility maintenance and technology upgrades creates larger future expenses that will eventually require even more significant rate increases.
- Staff retention: Inability to offer competitive compensation will result in turnover and service quality decline.
- Loss of provincial investment ROI: The 2017-2020 infrastructure upgrades represent significant provincial capital investment. Inadequate operating funding undermines the return on this investment and may affect future capital funding opportunities.

Mitigation Strategies

Enhanced Accountability

- Enhanced quarterly reporting on service outcomes and return on investment.
- Annual presentation to municipal councils on performance metrics.
- Transparent budget documentation with detailed line-item breakdowns.
- Key performance indicators tied to municipal funding levels.

Additional Revenue Strategies

- Joint pursuit of provincial and federal grant funding to offset municipal contributions.
- Leveraging the municipal-provincial partnership model to maximize provincial operating grants (which exceed municipal per capita rates).
- Exploration of philanthropic partnerships for capital projects and special initiatives.
- Possible revenue generation from enhanced fee-based services (meeting room rentals, special programs) or charge back to library boards for specific services.
- Regional collaboration opportunities to share costs.
- Advocacy for increased provincial operating grant rates to reduce municipal burden over time.

Service Guarantee

- Commitment to maintain service levels outlined in this document.
- Continued investment in services showing highest community demand and impact.

Recommendation

We respectfully request that member municipalities approve a \$0.75 per capita increase, raising the rate from \$4.85 to \$5.60 effective January 1, 2027. This adjustment is essential to maintain the quality library services our communities deserve and expect.

We welcome the opportunity to present this business case in detail, answer questions, and discuss the implementation, while meeting municipal budgeting processes and ensuring library service sustainability.

YRL 2026 Actual and 2027 Proposed Municipal Levies

Municipality	Alberta Municipal Affairs 2024 Official Populations as of Jan. 2025	2026 Actual Municipal Levy at \$4.85/capita (based on 2024 populations)	Alberta Municipal Affairs 2025 Official Populations as of Jan. 2026	2027 Proposed Municipal Levy at \$5.60/capita (based on 2025 populations)	2026 to 2027 Municipal Levy Difference
ALBERTA BEACH	864	\$ 4,190.40	864	\$ 4,838.40	\$ 648.00
BARRHEAD	4,320	\$ 20,952.00	4,320	\$ 24,192.00	\$ 3,240.00
BARRHEAD NO. 11, COUNTY OF	5,877	\$ 28,503.45	5,877	\$ 32,911.20	\$ 4,407.75
BEAUMONT	20,888	\$ 101,306.80	20,888	\$ 116,972.80	\$ 15,666.00
BIRCH COVE	67	\$ 324.95	67	\$ 375.20	\$ 50.25
BRAZEAU COUNTY	7,179	\$ 34,818.15	7,179	\$ 40,202.40	\$ 5,384.25
BRETON	567	\$ 2,749.95	567	\$ 3,175.20	\$ 425.25
CALMAR	2,183	\$ 10,587.55	2,183	\$ 12,224.80	\$ 1,637.25
CASTLE ISLAND	15	\$ 72.75	15	\$ 84.00	\$ 11.25
CLYDE	415	\$ 2,012.75	415	\$ 2,324.00	\$ 311.25
CRYSTAL SPRINGS	74	\$ 358.90	74	\$ 414.40	\$ 55.50
DEVON	6,545	\$ 31,743.25	6,545	\$ 36,652.00	\$ 4,908.75
DRAYTON VALLEY	7,291	\$ 35,361.35	7,291	\$ 40,829.60	\$ 5,468.25
EDSON	8,374	\$ 40,613.90	8,374	\$ 46,894.40	\$ 6,280.50
GRANDVIEW	143	\$ 693.55	143	\$ 800.80	\$ 107.25
HINTON	9,817	\$ 47,612.45	9,817	\$ 54,975.20	\$ 7,362.75
JASPER, MUNICIPALITY OF	4,738	\$ 22,979.30	4,738	\$ 26,532.80	\$ 3,553.50
KAPASIWIN	24	\$ 116.40	24	\$ 134.40	\$ 18.00
LAC STE. ANNE COUNTY	11,300	\$ 54,805.00	11,300	\$ 63,280.00	\$ 8,475.00
LAKEVIEW	29	\$ 140.65	29	\$ 162.40	\$ 21.75
LEDUC	36,060	\$ 174,891.00	36,060	\$ 201,936.00	\$ 27,045.00
LEDUC COUNTY	14,416	\$ 69,917.60	14,416	\$ 80,729.60	\$ 10,812.00
MA-ME-O BEACH	128	\$ 620.80	128	\$ 716.80	\$ 96.00
MAYERTHORPE	1,343	\$ 6,513.55	1,343	\$ 7,520.80	\$ 1,007.25
MILLET	1,890	\$ 9,166.50	1,890	\$ 10,584.00	\$ 1,417.50
NAKAMUN PARK	78	\$ 378.30	78	\$ 436.80	\$ 58.50
NORRIS BEACH	71	\$ 344.35	71	\$ 397.60	\$ 53.25
ONOWAY	966	\$ 4,685.10	966	\$ 5,409.60	\$ 724.50
PARKLAND COUNTY	32,205	\$ 156,194.25	32,205	\$ 180,348.00	\$ 24,153.75
POPLAR BAY	113	\$ 548.05	113	\$ 632.80	\$ 84.75
ROSS HAVEN	126	\$ 611.10	126	\$ 705.60	\$ 94.50
SANDY BEACH	278	\$ 1,348.30	278	\$ 1,556.80	\$ 208.50
SEBA BEACH	229	\$ 1,110.65	229	\$ 1,282.40	\$ 171.75
SILVER BEACH	55	\$ 266.75	55	\$ 308.00	\$ 41.25

YRL 2026 Actual and 2027 Proposed Municipal Levies

Municipality	Alberta Municipal Affairs 2024 Official Populations as of Jan. 2025	2026 Actual Municipal Levy at \$4.85/capita (based on 2024 populations)	Alberta Municipal Affairs 2025 Official Populations as of Jan. 2026	2027 Proposed Municipal Levy at \$5.60/capita (based on 2025 populations)	2026 to 2027 Municipal Levy Difference
SILVER SANDS	214	\$ 1,037.90	214	\$ 1,198.40	\$ 160.50
SOUTH VIEW	72	\$ 349.20	72	\$ 403.20	\$ 54.00
SPRING LAKE	711	\$ 3,448.35	711	\$ 3,981.60	\$ 533.25
SPRUCE GROVE	38,985	\$ 189,077.25	38,985	\$ 218,316.00	\$ 29,238.75
STONY PLAIN	17,993	\$ 87,266.05	17,993	\$ 100,760.80	\$ 13,494.75
SUNRISE BEACH	153	\$ 742.05	153	\$ 856.80	\$ 114.75
SUNSET POINT	257	\$ 1,246.45	257	\$ 1,439.20	\$ 192.75
SWAN HILLS	1,201	\$ 5,824.85	1,201	\$ 6,725.60	\$ 900.75
THORSBY	967	\$ 4,689.95	967	\$ 5,415.20	\$ 725.25
VAL QUENTIN	158	\$ 766.30	158	\$ 884.80	\$ 118.50
WARBURG	676	\$ 3,278.60	676	\$ 3,785.60	\$ 507.00
WEST COVE	222	\$ 1,076.70	222	\$ 1,243.20	\$ 166.50
WESTLOCK	4,921	\$ 23,866.85	4,921	\$ 27,557.60	\$ 3,690.75
WESTLOCK COUNTY	7,186	\$ 34,852.10	7,186	\$ 40,241.60	\$ 5,389.50
WETASKIWIN	12,594	\$ 61,080.90	13,409	\$ 75,090.40	\$ 14,009.50
WETASKIWIN COUNTY NO. 10	11,217	\$ 54,402.45	11,217	\$ 62,815.20	\$ 8,412.75
WHITECOURT	9,927	\$ 48,145.95	9,927	\$ 55,591.20	\$ 7,445.25
WOODLANDS COUNTY	4,558	\$ 22,106.30	5,254	\$ 29,422.40	\$ 7,316.10
YELLOWHEAD COUNTY	10,426	\$ 50,566.10	10,426	\$ 58,385.60	\$ 7,819.50
YELLOWSTONE	117	\$ 555.75	117	\$ 655.20	\$ 99.45
TOTALS	301,223	\$ 1,460,919.85	302,734	\$ 1,695,310.40	\$ 234,390.55

REVITALIZE

REFRESH

RENEW

**Evolving Our Impact,
Strengthening Our Services**



**2025
Annual Report**

REVITALIZE

EVOLVING OUR IMPACT FROM WITHIN

Although change is often described as the only constant in life, 2025 proved to be a year of remarkable growth and renewal for Yellowhead Regional Library (YRL). Across the organization, new initiatives took root, long-term projects achieved milestones, and collaborative efforts served to strengthen the services we provide to our member libraries and communities.

This is even more noteworthy given a number of changes in YRL staff and board members that occurred in 2025. YRL said farewell to two long-term staff members and promoted two staff members within the organization to new positions. As well, YRL's long-time Board Chair concluded his 11-year term, with the heartfelt thanks and gratitude of staff and other board members. These changes reflect YRL's adaptability and evolution, and highlights the collective dedication of our staff, partners, and stakeholders as we continue shaping a vibrant future for library service in the region.

The Director and Deputy Director consulted and provided support to member library boards during times of change, critical events and challenges which meant that library patrons were able to experience continuity in library services with little service disruption.

QUICK STAT



We gained a member library!

Spruce Grove opened a second location in Heavy Metal Place in 2025.

REVITALIZE – EVOLVING OUR IMPACT FROM WITHIN

Our staff reach beyond our walls and our region. YRL staff volunteer and are asked to work with other boards and provincial, national and international associations to support collaboration and leadership across the library

ecosystem. This work allows our member libraries to be informed about trends, events and services that lead to innovative services for library patrons.

QUICK STAT

Bibliothèque de Beaumont Library

We supported the Bibliothèque de Beaumont Library Community Gathering Space project which saw a large collection and space refresh of their library.

information services. These staff are helping to teach the next generation of trained, qualified candidates to work in our member communities. This expertise in library services reinforces YRL's role as a trusted leader in librarianship.

Two members of our team are academic teaching staff for the University of Alberta School of Library and Information Studies. Their involvement has supported building skills and knowledge in leadership, management, digital librarianship, risk management, and reference and

QUICK STAT

We launched the new
TRACpac+ discovery layer!

 **brainfuse**



QUICK STAT

We launched Brainfuse!

Brainfuse is a leading online learning platform with over two decades of experience and millions of tutoring sessions delivered. Accessible from home or the library anytime! Its HelpNow suite offers live online tutoring, homework help, and study support for learners of all ages. JobNow is an innovative service that features expert resume assistance, live interview preparation, career coaching, career resources, and much, much more.

REFRESH

SUPPORTING MEMBER LIBRARIES TO BE THEIR BEST

In 2025, YRL supported member libraries through a major service transition by delivering LEAP training to 26 locations, enabling library staff to offer improved membership and circulation services. YRL also provided 22 in-person training sessions to more than 77 member library staff, to help them feel confident and prepared to use the new library system.

YRL coordinated 58 training events for member libraries, building staff capacity across a wide range of skills and directly enhancing the quality of service delivered to patrons. Keeping current with professional librarianship skills, technology and practices helps local library staff to deliver effective, efficient services to the patrons they serve.

The Library Development Services (LDS) department onboarded eight new library managers to the region, strengthening leadership capacity across member libraries. Library patrons were able to benefit from well-supported staff and consistent, high-quality services. At the same time, the Technology Services department developed and deployed an onboarding and offboarding tool for member libraries so that they could report staff changes more

REFRESH – SUPPORTING MEMBER LIBRARIES TO BE THEIR BEST

accurately and promptly, which meant that library patrons were able to be confident their personal information was only being accessed by authorized users.

The Collections and Resource Sharing (CRS) department purchased 40,558 items at significant discounts for member libraries, saving more than \$150,000 in 2025. CRS also implemented new standards for cataloguing for items purchased by members libraries which meant that library patrons had an easier time finding and accessing them in the catalogue.

The Technology Services department supported the technology infrastructure setup of a new library location, Spruce Grove North East Branch, so that the library could open its doors fully operational and ready to serve patrons.



QUICK STAT

We supported community literacy and reading encouragement through Beanstack!

Participants logged over 430,000 minutes read in 2025.

QUICK STAT

We supported family history research through Ancestry with over 5,800 searches in 2025.

A 46% increase from the previous year.



Technology Services also purchased, configured and installed new firewalls and switches at member libraries, committing more than \$300,000 over five years, so that they could connect to Supernet with reliable, secure and up-to-date equipment. Upgrading public computers from Windows 10 to Windows 11 helped member libraries meet operating system support and security requirements.



QUICK STAT

We supported early literacy development and family language learning through 2,757 book views in Tumblebooks and 432 stories viewed in LOTE4Kids.

RENEW

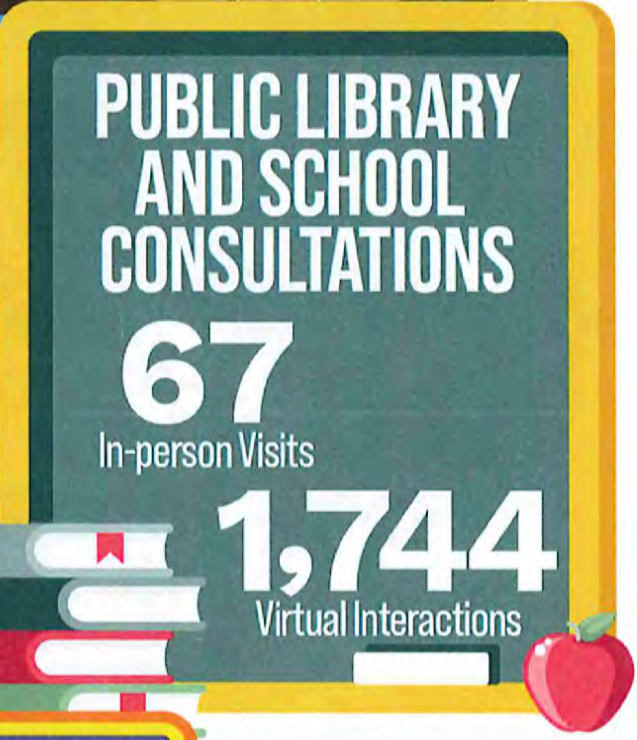
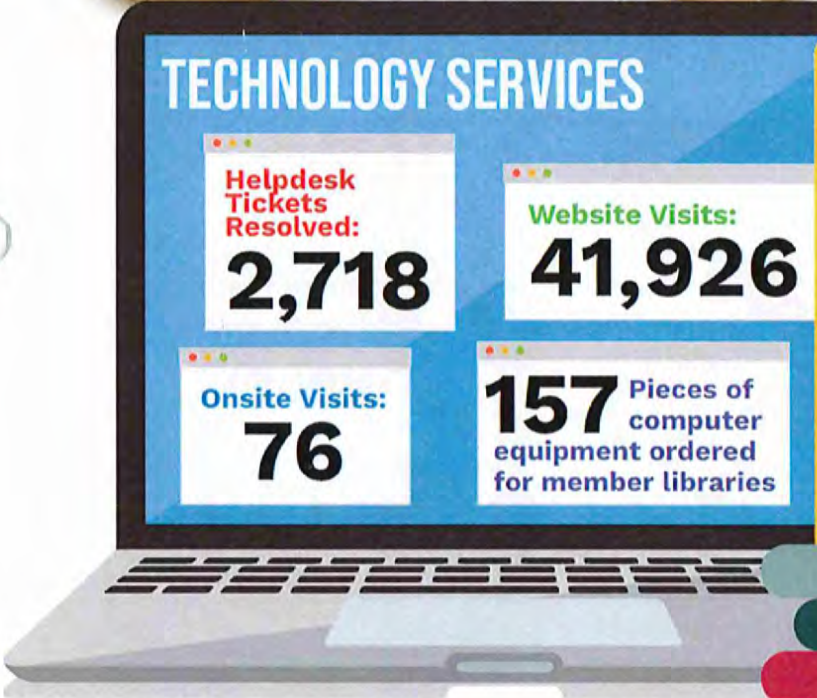
BENEFITTING MEMBER LIBRARY PATRONS

The CRS department moved more than two million items through YRL headquarters to its member libraries, sharing books, movies, music, video games, educational materials, and more. CRS purchased, processed, catalogued, and delivered 47,047 new items to its member libraries which meant that library patrons were able to enjoy the hottest releases and that new book smell! Library patrons across the region were able to access an enormous wealth of knowledge, information, art, and recreation that would not otherwise be possible without this shared model. YRL also facilitated inter-library loans, further expanding the capabilities of member libraries to meet their patrons' needs.

YRL helped prepare member library staff for the launch of TRACpac+, a major enhancement to the former catalogue website. Supported by YRL's extensive training, member library staff are well equipped to guide patrons through the new and improved features of TRACpac+, enriching their overall library experience.

Website tutorials were provided to member libraries so that they could easily learn how to edit specific features of their website. This resulted in library staff being better able to update and tailor the information on their respective websites. Timely, accurate information helps deliver better services to patrons.

A Year in Review



eRESOURCES

hoopla

31,452
Checkouts



CloudLibrary

9,336
Checkouts

LOTE 4Kids

432
Stories Watched

OverDrive

2,467 eBook + 1,418 Audiobook

Licenses added to TRAC in 2025

301,800

YRL checkouts



29%

1,037,322

Total checkouts

TRAC



DELIVERIES
210 Per Month
2,520 Per Year
2,038,328 Items Moved

eResource Support

901
Emails

Yellowhead Regional Library

Mailing Address

Box 4270, Spruce Grove, AB T7X 3B4

Building Location

433 King Street, Spruce Grove, AB T7X 2C6

Phone

780-962-2003

Toll-free

1-877-962-2003

yrl.ab.ca

2026 SUMMER MUNICIPAL LEADERS' CAUCUS

[Home](#) / [Events](#) / 2026 Summer Municipal Leaders' Caucus

[← Events](#)

Jun 10 - 24

In person
Advocacy

Event Summary

Alberta Municipalities' summer Municipal Leaders' Caucuses will be held across the province between June 10 and June 24, 2026. Please note, registration will only be open to elected officials and administrators for municipalities in Alberta.

Dates

June 10 - Town of Vegreville
June 12 - Town of Coaldale
June 24 - City of Red Deer

The summer Caucuses will focus on smaller, more engaging conversations based on top-of-mind issues facing our communities. In-person registration will also include a light continental breakfast and lunch. Registration will open on Monday, April 20.

A separate webinar will be hosted for our northern Alberta members on June 16 to allow us to connect with those members and discuss issues in their region. To register for that two-hour webinar, our northern members can visit that [event page](#).

Event Category

Advocacy

Location

TBD
Edmonton AB T6E6E6

[REGISTER OR](#)

[FIND MORE](#)

More Upcoming Events

APR 21, 12:00 PM - VIRTUAL

Grants and your community: Houslog

APR 22, 12:00 PM - VIRTUAL

The Guide to Water Conservation

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
INCOME REPORT - SOUTH VIEW	(1)	(2)	(3)
Period 1: - --- Begin	01Jan2026	01Jan2026	01Jan2026
--- End	31Dec2026	31Mar2026	31Dec2026
--- Type	B	A	B
(less) Period 2: - --- Begin	000000000	000000000	01Jan2026
--- End	000000000	000000000	31Mar2026
--- Type			A
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	0 0
Description	2026 BUDGET	2026 ACTUALS	VARIANCE
REVENUE			
TAXATION			
RESIDENTIAL TAX- (MUNICIPAL)	223,167.84	0.00	223,167.84
RESIDENTIAL TAX- (SCHOOL)***	66,626.32	0.00	66,626.32
VACANT RES TAX- (MUNICIPAL)	8,128.28	0.00	8,128.28
VACANT RES TAX- (SCHOOL)***	2,426.68	0.00	2,426.68
LINEAR TAX- (MUNICIPAL)	2,884.02	0.00	2,884.02
LINEAR TAX- (SCHOOL)***	606.00	0.00	606.00
LINEAR TAX-(DIP)	10.67	0.00	10.67
SENIOR'S FOUNDATION	5,707.25	0.00	5,707.25
PROVINCIAL POLICING	6,538.00	0.00	6,538.00
MINIMUM TAX (2026- \$1,155)	19,580.86	0.00	19,580.86
SPECIAL TAX	0.00	0.00	0.00
TOTAL TAXES	335,675.92	0.00	335,675.92
OTHER INCOME\GRANTS			
PENALTIES & COSTS ON TAXES	2,500.00	779.84	1,720.16
INVESTMENT INCOME (INTEREST)	4,500.00	864.32	3,635.68
GRANT (LGFF-OP)	11,784.00	0.00	11,784.00
GRANT (MSI-C)	0.00	0.00	0.00
GRANT (LGFF)	0.00	0.00	0.00
GRANT (CCBF)	0.00	0.00	0.00
GRANT (FIRESMART)	500.00	500.04	0.04
GRANT (OTHER)	0.00	0.00	0.00
RESERVES	0.00	0.00	0.00
SPECIAL PROJECTS (LUB) (FIRESM)	9,975.00	0.00	9,975.00
CAPITAL PROJECTS INCOME	138,000.00	0.00	138,000.00
UNRESTRICTED	0.00	0.00	0.00
ADMIN\COUNCIL			
SALES OF GOODS & SERVICES	0.00	0.00	0.00
TAX CERTIFICATES	250.00	0.00	250.00
N.S.F. FEES	0.00	0.00	0.00
FORTIS FRANCHISE FEE (3%)	4,250.00	921.49	3,328.51
OTHER	0.00	0.00	0.00
TRANS FR RES	0.00	0.00	0.00
TRANS FR RES	0.00	0.00	0.00
TRANS FR RES	0.00	0.00	0.00
ANIMAL CONTROL\CPO\BYLAW			
BY-LAW FINES	0.00	0.00	0.00
FIRE INCIDENT RECOVERY	0.00	0.00	0.00
TRANSFER FROM RESERVES	0.00	0.00	0.00
Description	2026 BUDGET	2026 ACTUALS	VARIANCE

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
PUBLIC WORKS\COMMON SERVICES			
LARGE BIN (EVERY 2ND YR) (RES)	3,167.00	0.00	3,167.00
SALE OF TCA	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
PARKS & RECREATION			
LAKE WEEDS COST RECOVERY	5,900.00	0.00	5,900.00
PROVINCIAL GRANT FCSS	3,668.00	917.00	2,751.00
GRANT FCSS	0.00	0.00	0.00
TRANSFER FROM RESERVE (TREES)	1,158.00	0.00	1,158.00
PLANNING & DEVELOPMENT			
SAFETY CODE PERMIT FEES	1,000.00	299.16	700.84
DEVELOPMENT PERMITS	1,500.00	0.00	1,500.00
DEVELOPMENT APPEAL	0.00	0.00	0.00
TOTAL INCOME	523,827.92	4,281.85	519,546.07
REQUISITIONS			
SENIOR FOUNDATION	5,707.25	0.00	5,707.25
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
SCHOOL	69,659.00	14,137.46	55,521.54
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
DIP	10.67	0.00	10.67
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
PROVINCIAL POLICING	6,538.00	0.00	6,538.00
TOTAL REQUISITIONS	81,914.92	14,137.46	67,777.46
TOTAL INCOME LESS REQUISITIONS	441,913.00	9,855.61-	451,768.61

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
EXPENSE REPORT- SOUTH VIEW	(1)	(2)	(3)
Period 1: --- Begin	01Jan2026	01Jan2026	01Jan2026
End	31Dec2026	31Mar2026	31Dec2026
--- Type	B	A	B
(less) --- Begin	000000000	000000000	01Jan2026
Period 2: --- End	000000000	000000000	31Mar2026
--- Type			A
Ratios: % of Account			
Graphs: # of Columns, Scale	0 0	0 0	0 0
Description	2026 BUDGET	2026 ACTUALS	VARIANCE
COUNCIL			
DEVELOPMENT	3,000.00	285.00	2,715.00
MEETING FEES	10,000.00	979.00	9,021.00
MONTHLY REIMB (\$325\MONTH)	11,700.00	1,625.00	10,075.00
TRAVEL & SUBSISTENCE	5,400.00	719.29	4,680.71
SVLSACE COMMITTEE FEES	626.00	0.00	626.00
PUBLIC RELATIONS & PROMO	500.00	0.00	500.00
COUNCIL EMAILS	300.00	0.00	300.00
INTEGRITY COMMISSIONER	0.00	0.00	0.00
TOTAL	31,526.00	3,608.29	27,917.71
ADMINISTRATION			
ELECTION & CENSUS	0.00	0.00	0.00
ADMINISTRATOR CONTRACT	62,888.00	15,398.49	47,489.51
ADMIN ADDITIONAL WORK (MAP)	1,200.00	1,465.00	265.00
ADMIN DEVELOPMENT	1,000.00	0.00	1,000.00
WCB	750.00	345.26	404.74
TRAVEL & SUBSISTANCE	1,000.00	71.54	928.46
POSTAGE\PHONE\STORAGE	4,750.00	1,062.40	3,687.60
ADVERTISING & PRINTING	3,000.00	504.77	2,495.23
MEMBERSHIP DUES	1,938.00	1,749.97	188.03
AUDITOR	4,450.00	0.00	4,450.00
ASSESSMT('25)5520\5680\5840	6,000.00	1,500.00	4,500.00
ASSESSMENT REVIEW BOARD	941.00	940.60	0.40
SDAB AGREEMENT\HEARINGS	2,300.00	300.00	2,000.00
LEGAL FEES	3,500.00	1,604.52	1,895.48
INSURANCE	5,300.00	5,268.00	32.00
COMPUTER SUPPORT\WEBSITE	2,600.00	19.00	2,581.00
PUBLIC RELATIONS & PROMO	500.00	0.00	500.00
MEETING ROOM FEES	0.00	0.00	0.00
BANK CHARGES\PENALTIES	150.00	5.00	145.00
LAND TITLE CHARGES	50.00	0.00	50.00
TAX REBATES\CANCELLATIONS	0.00	0.00	0.00
INTEGRITY COMMISSIONER	0.00	0.00	0.00
TOTAL	102,317.00	30,234.55	72,082.45
PUBLIC WORKS\ROADS			
CONTRACTED SERVICES	1,000.00	0.00	1,000.00
SNOW REMOVAL\GRADING\SANDIN	8,000.00	4,245.00	3,755.00
STREET SWEEPING	2,600.00	0.00	2,600.00
REPAIRS\POTHOLES\CRACKFILL	6,000.00	0.00	6,000.00
SUPPLIES	250.00	0.00	250.00
SIGNS	300.00	0.00	300.00
STREET LIGHTS	15,500.00	2,693.64	12,806.36
WAGES	0.00	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00	0.00
TOTAL	33,650.00	6,938.64	26,711.36
Description	2026 BUDGET	2026 ACTUALS	VARIANCE

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
DRAINAGE			
GENERAL SUPPLIES	0.00	0.00	0.00
DRAINAGE STUDY	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
LAGOON\SEWER			
LAGOON\SEWER CAPITAL	0.00	0.00	0.00
LAGOON\SEWER OPERATING	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
SOLID WASTE COLLECTION			
COLLECTION (E360S)	9,400.00	1,472.60	7,927.40
LARGE BIN (EVERY 3 YEARS)	3,500.00	0.00	3,500.00
COMMISSION (HWY 43)	0.00	0.00	0.00
TOTAL	12,900.00	1,472.60	11,427.40
PLANNING & DEVELOPMENT			
D.O. CONTRACT (ANNUAL)	10,927.00	1,734.50	9,192.50
D.O. MEETINGS\MILEAGE	0.00	0.00	0.00
DEVELOPMENT PERMITS	0.00	0.00	0.00
DEVELOPMENT ENFORCEMENT	0.00	0.00	0.00
MUNICIPAL PLANNING	0.00	0.00	0.00
SAFETY CODES ADMIN	2,164.00	1,082.00	1,082.00
TOTAL	13,091.00	2,816.50	10,274.50
LIBRARIES			
LIBRARY (YRL)	350.00	174.60	175.40
TOTAL	350.00	174.60	175.40
FAMILY & COMMUNITY SUPPORT SER			
FCSS (\$3,727) (\$657 ADMIN)	4,585.00	1,375.00	3,210.00
FCSS	0.00	0.00	0.00
TOTAL	4,585.00	1,375.00	3,210.00
RECREATION & PARKS			
TREE REMOVAL	6,000.00	0.00	6,000.00
GRASS CUT\CLEAN UP (2026)	32,320.00	0.00	32,320.00
PORTA-POTTY (JUN-OCT)	0.00	0.00	0.00
EQUIP & SUPPLY (FUEL)	1,000.00	0.00	1,000.00
WEED INSPECTIONS	330.00	0.00	330.00
LAKE WEED CUTTING (LIAMS)	6,400.00	0.00	6,400.00
EAST END BUS	375.00	375.00	0.00
BOAT LAUNCH (NEW)	750.00	0.00	750.00
FLOWERING RUSH (M#093-2024)	1,000.00	0.00	1,000.00
TOTAL	48,175.00	375.00	47,800.00
EMERGENCY & SHARED SERVICES			
LIBRARY (LOCAL)	1,000.00	0.00	1,000.00
RECREATION-LSA CONTRIBUTION	500.00	0.00	500.00
FIRE SUPP (2021-2025)	16,136.00	2,733.64	13,402.36
FIRE INCIDENT RECOVERY	0.00	0.00	0.00
CPO\ENHANCED POLICING	9,500.00	1,049.04	8,450.96
EMERGENCY RELIEF (COVID)	0.00	0.00	0.00
EMERGENCY MANAGEMENT FEES	9,900.00	0.00	9,900.00
PROV POLICING(20\21 1ST YR)	0.00	0.00	0.00
YR 1 -B 1,626 A(1,621)			
YR 2 -B 2,441 A(2,434)			
YR 3 -B 3,252 A(3,207)			
Description	2026 BUDGET	2026 ACTUALS	VARIANCE

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
YR 4 -B 4,881 A(4,512)			
YR 5 -B 4,881 A()			
(AVG OVER 5 YEARS)\$3,417			
TOTAL	37,036.00	3,782.68	33,253.32
RESERVE ACCOUNTS (5% INC)			
PROVINCIAL POLICING RESERVE	1,458.00	0.00	1,458.00
SUSTAINABILITY RESERVE	189.00	0.00	189.00
TREE REMOVAL RESERVE	1,216.00	0.00	1,216.00
SNOW REMOVAL RESERVE	500.00	0.00	500.00
LEGAL RESERVE	1,216.00	0.00	1,216.00
ELECTIONS RESERVE	1,575.00	0.00	1,575.00
LARGE BIN RESERVE	0.00	0.00	0.00
MAP REVIEW	551.00	0.00	551.00
APPEAL RESERVE	1,103.00	0.00	1,103.00
TOTAL	7,808.00	0.00	7,808.00
YEAR-END AUDIT ACCOUNTS			
ANNUAL AMORTIZATION	0.00	0.00	0.00
GAIN\LOSS ON SALE OF TCA	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
SPECIAL PROJECTS			
BRUSH CLEARING (FIRESMART)	2,500.00	1,276.12	1,223.88
LAND USE BYLAW REVIEW	9,975.00	0.00	9,975.00
ASSET MANAGEMENT	0.00	0.00	0.00
TOTAL	12,475.00	1,276.12	11,198.88
CAPITAL PROJECTS			
2025 PROJECT- BOAT LAUNCH-MSI	0.00	0.00	0.00
2025 PROJECT- EAST ACCESS-MSI	0.00	0.00	0.00
2025 PROJECT- LARGE BINS-MSI	0.00	0.00	0.00
2025 PROJECT-FIRE SIGNS-LFGG	3,000.00	2,974.33	25.67
2026 PROJECT-DRAINAGE DES\IMPL	35,000.00	0.00	35,000.00
2026 PROJECT-GAZEBO & PARK IMP	100,000.00	0.00	100,000.00
TOTAL	138,000.00	2,974.33	135,025.67
TOTAL EXPENSES	441,913.00	55,028.31	386,884.69

Bill 26 Fact Sheet

Animal Protection Amendment Act

What is the Animal Protection Act?

Alberta's *Animal Protection Act* (APA) prohibits causing or allowing an animal to remain in distress and establishes the basic minimum duties of care for which all animal owners and caregivers are responsible. The APA provides tools for peace officers to act when animals are in distress, lacking adequate care or are abandoned.

Why is it changing?

The *Animal Protection Act* was last updated two decades ago. If passed, Bill 26 will modernize the Act and make Alberta a leader at addressing repeat offences.

What is being amended?

The *Animal Protection Amendment Act* will see dozens of changes, including:

- Improving outcomes for animals in distress or at risk of distress
 - The Act will be updated to reflect current definitions related to distress, animal care duties and abandonment
 - Address gaps for responding to animals in distress, including authority to issue and follow up on corrective action orders
 - Align the *Animal Protection Act* with other Canadian jurisdictions
- Improving court orders to protect animals from repeat offences
 - Expand availability of prohibition orders and provide guidance to the court to ensure orders are effective
 - Create statutory powers to inspect for compliance and address violations
 - Make Alberta a leader by allowing enforcement of prohibition orders issued in other provinces and territories
- Modernization of inspection authorities
 - Enable inspection of additional activities, including boarding and grooming facilities
- Increasing maximum fines from \$20,000 to \$250,000 and enabling jail time

Who will be affected?

While any Albertan who owns or interacts with animals could be affected by the changes, most will not be impacted by the updated Act.

When will the Animal Protection Amendment Act come into effect?

These amendments will come into force on proclamation. The changes are intended to align with amendments to the *Animal Protection Regulation*, which is expected to be completed later in 2026.



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Active Motions and Things to Do

This list was developed so that Council can track the status of motions that have been made and for Council to have an understanding of administration's current workload. The list has been backdated to January 2025. Active motions made before then have not been recorded below.

ADMINISTRATION

ACP Grant Application

- 029-2025 **MOVED** by Mayor Benford that the core asset condition assessment and plans of survey quotes be accepted for information and further that administration follow up on an Alberta Community Partnership Grant application for an asset condition assessment, asset management plan, and GIS system, as discussed.
- Mar 11 25 Regional Partners have been identified and MPE Engineering is in the process of drafting this grant application for us. This is related to motion 005-2025.
- 180-2025 **MOVED** by Mayor Benford that the Summer Village of South View supports the submission of a 2025-26 Alberta Community Partnership (ACP) grant application in support of the Regional Asset and Land Management Strategy project and is prepared to manage the grant project and related compliance requirements. There is no matching contribution required.
- Oct 6 25 Various motions of support have been received and forwarded to MPE.
- 205-2025 **MOVED** by Mayor Benford that administration request support from MLA Shane Getson regarding the Alberta Community Partnership Grant application in support of the Regional Asset and Land Management Strategy project.
- 25 10 30 MLA Getson has provided his support for the project.
- Nov 27 25 ACP grant application was submitted.
- Mar 15 26 Grant Application was approved! We will discuss next steps at the March Council Meeting.

MCCAC Climate Resilience Capacity Building Program

- 083-2025 **MOVED** by Mayor Benford that Council approve CAO Duncan's participation in the Climate Resilience Capacity Building Program – Collaborative Learning Stream through the Municipal Climate Change Action Center and further that the Letter of Commitment be signed and its execution authorized.
- Jun 11 25 Angela has been attending the sessions and working on a draft business case as part of the program.



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- Aug 8 25 Module 1 of the program has been completed. The deliverable for module 1 was developing a business case for a climate resilience plan. This business case is Attachment 1 to the August 19, 2025 CAO report.
- Jan 27 26 Module 2 of the program has been completed. The deliverable is attached to the report for Feb 2026 for information.

Asset Management Plan

- 200-2025 **MOVED** by Deputy Mayor Ward that the asset management proposal from Matthewson & Co. in cooperation with the Summer Villages of Lac Ste. Anne County East be approved to a maximum cost \$1000 for the Summer Village of South View.
- 25 10 30 Motion has been forwarded as appropriate.
- 26 01 12 Matthewson has started work on this. All requested information has been forwarded.
- Feb 9/26 Matthewson is requesting a significant amount of work from administration on this plan. Administration attended a meeting with Matthewson on February 5 where the consultant reviewed the purpose of asset management and discussed next steps. From this meeting, administration feels that Matthewson is acting as more of a guide for us to complete the work, as opposed to a consultant who is doing the work. To date, we have gone through the spreadsheet of assets provided by Matthewson and done our best to confirm life remaining, asset condition, and asset importance. We have also cross-referenced this list to our TCA listing and flagged duplications and concerns. **This list has been sent to Council for further review and comment.** We are now being requested to complete the FCM asset readiness management scale, which will take some time.
- Mar 30, 26 The asset listing has been completed and submitted.

FireSmart Wildfire Community Preparedness Grant

- 216-2025 **MOVED** by Deputy Mayor Ward that the Summer Village of South View apply for the FireSmart Wildfire Community Preparedness Grant, in the amount of \$500.00 to host a community FireSmart clean-up and education day, as well as a community BBQ, in August, 2026.
- 26 01 12 Application has not yet been submitted as we want to discuss the implications regarding changes to FCSS programming.
- 26 01 20 Council confirmed want to proceed with application and chose the date August 15, 2026.
- 26 01 27 Submitted application.
- 26 02 13 Application approved for \$500.00.



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Enforcements

- 026-2026 **MOVED** by Mayor Benford that Administration proceed to obtain legal counsel as next steps for the Enforcements as discussed.
- Feb 9/26 Email was sent to Patriot law on Jan 27, 2026. Awaiting a response. A follow up email was sent on February 9.
- 048-2026 **MOVED** by Mayor Benford to utilize legal counsel to place a caveat on title for Plan 6524KS Block 6 Lot 3A and Plan 052 2536 Block 6 Lot 19 for the Enforcements AND FURTHER THAT a letter from legal counsel accompany the notice of the caveat being placed on title be sent to the registered owners.
- 054-2026 **MOVED** by Mayor Benford that the summer village invoice the owners of tax roll 1052 and 1145 for all costs, current and future, incurred with respect to the enforcement order issued regarding their respective property, which was not complied with, and FURTHER if these invoices are not paid within 30 days that these and any future costs be added to tax roll 1052 and 1145 respectively.
- Apr 2, 26 Letters and invoices have been sent.

Missing Link Internet Fibre

- 004-2026 **MOVED** by Mayor Benford that the agreement between Missing Link Internet and the Summer Village of South View be approved in principle pending entering into a final agreement. FURTHER THAT the presentation be posted to the Summer Village of South View's website.
- Jan 21 26 An All Net message sent out advising residents about Missing Link coming to SV and a presentation posted to the website.
- Feb 9/26 Missing Link has provided a draft agreement. Administration has reviewed the agreement and has a few comments. This is on the February agenda.
- 034-2026 **MOVED** by Deputy Mayor Ward that Administration have further discussion with Missing Link Internet Inc. concerning the draft Agreement.
- Mar 10 26 A list of questions and comments was submitted to Missing Link on March 10, 2026.

Information for Website and AllNet

- 044-2026 **MOVED** by Mayor Benford that Administration publish information on the Summer Village website outlining municipal costs that are outside the control of the Summer Village and are the result of Provincial policies AND FURTHER THAT Administration



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distribute the same information through the Summer Village All-Net email communication system to ensure residents are informed.

Summer Services

053-2026 **MOVED** by Deputy Mayor Ward that Administration prepare and issue a Request for Tender (RFT) for the provision of public works summer services similar to the current service level and that the tender be advertised on the Municipality's website, in the Lac Ste Anne Bulletin, and distributed by direct invitation to qualified service providers as identified by Council and Administration.

COUNCIL

Intermunicipal Collaboration Framework

046-2025 **MOVED** by Deputy Mayor Ward that the deadline to review the Intermunicipal Collaboration Framework Agreement between the Summer Village of South View and Lac Ste Anne County be extended to March 31, 2027, as permitted by Ministerial Order MSD:024-23 and FURTHER that Council requests to start discussions following the 2025 municipal election.

Privacy Legislation

049-2025 **MOVED** by Mayor Benford that the Summer Village of South View partner with the Summer Village of Nakamun Park to engage legal counsel to investigate and prepare the requirements for compliance with the new privacy legislation, Access to Information Act (AIA) and Protection of Privacy Act (POPA), including a comprehensive Privacy Management Plan.

Jul 11 25 CAO completed the online POPA / ATIA Courses and ensure that contact information is up to date.

Nov 19 25 Administration requested an update from Summer Village of Nakamun Park.

Jan 12 26 Administration is in receipt of drafts and is reviewing them.

Mar 31 26 Received the draft Privacy Management Policy and Bylaw which will be brought to the April Council Meeting.

Apr 15, 26 Webinars for elected officials have been organized and information has been sent to Council.

Land Use Bylaw Review

052-2025 **MOVED** by Councillor Richardson that administration continue with the drafting and review of the Land Use Bylaw and Public Engagement Plan for Council's review, with the public engagement to commence after the 2025 Municipal Election.

Jun 11 25 This will be picked back up after the election.



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- Aug 28 25 Administration is discussing next steps with both Dwight Moslakyk (consultant) and the Development Officer. Further information should be available at the October meeting.
- Oct 6 25 I met with Paul Hanlan to discuss this and we have put together a proposal.
- 194-2025 **MOVED** by Deputy Mayor Ward that the joint proposal from Paul Hanlan (operating as SV Planning and Development) and Angela Duncan (operating as Municipal Rising Tides) to complete the Land Use Bylaw review be approved and its execution authorized.
- 195-2025 **MOVED** by Mayor Benford that the Council Land Use Bylaw Planning Workshop be scheduled for December 9, 2025 commencing at 9:00 a.m.
- 015-2026 **MOVED** by Mayor Benford that the Communication and Engagement Plan for the Land Use Bylaw Review be approved as presented.
- Jan 21 26 Communication and Engagement Plan posted on website and an All Net sent out advising residents.

WILD Water Commission

- 174-2025 **MOVED** by Mayor Benford that the discussion with Dwight Moskalyk, Chief Administrative Officer, WILD Water Commission be accepted for information and FURTHER that the WILD Water Commission be placed on the November 2025 Regular Meeting agenda.
- Nov 4 25 Has been placed on the November Agenda.
- 215-2025 **MOVED** by Deputy Mayor Ward that Administration invite a representative from the Tri-Village water distribution feasibility study to a future meeting to discuss their findings.
- Mar 26 26 Chair Gwen Jones has been invited to speak to the feasibility study done for the Tri-Village at a future council meeting.

Regional Multi-day Emergency Management Exercise

- 181-2025 **MOVED** by Mayor Benford that the South View Director of Emergency Management and Deputy Director of Emergency Management be approved to attend the Regional Multi-Day Emergency Management Functional Exercise being held in Lac Ste Anne County on October 6 to 9, 2025 and FURTHER that any costs that cannot be absorbed in the annual budget be paid for from reserves.
- Oct 6 25 This exercise has been postponed to the new year.
- Feb 9/26 The date has been set as March 16-18, 2026 at the East County Building. This conflicts with our March Council meeting.



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036-2026 **MOVED** by Mayor Benford that in consideration of the Summer Villages Regional Emergency Management Partnership (SVREMP) Emergency Management Functional Exercise being scheduled for March 16-18, 2026, Council approve changing the March 17, 2026 Regular Council Meeting to March 24, 2026, commencing at 9:30 a.m.

Mar 3/26 Notice of postponement to April 29 – May 1, 2026.

2026 Budget

217-2025 **MOVED** by Deputy Mayor Ward that the first review of the Draft 2026 Operating Budget be accepted for information, and that Administration make changes to this Draft 2026 Operating Budget as directed at meeting time, and that a second review of the updated Draft 2026 Operating Budget take place at a future Council meeting.

218-2025 **MOVED** by Mayor Benford that an Interim 2026 Operating Budget be passed at half the 2025 Approved Operating Budget and that this Interim 2026 Operating Budget cease to have any force and effect once the 2026 Operating Budget is approved.

219-2025 **MOVED** by Mayor Benford that the 2026 Capital budget be approved as presented.

017-2026 **MOVED** by Councillor Richardson that the 2nd review of the Draft 2026 Operating Budget be accepted for information, and that Administration make changes to this Draft 2026 Operating Budget as directed at meeting time, and that a 3rd review of the updated Draft 2026 Operating Budget take place at a future Council meeting.

040-2026 **MOVED** by Mayor Benford that the 3rd review of the Draft 2026 Operating Budget be accepted for information, AND FURTHER THAT the 2026 Operating Budget for the Summer Village of South View be approved as presented.

057- 2026 **MOVED** by Mayor Benford that the 2026 Operating Budget be amended as discussed at meeting time.

Mar 30 26 Agreed via email to leave the minimum tax as is. Tax bylaw will be brought to the April council meeting.

Family and Community Support Services (FCSS) Allocation

032-2026 **MOVED** by Mayor Benford that the information and discussion regarding the Family and Community Support Services (FCSS) accountability framework be accepted for information; FURTHER that FCSS funding be allocated as follows:

- Darwell Public Library - \$500.00
- Darwell School - \$500.00
- East End Bus - \$375.00
- Unallocated - \$2,751.50

Mar 10 26 Shelley provided letters and forms for reporting to go out with the cheques for each

Mar 18 26 recipient.



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Mar 24 26 Cheques to be signed and will be mailed out/delivered the next day.

Mar 25 26 Cheques and letters mailed out/delivered.

Traffic Bylaw

013-2026 **MOVED** by Mayor Benford that the request for decision and discussion regarding Snow Clearing on Public Roadways and Traffic and Road Control Bylaws be accepted for information and to bring back the Traffic Bylaw to a future meeting.

Policy C-DEM-REM-1 Director and Deputy Director of Emergency Management Remuneration

033-2026 **MOVED** by Mayor Benford that the appointed Director of Emergency Management and Deputy Director of Emergency Management, when representing the Summer Village of South View, be reimbursed in line with the current Council Expense Reimbursement Policy C-COU-REM-1 (or the policy as amended from time to time).

055-2026 **MOVED** by Mayor Benford that Policy C-DEM-REM-1 Director and Deputy Director of Emergency Management Remuneration and Expense Reimbursement be approved as presented and **FURTHER** that the policy be put into effect as of March 24, 2026.

PUBLIC WORKS

Darwell Lagoon Commission – Transmission Line Project

Apr 29 25 A mail out for the Darwell Phase A line was sent to Residents April 29 regarding the proposed sewer system and upcoming tank inspections.

Aug 8 25 Darwell Lagoon Commission has completed the tank inspections in the summer village.

Fire hazard & other signs

108-2025 **MOVED** by Mayor Benford that the removal of the current fire hazard signs and the purchase and installation of two new fire level hazard signs be approved **FURTHER** that the total cost is not to exceed \$6000 and **FURTHER** that an application be made to utilize capital grant funding for the project.

Jun 27 25 2 fire signs have been ordered. The plan is to remove the old signs and utilize the existing structures for the new signs. An LGFF grant application has been opened for this project.

135-2025 **MOVED** by Deputy Mayor Ward that an additional, smaller, fire level sign be ordered for Hillside Park, along with various road signs as discussed at meeting time and to a maximum expense of \$7000 and **FURTHER** that the costs be applied to the grant for fire and road signs.

Jul 18 25 All three fire signs have been installed.



CHIEF ADMINISTRATIVE OFFICER'S REPORT

April 21, 2026

- Oct 11 25 Confirmation has been received that CCBF funding has been approved for this project. Administration is awaiting further direction from Council regarding signage purchase.
- Nov 19 25 Council provided a list of signs requested.
- Dec 3 25 Admin researched online sites for availability and costs of requested signs.
- Dec 12 25 Admin created a spreadsheet for council summing up costs and availability. This will be reviewed at the meeting.
- 021-2026 **MOVED** by Councillor Richardson that Administration proceed with ordering the signs according to the list as presented with the following changes and additions:
1. 18" traffic cones
 2. U channel posts
 3. 1 "No Dumping"
 4. Speed Bump
- Mar 9 26 Signs ordered from AB Traffic Supply.
- Mar 17 26 Email from delivery service that signs have been picked up for delivery in the next 24-48 hours.
- Mar 20 26 Signs delivered! Council to decide which signs are to be installed this year. There is about \$1000 left in the grant for installation.

Drainage Plan

- 123-2025 **MOVED** by Mayor Benford that Jason Madge (Jaymad Contracting) be requested to present to Council options and quotes to do an overlay or otherwise fix part of Lake View Avenue, between 75 Lake View Avenue and 67 Lake View Avenue, to direct the drainage towards the drainage system on the North side of the road and FURTHER that we confirm the location of the road right-of-way and FURTHER that the costs be applied to the drainage grant, if possible.
- Aug 12 25 A request for decision has been included in the August 19, 2025 meeting package.
- 162-2025 **MOVED** by Deputy Mayor Ward that Lake View Avenue drainage improvements be considered in conjunction with a potential municipal drainage plan.
- 163-2025 **MOVED** by Deputy Mayor Ward that administration obtain engineering quotes for a municipal drainage plan.
- Jan 12 26 Administration is working on an RFP which may be ready for review by meeting time.



CHIEF ADMINISTRATIVE OFFICER'S REPORT

April 21, 2026

-
- 014-2026 **MOVED** by Deputy Mayor Ward that amendments to the request for proposals be made as discussed AND FURTHER THAT Administration move forward with requesting proposals for the Drainage project.
- Jan 23 26 RFP was updated and emailed to Stantec, MPE, Bolson, and Jaymad as well as posted on the website. Stantec, Bolson, and MPE have indicated that they will bid on the project. Jaymad respectfully declined. With the tender closing on February 23, we can either set a special meeting date now or can do one as a call of the chair, to review the tenders. In our RFP we indicate that we will make a decision by Monday March 2.
- 037-2026 **MOVED** by Mayor Benford that a Special Meeting to review tenders for the Drainage Plan be called for February 26, 2026 at 1:00 p.m. to be held virtually.
- 050-2026 **MOVED** by Mayor Benford that the contract for the Drainage Plan masterplan be awarded to MPE, a division of Englobe, in the amount of \$39,982.00.
- Mar 9 26 Attended a start up meeting with MPE. Minutes from said meeting are attached.

Lake View Avenue Brush Pile

- 185-2025 **MOVED** by Deputy Mayor Ward that Mayor Benford follow up with JRC Contracting regarding the burn pile on Lake View Avenue and FURTHER that once WCB and liability insurance have been confirmed, JRC contracting be requested to push the burn pile as directed by Council.
- Oct 21 25 The Pile has been moved and administration has followed up with the fire department who will confirm if the pile is acceptable for the winter burn.
- Jan 12 26 Council was updated via email regarding the control burn. Do to the recent warm weather, we may need to postpone until we get more snow.
- Jan 19 26 Successful burn with FRI supervising the burning of the pile and JRC Contracting looking after the clean up.
- Feb 9/26 The cost for the aftercare was \$1200. Waiting on Council direction regarding removal of the ashes.

Hill Side Park Gazebo

- 161-2025 **MOVED** by Mayor Benford that the Summer Village gather information to build a gazebo in Hill Side Park with the intention of applying for the 2026 Alberta Blue Cross Built Together Grant.
- Nov 6 25 Administration has reached out to 3 companies to gather information and quotes for the project.
- Dec 4 25 2 companies came back that they do not do this kind of work.



CHIEF ADMINISTRATIVE OFFICER'S REPORT

April 21, 2026

-
- Dec 15 25 Sent information to 2 new companies asking for a quote.
- Jan 8 26 Called companies asking for an update on quote.
- Jan 9 26 Received a quote from one of the companies.
- Jan 20 26 Updated council on progress of quotes. Still waiting for one company. Mayor Benford suggested contacting TimBrMart to ask for a quote.
- Jan 26 26 Requested a quote from TimBrMart. When I spoke with Andy on Friday, he stated that TimBrMart does not contract the work, they only supply the materials. I asked that he provide some names of contractors he would recommend when he sends the quote for the materials.
- Feb 03 26 Received request for more information from one of the contractors I reached out to earlier.
- Feb 13 26 Received a third quote.
- Mar 19 26 A request for decision has been included in the March 24, 2026 meeting package
- 056-2026 **MOVED** by Deputy Mayor Ward that the quote submitted by Albos Developments for the construction of the Hill Side Park Gazebo/Pole Shed be approved, and further that quotes be obtained to install a power pedestal, lighting, and electrical boxes, and further that MSI-C grant funding be utilized for the project.
- Mar 31 26 Emailed Albos granting contract. Emailed other contractors thanking for quotes. Emailed 5 electrician companies inviting quotes to do the electrical. Phoned Fortis concerning the pedestal. Had to leave a message.

Large Bin Cleanup

- 038-2026 **MOVED** by Mayor Benford that the quotes from Environmental 360 Solutions Ltd. and Standstone Waste & Water Services Ltd. be accepted for information AND FURTHER THAT Administration proceed to contract with Environmental 360 Solutions Ltd. for three 20 yard bins for the big bin cleanup. Once bins are full, no more waste will be accepted.
- Feb 28, 26 Big Bin Day is being organized for July 18, 2026 from 10-3 as per Council direction. E360S has been confirmed as the contractor. **E360S is requesting onsite contact information for the day-of.**
- Feb 28, 26 An email was sent to Hwy 43 Commission Manager Brian Hartman regarding the Big Bin Clean up to ensure that they are prepared to take the refuse from the bins. As of Mar 15, no response was received.



CHIEF ADMINISTRATIVE OFFICER'S REPORT

April 21, 2026

Mar 31 26 Brian Hartman replied and cc'd Hwy43 East confirming they have noted the date of our Big Bin Clean up. Kristy with Hwy43 East clarified some details on what they require. See email attached.

1. Administration Meetings and Other Engagements

- a) April 9, 2026 ABmunis Governance Committee

2. Reports and Other Items

- a) Administration has been busy organizing summer maintenance work, finalizing the budget, finalizing the audit and associated submissions, and preparing the tax rate bylaw and newsletter.

3. Attachments

- a) Email from Kristy with Hwy43 East outlining requirements for Big Bin Cleanup
- b)
- c)

This page has been intentionally left blank.

Re: South View Big Bin Cleanup

From hwy43waste@xplornet.com <hwy43waste@xplornet.com>

Date Tue 3/31/2026 2:05 PM

To Brian Hartman <bhartman@lsac.ca>

Cc Wildwillow Enterprises <angela@wildwillowenterprises.com>; Angela Duncan <svsouthview@outlook.com>

Hello,

Thank you for reaching out for clarification, everything looks good except I would just like to point out that C&D material should NOT be mixed in the wood bin. The wood bin should be 100% clean burning wood as we do burn it. Wood that is mixed up with construction waste is acceptable in its own bin or with the regular garbage as this all goes into the landfill. As for metal/appliances we will need a count on how many large appliances (washer, dryer, stove, fridge, hot water tanks) in each metal bin. This can usually be provided by the driver after he dumps the bin.

Please let me know if you have any further questions,

Kristy

On 2026-03-31 13:35, Brian Hartman wrote:

Hello,

I have cc'ed Hwy 43 East Waste Commission in this email.

You are ok to proceed with your event.

They will note the date on their Calendar and be prepared for the arrival of your bins via E360S,

Separating the items into each bin is great and will ensure proper disposal occurs.

The Hwy 43 East Waste Commission will weigh all bin's and invoice the Summer Village of South View directly.

Please call if you have any further questions.

Thank you,
Brian Hartman

Brian Hartman, CET

GM of Infrastructure, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | WEBSITE: lsac.ca

Extension: 3759

From: Wildwillow Enterprises <angela@wildwillowenterprises.com>
Sent: March 31, 2026 11:38 AM
To: Brian Hartman <bhartman@lsac.ca>
Cc: Angela Duncan <svsouthview@outlook.com>
Subject: RE: South View Big Bin Cleanup

Hi Brian,

I am just following up on the email below. Please let me know if there is someone else from the Hwy 43 Commission that I should be reaching out to.

Thanks,

Angela Duncan
Chief Administrative Officer
Summer Village of South View
780-967-0271
svsouthview@outlook.com
<http://www.summervillageofsouthview.com/>

From: Wildwillow Enterprises <angela@wildwillowenterprises.com>
Sent: February 28, 2026 5:05 PM
To: Brian Hartman <bhartman@lsac.ca>
Cc: Summer Village of South View <svsouthview@outlook.com>; Wildwillow Enterprises <angela@wildwillowenterprises.com>
Subject: South View Big Bin Cleanup

Hello Brian,

The Summer Village of South View is organizing a Big Bin Cleanup for July 18 from 10-3 (or whenever the bins are full). We will have 3 bins (household waste, mixed wood or C&D Material, and metals (including stoves and freon items). We have arranged for our garbage contractor, E360S, to provide the bins and then bring them to the Hwy 43 landfill once full.

This is my first time organizing a big bin day, can you please tell if the above information will work for the Commission and what else you need from me in preparation for this?

Thank you so much.

Angela Duncan
Chief Administrative Officer
Summer Village of South View
780-967-0271
svsouthview@outlook.com
<http://www.summervillageofsouthview.com/>



ADMINISTRATION

- **SVREMP 2025 ANNUAL PLAN AUDIT COMPLETED**
 - Plan submitted and approved by AEMA in March 2026
- **Ministerial Order Meeting** - following documentation review with AEMA, resubmission of the revised Ministerial Order will proceed.
 - March 31, 2026: Following discussion with AEMA letters were sent to Castle Island and Yellowstone to invite them to consider joining SVREMP.
 - Ministerial Order submission date: May 1, 2026
- **SANG Meeting** - March 10, 2026 - Steve, Marlene & Janice attended
 - Discussion on opportunities for collaboration
 - SANG provided a set of maps of SVREMP Summer Villages
 - SANG is interested in pursuing a MOA with SVREMP
 - SANG will explore opportunity to be an ALLNET User
 - Representatives from SANG invited to attend Mock Emergency Tabletop on March 17, 2026
- **Attended Virtual [2026 Hazard Season Briefing](#)**
 - March 12, 2026: 1:00 PM - 4:30 PM
- **Attended [ESS Specific Hazard Season Briefing](#)**
 - March 19, 2026: 1:00 PM - 3:30 PM
- **Regional Functional Exercise Planning Session - East End Boardroom**
 - March 27, 2026
 - Attended by:
 - LSAC: Carole Peacock; Chief Schroeder
 - SVREMP: Steve Wright; Marlene Walsh; Janice Christiansen
 - Sandhurst Consulting: Ernie Corbett; Paul Flavell
 - To allow for adequate preparation and delivery, the 2 day Functional Regional Exercise will be rescheduled to October 2026 following hazard season.
 - Upon receipt of a signed proposal additional details will be shared with SVREMP

HAZARD & RISK ASSESSMENTS

Hazard and Risk Assessments have been completed with the following municipalities:

- March 9, 2026:
 - **Westcove**
 - **Rosshaven**
- March 21, 2026:
 - **Val Quentin**
- March 22, 2026:
 - **Sandy Beach**
 - **Silver Sands**
- March 30, 2026:
 - **Birch Cove**
 - **Nakamun Park**
- March 31, 2026:
 - **South View**

Hazard and Risk Assessments to be completed:

- April 30, 2026
 - **Sunrise Beach**
- To be scheduled
 - **Alberta Beach**

COMMUNICATION

- [SVREMP Website Updates](#)
- Facebook Invites to join the SVREMP page are being shared

EDUCATION AND TRAINING

- **March 17, 2026: SVREMP Information Session & Mock Emergency**
 - Held at the East End Boardroom
 - 25 Guests in attendance
 - Presentations from FireSmart and Red Cross
 - Mock Emergency Tabletop led by RDEM Steve Wright
- **Training Completed**
 - RDEM Steve Wright
 - ICS 300 (March 25 & 26, 2026)



ASVA Quarterly Update

2026/04/01

Traditionally, Summer Villages originated from cottage resort areas where seasonal residents sought representation in local governance or expressed dissatisfaction with the quality of services provided, particularly following substantial increases in municipal taxes levied by rural municipalities. In some cases, both elevated tax rates and inadequate service provision relative to taxation were factors. The services in question extended beyond conventional public works to encompass environmental management and public safety initiatives.

In 1957, Kenneth A. McKenzie served as Mayor of Itaska Beach and Charles Denney held the position of Secretary Treasurer. Concerned about decreasing grant allocations to his Summer Village, Mr. McKenzie presented his case to members of Cabinet. His efforts proved effective, prompting Charles Denney to recognize that a collective association could further enhance lobbying power for Summer Villages. Consequently, Mr. Denney convened an organizational meeting in the McDougall Room of Edmonton's old YMCA on November 5, 1958. The meeting was attended by thirty-three representatives from eleven of Alberta's sixteen Summer Villages. As a result, the Association of Summer Villages of Alberta (ASVA) was established.

The ASVA goals are to Advocate, Communicate, and Educate our members.

For Advocating

Advocating initiatives include efforts to secure increased provincial funding through the Local Government Fiscal Framework (LGFF). Former president Mike Pashak dedicated significant time engaging with government officials and was instrumental in achieving an increase in LGFF funding for Summer Villages. Although the amount received did not fully meet our requested levels, it was substantially greater than what might have been allocated without Mike's contributions.

Last year, the ASVA advocated on behalf of the Summer Village of Ma-Me-O Beach, which was facing the prospect of dissolution due to a \$5 million debt resulting from an unsuccessful sewer project. The viability review process was initiated as a result of this financial challenge. ASVA secured two positions for its board members President Mike Pashak and Ren Giesbrecht on the viability review committee and the ASVA participated in multiple meetings with the Minister of Municipal Affairs, who held the authority to determine the future status of Ma-Me-O Beach as a Summer Village. On November 21, 2025, Minister Williams issued his decision, allowing Ma-Me-O Beach to continue as a



Summer Village, contingent upon directives derived from the recommendations outlined in the viability review report.

We are currently advocating for the Provincial Aquatic Invasive Species (AIS) Task Force recommendations and urge their implementation. The Task Force report clearly outlines the severe risk that zebra and quagga mussels pose to irrigation systems, municipal water infrastructure, food production and water quality issues. For municipalities like Summer Villages, AIS prevention is critical for the health of the lake. Once these creatures get into the lake it costs millions of dollars to eradicate them and in the meantime, they cause millions of dollars in damages.

Recently the ASVA submitted focused feedback for changes to the Local Authorities Election Act (LAEA). What the ASVA is asking for is:

- Allow special ballots without requiring a permanent electors register.
- Clarify authority to use and retain land title and municipal records.
- Introduce reasonable limits on votes and candidates per property.
- Permit nomination periods for Summer Villages.
- Require campaign bank accounts only when contributions exceed \$1,000.
- Consolidate campaign disclosure requirements post-election.

Currently, Municipal Affairs is reviewing our submission along with a submission from our member partner Alberta Municipalities (ABmunis).

For Communicating

The ASVA communicates regularly with member CAOs, through Kathy Krawchuk the ASVA Executive Director emailing information from the ASVA board and various associate groups like:

- ABmunis
- Athabasca Watershed
- Alberta Invasive Species Council
- Alberta Lake Management Society (ALMS)
- Nature Alberta, just to name a few associations.

We are also setting up a new website. The ASV Board recognizes the importance a good website is for communicating with our members. We hope to have the new website up and running in a few months.



Educate

We educate our members through CAO focus group sessions held a few times per year. The last session covered financial metrics and post-election information. Financial Metrics covered how Municipal Affairs is in the process of policy development that will focus on three key areas within the emerging Fiscal Sustainability Framework:

- Financial Health Assessment
- Fiscal Relationship Review
- Early Intervention and Support

The work builds on existing Municipal Indicators and Local Government Fiscal Framework.

Post election results found 65% of councillors were re-elected and 37% of summer villages had elections. These are typical results for summer villages. Item 13 of the municipal indicators pertains to interest in municipal office. The typical results show most summer villages do not meet the expected result of having more candidates than the number of councillor positions. As summer villages, we are happy to have three candidates step forward for the important role of councillor. If these people did not step forward the summer village would cease to exist and new summer villages can not be incorporated.

We recently distributed a brochure identifying the various Invasive plant species found around our lakes. Plants like the Himalayan Balsam are considered an invasive species. This pretty pink flower plant has aggressive seed dispersal, coupled with high nectar production which attracts pollinators, often allowing it to out-compete native plants. It has been found that pulling and cutting this plant is the main method of non-chemical control, and usually the most appropriate.

Each year, the ASVA hosts its annual fall conference, which features vendors to facilitate the consolidation of service providers and offers presentations from guest speakers on topics relevant to our members. As our sole fundraising event, the conference plays a vital role in enabling the ASVA to fulfill its mission. We greatly value the ongoing support demonstrated by your council and administration through their participation in this important event.

Thank you for your support of the ASVA. Feel free to reach out to us through your CAO. We are here to help.

svsouthview@outlook.com

From: ASVA <summervillages@gmail.com>
Sent: April 6, 2026 1:38 PM
To: Kathy Krawchuk (execdirector@asva.ca)
Cc: Brian Waterhouse
Subject: ASVA - ABmunis' Police, Justice, and Emergency Management (PJEM) Committee Representative

Good afternoon,

I am pleased to inform you that ASVA's President Brian Waterhouse is now the Representative on the ABmunis' Police, Justice, and Emergency Management (PJEM) Committee.

The scope of matters that will be addressed by the Committee includes:

- The future of community policing;
- Policing funding and governance;
- Other enforcement mechanisms (e.g. Sheriffs, Community Peace Officers, and Bylaw Enforcement);
- Justice system reform, and
- Emergency management.

The Committee's priorities for 2026 include:

- Develop advocacy and capacity-building resources related to fire services;
- Review and provide feedback on the new police funding model (depending on timing of release);
- Begin developing recommendations related to the renewal of the master police service agreement expiring in 2032.

Please reach out to Brian or myself with any concerns or questions regarding this Committee.

Sincerely,
Kathy

Kathy Krawchuk, CLGM
Executive Director
Association of Summer Villages of Alberta (ASVA)
780.236.5456
execdirector@asva.ca
www.asva.ca

Bill 28 Tabled in the Assembly

From Dylan Bressey <president@abmunis.ca>
Date Thu 4/2/2026 11:57 AM
To Angela Duncan <svsouthview@outlook.com>

Hello Mayors, Councillors, and CAOs,

The Government of Alberta introduced Bill 28, the *Municipal Affairs & Housing Statutes Amendment Act*, on April 2, 2026. The legislation is a large omnibus bill that proposes several amendments to the *Municipal Government Act* (MGA), the *Alberta Housing Act*, and the *Libraries Act*. Given the complexity of the legislation, ABmunis will engage with you to share our preliminary analysis and to gather your feedback to help form our advocacy on the Bill and its implementation, which will include extensive regulatory development.

Councillor Accountability Framework

Included in the proposed amendments is a Councillor Accountability Framework that will establish expectations for councillor behaviour. The framework is intended to help build and maintain public trust, along with creating a strong foundation for good governance across Alberta.

ABmunis is encouraged to see the inclusion of the framework in the proposed amendments. Advocacy efforts by ABmunis, municipalities, and other associations across Alberta have included focused efforts on replacing the previously repealed codes of conduct. We are also pleased to see the inclusion of independent third-party investigators to hear complaints related to the framework. ABmunis and its members have been advocating for an independent body to manage complaints since codes were introduced.

We understand that many details related to the accountability framework will be established through regulations. We are encouraged by the commitment from the Minister to engage with municipalities and municipal associations, including ABmunis, on developing the necessary regulations. ABmunis will need your help in ensuring that our analysis of Bill 28 includes areas of consideration for future discussions related to the framework and we intend to continue the conversation during future events such as Summer MLC.

Other Amendments

There are several other amendments included in Bill 28. Key themes and topics include:

- Enabling Growth and Housing
 - "Automatic yes" and Automated Technology
 - Development permit statistics
 - Off-site levies
 - Non-statutory studies
 - Reserve land for charter schools
 - Community Design Codes
- Assessment and Property Tax
 - Municipal Vacancy Tax
 - Standardized Assessment Rates
 - Grandfathering Historical Costs
 - Compliance and Reporting
- Governance & Accountability
 - Municipal viability
- Municipal Transparency

- Public disclosure of municipal official salaries
- Transparency of policing costs
- Clarification of Reporting the Use of Natural Persons Powers
- Modernizing Business Improvement Area (BIA) Governance
- Public Institutions & Utilities
 - Municipal Utility Governance
- Aggregate Pits (Environment and Protected Areas)
- Seniors Lodges (Assisted Living and Social Services)

Bill 28 is lengthy and ABmunis is completing a full analysis. A draft report outlining key changes will be published next week and will include the implications as well as ABmunis' proposed position. ABmunis will also hold a webinar with municipal elected officials and staff on April 14, 2026, at noon. Register [here](#) for the webinar.

We understand that there will be several supporting regulations and orders developed in the future to supplement the legislation. Similar to engagement on the Councilor Accountability Framework, we look forward to engaging with our members to provide input to Municipal Affairs on the details of the various regulations.

We look forward to connecting with you on the 14th and hearing your feedback and questions! In the meantime, if you have any questions or recommendations, please contact your ABmunis Board representative or send an [email](#) to our Policy and Advocacy team.

Dylan Bressey | President

E: president@abmunis.ca
 300-8616 51 Ave Edmonton, AB T6E 6E6
 Toll Free: 310-MUNI | 877-421-6644 |
www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

From: Executive Assistant on Behalf of Dana Mackie <ea_dmackie@abmunis.ca>
Sent: April 10, 2026 11:11 AM
To: Colleen Richardson
Subject: ABmunis Bill 28 - Preliminary Analysis
Attachments: ABmunis Analysis of Bill 28 - Municipal Affairs and Housing Statutes Amendment Act, 2026.pdf

Dear Mayors, Councillors, and CAOs,

Further to our email last Thursday, we are pleased to share ABmunis' preliminary analysis of Bill 28, the *Municipal Affairs and Housing Statutes Amendment Act* (attached).

This draft analysis has been provided to our Municipal Governance Committee for discussion and feedback. However, please note that it remains a working document for the purpose of gathering member input and has not yet been reviewed or approved by the ABmunis Executive Committee or Board of Directors.

We welcome your feedback on the analysis and invite you to participate in our webinar on April 14, 2026. During this session, ABmunis staff will present key insights and provide an overview of the preliminary findings. Please register [here](#) for the webinar.

We invite you or your staff to provide any comments, questions, or concerns regarding the preliminary analysis to our Policy and Advocacy team at advocacy@abmunis.ca no later than 4:00 p.m. on April 15, 2026, to inform our immediate response to the Bill as it moves through the Legislature.

However, this is not your last chance to provide input. Much of the Bill requires regulatory work to implement. ABmunis looks forward to continued engagement with members as we work collaboratively on the development of the regulations that have been enabled through Bill 28.

Thank you for your time and engagement!

Dana Mackie MBA | Chief Executive Officer

D: 780.431.4535 | C: 780.271.7251 | E: DanaM@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

April 2, 2026

I am pleased to share that today, our government introduced Bill 28 the Municipal Affairs and Housing Statutes Amendment Act, 2026. Bill 28 makes amendments to the *Municipal Government Act* to modernize municipal rules, improve clarity and consistency, and strengthen service delivery.

Rather than addressing issues piecemeal, Alberta's government is proposing a single, comprehensive package of changes that reflects how interconnected municipal systems are. The proposed amendments are organized around five themes:

- growth and housing – *how communities expand*;
- assessment and property tax – *how services are paid for fairly*;
- governance and accountability – *who is responsible and to whom*;
- municipal transparency – *how municipalities make decisions and operate day to day*; and
- public institutions – *how essential public services are governed and protected*.

Together, these five themes form a coherent approach to modernizing municipal legislation, solidifying local governance, and supporting communities across Alberta.

Growth and Housing

The proposed changes will accelerate construction to build more homes faster by improving transparency, reducing red tape, and lowering development costs by:

- clarifying the application of off-site levies; and
- requiring permit timeline reporting to be posted on municipal websites.

Also included are amendments related to “Automatic Yes” frameworks, which will allow municipalities to fast-track low-risk development permits, increasing predictability for builders and helping accelerate housing construction across Alberta. Future regulation will build on this work by restricting particular non-statutory studies in the development process to further streamline approvals.

In addition, charter schools will be treated consistently with other publicly funded schools by enabling access to municipal and school reserve land, supporting parental choice in education.

The proposed changes would also allow the Minister of Municipal Affairs to set requirements for community design codes that municipalities may choose to adopt, helping streamline approvals for developments that meet established land-use and design standards while preserving local decision-making.

.../2

Assessment and Property Tax

The proposed legislative amendments will implement some of the decisions from the recently completed policy phase of the Assessment Model Review. These decisions will lay the foundation to modernize the regulated property assessment system and promote fairness for municipalities and industries by:

- clarifying the rules that determine which costs are assessable, which will improve consistency and reduce assessment appeals;
- enabling greater use of standardized rates for regulated properties, which will increase predictability and efficiency of assessment;
- applying penalties to property owners who fail to report timely property information; and
- establishing a regular cycle for review of assessment models.

More details about the outcomes of the policy phase of the Assessment Model Review are being sent to you under separate cover.

Using the updated rules and policies, new models for assessing individual types of regulated properties will now be developed to better reflect current costs, technology and construction practices. The work for this next phase of the Assessment Model Review will be undertaken over the next two years, and will continue to involve significant input from municipal, industry and assessment stakeholders.

In addition, the proposed amendments will prevent municipalities from taxing Albertans on similar homes differently based solely on whether or how they are occupied.

Governance and Accountability

Alberta's government is proposing to strengthen accountability and integrity in local government by creating a provincial councillor accountability framework. The framework will govern issues such as pecuniary interest, unauthorized use of municipal assets, disclosure of confidential information, egregious behaviour, threatening behaviour and improper use of influence.

Under the proposed framework, complaints will be investigated by an independent third-party, ensuring impartial, timely resolution of issues before they escalate, and a roster of commissioners will be appointed by the province to hear appeals.

In addition, proposed changes will update the process for viability reviews by making the vote of electors a plebiscite (non-binding vote) with final decisions on dissolution at Cabinet's discretion. This will apply to viability reviews that are already underway where a vote of electors has not yet occurred, as well as any future reviews.

Municipal Transparency

The proposed changes will improve transparency by requiring municipalities to publicly disclose the salaries of municipal staff above a specified threshold, aligning practices with other public sector disclosure standards.

In addition, proposed changes will allow rural, small urban, and specialized municipalities to show policing costs as a separate line on property tax notices, improving transparency for residents.

A province-wide framework for councillor information requests, requiring timely access to readily available information and consistent sharing of broader information with all councillors will strengthen councils' ability to govern effectively and make informed decisions. Councils will also be able to adopt local policies to manage significant information requests in a practical, sustainable way.

The proposed changes will also modernize governance and operations of Business Improvement Areas, including flexibility for interim appointments, electronic notifications, and in-year budget changes, to reduce red tape, improve flexibility and help commercial districts stay vibrant and responsive to local needs.

Public Institutions

The proposed amendments will clarify how municipalities govern and oversee municipal public utilities, establishing that municipalities may be required by regulation to transfer control and operations of a municipal public utility to a public utility entity, such as a regional services commission or a municipally controlled corporation.

I invite you to read Bill 28. A copy of the bill can be found here:

<https://www.assembly.ab.ca/assembly-business/bills/bill?billinfoid=12124&from=bills>

Additional information about the proposed amendments is also available here:

<https://www.alberta.ca/modernizing-municipal-legislation-across-the-province>

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Williams', with a stylized flourish at the end.

Dan Williams, ECA
Minister of Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MIA, Peace River*

AR121809

April 1, 2026

Dear Chief Elected Officials:

Municipal Affairs has been working collaboratively in recent years with industry representatives, professional assessors, and municipal partners to modernize Alberta's regulated property assessment framework through the Assessment Model Review (AMR). One important phase of this work has now been completed, and I am pleased to share policy updates that aim to simplify rules, reduce uncertainty, and improve consistency, transparency, and fairness across the system.

Most regulated property assessment models covering wells, pipelines, telecommunications systems, electric power systems, machinery and equipment, and railways, were last updated in 2005. As you may be aware, the last time the assessment models were reviewed in 2020, government opted not to proceed with proposed changes.

Based on a renewed engagement process designed by stakeholders, the AMR process re-launched in March 2024 with a review of the foundational policies that guide Alberta's regulated assessment system. These policy updates are a major milestone and set the stage for the next phase.

Key decisions include:

- standardizing assessment rates, where feasible, to make assessments more predictable;
- updating assessment models on a regular schedule to reflect changes in technology and construction practices;
- setting more consistent rules by clarifying when construction is considered finished for purposes of assessment, making sure actual construction costs are included with tightly-defined exclusions, and creating a provincial benchmark to fairly adjust labour-related construction costs in remote areas; and,
- introducing penalties for owners who do not provide required assessment information on time.

The rules will be effective for the 2027 tax year, and will apply to facilities built or expanded after that date. These rules will also be applied in the development of updated assessment models for each individual regulated property type as they are reviewed. Accordingly, we do not expect there to be significant assessment changes in 2027 and 2028 resulting from these policy changes.


.../2

Looking ahead, through the next phase of the AMR, we will continue to work with stakeholders to update the assessment models – the rules, rates and procedures for determining valuation – for individual regulated property types. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.

Your municipality will be directly engaged on the overall results of the AMR and the potential impacts of updated assessments. This is an upcoming phase of the AMR process; engagement will focus on implementation of these policy changes. The final decision by government on any changes to assessment models is expected to occur in late 2028.

Attached is a fact sheet summarizing the policy changes, and a frequently asked question document for your use. I look forward to continuing to work with you and your municipal associations on this important initiative.

Sincerely,



Dan Williams, ECA
Minister of Municipal Affairs

Attachment:

1. Fact sheet
2. Frequently Asked Questions

cc: Chief Administrative Officers

Frequently asked questions

Assessment Model Review – Policy Changes

Municipal Affairs is updating the rules that govern regulated property assessments in Alberta as part of the Assessment Model Review. These amendments reflect the input of municipalities, industry, and professional assessors, and aim to simplify rules, reduce ambiguity in interpretation and improve consistency, transparency, and fairness.

Why do assessment models need to be updated now?

Many regulated property types have changed substantially since the last major updates in 2005.

Construction methods, materials, and costs have evolved significantly, and models must reflect current industry practices.

New technologies in several sectors are not recognized or costed in existing models.

Modernizing the models improves fairness, consistency, and transparency in how industrial property is valued.

Updated models ensure clearer rules and valuations that better reflect how today's industrial assets are built and operated.

Which properties are expected to be impacted by the policy changes?

The policy changes are expected to impact regulated property, which includes telecommunications and cable, railways, electric power systems wells, pipelines, and machinery and equipment.

Can you outline the policy changes being implemented and what they are meant to address?

These changes are intended to modernize and reduce ambiguity by clarifying definitions, improving transparency, and aligning assessment rules with current practices.

Clarified rules will allow new assessment models to be developed for each regulated property type. Key policy changes that are being implemented include:

- standardizing assessment rates, where feasible, to make assessments more predictable.
- updating assessment models on a regular schedule to reflect changes in technology and construction practices.
- setting more consistent rules by clarifying when construction is considered finished for purposes of assessment, making sure actual construction costs are included, and creating a



provincial benchmark to fairly adjust labour related construction costs in remote areas; and

- introducing penalties for owners who do not provide required assessment information on time.

Who was consulted and how were they engaged before these policy changes were implemented?

Since 2022, Municipal Affairs has worked collaboratively with a Steering Committee of industry representatives, professional assessors, and municipal partners including Rural Municipalities of Alberta (RMA) and Alberta Municipalities, to modernize Alberta's regulated property assessment framework through the Assessment Model Review.

The recent policy updates reflect their contributions and aim to simplify rules, reduce uncertainty, and improve consistency, transparency, and fairness across the system.

How will these changes affect the tax burden for industry and municipalities?

The first stage of the Assessment Model Review was focused on modernizing the system's principles and foundational policies while providing directions to stakeholders on how the assessment system will function ahead of the next stage.

The updated rules will be effective for the 2027 tax year and will apply to facilities built or expanded after that date, as well as to the assessment models for individual regulated property types as they are developed.

Municipal Affairs does not expect significant assessment changes in the 2027 and 2028 tax years resulting from these policy changes.

How will the transition to new rules work?

The updated rules will be effective for the 2027 tax year and will apply to facilities built or expanded after that date, as well as to the assessment models for individual regulated property types as they are developed.

This avoids retroactive changes and provides a predictable transition for property owners.

What are the next steps following these policy changes?

Over the next few years, Municipal Affairs will continue to work with stakeholders to update the assessment models – the rules and procedures for determining the valuation – for individual regulated property types.

These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.



The final decision by government on implementation of any changes to assessment models is expected to occur in late 2028.

Why does Alberta use a regulated assessment standard based on construction costs instead of market value standard like residential assessments?

Alberta uses a regulated assessment standard to ensure uniformity and equity across municipalities, especially for complex industrial properties where comparable market data is limited or unreliable.

The cost-based approach avoids market fluctuations and provides a stable valuation for municipalities and property owners and reduces the risk of sudden shifts in property values.



Assessment Model Review

Policy Updates – March 2026

Overview

Municipal Affairs is updating the policies that govern regulated property assessments in Alberta as part of the ongoing Assessment Model Review. The changes aim to simplify rules, reduce ambiguity, and improve consistency and fairness of assessments. These updated policies reflect the input of municipalities, industry, and professional assessors.

Clearer rules and standardized assessment practices will improve transparency and predictability, while helping reduce disputes and assessment appeals. The updated system balances the needs of municipalities and industry by applying consistent approaches across regulated property types.

Assessment Models

Clarifying the foundational policies governing the assessment system allows the Assessment Model Review to move to its next phase: updating assessment models to better align with current practices, infrastructure, and technology.

Assessment models are the rules and procedures that determine how each type of regulated property is valued for property taxation purposes. The models for most types of regulated property, including wells, pipelines, telecommunications systems, electric power systems, machinery and equipment, and railways, were last updated in 2005.

Key Changes

Standardization

Standardized rates will be prepared and used wherever feasible and these rates will be developed for new property types where they do not currently exist, such as solar installations, and for existing properties where there are typical configurations of multiple components, such as wellsites. If it is unfeasible to calculate a standardized rate, site-specific reported costs will continue to be used.

The modernization and expansion of standardized rates will improve the consistency and efficiency of assessments, while providing municipalities and property owners with greater predictability.

Assessment Rules for Construction Costs

Regulated assessment is based on construction costs, and these policy updates have clarified which construction costs are assessable.

Construction will be considered complete when physical construction ends, and the assessment will not include pre-construction expenditures or post-build commissioning costs.

Most actual construction costs will be included in the assessment, reflecting the owner's capital investment in the asset. Exclusions will be tightly defined, focusing on costs due to extraordinary events and mandatory safety requirements, for example.

A provincial benchmark will be created to fairly adjust labour-related construction costs in remote areas.

These changes reduce ambiguity and align assessments with actual costs. They clarify rules for stakeholders, reduce complaints, limit subjective claims, and improve comparability and equity across properties, including those in remote areas.

Depreciation

When updated assessment models are developed, they will continue to include both a ceiling and floor limit for depreciation of machinery and equipment under Schedule C of the assessment formula.

This incentivises up-front capital investment by industry and supports long-term revenue in later years for municipalities. It provides scope clarity for assessment model development, reducing stakeholder uncertainty.

Specific assessment models for mature oil and gas assets will be developed as part of the next phase of the model review. Depreciation curves and other factors will be updated to better reflect the characteristics of these assets.

Reporting Consequences

Assessed persons may receive an administrative penalty (fine) when mandatory reporting is not provided to an assessor within 60 days of a formal request.

In these cases, the property owner will also lose the ability to appeal the assessment to the Land and Property Rights Tribunal.

This will improve assessment accuracy and fairness, boost reporting and legislative compliance, and encourage proactive property owner disclosure.

Review Schedule

Following the current Assessment Model Review, models will be updated on a regular, predetermined schedule (e.g., one to two property types a year) with each property type reviewed on a five-year cycle.

This change keeps assessment models current, captures modern technologies and construction practices, and reduces system shock resulting from delayed updates or overly broad changes.

Transition Rules

These policy changes will take effect on January 1, 2027, and will apply to new facilities assessed on a reported cost basis; assessments for existing major facilities will remain unchanged. The new rules will be applied to assessment models, including standardized rates, as they are updated in the next phase of the Assessment Model Review.

AMR Timeline

These changes mark the end of the policy review stage and move the Assessment Model Review forward into the next phase, which focuses on individual model reviews.



Next Steps

Updates to legislation and regulation to reflect these policy decisions are expected in spring 2026.

Municipal Affairs will work with industry, municipal and assessment stakeholders to begin reviews of the assessment models for individual regulated property types in 2026.

Resources

Stakeholders can follow the progress of the AMR on the at [Assessment Model Review engagement | Alberta.ca](#)

Contact us

For inquiries during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at ma.amr@gov.ab.ca.

svsouthview@outlook.com

From: Executive Assistant on Behalf of Dana Mackie <ea_dmackie@abmunis.ca>
Sent: April 9, 2026 1:06 PM
To: Angela Duncan
Subject: EOEP Highlights & Upcoming Courses

Dear Mayors, Councillors, and CAOs,

Thank you to the 330 elected officials who have taken an EOEP course since the start of the year. To support you in planning your spring professional development, please note that registration will close soon for the two online courses below:

Regional Collaboration

- Date: April 16 | April 23 | April 30, 2026
- Time: 1:00 pm – 3:30 pm
- Format: Online Zoom
- Cost: \$295 – [Register](#)

Public Engagement

- Date: May 6 | May 13 | May 20, 2026
- Time: 9:00 am – 11:30 am
- Format: Online Zoom
- Cost: \$295 – [Register](#)

To learn about other upcoming courses, EOEP offers a [two-year course schedule](#) and a roadmap to obtain the Municipal Elected Leaders Certificate.

To be notified when a course opens for registration, make sure you are subscribed to ABmunis' [The Weekly newsletter](#) or RMA's [Contact newsletter](#).

Thank you for the time, care, and dedication you bring to serving your community. Strong Leadership Starts Here!

Regards,

[Dana Mackie MBA](#) | Chief Executive Officer

D: 780.431.4535 | C: 780.271.7251 | E: DanaM@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

April 2, 2026

Ms. Wendy Wildman
Chief Administrative Officer
Summer Village of South View
PO Box 8, Alberta Beach, AB T0E 0A0

Dear Ms. Wildman:

This letter serves as your annual notification of your municipality's policing cost share under the Police Funding Model (PFM) and the Police Funding Regulation.

In Alberta, the Provincial Police Service Agreement (PPSA) is cost-shared between the Government of Canada (30%) and the Government of Alberta (70%). Under the current PFM, PPSA frontline policing costs are shared between the Government of Alberta and rural municipalities policed under the Provincial Police Service Agreement (PPSA). Your municipality's contribution for this year is calculated based on population, equalized assessment, crime severity, shadow population, and detachment location

2025-26 Fiscal Year

For fiscal year 2025-26, your municipality will contribute approximately 19% of total frontline policing costs under the PPSA, a rate the Alberta Government has frozen to ensure stability during the PFM review. This freeze should closely align your costs with the previous fiscal year, though some variability is expected due to population data adjustments in the published Municipal Affairs Population List 2025.

Total PFM revenue for 2025-26 is estimated at \$67,446,496, all of which will be reinvested directly into the provincial police service. To date, these reinvestments have already delivered meaningful results by providing for the addition of 285 new regular members and 244 new civilian members, along with additional investments that continue to strengthen the capacity and effectiveness of provincial policing across Alberta.

Future Years

As of April 1, 2026, and onward the amended *Police Funding Regulation* will take effect along with the renewed PFM. Your municipality should have received a preliminary 5-year estimate with respect to the renewed PFM during January 2026. You can read more about the renewed PFM here : <https://open.alberta.ca/dataset/5091d549-fab4-4ae0-b86c->

d817056eedcb/resource/cf9c5a89-cdbd-4df8-8a66-38153bc0755c/download/pscs-renewed-police-funding-model-factsheet.pdf

Payment Instructions

Please remit payment within 30-days to the Government of Alberta, per the instructions provided on your invoice.

Please direct your questions about the PFM policy or general inquiries to: pfm.inquiries@gov.ab.ca. Direct questions pertaining to the invoice or payment process to: pscs.financialplanning@gov.ab.ca.

We appreciate your municipality's ongoing partnership in supporting public safety across Alberta. If you have any concerns or require further clarification regarding your invoice or the PFM, please do not hesitate to reach out to our team.

Sincerely,



C.M. (Curtis) Zablocki, O.O.M.
Assistant Deputy Minister
Director of Law Enforcement

Cost Breakdown

The provincial payment generating \$67,446,496 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

Provincial Data

Revenue Generated 2025-26 after modifiers	Total Municipal Affairs Population (2025)	Total Equalized Assessment (2025)	Total Revenue Base Estimate
\$67,446,496	746,253	\$349,121,655,444	\$69,800,000

Municipal Data

Summer Village of South View	Data/Cost Breakdown
2025 Population	72
2025 Equalized Assessment	20,725,386
Equalized Assessment per capita	287,853
Population % of total for PFM	0.00966%
Equalized Assessment % of total for PFM	0.00617%
Amount based on 50% Population (A)	\$3,371.34
Amount based on 50% Equalized Assessment (B)	\$2,153.33
Total share policing cost C = (A + B)	\$5,525
<i>Less modifiers:</i>	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$0
Subsidy from Shadow Population (variable %) (Note 2)	\$0
5% for No Detachment Subsidy (Note 3)	\$276
Total share with modifiers D= C-note 1- note 2 -note 3	\$5,248

Notes

Population estimate is based on 2025 Municipal Affairs Population List.

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

Note 1: CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

Note 2: Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

Note 3: No detachment subsidy provided if town/municipality does not have access to a detachment.



Mail Payment To:

Provincial Policing Agreement - RCM
9833 109 ST, 5th FLOOR EDMONTON AB T5K 2E8

Account Inquiries by Telephone or Email:

Toll Free 310-0000

Email: PSES.financialoperations@gov.ab.ca

SUMMER VILLAGE OF SOUTH VIEW
PO BOX 8
ALBERTA BEACH AB
T0E 0A0

INVOICE

Document No. : 1800029694
Customer No. : 0070003697
Reference No. :
Document Date : 27-Mar-2024
Due Date : 26-Apr-2024
Email ID :
Contract ID :

Amount Due: \$5,248.00

Amount Remitted: _____

Please cut along line and return top portion with payment

S/N	Description	Order No.	Quantity	UOM	Unit Price	GST	Tax Amt	Amount CAD
1	SUMMER VILLAGE OF SOUTH VIEW PFM 2025 - 2026	000001005590				0%	\$0.00	\$5,248.00
Sub Total								\$5,248.00
Total (GST)								\$0.00
Amount Due								\$5,248.00

Please make payment payable to Government of Alberta.

Government of Alberta - GST Registration Number: 124072573RT0001