

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING  
TOWN HALL W10388 COUNTY ROAD W  
OCTOBER 09, 2023 6:30 PM**

**Call to order and Pledge of Allegiance**

Chairperson Griffin called the October 09, 2023 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)**

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, October 6, 2023.

Elected Officers present: Sue Griffin, Jim Young, John Knapp, Tory Much and Amiee Stracy

Others present: No others present

**Approval of September 11, 2023 Town Board meeting minutes**

Knapp made a motion, seconded by Young, to approve the September 11, 2023, Town Board meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

**Treasurer**

• **Monthly Financial Report**

The balances for all accounts as of September 30, 2023, are as follows: Checking - \$1808.14; Investment Savings - \$200,692.57; Town Reserve CD's - \$136,900.75; Town ARPA Reserve CD - \$66,476.62. Total town funds - \$405,878.08. Stands as read subject to an audit with the clerk.

**Outagamie County Sheriff's officer report**

No officer in attendance.

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

**Specific matters for discussion and possible action:**

- A. Planning Commission – Special Exception Request PL202300342 for Scott Doucette for a Proposed Tree Service Business on Parcel 160049000 – INFORMATIONAL – The Planning Commission met on Monday, October 2, 2023 and voted to accept the recommendations for the Special Exception Application for Scott Doucette to operate a Tree Service Business on parcel 160049000.
- B. Hintzke's Snow Removal Snow Plowing Contract 2023-2024 – The 2023-2024 Snow Plowing contract has been received for \$65.00 per lot for plowing and \$45.00 for salt spreading, an increase of \$5.00 for each service from last year. Young made a motion, seconded by Knapp, to accept Hintzke's Snow Removal Snow Plowing Contract 2023-2024. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- C. Roads
  - WISLR Road Certification Packet – Packet has been received and will be completed by Supervisor Knapp and filed by Clerk Stracy.
  - Road updates
    - Ditch mowing is currently in progress.
    - State Hwy 76 will open for the winter months.
    - Kickhafer Road has sunk where the culvert was.
    - Cracking on Hintz Rd – Supervisor Knapp has notified the county and cracks will be filled in spring at the county's expense.
- D. Set Upcoming Meeting Dates
  - October 25th or later budget work meeting? Time? Meeting will be held Wednesday, October 25, 2023 at 6:00 p.m.
  - November Budget Public Hearing, Special Town Elector, Special Town Board meetings-date/time? Meeting will be held Monday, November 13, 2023 at 6:00 p.m.

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E. Clerk Report

- River Road address sign is in, awaiting contact from property owner - INFORMATIONAL

F. Building Inspector Services

- Current contract is for 3 years starting on February 8th, 2021
- Email from Elisabeth Racine was reviewed and Clerk Stracy will reach out to invite her to the November 13, 2023 town board meeting.

G. 2024 Gold Cross Ambulance Services Agreement – Upon review of the contract, Knapp made a motion, seconded by Young, to accept the 2024 Gold Cross Ambulance Services Agreement. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

H. Garbage and Recycling

- Jordan Hiller from Outagamie County Recycling wants to know if we need any additional recycling carts as they are putting together an order. – None are needed at this time.
- Morgan from Harter’s called stating residents impacted by construction on State Hwy 76 have been unable to get garbage pickup, who do we need to talk to about this? – Supervisor Knapp talked to Harter’s and this is no longer an issue.

**Report of officers:**

- Cemetery – Meeting was held on October 2, 2023 at 6:30 p.m. at town hall. The town may need to hire new mowers for next year.
- Plan Commission—addressed previously
- Building Inspector—nothing to report
- Constable – nothing to report
- Raft—nothing to report

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

**Complaints/Correspondence – No action taken**

**Review and payment of vouchers**

Vouchers for checks numbering 12508 to 12522 were submitted for review and payment. An additional payment will be made by direct debit from checking for the September Federal withholding.

**Future Agenda Items: Discussion/Action on future agenda items?**

Building Inspector Services – Elisabeth Racine

**Adjournment/Calendar**

- October 25<sup>th</sup>, Budget work meeting 6:00 p.m.
- November 6th, if needed, Plan Commission meeting 6:00 p.m.
- November 13th, Town Board meeting, 6:30 p.m.
- November 4<sup>th</sup>, November Budget Public Hearing, Special Town Elector, Special Town Board meetings 6:00 p.m. Knapp made a motion, seconded by Griffin to adjourn at 7:11 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 9<sup>th</sup> day of October 2023, and were entered in this record book by:

\_\_\_\_\_, Clerk Stracy

And were approved this 13<sup>th</sup> day of October 2023 by:

\_\_\_\_\_, Chairperson Griffin

\_\_\_\_\_, Supervisor Young

\_\_\_\_\_, Supervisor Knapp