

## APPROVED

### Arrowbear Park County Water District Regular Meeting September 16, 2021 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held September 16, 2021, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Sheila Wymer  
Vice President Pat Oberlies  
Director Mark Bunyea  
Director Terisa Bonito

#### Directors who were absent:

Director Rickey Weber

#### Also present were the following:

General Manager Huff  
Secretary Rimmer  
Field Operations Supervisor Weber  
Chief Ozias  
Battalion Chief Lindley

#### Visitors who were present:

None

#### Open Session

President Wymer called the meeting to order. Battalion Chief Lindley led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Directors Bonito, Bunyea, Oberlies, and Wymer. Directors that were absent: Director Weber.

#### Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Bunyea. After a brief discussion regarding the expenses and budget for the month of August, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Bonito, Bunyea, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: Weber

#### Public Comments:

There were no public comments.

#### Staff Reports:

- A) Field Operations Supervisor Weber reported a total of 20 maintenance issues for the month of August. There were 11 customer requests to turn off/on water, 0 District initiated shut-offs, 0 District equipment repairs, 2 meters replaced, 4 meters read/re-read, 1 main repair, 3 service line repairs, 0 customer inquiries requiring investigation, and 1 sewer issue/repair. There were also 16 new owners, 0 liens filed, 0 liens released, 36 shut-off notices, 3 non-payment shut-offs (unoccupied), and 0 turn-ons after water shut-off. Field Operations Supervisor Weber also reported that the Technicians hydro-washed

~1,500' of sewer main, that the new SCADA system was installed, that the Technicians had completed ~200' more feet of the pipeline project on Deerlick, and before retiring, Paul Miller installed the Chlorinator system.

- B) Chief Ozias reported on the Fire Department calls for the month of August. There were a total of 12 calls, 12 were in the District, and 0 were out of the District. Chief Ozias reported that Crestline Glass completed the new window installation and that the Fire Department participated on the Caldor fire for a 14 day assignment. Chief Ozias also reported that he signed an agreement for a new command vehicle from San Bernardino County Fire at no cost.
- C) General Manager Huff reported to the Board that Mowbray's Tree Service assisted in the installation of the new rope for the flagpole at the Fire Station. General Manager Huff also reported that he was working on the preparation for the audit and that 8 Request for Proposals were returned for a new audit firm.

President Wymer excused any individuals who were not required for the balance of the meeting.

### Discussion / Action Items:

#### A) General Manager Huff

1. General Manager Huff presented the budget to actual amounts for FY 2020-2021 and current net asset account balances as of 06/30/21.
2. There was a discussion regarding approving the allocation of actual budgeted master plan surplus, unused, or over budgeted funds from FY 2020-2021 (\$151,857.03) and FY 2020-2021 budget surplus funds (\$276,513.23) to unrestricted net asset accounts specified in FY 2021-2022 Unrestricted Funds Allocation Report (for a total of \$428,370.26). Director Bonito made a motion to approve the allocation of the funds as listed above, second was by Director Bunyea and approved by a unanimous vote.

Ayes: Bonito, Bunyea, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: Weber

#### B) Board

1. There was a discussion with a motion to adjust the 2022 Health Care Benefit premium ceilings (the employer contribution), for each employee or annuitant up to a maximum of \$820.00 per month with respect to employee or annuitant enrolled for self alone, \$1,445.00 per month for employee or annuitant enrolled for self and one family member, and \$1,880.00 per month for an employee or annuitant enrolled for self and two or more family members and amend Policy 2110.20 to reflect the new amounts and approve Resolution 2021-9-16 fixing these amounts under the PEMHCA. Motion made to adjust the 2022 Health Care Benefit premiums ceilings (employer contribution), as listed previously, by Director Bonito and seconded by Director Bunyea and approved by a unanimous vote.

Ayes: Bonito, Bunyea, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: Weber

2. There was a discussion to appoint a new Audit Firm as auditors for FY 2020-2021 and authorize General Manager Huff to execute an engagement agreement. After

reviewing the Requests for Proposal's, a motion was made by President Wymer to appoint Halliday & Company as auditors for FY 2020-2021. Seconded by Director Bonito and approved by unanimous vote.

Ayes: Bonito, Bunyea, Oberlies, and Wymer  
Nays: None  
Abstain: None  
Absent: Weber

Announcements:

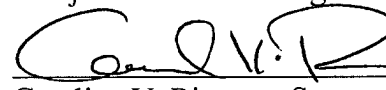
- A) The President had no announcements.
- B) The Board had no announcements.
- C) The Staff had no announcements.

The next Regular Board Meeting will be October 21, 2021, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 7:54 PM.

  
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Sheila Wymer, President

  
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Caroline V. Rimmer, Secretary