

	Terryville Fire Department Chiefs Policies	
	<u>Subject</u> New Membership	CP# 2-04 Initiated 3/1/2015
	<u>Authority</u> Chief of Department	Revised 4/1/2016

A. PURPOSE

1. For the purpose of good order, discipline, and training, all new members joining the Terryville Fire Department shall follow and adhere to all department and district policies.

B. POLICY

1. All application requests shall be directed to the 3rd Assistant Chief, who upon receipt of such request will provide the applicant with a membership application.
2. Applicants will normally be brought in two times per year so as to allow the smooth transition into the Probationary Training Program.
3. Prior to the applicant(s) being sworn in, the 3rd Assistant Chief shall ensure an investigation of the applicant has been completed and the applicant(s) are provided a membership orientation which shall, at a minimum, include membership expectations.
4. Applicants will be brought into membership as set forth in Article Three, Section 1 of the Terryville Fire Department By-Laws.
5. In accordance with the Terryville Fire Department By-Laws, all new members shall be placed on probation for a period of one year. A six-month extension may be granted by the Chief of Department under extenuating circumstances and such extension will be on a case-by-case basis.
6. New members on probation that served in the Junior Company may be removed from probation after six months. This determination will be based on the member's activity and record while in the Junior Company and at the recommendation of the Probationary Training Committee and company captain.
7. New members on probation shall not respond to any alarms until they have received a basic procedure and safety orientation by a company officer.
8. New members on probation shall not be permitted in any station between 2400 – 0600 hrs except during the time of an alarm or other function as authorized by a chief or officer.

9. New members on probation are not permitted to have guests in any station unless authorized by the company captain or a chief.
10. All new members shall receive a department training manual, Firefighter I course material and training rope (if applicable). These items must be maintained and kept safeguarded.
11. All new firefighters must successfully complete the Probationary Training Program, passing a written and practical examination. Members shall follow all directions provided to them by the program instructors.
12. All new firefighters must successfully obtain Firefighter I, CPR and First Aid Certification within one year. All new EMS personnel must successfully obtain their EMT certification within one year. Failure to do so may lead to dismissal. Extensions may be granted on a case-by-case basis.
13. New members may be released from probationary status upon completing the requirements set forth above and at the recommendation of the company captain.
14. New members on probation that meet the age requirement may start driver training after 9 months in the department. This training shall be limited to the ambulance only.
15. New members on probation shall not drive an apparatus to an alarm unless authorized by a Chief Officer.
16. New members on probation shall not occupy the officer's seat of any apparatus when responding to an alarm unless approved by a Chief Officer.
17. New members on probation shall not respond on mutual aid alarms unless authorized by a Chief or Company Officer. Under no circumstance shall a probationary member respond to a mutual aid alarm within their first 6 months of membership.
18. New firefighters entering the department will have three (3) years to successfully complete the Rapid Intervention Team course provided by the Suffolk County Fire Academy. Members failing to obtain said certificate may be subject to termination.
19. New members transferring from another department, although on probation for a 12 month period, may complete a 6-month orientation and be exempt from some of the requirements and/or restrictions expected of a new member. These exemptions will be made on a case-by-case basis.
20. New members must maintain their status for a minimum of 20 years or until they reach 60 years of age. After 20 years, firefighters may request exterior/fire police status or lifetime inactive status. EMS personnel may request fire police status or lifetime inactive status. If any member is determined by the district physician to be unable meet the requirements necessary for interior status, but can perform other duties such as Fire Police or EMS, they will be granted exterior status by the Chiefs Office.