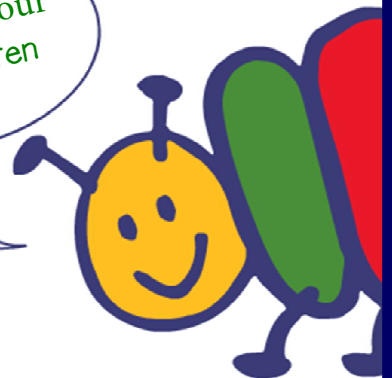


Information Handbook

Play.
Learn.
Grow.



Welcome to our
Kindergarten



Greenvue Kindergarten

6 Wooten Road Tarneit 3029 Victoria | 03-97496262 | www.greenvue.com.au



Information Handbook

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Welcome to our Kindergarten

We warmly welcome you to Greenvue Kindergarten. We are a funded kindergarten located in Melbourne's outer western suburb of Tarneit (Wyndham City) offering a PreKinder Program for 3 year olds & a Kinder Program for 4 year olds. We work together with our families and local community to create a warm, nurturing and creative environment for our children. One where children can thrive and learn as individuals and with each other, preparing them for their exciting school years ahead and the remarkable world around them.

Our kindergarten program is inspired by the Reggio Emilia Approach and determined by the children's individual needs and interests and offers resources and experiences to meet them. These experiences are play based which is the most effective way children learn. As educators, we resource and facilitate their learning through play and encourage every child to reach their unique potential.

As part of our values we respect the individual needs of each child, encourage active engagement; play based developmentally appropriate curriculum, exploration and experimentation, literacy and numeracy and partnership with families and our local community. We are dedicated to providing a warm and nurturing environment where all feel welcome and valued and where all can contribute to the life of our Kindergarten. Our teachers and educators have wide-ranging experience and a nurturing, positive approach. We value the support we can give each other over and beyond your time here. Kindergarten is a special place in the life of families where lasting friendships are formed for both you and your children.

Mohd Nauman

Director - Greenvue Kindergarten

Partnerships with Families

Early childhood education is about partnerships between families and teachers. When we value each other's knowledge of each child, when we trust each other and when we are engaged in shared decision-making, we develop a lively culture of discussion and review that generates new ideas. We want to have a conversation with you, we want to improve communication and we want to develop a common language about children's learning. Through this collaboration, we will develop a community of learners in a Kindergarten of excellence.

We recognise that you, the families are the children's first and most influential teachers. To provide quality education, we need to establish a solid foundation by understanding each other's expectations and attitudes and build on each other's strengths. Together, we can develop a Kindergarten culture where we respect diversity and honour differences in histories, languages and lifestyle choices of families. Together, we can help children appreciate that we are all connected and dependent on one another for our well-being and learning. We want you to be co-learners with staff and children and the community by gathering information and gaining insights that support, inform and enrich decisions we make about children's learning. When we are all involved in an on-going cycle of discussion and review, we are actively engaged in promoting high quality education for our children.

Contact Details and Session Times

We are open: Monday to Friday 8:00am to 5:00pm (*excluding public holidays*)

You will find us at: 6 Wootten Road (*Cnr. Hogans Road*) Tarneit 3029 Victoria

Our web address is: www.greenvue.com.au

Our contact details are: Telephone: 03 9749 6262 | Email: office@greenvue.com.au

Dept. of Education & Training - General Switchboard: 03 9637 2000

Dept. of Education & Training - Regional Office: 03 7005 1801

D.E.T Licensed Children's Services - Hotline: 1300 307 415

Session Times - PreKinder & Kinder Groups

Kinder Kangaroo Group hours of attendance are Monday to Friday (excluding public holidays) in the Kangaroo Classroom. The Kinder Program runs throughout the year including school holidays. Drop off time is from 8:00am to 9:30am and the pick up time from 3:00pm to 5:00pm. Parents/guardians can choose their own days of attendance (depending on availability) but must pick at least two days per week of enrolment.

PreKinder Koala Group hours of attendance are Monday to Friday (excluding public holidays) in the Koala Classroom. The PreKinder Program runs throughout the year including school holidays. Drop off time is from 8:00am to 9:30am and the pick up time from 3:00pm to 5:00pm. Parents/guardians can choose their own days of attendance (depending on availability) but must pick at least two days per week of enrolment.

Payment of Fees

All Out of Pocket fees are to be paid via a Direct Debit Authority on a fortnightly basis as per our Debit Success Service Payment Agreement. A non-refundable Enrolment Application Fee is applicable for all our PreKinder & Kinder programs payable at the time of Enrolment Application submission. Please contact our admin office for more information.

Our Philosophy

Along the meandering path of childhood, children find joy in great and small things. In childhood, children become aware of the wonder of life and the incredible marvel of being human.

In the presence of others, among gentle, smiling people, children discover lovely surprises each day. To learn self-control, to develop honesty and integrity, to grow in empathy and become a happy, caring human being, a child needs time and space to play.

Children are at the centre of their learning, discovering the pleasure of independence through encounters with people in supportive, respectful environments. Learning takes place when ideas, concepts and theories are shared with others.

To clearly see, to absolutely hear, to truly feel, children need clarity, acceptance and generosity from their teachers and parents. Children grow upward and outward through action and joy towards friendship, happiness and the discovery of the unknown.

At Greenvue Kindergarten we believe:

- Young children learn best through play, that play is life and that life is learning.
- Children learn when they are free to explore, to make choices, to develop interests and construct their own identities and understandings of the world.
- Children are motivated to learn when they and their families are accepted and respected.
- Children learn best when they feel valued socially, emotionally and intellectually.
- Children develop positive dispositions towards learning through supportive interactions with adults and peers.
- Creativity emerges when children are given the time and space to freely explore the world around them in an atmosphere of mutual trust.
- Children benefit from a connection to Nature and can help lay the foundations for a happy, healthy, sustainable future for our community.

Our view of the child

We view the child as a competent individual seeking understanding of the world and their place in it.

We see children as individuals capable of devising creative ways of knowing, understanding and making connections and meaning.

We see each child as a unique identity dependent on relationships and a sense of belonging to others.

Our hope for the future

We hope for an Australian future of compassionate and educated citizens who have equal opportunities to contribute to and engage happily with all facets of life.

We hope to develop in our young children a strong sense of identity and a sense of belonging to a diverse community.

We hope that children develop strong dispositions for learning throughout their lives and that they will be happily engaged, socially functional, optimistic, curious and resilient into adulthood.

The Curriculum

Our Values

- We value the development of warm and trusting relationships between teachers and children.
- We recognise the importance of open-ended experiences for young children.
- We know that the unexpected is sometimes better than anything planned. This is the joy of working with young children.
- Every day is a surprise as we follow children's interests to form the basis of our curriculum.
- We understand the importance of time in nourishing relationships to build strong foundations.
- We know the importance of listening to children so they can lead us and others in different ways of learning.
- We know that each child is unique with different interests and various ways of expression.
- We respect children as capable and curious beings with abilities to discover their own realities through communication, collaboration and exchange with adults and peers.

The Early Years Learning Framework

Our curriculum is based around a number of key concepts and principles that reflect the National Early Years Learning Framework (EYLF), entitled ***Belonging, Being and Becoming***.

The key principles that guide the EYLF and our own understandings focus on creating an environment where the following are embedded in our practice:

- Secure, respectful and reciprocal relationships with children, families and colleagues.
- Partnerships with families, children, early childhood educators and the community.
- High expectations and equity where every child, family and teacher is valued and catered for. Respect for diversity where difference is acknowledged and celebrated in respectful ways that enhance our understanding.
- Ongoing learning and reflection where we as teachers take the time to reflect on what and why we do what we do and what might change and why.

Key learning outcomes:

- Children have a strong sense of identity.
- Children are connected with and contribute to their world.
- Children have a strong sense of wellbeing.
- Children are confident and involved learners.
- Children are effective communicators.

What does this look like? What will my child learn?

Our curriculum is built around a play-based program focussed on the interests of the children together with the intentional planning undertaken by the teachers. Play provides opportunities for children to learn as they discover, create, improvise and imagine. Play and learning are entwined in such a way that it is difficult to separate. When children play with other children they create social groups, test out ideas, challenge each other's thinking and build new understandings. During play, children use complex language to extend their ideas.



What do the teachers do?

The teacher's role is to create supportive environments where children can ask questions, solve problems and engage in critical thinking. We will engage in sustained, shared conversations with children to extend their learning. We will ask questions that will stimulate thinking and we will nurture and foster the engagement of the mind.

Sometimes we will embark on sustained projects that will engage children in hypothesising and problem-solving. We will encourage positive dispositions for learning and creative thinking by developing learning environments that encourage children to explore and construct in imaginative ways. We will provide a balance between teacher-led and child-initiated learning experiences.

Our routines and play experiences will provide children with a sense of security and stability, enabling children to predict what will happen next, building confidence and a sense of self.

We will work with children to promote and model positive ways to relate to others. We will use strategies to help children recognise when play is unfair and we will offer constructive ways to build a caring, fair and inclusive learning community.

The teachers keep confidential developmental records of every child, charting their progress in all areas – cognitive, physical, social and emotional – to build up a picture of the growing child. They do this by observing the children at play, and documenting in writing their actions, their language and the ways in which they deal with others. From this information, the teacher individualises a learning plan for every child with strategies designed to encourage further learning and development. Portfolios of your child's learning at Kindergarten will be developed by staff and will be available to parents and children.

How do we do this?

We will provide opportunities for your child to:

- Be cuddled, loved and listened to in a safe and secure environment with people who care and understand their individual ways of being and knowing.
- Be creative with music, language, drama, movement, dance, puppetry and many other experiences that contribute to learning.
- Take risks, challenge their thinking and extend their ideas.
- Engage in dramatic play and role play with and without props.
- Experience a wide range of sensory materials.
- Enjoy quiet times and times of intense concentration with and without others.
- Challenge themselves physically and intellectually.
- Build friendships and engage in reciprocal relationships.
- Develop understandings of fair play.
- Develop confidence and positive self-esteem.

We will work with parents to guide our children into becoming fair and empathetic individuals who respect each other and the world around them.

The Program

The program includes all the experiences and activities that the teacher prepares based on observations of individual children, their interests and developmental level.

Your child's day at Kindergarten



At the start of the session, your child will be welcomed into the classroom by the teacher. The children have access to indoors and outside play-based learning areas designed on principles based on the Reggio Emilia Approach of Early Childhood Education.

The children are encouraged to choose their own activities from these carefully designed learning areas. They are encouraged to seek new ways of interacting with and using materials. They are free to choose materials and props for their play from a wide selection of natural and non-natural fabrics.

Learning takes place as children interact with other children and with teaching staff. Activities and interest groups evolve according to the interests of the children. Staff encourage conversations and help each child to be an active and happy participant in all facets of Kindergarten life.

Group Times

Small groups form and re-form throughout the session, sometimes because the teacher has something specific to talk about with the children and sometimes because the teacher sees a “teachable moment” having recognised that something of importance is taking place.

During projects, the teacher will assist children in directing the research or compiling the knowledge they have gleaned into a document which makes their learning visible. Projects are opportunities for engagement of the mind, collaboration, and a way to involve children, families and members of the community.

Large groups involving all the children will be part of the day, mostly at the start and at the end of the session or sometimes transitions from play to snack time.

In these sessions, the children will also engage in musical experiences such as playing instruments and singing, movement, drama and literacy experiences such as finger-rhymes, puppetry and stories.



Arrival & Departure

When you arrive at Kindergarten, please sign in via the kiosk located in the foyer while your the child brings their bag inside the classroom. Please **use your phone number provided to our service** when enrolling your child to sign in. Children will then put their drink bottles on the drinks trolley. Kinder children also sign themselves in inside the classroom, wash their hands, and sit down on the mat to begin the session with a group time. All children must be dropped off between 8:00am to 9:30am.

Families are requested not to enter the classroom without prior arrangement during session times between 9:30am to 3:30pm. This is to avoid any disturbance to the early learning session in progress. It will also help our children learn about school readiness which is an essential part of kinder.

We ask that you wait in the foyer until the bell rings at the end of session at 3:30pm, unless otherwise instructed. Parents can then access the classroom as needed to collect the child and/or speak to the teachers. All children must be picked up between 3:30pm to 5:00pm.

To drop off your child late to kinder or pick up your child early from kinder between the hours of 9:30am to 3:30pm, please visit the Kinder Admin Office.

Signing in and out properly every time!

For safety and security reasons, children are required to be signed in and out of each session. This is a legal obligation under the Education and Care Services Regulations. The arrival and departure time of the child will be documented and digitally signed every session. Please do not allow the children to operate the kiosk, as it is for adult use only.

Attendance

If your child is absent, please notify the Kindergarten via a phone call to 03 9749 6262 or by sending an email to office@greenvue.com.au

Behaviour Guidance

We recognise that parenting can be difficult and that the behaviour of children can present problems that may seem insurmountable. Teachers understand and will discuss your difficulties without judgement and in confidence. We can help in the formulation of a personalised Behaviour Management Plan and we are happy to talk to you about your concerns. When you consult with us, we will work with you to resolve frustrations or more serious issues individually and privately.

We can also refer you to specialists, if necessary.

We provide all relevant information for parents on a need basis to address any parental concerns. Please see the Director if you would like an issue discussed at a private meeting.

Calendar of Events

We organise various social events throughout the year. Targeted volunteer work also plays a significant role in supporting the Kindergarten and our social and cultural events receive wonderful support from both parents and the broader community.

Our calendar of events is regularly updated and is available to view on our Kindergarten website www.greenvue.com.au/news.html

Celebrations

Throughout the year we will invite parents into the program for special celebrations such as cultural and social events or performances by the children.

We celebrate:

- Birthdays
- Religious Holidays
- Mother's Day / Father's Day
- Australia Day
- Seasons
- Transitions
- Cultural days pertaining to the families at the Kindergarten
- Family and individual successes
- Our staff
- Our volunteers
- Our groups
- Our community
- Each other

We celebrate the birthdays of children very simply. Parents are welcome to bring a lollipop, a balloon or a small gift for the other children from the birthday child. We discourage cake to avoid issues related to allergies, however please kindly speak to your teacher about your ideas. In some groups, allergies may not be a problem.

We also aim to organise a free BBQ for Easter every year for all our wonderful families and volunteers. It is a good time to social with our community and discuss any ideas and suggestions.

Communication

Discussing progress

Teachers want to share information about your child with you and will try and talk to you about your child regularly. If you would like to speak with your teacher in private, please contact our office to make an appointment outside session times.

Keeping in touch

Our regular newsletter will be forwarded to you via email, as well as made available on our kindergarten website, alerting you to upcoming events and sending you news about the program and other information. If you would like to write something for the newsletter or make an announcement, please contact the office. Families are also encouraged to utilise the Parent Input Box located in the foyer to provide their feedback/input for their child's learning program.

Greenvue Kindergarten employs a text messaging service to inform or remind parents/guardians of any upcoming events at the service such as celebrations and incursions, so please kindly ensure that you contact details are up to date.

Concerns

If you have any concerns or queries about your child, please make a time with your teacher for a confidential discussion either before or after your session. If you have a serious concern that cannot be addressed by the teacher, please contact the office to make an appointment to discuss the matter with the Director/Supervisor.

Learning

Creative Arts

The creative arts are essential to a quality education. Music, movement, art and drama provide children with an opportunity to express themselves creatively.

Art

Children are provided with a wide variety of materials and media in the art program from which they can choose to create.

Drama

During their time at Kindergarten, children will have the opportunity to dramatise songs, favourite stories and those they create, by performing in small plays or with puppets.

Music & Movement

At Kindergarten the children are introduced to a developmental music program based on the Kodaly concept that music is a process of perceiving and comprehending. The music program includes movement and the development of concepts such as rhythm, beat, tempo, volume, tone and melody. Nursery rhymes, familiar from birth, are our cultural heritage and are a beginning point for much of our music and language programs.



Literacy & Numeracy

Our Kindergarten provides the foundations for the development of early literacy and numeracy skills. Children participate each day in a range of learning activities linked to the specific development of literacy and numeracy. These activities are carefully designed by the teacher to suit the individual needs of the children and to help establish an early awareness and understanding of listening, speaking, reading, phonics, writing, number, measurement and geometry. Parents are asked to regularly support their children with the development of these skills. All Kindergarten children are expected to achieve the English and Mathematics Standards as set in our curriculum on displayed in the foyer.

Additional Needs

Supporting children with additional needs enables them to participate and feel included at our Kindergarten and in their community, and helps develop their strengths. Providing all children with the support they require helps to meet their needs and enables them to grow and achieve with their peers and classmates. For children with additional needs, developing individualised strategies to support their needs can be beneficial, based on the child's individual requirements (e.g. routines and structure can often be helpful for children with Autism Spectrum Disorder).

However, children do all vary and can respond differently to strategies. It is important that we always consider the child's individual needs. By working together with you, their families, our service can make sure that children with additional needs are well supported, which is important for their mental health and wellbeing.

Food & Healthy Eating

Snack Time

Please send healthy items such as fruit (dried or fresh), chopped vegetables and light sandwiches in a named container and a named bottle of water. In consideration of those children with life-threatening allergies, please do not send any food to Kindergarten that contains nuts or traces of nuts. Commercially prepared food is discouraged at Greenvue Kindergarten. We encourage re-use and re-cycling, caring for the environment and caring for our friends with allergies. This is an important message to children about sharing spaces with others. By avoiding packaging we model good sustainable environmental practices.



Preparing food and the table, then eating our snacks together, is an important social ritual for us all. Sharing this pleasurable human experience is part of the kindergarten sessions where all the children will have the opportunity to participate in the organisation of snack time. We will all sit together at the table and children will be encouraged to share stories and enjoy their snacks. Creating such a routine will better prepare them for school the following year. Please send only healthy food that your child would enjoy eating. Kindly do not give your child any “treats” in their lunch-box; we request that you save them for home. Please avoid packaged or processed food, whenever possible.

Platter To Share

Parents / guardians are highly encouraged to provide a platter for sharing by all our young learners at least once a year per family. This could include dips and crackers, vegetable sticks, dried and fresh fruit. We ask that you involve your child in the shopping and preparation of this platter so there is pride in sharing with others and children begin to understand how to eat healthily. Again, please be mindful of children with allergies.

Health & Attendance

Regular attendance is important for all children; however children who are unwell recover best at home. Requests cannot be made for children to remain indoors for the session. Please also be considerate of the other children and staff at the Kindergarten. If your child has been ill in the night, please keep them home the following day even if they want to come to Kindergarten.

Medical Condition Management

Management of medical conditions is taken very seriously and all staff are fully trained in First Aid and the use of Asthma Medication and EpiPens. We regularly have children enrolled at the Kindergarten with Anaphylaxis and we strictly do not allow nuts into the Kindergarten nor any products or packaging that may contain traces of nuts. The Kindergarten will communicate with all families in the relevant groups about specific allergies, if any, in the group.

If your child needs medication at Kindergarten you will be required to give written permission in the Medication Book. We ask that you consider your child's suitability for attendance if they require medication. We cannot legally give medicine to children unless authorised in writing.

If your child has an infectious disease, please let us know so we can inform others. If you are wondering how long they need to stay at home, the following table produced by the Department of Public Health provides that information: <http://ideas.health.vic.gov.au/guidelines/school-exclusion-table.asp>

How can families help?

The Kindergarten often relies on help from families in a number of ways that are both enjoyable and valuable.

You can help by:

- o Making a contribution to the Newsletter.
- o Collecting recycled or donating materials from home.
- o Offering some special music or songs in your home language for the children.
- o Participating in the kinder program and learning activities at our Kindergarten.
- o Participating in community events and cultural celebrations at our kindergarten.
- o Sharing your special talent / interest with the children (e.g., baking, yoga, art projects, working on our veggie patch or playing an instrument).

Also, we always welcome family feedback which plays such an important part in the growth of our Kindergarten.

Incursions



Throughout the year, the kindergarten program is enhanced by performers and specialists coming into the kindergarten to involve the children in something special like a puppet show, a drama workshop, or a science lesson.

Independent Toileting

It is the policy of our Kindergarten to accept children when they are either toilet-trained (Kinder Program), or in the process of getting toilet-trained (Pre-Kinder Program). Greenvue Kindergarten is equipped with Nappy Changing facilities for children enrolled in the Pre-Kinder Program. Our definition of being toilet-trained for the Kinder Program is:

- Children recognise when they need to go to the toilet and do so.
- Children can wipe their own bottoms independently.
- Children who wear pull-ups during the day are not considered to be toilet-trained.

Messy Play | Water Play | Clothing



At Kindergarten children are encouraged to be messy because sensory experiences are essential to learning in young children. Children will play in the mud, in sand, with paint and many wet substances. We provide smocks for the children when painting but often their creative urge is stronger than staying clean.

Water play provides a relaxing as well as an explorative medium for children and is always available. Please send your child in clothes that can take mess; as we cannot look after clothing.

Please do not ask us to prevent your child playing with water or in the mud and please do not instruct your child to keep clean. Kindergarten is a messy place because young children learn through making mess. Please provide a spare set of seasonally-appropriate clothing in your child's bag each session.

Our Policies

Our Policy Manual helps guide the operation of our Kindergarten and outlines what families can expect from us. Policies provide information about what we do and in some cases, what we cannot do. Many of our policies exist to ensure the safety of the children in our care such as:

- Behaviour Guidance.
- Emergency Management and Evacuation.
- Sun Protection.
- Management of Medical Conditions (including Anaphylaxis, Asthma, Illness and Injury, Administration of Medication).

Our Policy Manual is regularly reviewed and updated in consultation with families. A complete set of our policies is available to view on our website at: <http://www.greenvue.com.au/policies-1.html>

Respect

We actively promote respect and acceptance amongst the children, staff and parents. We hope that as adults we model respectful behaviours and attitudes in our dealings with each other. We expect parents to respect each other and the staff who are dedicated to providing a warm and nurturing environment for us all. Our Kindergarten has formally adopted the Early Childhood Australia Code of Ethics which is available to read on our Kindergarten website's Policies page.

Safety

We are all responsible for the safety of our children. Please do not ever hold the door open for children. Do not ever let a child who is not your own exit the Kindergarten with or around you. Be mindful of where your child is at all times when exiting the classroom. Wait until you are outside to talk with other parents. Watch your children when around roads. We welcome all siblings, however, we ask parents to keep close check on toddlers and older siblings entering the classroom and outside space.

Settling In

Most children will have a time when they feel insecure leaving their parents. Separation Anxiety is treated with respect at Greenvue Kindergarten. You are encouraged to stay with your child for as long as it takes to settle them. We are happy to discuss different ways of settling your child that will suit both of you. We are dedicated to making your child's day at our Kindergarten happy and will contact you if we are unable to achieve this.

Staff

Each kinder group is taught by an Early Childhood Teacher qualified with an Australian University degree & registered with the Victorian Institute of Teaching, and supported by qualified Early Childhood Educators with a Diploma level qualification in Early Childhood Education. We aim to attract the very best teachers and educators to implement our kindergarten programs.

SunSmart

We are a SunSmart Kindergarten which means that we require children to wear hats in first and fourth term when outdoors. We ask that you supply your child with a protective hat every day, regardless of the weather. We also ask that you apply sunscreen to your child before the session but we keep a bottle in the foyer if you forget at home. The playground is covered with sun-shades during the warm months as a further precaution against the harmful rays of the sun.

Sustainability

At Greenvue Kindergarten, we believe that working towards creating a sustainable environment with our students is the best way to serve our local community in the long run. We aim to support children to develop positive attitudes and values by engaging in learning experiences that link people, plants, animals and the land and by watching adults around them model sustainable practices. Our kindergarten program incorporates environmental practices in everyday routines, such as planting vegetable patches, recycling various materials, conserving water and making use of natural light when possible. Learning about sustainability starts with everyday practice. Our educators & children love to reason why sustainable practices are needed and aim to understand the impact that our actions have on the environment.

Toys

While we encourage children to bring found objects, their stories, photos and comforters to Kindergarten, we discourage toys from home. It is impossible to look after special toys, the loss or damage of which causes distress.

Transition to School



Parents and teachers want children to be ready to cope with the new experiences and challenges they will face when they begin school. Components of school readiness generally include children's social-emotional competence (cooperation and self control), their language (verbal and comprehensions) and their motor coordination and physical health. The development of these skills starts early in a child's life. Readiness for school is a five-year developmental process that depends on the rate of each child's mental and physical maturity. Parents are central in providing the environment in which such competencies can develop.

Kindergarten prepares your child for school, not by teaching the alphabet or through structured sheet-work, but by encouraging the development in each child of positive dispositions to learning that will hold them in good stead for the rest of their lives.

Before the children transition to school, they will have learnt how to co-operate, how to lead and how to follow, how to listen to other points of view and how to make a friend. They will be confident in their identity and will know the good feeling of belonging to a group and a supportive community.

They will be on their way to becoming excellent communicators in a variety of modes and they will have the basic understandings necessary for further learning in literacy, mathematics and science.

Each school delivers their own Orientation Program to Kindergarten children. We provide the schools with a confidential Transition Statement about your child to assist the Orientation process. The Transition Statement is a document compiled by both teacher and parents in last quarter of the Kindergarten Program.

Reading and Writing

Most children are interested in learning to read and write and all children will accomplish these skills by Year 2 (unless there are developmental delays). At Kindergarten we encourage the interest in literacy by providing an environment rich in opportunities that lay the foundations of later competency; for example, drawing and painting, physical activities that improve coordination, stories, songs and rhymes, magazines, posters, games, name-writing and letter-writing to friends and family.

The most important activity parents can do with their children to encourage literacy is to read to them.

What to bring to Kindergarten?

The start of Kindergarten is an exciting time. It is important that you come prepared.

We have put together a checklist of things that you need to bring with you each time you come:

- A named bag.
- A named water bottle.
- A named change of seasonally-appropriate clothing (including socks and underwear).
- A named meal-box containing healthy food (for Snack
- Time). A named hat during the first & fourth terms, and a weather-appropriate named jacket on cold days.



Please note that all children must be sent to kinder wearing fully enclosed footwear without fail.



Where to go for more information

Web References:

Our Website <http://www.greenvue.com.au/home.html>

Our Policies <http://www.greenvue.com.au/policies-1.html>

Lodging an Expression of Interest (Wait List) for Enrolment <http://www.greenvue.com.au/enrolment.html>

All about the National Quality Framework www.acecqa.gov.au

Belonging Being and Becoming – Information for Families

http://files.acecqa.gov.au/files/National-Quality-Framework-Resources-Kit/belonging_being_and_becoming_the_early_years_learning_framework_for_australia.pdf

When your child has an infection, the following table from the Health Department will tell you if you can come to Kindergarten <http://ideas.health.vic.gov.au/guidelines/school-exclusion-table.asp>

You can also download a copy of this Booklet at the following link:

<http://www.greenvue.com.au/policies-1.html>