313 4<sup>th</sup> Ave. SE Sleepy Eye, MN 56085 507-794-5101 phone 507-794-5109 fax sehra@sleepyeyetel.net

Thank you for your interest in Ross Park Apartments. Please complete and sign & date <u>all</u> the enclosed forms and return them to the Ross Park office.

## You will also need to include copies of the following items with your signed forms:

- You will need to present your original Social Security Card at the Ross Park office, to verify citizenship status, before you can be placed on the waiting list for Public Housing.
- A copy of your Birth Certificate and current Driver's License or ID Card.
- A copy of your 2024 Social Security/SSI Benefit letter.
- Copies of paycheck stubs (if you are employed) from the past 2 months.
- Copies of proof of any other source of regular income.
- Copies of farmland or property rental agreements that you may have.
- A copy of your most recent bank statement(s) showing balances for all checking and savings accounts, and any CD's that you may have.
- The most recent Property Tax statements for any property that you may own.
- Copies of your most recent statements for any annuities, IRA's, stocks/bonds, retirement plans, investments, etc.
- Copies of any out-of-pocket medical expenses you may have such as health insurance premiums, monthly prescriptions, medical/dental bills, etc. This applies if you are over the age of 62 or disabled.

Once these items have been received, a determination can be made whether you are eligible for public housing. You will be contacted at that time. All information submitted is kept confidential. Please feel free to call the Ross Park office at 507-794-5101 if you have any questions. Thank you.

Lisa Lax, Executive Director Sleepy Eye Housing Authority – Ross Park Apartments