

# Bayshore Windmill Village Association Co-op, Inc.

Clubhouse: 603 63<sup>rd</sup> Ave West, Bradenton, FL 34207

## Board of Directors Meeting

### Budget Meeting

Wednesday, October 28, 2020

**3pm**

*Open to Shareholders only*

**1. Call to Order**

The meeting was called to order at approximately 3:00 pm

**2. Roll Call/Quorum**

Bob Clausen	Present
Sam Mann	Present
Lorraine Metivier	Present
James Godfrey	Present
Mark O'Malley	Present
Cinde Partyka	Absent
Steve Jackson	Present

Stacy Brown, LCAM, was also in attendance.

**3. Pledge of Allegiance**

Mark O. led us in the pledge of allegiance.

**4. Approval to waive reading the minutes dated July 21, 2020**

A request from Shareholder, Lorraine C. requested more information regarding the Emergency Meeting of July 21, 2020.

Bob C. read the minutes aloud.

Steve J. summarized that the meeting was clarify Board issues. Lorraine C. asked for further explanation.

Stacy B. gave a summary (*ref. July 21, 2020 meeting*); during spring and summer, Stacy had become a target of harassment from a specified group of Board members and their social circle. This was not due to any job performance or cause of any kind. Sam M. deescalated the

situation from lawsuit to legal mediation. Stacy requested policy and procedures from the Board, on three major topics: social activities during a period of restriction from COVID-19, flags and a golf cart parade. All three instances were related to one or more members of the Board. In some cases, legal advice was given but not accurately followed. Email discussions between Board members became divisive and unproductive. Stacy B. wrote the Board in frustration and Bob C. then called an Emergency Meeting. Apologies from the involved Board members were given to Stacy B. The Board agreed to eliminate future email communications of a divisive nature. Stacy B. was instructed by Bob C. to clear all legal opinions through him. Lorraine C. asked if harassment was still present in the workplace and Stacy B. stated that some intimidation was still present. Bob C. closed the discussion.

Sam M. made a motion to state the meeting minutes dated July 21, 2020 were read aloud. Second by Steve J.

Bob Clausen	Yes
Sam Mann	Yes
Lorraine Metivier	Yes
James Godfrey	Yes
Mark O'Malley	Yes
Cinde Partyka	Absent
Steve Jackson	Yes

**5. Approval of the minutes dated July 21, 2020**

Lorraine M. made a motion to approve the meeting minutes dated July 21, 2020. Second by Mark O.

Bob Clausen	Yes
Sam Mann	Yes
Lorraine Metivier	Yes
James Godfrey	Yes
Mark O'Malley	Yes
Cinde Partyka	Absent
Steve Jackson	Yes

**6. Safety Policy & Procedure – Covid-19**

Stacy B. presented a Safety Policy & Procedure for future events and opening of common areas.

Stacy B. stated that of 4 known cases in our community, 3 have been hospitalized. Nearly 100% of our residents are at risk due to age or underlying health conditions. The office staff are also at-risk persons, and you must provide safe working conditions. Even with guidelines in place, it is vital that activities be monitored. Stacy B. suggested a Safety Committee be formed of people who have demonstrated safe practices, be trained in CDC guidelines and best practices, and could act as a 'Safety Captain' for each event.

Sam M. noted that it is vital that policies and procedures are developed and followed to reduce liability to Shareholders. He also noted that our insurance has stated that the burden of safe practices is on us and Shareholders would not be covered in a claim that was made against the community for COVID-19 with suspected spread during a park event.

Some discussion was had as to who might Chair or be on the committee. Bob C. will appoint the Chairman who will work with Lou S. Chairman of the Entertainment Committee.

Jim G. made a motion to approve the forming of a Safety Policy & Procedure Committee.  
Second by Mark O.

Bob Clausen	Yes
Sam Mann	Yes
Lorraine Metivier	Yes
James Godfrey	Yes
Mark O'Malley	Yes
Cinde Partyka	Absent
Steve Jackson	Yes

## 7. Approval of the 2021 Budget

No final Q&A from Shareholders.

Jim G. made a motion to approve the 2021 Budget. Second by Mark O.

Bob Clausen	Yes
Sam Mann	Yes
Lorraine Metivier	Yes
James Godfrey	Yes
Mark O'Malley	Yes
Cinde Partyka	Absent
Steve Jackson	Yes

## **Next Scheduled Meeting**

Meet & Greet the Candidates – 7:00 pm, January 20, 2021

Annual Meeting & Election – 7:00 pm, January 27, 2021

### **8. Open Discussion**

**Discussion regarding flags and signs (including political) in the community. A request to have the topic added to the January Annual Meeting was made by Sam M.**

### **9. Adjournment**

Lorraine M. made a motion to adjourn the Board meeting. Second by Jim G. The meeting was adjourned at approximately 4:00 pm.