

Chapin Board of Trustees Special Meeting

April 18,2023

Minutes

The meeting was called to order by Village President Rex Brockhouse at 6:30pm followed by the Pledge of Allegiance. Roll Call: Trustee Leslie Forsman present, Trustee Mary Rae Brockhouse present, Trustee Mark Lovekamp present, Trustee Loren Hamilton absent, Trustee Erin Morrow present, Trustee Adam Brockhouse absent. 4 Trustees present. Also present were Christina Courier – Village Clerk and Brianna Helton.

Trustees interviewed Brianna Helton for the position of Part-Time Office Help. Various questions were asked of Brianna. Brianna also had various questions about the position.

Brianna Helton left the meeting at 7:04pm.

Trustees discussed her qualifications for the job.

1. Discussion & Possible Approval to Hire Part-Time Office Help – A motion was made by Trustee L. Forsman to hire Brianna Helton as part-time office help at \$15 per hour with no more than 30 hours per week as needed. A second was made by Trustee E. Morrow. Roll Call: Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton absent, Trustee M. Brockhouse yea, Trustee E. Morrow yea, Trustee A. Brockhouse absent. Motion carried. 4 yea, 0 nay, 2 absent.

A motion to adjourn at 7:21pm was made by Trustee E. Morrow. A second was made by Trustee L. Forsman. Roll Call: All in favor. Motion carried. 4 yea, 0 nay, 2 absent.

Respectfully submitted,

Christina Courier
Village Clerk