

# North West Midlands and North Wales Trauma Network Governance Meeting

Thursday 21<sup>st</sup> July 2016

10.00am - 13.00pm

Room DTCIM 156 Lower Ground Floor

Approved Minutes

## Present:

Sue O'Keeffe (Chair)	SOK	Network Manager	N. Wales CC Network
Adrian Vreede	AV	Operations Manager	SaTH
Al Mountain	AM	Consultant	UHNM
Alex Ball	AB	Rehab Lead	UHNM
Alex Chesworth	AC	TARN Data Co-ordinator	UHNM
Angela Himsworth	AH	Acting Network Manager & Nurse Lead	MCC&TN
David Luke	DL	General Surgery	UHNM
Doug Mobley	DM	Data Analyst	UHNM
Kay Newport	KN	Trauma Coordinator	BCH
Mark Brown	MB	Consultant in Orthopaedics (Spines)	UHNM-RSUH
Mark Knights	MK	Anaesthetic Consultant	BCUHB
Mike Greenway	MG	TRA	UHNM
Paul Knowles	PK	Consultant in Emergency Medicine	MCHFT
Richard Hall	RH	EM Consultant	UHNM
Sarah Graham	SG	SIF	MCCTN
Sarah Tudor-Ansell	STA	Rehab Co-ordinator	UHNM
Shane Roberts	SH	Head of Clinical Practice - Trauma Management	WMAS
Simon Davies	SD	Major Trauma Co-ordinator	UHNM
Tom Blythe	TB	Trauma Lead	SaTH

## Apologies:

Alison Lamb	AL	Consultant Nurse	RJAH
Amanda Walshaw	AW	Therapies	SATH
Ash Basu	AB	Consultant in Emergency Medicine	Wrexham Maelor
Ellie Fairhead	EF	Major Trauma Service Manager	SATH
Graeme Spencer	GS	NWAS North West Ambulance Service / Earnswood Medical Centre Crewe and CSI Basics- GP & Chairmar	SCCCG
Jonathan Dwyer	JD	T&O Surgeon	UHNM
Rob Perry	RP	Consultant in Emergency Meds & ED Lead Clinician	BCUHB-Bangor
Trudie Massey	TM	Trauma Rehabilitation coordinator	SSTOP

1	<b>Welcome and Introductions</b>
2	<b>Apologies</b> The apologies were noted (see above).
3	<b>Approval of Previous Minutes 12.5.16</b> The minutes were approved as an accurate record.
4	<b>Outstanding Actions from previous Meeting (See attached)</b>  <b>4.6) SOK to work on the questionnaire/survey with the MTC</b> SOK has started drafting a letter to

send to relatives requesting permission to send them a questionnaire. SOK will need their addresses.

**4.6) AB to request informal patient feedback from MTC patients.** AB is still working on how this will be done e.g. SOK ICS Carers Survey, which could be adapted for ARTU, SOK to send to AB.

**4.7) SOK to send SG the open fractures guideline document.** Completed.

**4.4a) DF to update Governance meeting re 'Refer a Patient' at the next meeting.** Ongoing.

**5.1) SG to arrange a further meeting with NWAA.** All agreed for SG to arrange a further meeting late September. PK agreed to find out from colleagues what improvements are being made.

**5.3) SR to check BOAST 4 update, when it is out, for any changes.** New version is now available. It was mentioned that BOAST 4 has been superseded by NICE Guidance which everyone seems to be following.

**5.3) AV to address the issues with the trauma team at SATH.** TB has been addressing this and making sure that patients get to the right place quickly.

**5.3) SR to take RSUH's guidance to PAQ in May.** Done.

**6.1) ABa to review audit information to 'fill in the gaps'.** Ongoing.

**6.2 MA to review audit information to review 'time to CT' or 'time of reporting'.** SOK to chase.

**6.3) SOK/SL to split audit by time of day/night.** SOK emailed SL = SOK forwarded email to AH, has SL done this? SOK to chase.

**6.4 ABa to liaise with trainee to link internal audit information with this preliminary audit.** Ongoing.

**6.5 RP to review audit information to look at 'time S/B Consultant.** SOK to chase.

**6.6 SOK/SL to assess whether it is feasible to add in 'time ambulance requested for transfer to MTC'.** SOK to chase.

**6.8 SOK/SL to link information to patient outcomes.** SOK to chase.

**6.11 SOK/SL to add in RSH and Leighton to audit.**

**6.12 SOK to discuss with SL what, in terms of numbers, is feasible to audit.**

**7.1 SG to add in version numbers as well as page numbers to Draft Open Fractures Guidelines then add to next agenda for discussion and sign off.** SG ongoing, to bring to next meeting.

**7.2 ABa to circulate App for secure image transfer.** SOK to chase.

**8.1 Helimed 61 Status Report.** The North Wales group agreed to look at it as there are concerns about the impact on YG ED. SOK & SD have been asked to sit on this group. SD feels all 3 aircraft need to have the same process. SOK will keep the Group updated.

**8.2 WS figures and Care Closer to Home.** SG to close as received a reply from Prof. Chris Moran.

**8.3 Peer Review of North Wales Units.** SG working with SOK to establish some dates and the process required.

**8.5 North Wales CCN Update.** SOK mentioned that the transfer will be happening from 01.10.2016 and they will be hosted at Public Health Wales.

5

**TRIDs- new cases**

**Case presented by Dr Mark Knights (Anaesthetics Consultant – Ysbyty Gwynedd)**

Pedestrian v Van

Issues and problems with her care in Bangor:

Serious incident review

- Ongoing police investigation – therefore delay of Post Mortem report

	<ul style="list-style-type: none"> <li>• Neutral investigative team involved.</li> </ul> <p>Pt. ran over by van – ATMIST details provided.  Pt. taken to Bangor  No pelvic binder  EMRTS unable to attend – bad weather  No Pre-alert details available  Poor handover by Ambulance Technician = WAST. ED Resus details provided including investigations.</p> <p><u>Some Identified Issues included:</u></p> <ul style="list-style-type: none"> <li>• Why no chest x-ray?</li> <li>• Why no CT? explanation provided</li> <li>• Why no use of any other device for Pelvic binder eg a blanket?</li> <li>• Addressing MHP Protocols issue. This case has highlighted the problem in Bangor</li> <li>• Issues getting the blood</li> <li>• Issues getting the blood into the patient</li> <li>• Poor handover</li> <li>• Issues in Theatre – explanation provided</li> <li>• Issues on ITU</li> </ul> <p>Transferred to RSUH but later died. Still waiting for PM report</p> <p><b>Root cause:-</b></p> <ul style="list-style-type: none"> <li>• Training, process of equipment issues.</li> <li>• There has been a review with the Crew involved.</li> <li>• Further discussions between clinicians around process and decision making.</li> <li>• Recommend Damage Control Training Course – for robust training.</li> <li>• They have an action plan.</li> <li>• They have developed a pathway flowchart for the TTL – hoping to make it a Network Flowchart.</li> <li>• It was identified that the investigation has been robust by Bangor.</li> <li>• RSUH offered advice and assistance as an MTC</li> </ul>
6	<p><b>TRID database update</b> – Update information will be copied directly onto the database</p> <ol style="list-style-type: none"> <li>1. 1234</li> <li>2. 1350</li> <li>3. 1368</li> </ol>
7	<p><b>Presenting Audits, Research and Posters</b></p> <p>Nil to present however it was noted that the new ED Consultant at UHNM has an interest in Research.</p>
8	<p><b>AOB</b></p> <p>1) Outsourcing for Radiology – MB mentioned a recent case where the report was discussed over the phone only and was not conclusive with the patient’s injuries, this was from Bangor, who made it sound more critical than it was. SOK said she would look into this.</p> <p>2) Bristow Meeting (update from PaQ) – SOK provided an update from the recent discussion at the Network PaQ meeting. She is trying to get the Helipad at UHNM surveyed with Bristow and has not been able to get any engagement from them. Prof Keith Porter, Regional Trauma Lead was asked to intervene, he contacted them and they have agreed to meet with members of the networks. SG is</p>

sorting out a convenient date for the initial meeting.

3) 2017 meetings – SG put to the Network a proposal to reduce the number of meetings in 2017 to Jan, Mar, May, early Jul, Sept, Nov. All agreed. The other proposal was to pull the governance and business/data meetings into one meeting in 2017, this would mean adding an extra hour onto each meeting to accommodate the Business element. All agreed.

4) Chair of meeting(s) 2017 – It was highlighted that there should be new Chair's nominated for the 2017 meetings, Tom Blyth put forward his interest however SG will circulate an email asking for further interested parties to ensure transparency of process.

5) Burton Hospital Meeting – SG is arranging a meeting with the NWM&NW Trauma Network and the Mid Trent Network to finalise the agreement of which Network Burton Hospital sits in for Trauma as this has been causing some confusion in the past and we need to ensure the patient pathway is correct for the safety of the patients. The meeting is scheduled for 30<sup>th</sup> September 2016.

6) Midlands Critical Care and Trauma Network Offices – SD requested an update on the Options Appraisal that was requested by PaQ. AH and SG informed the Network that the Options Appraisal was 'off the table' and that the Host Organisation feel that it is their decision about where our offices are stationed.

SD felt strongly that this has been railroaded and that we should see the documentation. SD suggested that someone from the Host organisation be invited to a PaQ meeting to discuss this. AH mentioned that she has spoken with the Host representative about the possibility of network disengagement, parking etc. The NWM&NW TN will ask the PaQ Board to write to the Host and ask to see the Options Appraisal.

7) Nursing Secondments – AH is trying to organise for 2 nurse secondment posts within the Network Management Team, 1 for Trauma and 1 for Critical Care.

8) Information presented by Doug Mobley re: Queen's Hospital (Burton), the verbal discussion stated that historically Burton had been sending their Major Trauma patients to Nottingham, due to their close links with Derby hospital/hospitals, and it's only due to more recent pushing there that they have started sending more major trauma cases to their designated MTC (us), explaining the increase.

9) KN mentioned that BCH are putting a business case together for a Neuro Rehabilitation Consultant.

10) SG mentioned that Steve Littleson will be taking over the TRID process short term whilst she is preparing and completing Trauma Unit Peer Review Visits.

**10 Date, Time, Venue of next meeting**

**Bus/Data** Thursday 29<sup>th</sup> September, 10:00-12:00, Room DTCIM 156, Lower Ground Floor, UHNM, Royal Stoke Site, Newcastle Road, Stoke-on-Trent, ST4 6QG

**TRI Network Clinical Forum:** Wednesday 12<sup>th</sup> October, Crown House, 123 Hagley Road, Birmingham

**Gov:** Thursday 10<sup>th</sup> November, 10:00-13:00, Boardroom 1 Wrexham Maelor Hospital.

<b>Outstanding Actions from 12.5.16</b>	
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<b>8.3 Peer Review of North Wales Units.</b> SG working with SOK to establish some dates and the process required.	<b>SG/SOK</b>
<b>Outstanding Actions from this meeting 21.7.16</b>	
<b>8.1) Outsourcing for Radiology –</b> SOK said she would look into this and obtain more details about the actual case involved.	<b>SOK</b>
<b>8.2) Bristow Meeting (update from PaQ) -</b> SG is sorting out a convenient date for the initial meeting.	<b>SG</b>
<b>8.4) Chair of meeting(s) 2017 –</b> new Chair's nominated for the 2017 meetings, Tom Blyth put forward his interest and SG will circulate an email asking for further interested parties to ensure transparency.	<b>SG</b>
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