

## SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting  
Saturday, October 14, 2017  
Martin Recreation Center  
11:00 a.m.

Present: Mayor Gary Burns  
Deputy Mayor Eli Gushaty  
Councilor Dave Amyotte  
  
Administrator Norman Briscoe  
Recording Secretary Diane Briscoe

### 1. Call to Order

Mayor Gary Burns called the meeting to order at 11:01 a.m.

- a) Additions to Agenda  
6.f) Assessor  
8. Confidential Item

**Moved by Dave Amyotte** to accept the agenda with the above noted additions.

**CARRIED**

### 2. Minutes of Previous Meetings

- a) Minutes of August 26, 2017 Organizational Meeting

**MOVED by Gary Burns** to approve the Minutes of the August 26, 2017 Organizational Meeting.

**CARRIED**

- b) Minutes of August 26, 2017 Regular Meeting

**MOVED by Eli Gushaty** to approve the Minutes of the August 26, 2017 Regular Meeting.

**CARRIED**

### 3. Business Arising from Minutes

a) Change Signing Officers

With the election of one new council member, the Service Credit Union required that Summer Village signing officers be changed. This has now been completed.

b) Repairs to Septic Tank & Cistern Collar

Repairs to the septic tank at the Rec Center have been done. We are still waiting for the repairs to the cistern.

c) Himalayan Balsam Eradication

This summer the Summer Village had a serious Himalayan Balsam infestation. More work is needed to eradicate it. In the spring the Village will work with the County of St. Paul to develop a strategy for eradicating any new growth.

d) FireSmart: Brushing for Fire Access Trail

Dave Amyotte gave a report on his discussions with the County of St. Paul as the trail would go all the way around the lake. Item is transferred to Action Log for further discussion.

e) Waste Bin Enclosure Violations-Solutions to Problem

Councilor Dave Amyotte investigated the use of surveillance cameras at the waste bin site. The discussion identified other areas of concern which may require surveillance as a result of thefts and break-ins this summer. After some discussion council agreed to purchase and install 3 surveillance cameras in the Summer Village. Surveillance camera warning signs will be placed at the entrances to the Village and at the waste bin site. A notice to residents will also be included in the next newsletter.

f) ASVA Conference

Mayor Gary Burns will be attending the 2017 ASVA Conference on October 19 and 20.

### 4. Financial Reports

a) 9 Months Ended September 30, 2017 and cheque log August 1 to Sept. 30, 2017

**Moved by Mayor Gary Burns** that the financial reports, for the 9 months ended September 30, 2017 be approved as presented.

**Moved by Eli Gushaty** that cheque numbers 1987 to 2007 in the amount of \$46,582.15 be approved as presented.

**CARRIED**

b) **Inter-Municipal Development Plan Agreement (IDP)**

Norman Briscoe gave a report on the status of the Inter-Municipal Development Plan agreement \$200,000 collaboration grant. The contract has been awarded to ISL Engineering and Land Services. The agreement includes developing a Municipal Development Plan and an amended Land Use Bylaw for the Summer Village.

c) **2018 Operating Budget**

The 2018 Interim Operating Budget was presented for information and discussion purposes and will be finalized in May, 2018.

d) **2018 Capital Budget**

The 2018 Capital Budget was presented for information and discussion purposes and will be finalized in May, 2018.

5. **Unfinished Business – Action List**

a) The action list was reviewed and updated.

6. **New Business**

a) **Fire Protection Agreement with County**

The Summer Village Fire Protection Agreement with the County of St. Paul is up for renewal. The proposed changes were presented and discussed. Council had no objections to the proposed changes and rates. The new agreement will be approved at the next council meeting scheduled for January, 2018.

b) **Regional Strategic Business Plan 2017 – 3<sup>rd</sup> Quarter Report**

**Mayor Gary Burns moved** to approve the report as presented

c) **Municipal Government Act (MGA) Changes to Assessment & Review Boards**

The MGA changes to Assessment and Review Boards were presented for information purposes.

**d) Regional Fire Service Training (FSTP) Collaboration Grant Application**

Be it resolved that the Summer Village of Horseshoe Bay agree to be a collaborating partner with the town of Elk Point, County of St. Paul and Town of St. Paul, with the 2017 Fire Services Training Program (FSTP) Grant application. The support from the FSTP grant toward this regional fire training program will be a key component supporting the development and training of our volunteer firefighters. The enhanced training we are able to provide with these funds will significantly increase the level of protection within our unique municipality.

**Moved by: Mayor Gary Burns**

**Seconded by: Eli Gushaty**

**CARRIED**

**e) Secure Electronic Services User Agreement**

The Summer Village has entered into an agreement with the County of St. Paul to allow Real Estate companies to access our secure Geographic Information System (GIS) website for listing information.

**f) Assessor**

Council requested that administration check to see if there is any benefit to using the same property assessor as the County of St. Paul. Our current agreement expires September 30, 2018.

**7. Correspondence**

- a) AUMA Congratulatory Packages for Elected Officials
- b) ASVA Resolutions For AGM
- c) ASVA Conference Agenda
- d) Conflict Resolution Day, Oct.19/17
- e) Alberta Emergency Management Agency (AEMA) Regional Evacuation Framework/Guide

**8. Confidential Item**

**Councilor Dave Amyotte moved** to go in-camera at 12:43 pm, to discuss a personnel matter.

**Councilor Eli Gushaty moved** to return to regular meeting at 1:03 pm.

**9. Next Meeting**

**Mayor Gary Burns moved** to set the next regular meeting on Saturday, January 13, 2018. If arrangements can be made to have ISL attend the meeting, the time and date will be changed to accommodate them. Administration will advise.

**CARRIED**

**10. Adjournment**

**Eli Gushaty moved** the meeting be adjourned at 1:05 pm.

**CARRIED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator