



Wadham School

Careers Education, Information, Advice and Guidance

Who is Responsible?	Governing Body
Review Timescale	Every 1 year
Approval Date	October 2018
Next Review	October 2019

Signed

Date:

Wadham School

Policy on Careers Education, Information, Advice and Guidance

2018

1. Rationale

The careers strategy sets out that every school and academy providing secondary education should use the Gatsby Charitable Foundation's Benchmarks to develop and improve their careers provision. This statutory guidance has been restructured around the Benchmarks with information on what schools need to do to meet each one. The Gatsby Benchmarks are not a statutory framework but by adopting them, schools can be confident that they are fulfilling their legal duties: the existing duty to secure independent careers guidance and the new duty to provide opportunities to a range of providers of technical education and apprenticeships to access pupils to inform them about technical education qualifications or apprenticeships. (Statutory Guidance, DfE January 2018)

The careers strategy sets out that every school needs a Careers Leader who has the energy and commitment, and backing from their senior leadership team, to deliver the careers programme across all eight Gatsby Benchmarks. Every school will be asked to name this Careers Leader. This requirement will be introduced in September 2018, by when more information and support will be made available. (Statutory Guidance, DfE January 2018)

A successful careers guidance programme will also be reflected in higher numbers of pupils progressing to positive destinations such as apprenticeships, technical routes, sixth form colleges, further education colleges, universities or employment. Destination measures provide clear and comparable information on the success of schools in helping all of their pupils take qualifications that offer them the best opportunity to continue in education or training. We publish KS4 and 16-18 (KS5) education destinations in performance tables on gov.uk⁹, meaning that they are becoming an established part of the accountability system. (Statutory Guidance, DfE January 2018)

To ensure we are meeting the requirements of our students and statutory expectations, Wadham School is committed to providing high quality IAG, careers education and careers guidance which also actively involves parents.

2. Purpose

The purpose of CEIAG at Wadham School is to allow young people to make realistic and well-informed decisions about their choices and futures. Student's aspirations will be raised, and they will be helped to prepare for life intellectually, morally, socially and financially. They will be encouraged to participate in Further Education or Apprenticeships on leaving year 11 or Higher Education or Degree Apprenticeships on leaving year 13. They will develop enterprise and employability skills and the CEIAG Programme will respond to the needs of each individual young person.

Our aim is that all students will leave the school with the skills and knowledge required to support their entry to Further Education, Apprenticeships, and then Higher education or Employment.

Guidelines

CEIAG must respond to the needs of each individual student and help each one of them to make progress and appropriate choices for the future. This will be particularly important at key moments of transition in choosing Key Stage 4 options, post-16 provision and post Sixth Form - but is also important to prevent disengagement from the learning process. All staff are required to comply with this policy and to promote good quality CEIAG.

- The Governors will appoint a link CEIAG governor who is an employer or self-employed where possible
- The school is committed to funding a position with responsibility for CEIAG. An appropriate budget will be allocated each year. The school is also committed to rigorous quality assurance procedures to ensure that CEIAG is meeting the demands of Government guidelines and statutory guidance. Wadham school has achieved the Quality Award: Investors in Careers which demonstrates the commitment the school has for CEIAG.
- It will be made clear to all students that if they do not achieve Grade 4 or above in English and Maths by the end of KS4, they will be required to carry on studying these – at school, sixth form, college or as an apprentice.
- All students in years 9-13 will have access to face-to-face impartial and independent advice from sources not employed by the school (Inspired to Achieve) alongside the information they receive from school staff. The school is committed to buying in this provision.
- All students will be informed of:

Post 14 GCSEs Options for KS4.

Post 16: A-Levels, advanced general qualifications, apprenticeships and traineeships.

Post 18: further education courses, higher and degree apprenticeships and undergraduate degrees.



- All students from years 9-13 will have access to local employers and post-16 providers through attendance to the South Somerset Careers Fair, HE Month and visitors into school.

Commitment

- CEIAG is seen as a whole-school responsibility shared by all staff and demands a comprehensive approach which permeates the whole curriculum as well as being highlighted at particular transition points or through specific aspects of the curriculum. As such, subjects are expected to incorporate links with employers and employability skills in the delivery of the curriculum.
- Careers Education will be provided in all years through the Tutorial and PSHE programme, as well as on Alternative Timetable Days. It will be made clear to students about RPA duty (Raising the Participation Age) and what it means for them in particular.
- The school is committed to equal opportunity through its PSHE Programme and will use opportunities in this and Religious Studies particularly to challenge discrimination and stereotypes and to respond to diversity.
- Students will be involved in the shaping of the CEIAG they experience through feedback.
- Work Experience is planned and implemented for years 10 and 12 by the Work Experience Co-ordinator
- CEIAG links and information for students and parents/carers will be available in the dedicated Careers section on the website.
- Administrative support will be provided to the member of staff responsible for whole-school CEIAG in organising and evaluating careers events.
- Parental engagement will be pursued through Parent Mail, Parents section of the website, Parents evenings and Wadham Words.
- The Governing body will ensure the independent careers guidance provided:
 - Is presented in an impartial manner
 - Includes the range of education options
 - Includes apprenticeships and other vocational pathways
- Success in supporting pupils to take up education or training will be evaluated through the use of Destination Measures.

Staff

Careers Lead – Simon White. CEIAG Adviser – Beth Church. Work Experience – Adrienne Harle, DOL Year 9 – Nicola Finch, Year 10 - David James, Year 11 – Sarah Hutter, PSHE Lead – Ian Tustin.

Management of provider access requests

Procedure

A provider wishing to request access should contact: Beth Church, CEIAG Adviser:

Email: bchurch@wadhamschool.co.uk

Opportunities for access

Wadham School holds a dedicated annual Apprenticeship Fair that will allow access to all age groups in the school. Other opportunities to access our pupils may be during dedicated PSHE lessons, assemblies and Alternative Timetable Days

The School's policy on safeguarding sets out the approach to allowing providers into school as visitors to talk to our students. The Safeguarding Policy is available on our website

www.wadhamschool.co.uk

What providers can expect once granted access

Once access has been granted, providers can expect to be able to promote the study/training programmes that their centre offers, as well as being able to provide clear details on entry requirements and application procedures.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Co-ordinator who will distribute the relevant information to pupils