

**OA HOW VSB BUSINESS MEETING**  
**January 14, 2018 5:00 PM (ET)**  
**Phone number: [\(712\) 770-4160](tel:7127704160) Access code: 701930#**

**MINUTES OF JANUARY 14, 2018 MEETING**

**OPEN MEETING (Helen M., Secretary): 5:02 PM ET**

Serenity Prayer  
12 Steps, read by Molly  
12 Traditions, read by Deborah

**TEMPORARY CHAIR:** Helen was elected to temporarily chair this meeting with one abstention.

**ACTING SECRETARY:** Alyson H.

**ROLL CALL**

Sunday 3 PM: Alyson H, Barbara N  
Sunday 6 PM: Jana O  
Monday: Diana MN  
Tuesday: none  
Tuesday evening: Kristie M, Howard W  
Wednesday: Audrey  
Thursday: none  
Friday: none  
Saturday: none  
Members: Ari CA, Meghan VA, Betty, Marlena CA, Stephanie (late arrival)  
Trustee: none  
We Care List Committee Members: Jana O  
Website Committee Members: Molly, Deborah, Audrey, Stephanie (late arrival)  
Treasurer: Molly  
Secretary: Helen

**DISCUSSION OF AGENDA:**

Barbara N noted WSO agenda items need to be addressed prior to Feb 22, 2018 in order for VSB to participate in VSB.

**DISCUSSION ON VSB MEETING DIAL IN PHONE NUMBER:**

Two phone numbers were listed for this meeting on the [oahowphonemeetings.com](http://oahowphonemeetings.com) website. Molly noted that the phone number for this meeting changed after the last meeting and corrected this on the website. The phone # for this meeting was set up by the past chair for the VSB. No other members have the leader code for this meeting.

**APPROVAL OF MINUTES:**

**October 13, 2017 Meeting:** A motion to approve these notes was made and seconded by Deborah and Molly. A vote approving these notes with one abstention was taken. Jana noted information was missing from these notes and that she would abstain from a vote on these notes. After the vote there was discussion about whether or not only meeting reps can make motions. The VSB by-laws do not clarify who can/cannot make motions.

**November 12, 2017 Special Meeting:** Jana O moved to accept these notes. Alyson seconded this. All voting representatives approved this motion.

**APPROVAL OF TREASURER'S REPORT:** Molly reviewed the treasurer's report that Helen circulated yesterday via e-mail. Helen noted that motions regarding approving the report relate to accepting the accuracy of the report, not debating content of the report. Deborah moved to approve the treasurer's report. Audrey seconded this motion. All voting representatives approved this motion

#### **OFFICER/COMMITTEE REPORTS:**

**WEBSITE COMMITTEE:** The report from the website committee was circulated yesterday. Audrey reviewed the website committee report. Helen noted that motions regarding approving the report relate to accepting the accuracy of the report, not debating content of the report. Howard motioned to approve the website committee notes and Alyson seconded this.

**WE CARE LIST COMMITTEE:** No We Care List Committee report available. Jana noted that Joni in NM is the chair of this committee. Helen noted she would reach out to Joni re: We Care List.

**SPECIAL VSB MEETING:** Deborah R motioned to hold a special VSB meeting Feb 11, 2018 to vote on WSBC Questionnaire and electing chair and vice chair candidates who are unable to be present at today's meeting because our bylaws note that candidates must be present at a meeting to be elected. This motion was amended allowing for meeting to be held on another date if the candidates for chair and vice chair are unavailable on Feb 11, 2018. There was discussion about whether or not to bring information about the candidates to individual meetings. Members noted it would be helpful to announce the next VSB meeting at individual meetings and welcome all members to attend and participate in this meeting. This motion to hold a special meeting was seconded and passed unanimously.

**WSBC QUESTIONNAIRE:** There was discussion about the WSBC questionnaire due by Feb 22, 2018. It was suggested that members review this survey prior to the next VSB meeting. Molly suggested this be posted on the website. Alyson motioned that members do this and Diana seconded this motion. This motion passed unanimously. It was agreed that the survey would be discussed at the special meeting to be held on February 11, 2018.

**WSBC DELEGATE:** Helen brought up the topic of sending a member to the WSBC in April 2018 as a delegate. Molly the treasurer noted that the VSB has \$1,350 to send a delegate to the WSBC. Audrey noted this usually costs \$1,500. Barbara noted she submitted a request for reimbursement for \$1,300 to attend the conference last year for single occupancy. Diana stated she's willing to attend the WSBC and is unsure if she qualifies to do this as a relative newbie to the VSB. Deborah noted she could coach Diana in attending the WSBC. Barbara noted that 2 years of service above the group level are needed to attend the WSBC. There was discussion about looking into the requirements for a member to be a delegate to the WSBC and members agreed to do this prior to the next meeting.

**PREVIOUS MOTIONS/WEBSITE COMMITTEE AMENDS:**

Audrey asked to discuss Website Committee amends and Jana O's motions. Jana clarified her first motion was to return to the squarespace website prior to the website committee amends being made. Her second motion was related to removing information about non-2 hour OA HOW format meeting information from our website (e.g. Vision for You information).

There was discussion about the duration of today's meeting, scheduled to end at 6:15, and whether there was sufficient time to address the website issues. There was also clarification that motions made by VSB representatives who are no longer participating in the VSB would not be addressed.

**TUESDAY NIGHT OA HOW PHONE MEETING:** Helen noted the new (to the VSB) Tuesday night meeting was included on the VSB website without there being a vote on this meeting. There was discussion about formally voting on whether or not to include this meeting in the VSB. Members discussed if this meeting is accessible to members via telephone who do not have computer access. A suggestion was made that the new Tuesday evening meeting have an announcement to explain how to mute/unmute for members telephoning into the meeting. Howard noted he will check on this announcement. The group voted to include this meeting in the VSB formally with one abstention.

Submitted by Alyson H. (who had to leave at 6:15)

There was then discussion about whether or not to continue the meeting beyond the usual ending time of 6:15 EST. Several representatives indicated they had to leave at the designated ending time. Those remaining agreed to continue until 6:30. The group discussed what was to be addressed at the special meeting on 2/11/18 and after some discussion, it was clarified that the only two topics would be the election of Chair and Vice Chair, and discussion of the WSBC survey.

There was some discussion of addressing the website issues but it was agreed not to do that given that some representatives were not present.

A Motion was made to meet monthly. That was seconded and passed.

The meeting adjourned at 6:30.

Additional minutes submitted by Helen M.