

**Richwood Village Council Regular Meeting – Agenda 5/28/2024**

**1. Pledge of Allegiance 7:00 pm**

**2. Call to order and Roll Call**

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton AB Brad Plotner Y

**3. Meeting Minutes from regular meeting 05/13/024**

Motion to approve Minutes:

Motion DR Second PM Vote: RB Y PM Y VB Y DR Y JH \_\_\_\_\_ BP Y

**4. Warrants**

Motion to approve Warrants

Motion VB Second DR Vote: RB Y PM Y VB Y DR Y JH \_\_\_\_\_ BP Y

**5. Introduction of Visitors**

**6. Legislation**

**7. Mayor's Report:**

**8. Administration Report**

- Street/Utility
- Police
- Finance
- Zoning

**9. Old Business:**

**10. New Business:**

**11. Adjourn**

Motion VB Second PM  
Vote: RB \_\_\_\_\_ PM \_\_\_\_\_ VB \_\_\_\_\_ DR \_\_\_\_\_ JH \_\_\_\_\_ Time: 8:40 pm

Next Council meeting Monday June 10<sup>th</sup> @ 7:00 PM

**May 13, 2024**  
**RICHWOOD VILLAGE COUNCIL**

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on May 13, 2024 at 7:00 pm.

Julie Spain swore in new council member Brad Plotner.

Mayor Jerew called for attendance. Council members present were, Pat Morse, Donald Ridgeway, Von Beal, and Jackie Hamilton, Brad Plotner, Village Administrator Monte Asher, Police Chief Jim Hill, Zoning Officer Marion Bump, and Sarah Sellers Fiscal Officer, Solicitor Julie Spain.

Pat Morse moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 4/22/24. Motion passed with Reddy Brown and Brad Plotner abstaining.

Reddy Brown moved and Pat Morse seconded a motion to approve the warrants dated 5/13/24. The motion passed with Brad Plotner abstaining.

Visitors:

- Jennifer Michael represented the Vet Memorial Committee reported her and her husband might be moving out of state next year and introduced council to Paige and Justin Clevenger who will be working with her this year and taking over the business and maintenance of the Veterans Memorial in the future. Michael reported the mulching and planting for the monument has been complete and ready for Memorial Day. She stated that the forms for bricks were available on the Stofcheck Ballinger website and set up to email her directly.

Legislation:

- Pat Morse moved and Jackie Hamilton seconded the motion to enter into executive session to discuss employee personnel matters at 7:08 pm. Motion passed 6-0.
- Von Beal moved and Reddy Brown seconded the motion to return to regular session at 7:20 pm. Motion passed 6-0.
- Reddy Brown moved and Pat Morse seconded the motion for Resolution 05012024 authorizing the Village Administrator to apply for accept, and enter into an Ohio Water Development Authority Agreement on behalf of the Village of Richwood for design and construction of wastewater, storm facilities, and designating a dedicated repayment source for the loan. Motion passed 6-0 with Von Beal asking for financial report of project.
- Reddy Brown moved and Pat Morse seconded the motion for Resolution 05022024 approving the 9-1-1 Program Review Committee and pursuant to division (B)(1) of section 128.07 of the Ohio Revised Code. Motion passed 6-0.
- Von Beal moved and Reddy Brown seconded a motion to change the policy handbook for the police employees from 7-day, 40-hour work-period, to 14-day, 80-hour work period. Overtime will not accumulate until after 80 hours in a pay-period. Clemens Nelson will make the change in employee handbook. Motion passed 6-0.
- Von Beal moved and Reddy Brown seconded the motion for Shawn Beckley (police department) to receive 5 years of lateral transfer of time for vacation purposes only, and 100 hours of sick leave

balance to start. Beckley will receive 40 hours of vacation after six months, and 80 hours at first anniversary.

Mayor's report:

**Street / Utility report:** Eric Kincaid reported

**Police report:** Police Chief, Jim Hill Report attached.

**Finance report:** Fiscal Officer, Sarah Sellers. Report attached

**Zoning report:** Zoning Officer, Marion Bump. Report attached.

- Foreclosures were discussed along with trash, grass and what is detrimental to public health.

**Old Business:**

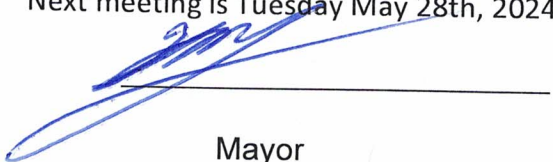
- Update on Craig Moran apartment construction was given by Julie Spain. There is an old agreement between Union County Engineer and Richwood and it took some time to get a copy of it. It has been found and now we need to make sure we understand it and determine what the county is responsible for and what Richwood is responsible for. A virtual meeting will be set up for Monday, May 20<sup>th</sup> at 3 pm to discuss further.
- The North Franklin Street lot, school property has been approved by the school for resale. They must sign the quick claim deed. Habitat for Humanity has purchased another lot.
- Mayor asked Brown for any updates on Opera House. Brown stated that they will have an update at the next council meeting. They are talking to someone that is interested in purchasing for a low price with stipulations and show progress. Spain confirmed the sale must be made available to the public.
- Fishing tournament update given by Donald Ridgeway. Donations are coming in, girls concession stand will be open for refreshments, and they are expecting a large number of children this year.

**New Business:**

- Von Beal moved and Reddy Brown seconded the motion to approve a resolution for individuals making purchases on behalf of the Village of Richwood shall be permitted but not required to shop at Plotner Hardware. All individuals making such purchases shall be instructed to consider pricing, speed of availability of the item purchased, and secondary costs associated with purchasing from Plotner Hardware or other comparable businesses. Motion passed 6-0.
- Brad Plotner asked Kincaid if the new drain line on Dudley Circle has easements and if possible to put identification markers on each lot. The concern is the sale of houses, new owner may not know where the new lines are located and trees or any new fence might damage the lines. Kincaid and Asher will follow up.

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn at 8:29 pm. The motion passed unanimously.

Next meeting is Tuesday May 28th, 2024 at 7pm.



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Mayor



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Fiscal Officer

Village of Richwood  
Finance Report: 05/28/2024

- Payroll biweekly/monthly 05/24; monthly June 06/07)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going)
- I will be on vacation from 5/28 through 6/7
  - VOR bills will be estimated
  - Bills will be mailed on time, paperless bills will be sent early
  - Possibly limited office hours while I am gone (Monte and Eric will fill in as much as possible)
  - Magnetic Springs sewer bills will be late, mailed on 10<sup>th</sup> when I return (posted this in MS Post Office and noted on current bill)
  - I will not be at the next council meeting on 5/28 (I will have the paperwork prepared the Friday prior) – Reddy Brown as Clerk
  - The following council meeting – June 10<sup>th</sup>, I might not have all paperwork prepared; will be the day I return to work (Reddy Brown will take minutes from 5/28 meeting)
  - Payroll will be done remotely 😊
- State audit for 2022 and 2023 will start in June

Star Ohio YTD interest: \$31,327.64

Bulk Water YTD revenue: \$2,245