



**IQRA DARUL
EHSAN
ACADEMY OF
ISLAMIC
STUDIES**

Student
Admission
Package.



6 Suffern Place, Suffern NY 10901 Phone: 845-231-4000 Email: admin@idarulehsan.org

السَّلَامَةُ عَلَيكُمْ وَرَحْمَةُ اللَّهِ وَبَرَكَاتُهُ

Dear Parents/Guardians

The Hifz/Arabic/Aalim/ Program (Online/In-person school timing is as follows:

- School starts at 8:30AM SHARP
- Zuhr prayers will be at 1:30PM
- Home School starts (if applicable) at 3:00PM
- Class Ends: 5:30PM
- Hifz Program runs Mon-Friday. there is one **MANDATORY** weekend day in a month where all students will receive an educational Biyaan, one-week prior notice of that date and time will be given to all Parents Insha'Allah.
- All fees are due at the beginning of month NO LATER than the 10th.
- For new admissions, Admission Fee is \$500 plus first month tuition fee \$300.
- Annual fee per child is \$3600.00 divided in 12 monthly payments, and must be PAID in FULL before the start of the New School Year.
- \$100 per month extra for transportation.
- Please make sure your child has a snack and drink with him daily.
- Also, in case of an emergency please make sure that your child has a change of clothes.
- All checks are payable to Iqra Darul Ehsan Inc., but we recommend that you make payments online at www.idarulehsan.org. If you're payments are late regularly you will ONLY be able to make payments online. Lateness in fees may result your child not receiving new Lessons.
- All communication can be done either by email or via text to the main # 845-231-4000 with your Full Name and the student's.
- Please make sure that you're in front of the Masjid for a timely pickup of your kids. In case you're going to be late contact us via text.

Jazak'Allah Khair.

Iqra Darul Ehsan Admin.

IQRA DARUL EHSAN
Student Admission Form

Student's Information*(MUST FILL ALL FIELDS)

First Name: _____ Middle Name: _____ Last Name: _____

Age: ____ Date of Birth: ____/____/____ Social Security: ____/____/____ Gender: Male () Female ()

Home address: _____ Home phone: ____/____/____

Grade: ____ Previous School Name: _____ School Phone: ____/____/____

School Address: _____ School Fax: ____/____/____

Doctor's Name: _____ Phone: ____/____/____ Blood Type: _____

Health issues: _____

Medications: _____

Allergies (Food/Meds): _____

Special Needs/Instructions: _____

Parents'/Guardian's Information*(MUST FILL ALL FIELDS)

Father's Name: _____ Mother's Name: _____

Father's Phone: ____/____/____ Father's Email: _____

Emergency Contact Name: _____ Emergency Phone: _____

Secondary pick up Person (**besides Parents**): _____ Phone: ____/____/____

Guardian's Name: _____ Phone: ____/____/____

Home address: _____ Email: _____

OFFICIAL USE ONLY

Admission Date: ____/____/____

Student ID#: _____

Class Level: _____ Grade Level: _____

Annual Fee: _____

Program Tarteeb 2019

- 8:30AM - 9:00AM Sabaq
- 9:00AM - 10:30AM Sabaq Para
- 10:30AM - 10:45AM (Snack/Break)
 - 10:45AM - 12:45PM Manzil
 - 12:45PM - 1:15PM (Lunch)
 - 1:30PM Duhr
- 1:45PM - 2:30PM Tajweed and Tahseel
 - 2:30PM - 3:00PM (Snack/Break)
- 3:00PM - 5:00PM Home Schooling
 - 5:00PM End of School day.

The Hifz program is Mon-Fri., there is one **MANDATORY** weekend day in a month where all students will receive an educational Bayan, one week prior notice of that date and time will be given to all Parents Insha'Allah.
ALL Students MUST finish their homework, missing the homework will result in disciplinary action.

All students should bring a HALAL snack and a drink daily. Students should also bring a BPA-Free water bottles with them. Parents must check their kids' backpack daily and provide a Change of clothes in case of an emergency.

Rules and Regulations

- All students must follow all the laws of Islamic Shariah and Sunnah and pray all the salaats with Jamaat.
- All students must come to class on time. Coming late to class will result in disciplinary actions.
- All students must abide by the dress code. The dress code requires for all students to wear Islamic clothes:
 - *Boys must wear white clothes (thobe/Kurta and shalwar) and must have a white Topi (Islamic Cap), a proper #3 haircut twice a month is required for all IDE students, NO EXCEPTIONS.
 - *Girls must wear an abaya (Burqa) and a Hijab (head scarf)
- Students are not allowed to wear inappropriate clothing; jeans, trousers, PJs, shorts, T-Shirts, or any clothing that depicts living things for ex. Images of human animals dragons etc.
- All students must have their lessons learnt properly. They will not be given a new lesson unless they efficiently finish the previous one.
- Any students disrespecting teachers or any of the staff members, fighting, using vulgar language, or disrespecting in any manners will not be tolerated.
- Students are not allowed to have any Electronics devices with them. Any devices found with the students will be taken away and kept until the parents retrieve it.
- **Students are only allowed to watch educational TV programs on a very limited basis. Effective immediately they are NOT ALLOWED to play any video games online or on ANY device. We do allow them some limited access under supervision to play games in our computer room which is the ONLY time they are allowed.**
- Parents are strongly urged to keep their kids away from ALL forms of media (Social or otherwise) that is contrary to Islamic education.
- The Parents or Guardians of the Pledging student hereby assume Financial and Legal responsibility in case the Student willfully damages School or Private Property or harms a person while on or about School premises. They also acknowledge that they DO NOT and WILL NOT hold Iqra Darul Ehsan Inc. responsible for the above mentioned irresponsible of Student.
- The Parents or Guardians herby acknowledge that they assume the financial responsibility of the annual fee as decided on the admission form. And they also are responsible to return any and all School property borrowed or taken by the Student from the school.
- If a Student is withdrawn from the School with or without Notice to the Administration, the Parents or Guardians are to pay all the dues (Annual Tuition Fee) within 30 Days of leaving.
- All Students (Parents/Guardians) are to give 30 Day WRITTEN NOTICE to the School Administration when they decide to leave the School.
- The Parents or Guardians must provide an updated Physician's report (no more than six month from admission date) and declare any allergies or dietary constraints and medications including Psychological/ Developmental history if any with the Admission Form.

PLEDGE: I, (student's name) _____, as a student of Iqra Darul Ehsan, solemnly promise to obey all the rules mentioned above. I will obey any changes made by the administration at any time. I agree that if I violate any of these rules, I will accept the decision of the administration, whether I am informed of the reason of the decision or not.

(Student's Signature)

(Parent/Guardian's Signature)

____/____/____

(Date)

Supply List for Academics

(must have access to laptop/tablet/chromebook if the student does not have access school must be notified upon admission)

1. Four Folders:

Folder #1 will be used as a homework folder where the Students will place their completed assignments.

This folder is to stay in the classroom.

Folder #2, 3, and 4 will be used by the student to hold handouts and study materials.

2. 6 Blue or Black ink Pens

3. 6 #2 Pencils and erasers

4. One 5-subject spiral notebook (College ruled preferred)
Spiral notebook is recommended however a 3-ring binder with loose-leaf and dividers can be substituted.

5. Calculator:

1. Students from grades 4th to 7th will need a
2. Texas Instruments TI-30X IIS Scientific Calculator.
3. Students from grades 8th and onward will need a
4. Texas Instruments TI-84 Plus Graphing Calculator.

6. Homework Planner:

Homework planner is recommended however any small spiral notebook/booklet can be substituted.

7. Oxford English Dictionary/Thesaurus