



Beech Tower Community Association

10769 Woodside Avenue, Suite 210

Santee, Ca 92071

Office: (619) 270-7360 Web: www.360hoa.com



MOVE-IN/MOVE-OUT POLICY

This policy outlines the terms and conditions for moving into and out of the building, in accordance with the Association's rules and regulations.

1. Move-In/Move-Out Scheduling

- All move-in/move-outs require a monitor. It is the Owner's responsibility to ensure their tenants schedule the move monitor.
- The moving party shall schedule the desired move via the JLS Moving Solutions portal at www.jlsmovingsolutions.com/inquiry a minimum of *five (5) business days* prior to the scheduled move date. Any moves requested prior to this timeframe are not guaranteed and will be subject to additional fees. Please note the reservation method is subject to change.
- Once the required information is received, the portal will automatically generate an invoice and calendar invite to the moving party.

2. Move Monitor

- The move monitoring fee shall be \$250.00 for a four (4) hour move window, and \$75.00 per additional hour. *Please note these fees shall not be prorated and are subject to change.*
- All fees must be paid directly to the move monitor upon receipt of the invoice to secure the move.
- The move monitor shall provide pre/post move walkthrough inspections, including a written report with photos & videos.

3. Use & Protection of Common Areas

- All moves are required to be done through the P2 garage only.
- ***Moves through the front door are strictly prohibited.***
- No doors are permitted to be propped open during any moves.
- The moving party shall take the proper precautions to ensure that moving equipment and furniture do not damage common areas.

4. Responsibility

- The moving party is responsible for ensuring that all moving companies, contractors, or third parties involved in the move comply with this policy and all applicable HOA rules.
- The moving party is responsible for ensuring all items being moved are properly secured and will not obstruct the safe passage of other residents or guests.
- The moving party is responsible for ensuring any refuse generated by the move is cleaned up, including in the parking garage, entryway, hallways, and elevator.
- No bulk items may be disposed of on the property.
- The Owner shall be responsible for any damages caused by the move.



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- 5. Indemnification.** The Owner agrees to indemnify, defend, and hold harmless the Association, its officers, directors, employees, and agents from any and all claims, damages, liabilities, or expenses arising out of the move-in or move-out process, including but not limited to damage to the building or personal injury.
- 6. Non-Compliance.** Failure to comply with any part of this policy, including unscheduled moves, shall result in an automatic call to hearing for a **\$500.00 fine**, and a reimbursement assessment for any necessary repairs for damages caused as a result of the move.