

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: October 20, 2022

TIME: 6:30 p.m. Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
October 14, 2022 per Policy #5020.40

MEETING LOCATION
Arrowbear Park County Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

A. CALL TO ORDER – Mark Bunyea, President

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. AGENDA POSTING CERTIFICATION

D. ROLL CALL

E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

A) Minutes of Regular Meeting, September 15, 2022

B) Summary of Bank Balances / Income & Expense Summary

C) Expense & Budget Reports

D) Vacation and Sick Leave Balances

F. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* are recognized by the President.

G. STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Weber
 - 1. Monthly Report
- B) Interim Chief Lindley
 - 1. Calls for the previous month.
- C) General Manager Huff
 - 1. Administrative Highlights.

Excuse Staff not needed for Action Items

H. DISCUSSION / ACTION ITEMS

- A) Open Public Hearing for proposed water and sewer rate increases (Prop. 218).
 - 1. Public comment on proposed rate increases (5 min. time limits apply).
 - 2. Close Public Hearing for proposed water and sewer rate increases (Prop. 218).
 - 3. Report from Secretary of the Board on total number of protest letters received by the close of the Public Hearing for proposed water and sewer rate increases (Prop. 218).
- B) Board
 - 1. Board Discussion of proposed rate increases. Motion to approve Resolution #2022-10-20, water and sewer rate structure and rate increases effective for billing periods of November 2022, July 2023, July 2024, July 2025, and July 2026.

I. ANNOUNCEMENTS / REPORTS

- A) President
- B) Board Members
- C) Staff

The next Regular Board Meeting will be November 17, 2022 at 6:30 p.m.

J. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.

NOT APPROVED

Arrowbear Park County Water District Regular Meeting September 15, 2022 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held September 15, 2022, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Director Terisa Bonito
Director Pat Oberlies
Director Sheila Wymer
Director Paul Miller

Directors who were absent:

None

Also present were the following:

General Manager Huff
Secretary Rimmer
Interim Chief Lindley
Field Operations Supervisor Weber

William Hewlett

Open Session

President Bunyea called the meeting to order. Director Miller led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Miller, Bunyea, Oberlies, Wymer, and Bonito. Directors that were absent: None

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Wymer. After a brief discussion regarding the expenses and budget for the month of August, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Miller, bonito, Oberlies, Wymer, and Bunyea.
Nays: None
Abstain: None
Absent: None

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly repairs for August. There were 8 customer requests to turn off/on water, 0 District initiated shut-offs, 2 District equipment repairs, 7 meters replaced, 0 meters read/re-read, 1 main repairs, 8 service line repairs, 0 customer inquiries requiring investigation, and 2 sewer issues/repairs. There were also 8 new owners, 0 liens filed, 0 liens released, 41 shut-off notices, 12 non-payment shut-offs, and 1 turn-on after water shut-off. Field Operations Supervisor Weber also gave an update on the remaining amount of pipeline to complete the Encina Project.

- B) Interim Chief Lindley reported on the Fire Department calls for the month of August. There were a total of 12 calls, 10 were in the District, and 2 were out of the District. Interim Chief Lindley thanked the Board and the community for their participation at the Fire Fighter's Association Picnic on August 20, 2022 and updated the Board on the Fire Fighter Explorer Program and the outreach for the program during the Rim of the World High School Career Day.
- C) General Manager Huff reported to the Board that the District completed the information needed for a potential COVID payroll tax and Health Care Premium refund, that the District has received one protest letter for the October 20, 2022 Public Hearing on the proposed rate increase, that the Audit for FY 2021/2022 is moving forward, and that the well levels were up approximately four feet after the recent storms.

President Bunyea excused any individuals who were not required for the balance of the meeting.

DISCUSSION / ACTION ITEMS:

A) Board

1. There was a discussion with a motion to adjust the 2023 Health Care Benefit premium ceilings (the employer contribution), for each employee or annuitant up to a maximum of \$857.00 per month with respect to employee or annuitant enrolled for self alone, \$1,510.00 per month for employee or annuitant enrolled for self and one family member, and \$1,965.00 per month for an employee or annuitant enrolled for self and two or more family members and amend Policy 2110.20 to reflect the new amounts and approve Resolution 2022-9-15 fixing these amounts under the PEMHCA. Motion made to adjust the 2023 Health Care Benefit premiums ceilings (employer contribution), as listed previously, by Director Bonito and seconded by Director Bunyea and approved by a unanimous vote.

Ayes: Miller, Bonito, Bunyea, Oberlies, and Wymer
 Nays: None
 Abstain: None
 Absent: Weber

Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) Staff had no announcements.

The next Regular Board Meeting will be October 20, 2022, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 7:24 PM.

Mark Bunyea, President

Caroline V. Rimmer, Secretary

SUMMARY OF BANK BALANCES

9/1/2022 to 9/30/2022

	GENERAL ACCOUNTS	RESTRICTED ACCOUNTS
	First Foundation Bank	CALPers OPEB
Account Beginning Balance	\$ 66,668.70	\$ 201,102.80
Total Cleared Deposits - 53	\$ 137,268.22	
Total Cleared Checks/Debits - 76	\$ (107,299.93)	
Interest earned (Investment Loss)	\$ 3.05	
Service Charge(s)	\$ -	
Ending Balance	\$ 96,640.04	\$ 201,102.80
Investment Accounts	LAIF GENERAL	CEPPT
Beginning Balance	\$ 828,518.34	\$ 17,309.78
Quarterly Interest	\$ 2,776.60	
Service Charge(s)		
Transfer From/To General Checking Account		
Ending Balance	\$ 831,294.94	\$ 17,309.78
TOTALS	\$ 927,934.98	\$ 218,412.58

SUMMARY OF INCOME & EXPENSES

	September 2022	YEAR TO DATE	BUDGET	REMAINING	%
TOTAL INCOME	\$ 92,876.83	\$ 282,527.85	\$1,465,800.00	\$ 1,183,272.15	19.27%
TOTAL OPERATING EXPENSES	\$ 92,166.38	\$ 360,873.46	\$1,363,958.05	\$ 1,003,084.59	26.46%
NET SURPLUS / (DEFICIT)	\$ 710.45	\$ (78,345.61)	\$ 101,841.95	\$ 180,187.56	

Arrowbear Park County Water District

Vendor Activity

From 9/1/2022 Through 9/30/2022

Vendor Name	Description	Expenses	
Active 911	Active 911	105.00	
		<u>105.00</u>	Transaction Total
Total Active 911		105.00	
American Flagpole and Flag Co	Flags	79.80	
		<u>79.80</u>	Transaction Total
Total American Flagpole and Flag ...		79.80	
ATT	FD	23.49	
		<u>23.49</u>	Transaction Total
Total ATT		23.49	
AutoZone	Vehicle Maint.	400.35	
		<u>400.35</u>	Transaction Total
Total AutoZone		400.35	
Bacon Wagner Excavating, Inc.	Cold Asphalt	1,515.52	
		<u>1,515.52</u>	Transaction Total
Total Bacon Wagner Excavating, I...		1,515.52	
Betty Lynch	Refund for Credit Balance After Close of Escrow #0476	163.10	
		<u>163.10</u>	Transaction Total
Total Betty Lynch		163.10	
Big Bear Disposal Inc	Port-a-Potty	88.08	
		<u>88.08</u>	Transaction Total
Total Big Bear Disposal Inc		88.08	
Blake Matthews	08/21/22 - 09/03/22 (3) Hard Shifts	300.00	
	09/04/22 - 09/17/22 (4) Hard Shifts	<u>400.00</u>	
		700.00	Transaction Total
Total Blake Matthews		700.00	
Bound Tree Medical, LLC	Medical Supplies	2.35	
		<u>2.35</u>	Transaction Total
Total Bound Tree Medical, LLC		2.35	
CalPERS	08/17/22 - 08/30/22 PERS	<u>1,162.91</u>	

Arrowbear Park County Water District

Vendor Activity

From 9/1/2022 Through 9/30/2022

Vendor Name	Description	Expenses	
		<u>1,162.91</u>	Transaction Total
Total CalPERS		1,162.91	
CalPERS Health Ins	Sep 2022 Health Premium	<u>11,850.44</u>	
		<u>11,850.44</u>	Transaction Total
Total CalPERS Health Ins		11,850.44	
Center Electric	Troubleshoot Electric Issue	<u>420.00</u>	
		<u>420.00</u>	Transaction Total
Total Center Electric		420.00	
Charter Cable	Cable - DC	177.96	
	Cable - FD	<u>260.98</u>	
		<u>438.94</u>	Transaction Total
Total Charter Cable		438.94	
Clinical Laboratory of SB Inc	Testing	<u>152.00</u>	
		<u>152.00</u>	Transaction Total
Total Clinical Laboratory of SB Inc		152.00	
Costco	Office Supplies	<u>68.37</u>	
		<u>68.37</u>	Transaction Total
Total Costco		68.37	
County of San Bernardino	Trash	<u>13.39</u>	
		<u>13.39</u>	Transaction Total
Total County of San Bernardino		13.39	
Customer Returned Transactions	#0212 CC Chg Back #1	350.00	
	#0212 CC Chg Back #3	480.00	
	#0212 CC Chg Back #4	<u>500.21</u>	
		<u>1,330.21</u>	Transaction Total
Total Customer Returned Transact...		1,330.21	
D'Alesio, Inc.	Uniforms	<u>443.83</u>	
		<u>443.83</u>	Transaction Total
Total D'Alesio, Inc.		443.83	
Eric Crider	08/21/22 - 09/03/22 (2) Hard Shifts	<u>200.00</u>	

Arrowbear Park County Water District

Vendor Activity

From 9/1/2022 Through 9/30/2022

Vendor Name	Description	Expenses	
		<u>200.00</u>	Transaction Total
Total Eric Crider		200.00	
Freddie Rodriguez, Jr.	09/04/22 - 09/17/22 (2) Hard Shifts - Probationary	<u>100.00</u>	
		<u>100.00</u>	Transaction Total
Total Freddie Rodriguez, Jr.		100.00	
Frontier Communications	Warehouse Phone	<u>102.71</u>	
		<u>102.71</u>	Transaction Total
Total Frontier Communications		102.71	
G & M Oil	Fuel	<u>71.79</u>	
		<u>71.79</u>	Transaction Total
Total G & M Oil		71.79	
Haim Ariel Harris	08/21/22 - 09/03/22 (2) Hard Shifts - Probationary	100.00	
	09/04/22 - 09/13/22 (1) Hard Shift Probationary	<u>50.00</u>	
		<u>150.00</u>	Transaction Total
Total Haim Ariel Harris		150.00	
Heartland PR Co	09/07/22 PR	123.86	
	09/21/22 PR	<u>140.61</u>	
		<u>264.47</u>	Transaction Total
Total Heartland PR Co		264.47	
Home Depot	Building Maint. - FD	<u>191.42</u>	
		<u>191.42</u>	Transaction Total
Total Home Depot		191.42	
Iconix Waterworks Inc	Repairs	<u>220.77</u>	
		<u>220.77</u>	Transaction Total
Total Iconix Waterworks Inc		220.77	
Image Source	Copier	<u>200.97</u>	
		<u>200.97</u>	Transaction Total
Total Image Source		200.97	
Inland Water Works Supply Co	Repairs	<u>360.66</u>	

Arrowbear Park County Water District

Vendor Activity

From 9/1/2022 Through 9/30/2022

Vendor Name	Description	Expenses	
		360.66	Transaction Total
Total Inland Water Works Supply Co		360.66	
Interstate Billing Services	Hose Testing - FD	675.00	
		675.00	Transaction Total
Total Interstate Billing Services		675.00	
Invoice Cloud	Sep 2022 Inv. Cloud	146.00	
		146.00	Transaction Total
Total Invoice Cloud		146.00	
Jacob Sanchez	08/21/22 - 09/03/22 (3) Hard Shifts	250.00	
	09/04/22 - 09/17/22 (6) Hard Shifts	600.00	
		850.00	Transaction Total
Total Jacob Sanchez		850.00	
Janelle Elms	Lien Fee	30.00	
		30.00	Transaction Total
Total Janelle Elms		30.00	
Josue Macuil	09/04/22 - 09/17/22 (1) Hard Shift	100.00	
		100.00	Transaction Total
Total Josue Macuil		100.00	
Keith Ortiz	08/21/22 - 09/03/22 (1) Avail. Shift	50.00	
	09/04/22 - 09/17/22 (1) Avail. Shift	25.00	
		75.00	Transaction Total
Total Keith Ortiz		75.00	
Leslies Pool Supply	Chlorine	899.39	
		899.39	Transaction Total
Total Leslies Pool Supply		899.39	
Managsorn Mekchai	08/21/22 - 09/03/22 (2) Hard Shifts	200.00	
	09/04/22 - 09/17/22 (2) Hard Shifts	200.00	
		400.00	Transaction Total
Total Managsorn Mekchai		400.00	
Max Taylor	08/21/22 - 09/03/22 (3) Hard Shifts - Probationary	150.00	

Arrowbear Park County Water District

Vendor Activity

From 9/1/2022 Through 9/30/2022

Vendor Name	Description	Expenses	
	09/04/22 - 09/17/22 (2) Hard Shifts - Probationary	100.00	
		<u>250.00</u>	Transaction Total
Total Max Taylor		250.00	
Mesquit's Janitorial Supplies	FD Maint.	380.90	
		<u>380.90</u>	Transaction Total
Total Mesquit's Janitorial Supplies		380.90	
Nathanael Kahlen	08/21/22 - 09/03/22 (3) Hard Shifts	250.00	
	09/04/22 - 09/17/22 (3) Hard Shifts	250.00	
		<u>500.00</u>	Transaction Total
Total Nathanael Kahlen		500.00	
Nicholas Novelich	08/21/22 - 09/03/22 (4) Hard Shifts	400.00	
	09/04/22 - 09/17/22 (3) Hard Shifts	300.00	
		<u>700.00</u>	Transaction Total
Total Nicholas Novelich		700.00	
O'Reilly Auto Parts	Vehicle Maint.	21.30	
		<u>21.30</u>	Transaction Total
Total O'Reilly Auto Parts		21.30	
Paya CC Processing	Sep 2022 Paya Chg	675.84	
		<u>675.84</u>	Transaction Total
Total Paya CC Processing		675.84	
Queensboro Shirt Co	Uniforms	175.86	
		<u>175.86</u>	Transaction Total
Total Queensboro Shirt Co		175.86	
Rick Mesa	08/21/22 - 09/03/22 (1) Avail. Shift	50.00	
		<u>50.00</u>	Transaction Total
Total Rick Mesa		50.00	
Rim Forest Lumber Company	Mailbox Key	4.29	
		<u>4.29</u>	Transaction Total
Total Rim Forest Lumber Company		4.29	

Arrowbear Park County Water District

Vendor Activity

From 9/1/2022 Through 9/30/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Expenses</u>	
Running Springs Water District	Sept. 2022 WWTP	<u>29,907.00</u>	
		<u>29,907.00</u>	Transaction Total
Total Running Springs Water District		29,907.00	
Sams Club	Fuel	<u>36.25</u>	
		<u>36.25</u>	Transaction Total
Total Sams Club		36.25	
SB County Fire Prevention Officer'...	2022 - 2023 Membership - Tyler Tran, Paul Lindley	<u>40.00</u>	
		<u>40.00</u>	Transaction Total
Total SB County Fire Prevention O...		40.00	
Sonjia Williams	09/04/22 - 09/17/22 (2) Hard Shifts - Probationary	<u>75.00</u>	
		<u>75.00</u>	Transaction Total
Total Sonjia Williams		75.00	
Southern California Edison	Electric Pumps - Sep 2022	154.77 <u>3,874.87</u>	
		<u>4,029.64</u>	Transaction Total
Total Southern California Edison		4,029.64	
Southern California Fire Preventio...	Membership: Paul Lindley, Tyler Tran	<u>130.00</u>	
		<u>130.00</u>	Transaction Total
Total Southern California Fire Prev...		130.00	
Superior Automotive Warehouse	Tools Veh. Maint. FD Vehicle Maint.	20.78 3.06 <u>110.86</u>	
		<u>134.70</u>	Transaction Total
Total Superior Automotive Wareh...		134.70	
The Gas Company	Gas - Sep 2022 Gas - Sep. 2022	31.98 <u>49.17</u>	
		<u>81.15</u>	Transaction Total
Total The Gas Company		81.15	
The Standard Life Insurance Com...	Sep 2022 Dental Premium	<u>566.92</u>	
		<u>566.92</u>	Transaction Total

Arrowbear Park County Water District

Vendor Activity

From 9/1/2022 Through 9/30/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Expenses</u>	
Total The Standard Life Insurance...		566.92	
Tyler Tran	08/21/22 - 09/03/22 (4) Hard Shifts	400.00	
	09/04/22 09/17/22 (4) Hard Shifts	400.00	
		<u>800.00</u>	Transaction Total
Total Tyler Tran		800.00	
Underground Service Alert of So Cal	Dig Alerts	80.00	
		<u>80.00</u>	Transaction Total
Total Underground Service Alert o...		80.00	
Verizon Wireless	After Hrs Phone	77.46	
		<u>77.46</u>	Transaction Total
Total Verizon Wireless		77.46	
Village Hardware	Repairs	12.47	
		<u>12.47</u>	Transaction Total
Total Village Hardware		12.47	
WEX Bank	Fuel - Sep 2022	1,483.03	
		<u>1,483.03</u>	Transaction Total
Total WEX Bank		1,483.03	
Zoom	Zoom Chgs	14.99	
		<u>14.99</u>	Transaction Total
Total Zoom		14.99	
Report Opening/Current Balance			
Report Transaction Totals		64,222.76	
Report Current Balances			

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 9/1/2022 Through 9/30/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4000 Sales And Fees	36,584.02	109,935.66	440,000.00	(330,064.34)	(75.01)%
4010 Sales To Other Agencies	7,940.76	21,608.90	65,000.00	(43,391.10)	(66.76)%
5000 Property Taxes	0.00	0.00	7,800.00	(7,800.00)	(100.00)%
5005 Standby Charges	0.00	1,573.28	34,000.00	(32,426.72)	(95.37)%
5010 Interest Income	1.83	856.97	2,000.00	(1,143.03)	(57.15)%
5015 Late Charge Income	475.34	1,346.80	7,000.00	(5,653.20)	(80.76)%
5020 Grant Income	0.00	0.00	500.00	(500.00)	(100.00)%
5030 Other Adjustment	797.97	458.97	(2,000.00)	2,458.97	(122.95)%
5035 Other Fees Charges	307.88	4,761.02	6,500.00	(1,738.98)	(26.75)%
Total Income Categories	46,107.80	140,541.60	560,800.00	(420,258.40)	(74.94)%
Expense Categories					
6000 Salaries Wages Mgmt	5,292.32	15,877.52	75,059.71	59,182.19	78.85%
6005 Salaries Wages Office Reg	2,692.80	8,078.40	43,336.57	35,258.17	81.36%
6010 Salaries Wages Office Ot	0.00	0.00	660.90	660.90	100.00%
6015 Salaries Wages Field Reg	8,984.56	26,953.15	101,870.50	74,917.35	73.54%
6020 Salaries Wages Field Ot	901.80	3,282.43	12,121.61	8,839.18	72.92%
6035 Payroll Taxes	1,470.34	4,233.32	18,479.99	14,246.67	77.09%
6100 Benefits Retirement	701.66	5,723.12	18,810.30	13,087.18	69.57%
6105 Benefits Dental Insurance	340.15	1,020.99	4,081.82	3,060.83	74.99%
6110 Benefits Health Ins Active	4,314.55	12,943.65	46,358.00	33,414.35	72.08%
6115 Benefits Health Ins Retired	2,572.36	7,717.08	34,853.08	27,136.00	77.86%
6116 Benefits OPEB	0.00	0.00	9,000.00	9,000.00	100.00%
6118 CEPPT Trust	0.00	0.00	12,000.00	12,000.00	100.00%
6120 Training	0.00	0.00	900.00	900.00	100.00%
6200 Director Fees	1,450.32	1,450.31	8,519.28	7,068.97	82.98%
6205 Director Training Conference	0.00	0.00	120.00	120.00	100.00%
6210 Board Misc	8.99	26.22	240.00	213.78	89.08%
6300 Prof Svcs Legal	0.00	1,787.76	1,800.00	12.24	0.68%
6305 Prof Svcs Accounting	0.00	0.00	1,680.00	1,680.00	100.00%
6310 Prof Svcs Engineering	0.00	0.00	250.00	250.00	100.00%
6315 Prof Svcs Audit	0.00	0.00	11,560.00	11,560.00	100.00%
6320 Prof Svcs Dues Membership Fees	0.00	32.35	5,160.00	5,127.65	99.37%
6325 Prof Svcs Bank Fees Charges	1,175.98	2,577.49	5,920.00	3,342.51	56.46%
6330 Prof Svcs Regulatory Fees	0.00	620.61	4,400.00	3,779.39	85.90%
6335 Prof Svcs Testing Lab	152.00	1,398.74	4,500.00	3,101.26	68.92%
6340 Prof Svcs Computer Network	0.00	0.00	1,370.00	1,370.00	100.00%
6345 Prof Svcs Misc	98.00	622.38	1,080.00	457.62	42.37%
6400 Office Supplies	41.02	146.07	720.00	573.93	79.71%
6405 Office Printing	120.58	783.43	960.00	176.57	18.39%
6410 Office Postage	0.00	2,378.10	4,680.00	2,301.90	49.19%
6415 Office Software Computer	0.00	18.13	240.00	221.87	92.45%
6420 Office Equipment/Furniture	0.00	28.02	240.00	211.98	88.33%
6425 Office Misc	2.57	20.78	120.00	99.22	82.68%
6500 Insurance Workers Comp	0.00	19,042.19	20,870.69	1,828.50	8.76%
6505 Insurance Property Liability Vehicle	0.00	0.00	22,800.00	22,800.00	100.00%
6600 Vehicle Maintenance	79.30	79.30	4,200.00	4,120.70	98.11%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 9/1/2022 Through 9/30/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining	
6605	Vehicle Fuel	782.65	2,316.19	6,600.00	4,283.81	64.91%
6700	Utility Phone Internet	289.88	877.25	3,500.00	2,622.75	74.94%
6705	Utility Gas	48.69	141.36	2,880.00	2,738.64	95.09%
6710	Utility Electric Facilities	92.86	302.04	1,080.00	777.96	72.03%
6715	Utility Electric Pumping	2,574.24	8,818.19	30,000.00	21,181.81	70.61%
6720	Utility Security	0.00	244.74	768.00	523.26	68.13%
6800	Operations Routine Maint	899.39	1,335.91	4,200.00	2,864.09	68.19%
6805	Operations Repairs	2,096.95	4,181.63	6,500.00	2,318.37	35.67%
6810	Operations Inspecting/Testing	0.00	0.00	400.00	400.00	100.00%
6815	Operations Facilities	504.82	639.43	1,200.00	560.57	46.71%
6820	Operations Tools Equipment	12.47	2,376.55	1,200.00	(1,176.55)	(98.05)%
6825	Operations Uniforms	105.52	147.76	720.00	572.24	79.48%
6830	Operations Safety Equipment	0.00	123.17	900.00	776.83	86.31%
6837	Water Standby Purchase	0.00	2,323.00	2,323.00	0.00	0.00%
	Total Expense Categories	<u>37,806.77</u>	<u>140,668.76</u>	<u>541,233.45</u>	<u>400,564.69</u>	<u>74.01%</u>
	Net Surplus/(Deficit)	<u>8,301.03</u>	<u>(127.16)</u>	<u>19,566.55</u>	<u>(19,693.71)</u>	<u>(100.65)%</u>
	Master Plan Expenses			-		
0059	Hwy 18 Pipeline	0.00	0.00	301,090.74	301,090.74	100.00%
0060	Encina Dr.	0.00	0.00	13,358.00	13,358.00	100.00%
0062	Pine Ridge	0.00	0.00	18,500.00	18,500.00	100.00%
	Total Master Plan Expenses	<u>0.00</u>	<u>0.00</u>	<u>332,948.74</u>	<u>332,948.74</u>	<u>100.00%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 9/1/2022 Through 9/30/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4000 Sales And Fees	40,204.21	120,592.63	470,000.00	(349,407.37)	(74.34)%
5000 Property Taxes	0.00	0.00	5,200.00	(5,200.00)	(100.00)%
5005 Standby Charges	0.00	3,398.24	68,000.00	(64,601.76)	(95.00)%
5010 Interest Income	0.77	467.04	1,600.00	(1,132.96)	(70.81)%
5015 Late Charge Income	630.11	1,785.32	6,500.00	(4,714.68)	(72.53)%
5020 Grant Income	0.00	0.00	500.00	(500.00)	(100.00)%
5030 Other Adjustment	1,025.37	1,066.37	(1,800.00)	2,866.37	(159.24)%
5035 Other Fees Charges	408.12	3,858.79	6,500.00	(2,641.21)	(40.63)%
Total Income Categories	42,268.58	131,168.39	556,500.00	(425,331.61)	(76.43)%
Expense Categories					
6000 Salaries Wages Mgmt	2,886.72	8,660.46	31,274.88	22,614.42	72.31%
6005 Salaries Wages Office Reg	1,468.80	4,406.40	18,056.90	13,650.50	75.60%
6010 Salaries Wages Office Ot	0.00	0.00	275.37	275.37	100.00%
6015 Salaries Wages Field Reg	4,837.84	14,514.04	67,913.66	53,399.62	78.63%
6020 Salaries Wages Field Ot	485.00	1,766.78	8,081.07	6,314.29	78.14%
6035 Payroll Taxes	796.71	2,293.01	9,880.10	7,587.09	76.79%
6100 Benefits Retirement	379.91	3,092.10	12,540.20	9,448.10	75.34%
6105 Benefits Dental Insurance	184.65	553.41	2,215.78	1,662.37	75.02%
6110 Benefits Health Ins Active	2,335.62	7,006.86	25,279.48	18,272.62	72.28%
6115 Benefits Health Ins Retired	1,403.10	4,209.30	14,522.12	10,312.82	71.01%
6116 Benefits OPEB	0.00	0.00	6,000.00	6,000.00	100.00%
6118 CEPPT Trust	0.00	0.00	5,000.00	5,000.00	100.00%
6120 Training	0.00	0.00	200.00	200.00	100.00%
6200 Director Fees	791.09	791.09	3,549.70	2,758.61	77.71%
6205 Director Training Conference	0.00	0.00	50.00	50.00	100.00%
6210 Board Misc	3.75	12.00	100.00	88.00	88.00%
6300 Prof Svcs Legal	0.00	1,191.84	750.00	(441.84)	(58.91)%
6305 Prof Svcs Accounting	0.00	0.00	700.00	700.00	100.00%
6310 Prof Svcs Engineering	0.00	0.00	200.00	200.00	100.00%
6315 Prof Svcs Audit	0.00	0.00	11,220.00	11,220.00	100.00%
6320 Prof Svcs Dues Membership Fees	0.00	26.74	2,650.00	2,623.26	98.99%
6325 Prof Svcs Bank Fees Charges	1,397.64	2,691.41	4,680.00	1,988.59	42.49%
6330 Prof Svcs Regulatory Fees	0.00	620.61	3,000.00	2,379.39	79.31%
6340 Prof Svcs Computer Network	0.00	0.00	1,150.00	1,150.00	100.00%
6345 Prof Svcs Misc	12.00	338.37	720.00	381.63	53.00%
6400 Office Supplies	17.09	81.34	300.00	218.66	72.89%
6405 Office Printing	50.24	94.09	400.00	305.91	76.48%
6410 Office Postage	0.00	1,280.82	3,120.00	1,839.18	58.95%
6415 Office Software Computer	0.00	12.09	100.00	87.91	87.91%
6420 Office Equipment/Furniture	0.00	11.68	100.00	88.32	88.32%
6425 Office Misc	1.72	13.85	50.00	36.15	72.30%
6500 Insurance Workers Comp	0.00	10,303.81	12,112.72	1,808.91	14.93%
6505 Insurance Property Liability Vehicle	0.00	0.00	15,200.00	15,200.00	100.00%
6600 Vehicle Maintenance	52.86	52.86	2,800.00	2,747.14	98.11%
6605 Vehicle Fuel	521.76	1,441.13	4,400.00	2,958.87	67.25%
6700 Utility Phone Internet	166.55	486.10	1,750.00	1,263.90	72.22%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 9/1/2022 Through 9/30/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6705 Utility Gas	25.08	74.36	1,900.00	1,825.64	96.09%
6710 Utility Electric Facilities	61.91	188.62	450.00	261.38	58.08%
6715 Utility Electric Pumping	766.23	2,417.05	8,500.00	6,082.95	71.56%
6720 Utility Security	0.00	133.01	439.00	305.99	69.70%
6800 Operations Routine Maint	0.00	0.00	500.00	500.00	100.00%
6805 Operations Repairs	12.47	75.91	500.00	424.09	84.82%
6810 Operations Inspecting/Testing	0.00	0.00	17,000.00	17,000.00	100.00%
6815 Operations Facilities	48.56	127.32	800.00	672.68	84.08%
6820 Operations Tools Equipment	8.31	241.21	1,000.00	758.79	75.88%
6825 Operations Uniforms	43.97	66.72	480.00	413.28	86.10%
6830 Operations Safety Equipment	0.00	74.05	600.00	525.95	87.66%
6835 Operations Treatment	<u>18,987.00</u>	<u>37,974.00</u>	<u>200,000.00</u>	<u>162,026.00</u>	<u>81.01%</u>
Total Expense Categories	<u>37,746.58</u>	<u>107,324.44</u>	<u>502,510.98</u>	<u>395,186.54</u>	<u>78.64%</u>
Net Surplus/(Deficit)	<u>4,522.00</u>	<u>23,843.95</u>	<u>53,989.02</u>	<u>(30,145.07)</u>	<u>(55.84)%</u>
Master Plan Expenses					
0044 RS Treatment Plant	<u>10,920.00</u>	<u>11,117.00</u>	<u>123,370.00</u>	<u>112,253.00</u>	<u>90.99%</u>
Total Master Plan Expenses	<u>10,920.00</u>	<u>11,117.00</u>	<u>123,370.00</u>	<u>112,253.00</u>	<u>90.99%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 9/1/2022 Through 9/30/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining	
Income Categories						
4020	Paid Call From Other Agencies	0.00	0.00	24,000.00	(24,000.00)	(100.00)%
5000	Property Taxes	0.00	6,084.23	292,000.00	(285,915.77)	(97.92)%
5010	Interest Income	0.45	233.63	2,000.00	(1,766.37)	(88.32)%
5020	Grant Income	0.00	0.00	30,000.00	(30,000.00)	(100.00)%
5035	Other Fees Charges	4,500.00	4,500.00	500.00	4,000.00	800.00%
	Total Income Categories	<u>4,500.45</u>	<u>10,817.86</u>	<u>348,500.00</u>	<u>(337,682.14)</u>	<u>(96.90)%</u>
Expense Categories						
6000	Salaries Wages Mgmt	5,077.97	15,234.05	66,014.93	50,780.88	76.92%
6005	Salaries Wages Office Reg	734.40	2,203.20	10,834.14	8,630.94	79.66%
6010	Salaries Wages Office Ot	0.00	0.00	165.22	165.22	100.00%
6025	Salaries Wages Coverage	4,950.00	13,825.00	72,800.00	58,975.00	81.01%
6035	Payroll Taxes	472.40	1,356.72	6,054.52	4,697.80	77.59%
6100	Benefits Retirement	81.34	30,117.15	31,923.05	1,805.90	5.66%
6105	Benefits Dental Insurance	42.12	126.36	505.44	379.08	75.00%
6110	Benefits Health Ins Active	483.66	1,450.98	5,625.85	4,174.87	74.21%
6115	Benefits Health Ins Retired	701.55	2,104.65	8,713.27	6,608.62	75.85%
6118	CEPPT Trust	0.00	0.00	3,000.00	3,000.00	100.00%
6120	Training	0.00	247.00	3,000.00	2,753.00	91.77%
6200	Director Fees	395.55	395.55	2,129.82	1,734.27	81.43%
6205	Director Training Conference	0.00	0.00	30.00	30.00	100.00%
6210	Board Misc	2.25	6.75	60.00	53.25	88.75%
6300	Prof Svcs Legal	0.00	110.00	750.00	640.00	85.33%
6305	Prof Svcs Accounting	0.00	0.00	420.00	420.00	100.00%
6315	Prof Svcs Audit	0.00	0.00	11,220.00	11,220.00	100.00%
6320	Prof Svcs Dues Membership Fees	105.00	183.36	2,500.00	2,316.64	92.67%
6325	Prof Svcs Bank Fees Charges	45.60	120.13	650.00	529.87	81.52%
6340	Prof Svcs Computer Network	0.00	0.00	645.00	645.00	100.00%
6345	Prof Svcs Misc	170.00	1,996.23	4,900.00	2,903.77	59.26%
6400	Office Supplies	10.26	23.26	955.00	931.74	97.56%
6405	Office Printing	30.15	56.46	340.00	283.54	83.39%
6410	Office Postage	0.00	12.81	0.00	(12.81)	0.00%
6415	Office Software Computer	0.00	167.64	2,260.00	2,092.36	92.58%
6420	Office Equipment/Furniture	0.00	7.00	750.00	743.00	99.07%
6425	Office Misc	0.00	0.00	180.00	180.00	100.00%
6500	Insurance Workers Comp	0.00	16,419.88	19,221.36	2,801.48	14.57%
6505	Insurance Property Liability Vehicle	0.00	15,999.00	15,999.00	0.00	0.00%
6600	Vehicle Maintenance	403.41	1,972.28	2,500.00	527.72	21.11%
6605	Vehicle Fuel	286.66	1,015.33	5,000.00	3,984.67	79.69%
6700	Utility Phone Internet	311.17	933.50	4,750.00	3,816.50	80.35%
6705	Utility Gas	7.38	21.38	8,920.00	8,898.62	99.76%
6710	Utility Electric Facilities	534.40	1,633.03	2,090.00	456.97	21.86%
6720	Utility Security	0.00	153.13	741.00	587.87	79.33%
6800	Operations Routine Maint	0.00	0.00	250.00	250.00	100.00%
6810	Operations Inspecting/Testing	675.00	2,658.99	2,000.00	(658.99)	(32.95)%
6815	Operations Facilities	620.21	626.77	2,500.00	1,873.23	74.93%
6820	Operations Tools Equipment	0.00	0.00	2,500.00	2,500.00	100.00%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 9/1/2022 Through 9/30/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6825 Operations Uniforms	470.20	1,329.64	3,000.00	1,670.36	55.68%
6830 Operations Safety Equipment	0.00	0.00	2,000.00	2,000.00	100.00%
6840 Operations Medical Supplies	2.35	373.03	3,000.00	2,626.97	87.57%
6845 Operations Dispatching	0.00	0.00	5,316.00	5,316.00	100.00%
6850 Operations Fire Prevention Weed Abatement	0.00	0.00	4,000.00	4,000.00	100.00%
Total Expense Categories	<u>16,613.03</u>	<u>112,880.26</u>	<u>320,213.60</u>	<u>207,333.34</u>	<u>64.75%</u>
Net Surplus/(Deficit)	<u>(12,112.58)</u>	<u>(102,062.40)</u>	<u>28,286.40</u>	<u>(130,348.80)</u>	<u>(460.82)%</u>
Master Plan Expenses					
0003 2016 Engine Lease Payments	0.00	0.00	48,528.01	48,528.01	100.00%
0012 Turnouts	0.00	3,114.61	9,000.00	5,885.39	65.39%
0013 Radios	0.00	0.00	35,000.00	35,000.00	100.00%
0063 Station Modifications	0.00	1,123.81	9,000.00	7,876.19	87.51%
Total Master Plan Expenses	<u>0.00</u>	<u>4,238.42</u>	<u>101,528.01</u>	<u>97,289.59</u>	<u>95.83%</u>

Status Report of Employee's Accumulated Days of Sick Leave & Vacation
Month of September 2022

Payroll End Dates: 9/3/22 9/17/22 9/3/22 9/17/22 9/3/22 9/17/22 9/3/22 9/17/22 9/3/22 9/17/22

	SICK TIME (HRS)						VACATION TIME (HRS)						COMP TIME (HRS)						
	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	
Norm	486.18	3.69	3.69	4.00	4.00	485.56	58.15	4.62	4.62			67.39							Norm
Jason	449.05	3.69	3.69	8.00		448.43	174.39	5.23	5.23			184.85	39.920		8.625	8.000	8.000	32.545	Jason
Caroline	140.94	3.69	3.69		4.00	144.32	57.55	4.62	4.62		8.00	58.79	36.250		2.250	3.750	0.250	34.500	Caroline
Matt	7.93	3.69	3.69	6.00	4.00	5.31	64.85	3.08	3.08		16.00	55.01	12.500	9.750			16.000	6.250	Matt
MV	3.96	3.69	3.69			11.34	13.18	3.08	3.08			19.34	7.955	9.000		0.500	1.250	15.205	MV

Notes:

SICK ACCRUAL CAP IS 500 HOURS

VACATION ACCRUAL CAP IS 240 HOURS

COMP TIME ACCRUAL CAP IS 40 HOURS

MONTHLY MAINTENANCE AND REPAIR REPORT
September 2022

#	DATE	METER #	ADDRESS	SVC	NOTES
1	09/07/22	0984	Sierra View	3	New meter installed
2	09/07/22	0172	Lookout	1	
3	09/08/22	0489	Sky	1	
4	09/12/22	0979	Birch	6	Repaired service line
5	09/12/22	0135	Hilltop	7	
6	09/13/22	0603	Bluebird	3	Replace meter after not in for years
7	09/23/22	0799	Pine	4	
8	09/24/22	0805	Independence	1	After Hours Chgs
9	09/22/22	0979	Independence	6	Install new service line
10	09/26/22	0822	Garlock	1	After Hours Chgs
11	09/29/22	0871	Hilltop	1	
12	09/30/22	0709	Independence	1	

SVC	DESCRIPTION	CALLS	ADDITIONAL INFORMATION
1	Customer requested turn off/on	6	New Owners. 5
2	District initiated shut off (leak, etc.)	0	Liens filed 2
3	District equipment repair	2	Liens Released 0
4	Meter reads/re-reads	1	Total Liens 9
5	Main Repairs	0	Shut off notices 49
6	Service Line Repairs	2	Non-payment shut offs 3
7	Customer Inquiry Requiring Investigation	1	Turn on after shut off 11
8	Sewer Issues/Repairs	0	Meters replaced 1
	Total Calls	12	

September 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
				Matthews	Sanchez	Kahlen
						Kahlen
						Mekchai
						Mesa
4	5	6	7	8	9	10
Rodriguez	Novelich	Novelich	Taylor	Matthews	Matthews	Kahlen
Williams	Williams		Sanchez	Sanchez		Mekchai
		Tran	Tran			Ortiz
11	12	13	14	15	16	17
Rodriguez	Harris	Tran	Tran		Macuil	Kahlen
Sanchez	Novelich	Sanchez	Sanchez	Sanchez		Mekchai
			Taylor	Matthews	Matthews	Mesa
18	19	20	21	22	23	24
Rodriguez	Novelich			Crider	Matthews	Matthews
		Sanchez	Sanchez	Sanchez	Macuil	Kahlen
			Taylor			Mekchai
25	26	27	28	29	30	
Crider	Novelich		Taylor	Matthews	Matthews	
Rodriguez		Sanchez	Sanchez	Sanchez	Macuil	
	Taylor					

RESOLUTION NO. 2022-10-20

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ARROWBEAR PARK COUNTY WATER DISTRICT ADOPTING
A SCHEDULE OF WATER AND SEWER SERVICE RATES**

RECITALS

WHEREAS, California Water Code, Section 31025 authorizes the District to fix and collect water and sewer rates for water and sewer services provided to property owners and residents within the District; and

WHEREAS, State law obligates the District to adopt a schedule of rates that shall be sufficient to pay, among other things, the principal and interest on debt, if any, all current expenses of maintenance and operation of the District's water and sewer systems, and provide for a reserve, sufficient to provide for future infrastructure and equipment replacement costs; and

WHEREAS, the schedule of water and sewer service rates adopted hereunder is exempt from the California Environmental Quality Act, Public Resources Code, Section 21080(b) (8) for the reason that the rates are imposed for the purpose of obtaining funds necessary to maintain service within the District; and

WHEREAS, the Board of Directors of the District directed the General Manager to have a Rate Study performed for the purpose of developing a schedule of water and sewer rates and charges sufficient to meet the obligations and expenses of the District incurred in connection with the operation and maintenance of its water and sewer systems and the provision of water and sewer service to its customers, and further directed the General Manager to make available copies of the Rate Study for public inspection; and

WHEREAS, the Board of Directors, acting through the District's secretary, gave notice of a public hearing consistent with the requirements of Proposition 218 and on October 20, 2022 at the time and place specified in the Notice of Public Hearing, the Board of Directors conducted the hearing, and at such time and place any person interested, including all persons owning property within the District, appeared and were heard as to whether the proposed rates and charges are discriminatory or excessive, or will not be sufficient to meet the obligations of the District. Having heard and considered the comments, both written and oral and the evidence presented to it; and

WHEREAS, at the October 20, 2022 Public Hearing, the Board has determined that there was insufficient protest to prohibit the Board from taking action on the rate increase; and

WHEREAS, upon consideration of the Rate Study findings and the need for adjustments to the water and sewer rates and rate structures, the Board has determined that there is a compelling interest for the Board to adopt a Proposition 218 compliant rate structure that provides sufficient revenues for all current expenses of maintenance and operation of the District's water and sewer systems, and provide for a reserve, sufficient to provide for future infrastructure and equipment replacement costs,

Now, THEREFORE, the Board of Directors of the Arrowbear Park County Water District hereby resolves as follows:

1. Adoption of Water and Sewer Rates. There is hereby adopted that certain schedule of water and sewer rates with associated rate structure policies to be hereby approved and which are set forth on Exhibit "A", which exhibit is attached hereto and made a part of thereof.

2. Use of Revenue. The revenue generated hereunder shall be solely used to pay indebtedness, if any, when due and payable; to pay all current expenses of maintenance and operation of the water and sewer systems; provide for a reserve, sufficient to provide for future infrastructure and equipment replacement costs; and to meet any other obligations of the District which are charges, liens, or encumbrances upon, or payable from, revenues.

3. Resolution Effective Date. This Resolution shall become effective on October 20, 2022.

ADOPTED this 20th day of October, 2022.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Arrowbear Park County Water District, at a regular meeting thereof, held on the 20th day of October, 2022 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dated: October 20, 2022

ARROWBEAR PARK COUNTY WATER DISTRICT

By _____
Jeffrey Mark Bunyea, President, Board of Directors

Certification of Resolution

Attest:

WITNESS MY HAND OR THE SEAL of the Arrowbear Park County Water District, on this 20th day of October, 2022.

Caroline Rimmer, Secretary of the Board
Arrowbear Park County Water District

EXHIBIT "A"

BASE AND USAGE CHARGES

		Year 1 FY 22-23 (Nov 22 - Jun 23)	Year 2 FY 23-24 (Jul 23 - Jun 24)	Year 3 FY 24-25 (Jul 24 - Jun 25)	Year 4 FY 25-26 (Jul 25 - Jun 26)	Year 5 FY 26-27 (Jul 26 - Jun 27)
Proposed Water Base Rates	Current					
3/4" Meter	\$ 30.50	\$ 30.50	\$ 33.55	\$ 36.91	\$ 40.60	\$ 44.66
1" Meter		\$ 65.00	\$ 71.05	\$ 78.16	\$ 85.97	\$ 94.57
1 1/2" Meter		\$ 129.20	\$ 142.10	\$ 156.31	\$ 171.94	\$ 189.14
2" Meter		\$ 206.70	\$ 227.36	\$ 250.10	\$ 275.11	\$ 302.62
6" Meter		\$ 341.82	\$ 376.00	\$ 413.60	\$ 454.96	\$ 500.46
Proposed Water Usage Rates per CF	\$ 0.07	\$ 0.02	\$ 0.03	\$ 0.04	\$ 0.05	\$ 0.06

Proposed Base Sewer Rates	Current	Year 1	Year 2	Year 3	Year 4	Year 5
Per Equivalent Dwelling Unit (EDU)	\$ 41.00	\$ 41.00	\$ 44.28	\$ 47.27	\$ 50.46	\$ 53.87

EQUIVALENT DWELLING UNIT (EDU) BASED WASTEWATER RATE POLICY

This equivalent dwelling unit policy is hereby adopted by the Arrowbear Park County Water District (APCWD) as part of Resolution #2022-10-20 to be used in the calculation to determine the number of equivalent dwelling units per type of use and the calculation of monthly user fees. If a use is not specifically listed, APCWD staff will determine the appropriate EDU calculation.

Definition: Equivalent Dwelling Unit or "EDU" shall mean the unit of measure by which the user fees shall be imposed upon each improved property, as determined in Resolution #2022-6-16 or in any subsequent resolution of the District, which shall be deemed to constitute the estimated equivalent amount of sanitary sewage discharge by a typical single-family dwelling unit.

APCWD may audit the sewer accounts of all residential or commercial users after the first year following connection, and approximately every three (3) years thereafter. Any alteration to a residential or business premises for which a building permit is required, expansion of the property, or expansion and/or alteration of the business's operations shall trigger an automatic review of the account and recalculation of the number of EDUs to be used in calculation of the monthly user fees. For the purpose of this section a fixture is any feature that has a water connection.

EQUIVALENT DWELLING UNIT TABLE

Classification		Equivalent Dwelling Units
Residential:		
	Single Family Residence, Vacation Home:	1.0
	Per each fixture over 20 fixtures	0.1
	Per each ADU	0.5
Duplex (on one account):		2.0
	Per each fixture over 20 fixtures	0.1
	Per each ADU	0.5

Apartment/Mobile Home Park (on one account):		
	First unit	1.0
	Additional per unit	1.0
Agricultural:		
	General	Staff calculated
Commercial:		
	Bank or savings and loan:	1.0
	Per each fixture over 10 fixtures	0.1
	Bar:	1.0
	Per each seat over 20	0.05
	Barbershop, Beauty Salon:	1.0
	Per each fixture over 10 fixtures	0.1
	Campsite (RV parks):	1.0
	First campsite	0.3
	For each additional campsite	0.15
	First RV site (no hookups)	0.5
	For each additional RV site (no hookups)	0.25
	First RV site (with hookups)	0.5
	For each additional RV site (with hookups)	0.3
	Any site occupied by the same RV for 6 months or longer	0.5
	Additional for shower/laundry rooms	1.0
	Additional for RV dump	3.0
	Pools up to 500 square feet	1.0
	Pools over 500 square feet	2.0
	Car wash:	
	Per bay (with water recycling system)	0.5
	Per bay (without water recycling system)	1.0
	Convenience store:	1.0
	Doctor, dentist, medical professional:	1.0
	Per each fixture over 20 fixtures	0.1
	Drugstore:	1.0
	Per each fixture over 20 fixtures	0.1
	Fitness studio/gym:	1.0
	Per each fixture over 20 fixtures	0.1
	Additional for shower room	1.0
	Garage, Automotive repair or Tire sales/installation:	1.0

	Additional per stall over 2	0.25
	Grocery store:	1.0
	Additional with bakery	1.0
	Additional with butcher	1.0
	Additional with deli	1.0
	Additional with floral	0.5
	Group care facility/congregate living facility:	2.0
	Additional per bed	0.25
	Kitchen	1.0
	Laundry	1.0
	Hardware store:	1.0
	Per each fixture over 20 fixtures	0.1
	Hospital:	5.0
	Additional per bed	0.3
	Hotel/motel:	1.0
	Additional per unit	0.3
	Conference facility	1.0
	Laundry room	1.0
	Pools up to 500 square feet	1.0
	Pools over 500 square feet	2.0
	Laundry:	
	Self-service up to 10 washing machines	3.0
	Additional machines over 10	0.1
	Office building:	1.0
	Per each fixture over 20 fixtures	0.1
	Restaurant/cafe - sit down:	1.0
	Per each seat over 20 seats	0.05
	Additional for drive-up window	0.5
	Restaurant - fast food:	1.0
	Per each seat over 20 seats	0.05
	Additional for drive-up window	0.5
	Retail store:	1.0
	Per each fixture over 20 fixtures	0.1
	School/daycare (up to 25 students):	1.0
	Per student over 25 based on maximum occupancy	0.05
	Service station - gas and restroom only	1.0

	Additional for convenience store	1.0
	Spa/health center/salon:	1.0
	Per each fixture over 20 fixtures	0.1
	Summer Camp:	1.0
	Additional per bed/cot	0.05
	Additional for each shower room and/or laundry rooms	1.0
	Kitchen	1.0
	Pools up to 500 square feet	1.0
	Pools over 500 square feet	2.0
	Veterinarian:	1.0
	Per each overnight animal housing unit	0.1
Industrial:		
	General use	Staff calculated
	Warehouse/storage unit:	1.0
	Per each fixture over 20 fixtures	0.1
Public/semipublic/assembly/religious:		
	Assembly hall or auditorium:	
	Up to 50 seats	2.0
	Per each seat over 50 based on maximum occupancy of largest room	0.05
	Kitchen	1.0
	Per fixture over 20 fixtures	0.1
	Church	See assembly hall
	Club or lodge	See assembly hall
	Theater/performing arts center	See assembly hall
	Welcome/Visitor Center (with public restrooms):	2.0
	Fire Station:	1.0
	Per full-time staff	0.1

In the event a District customer shall consider themselves aggrieved by the determination of the APCWD staff relative to the equivalent dwelling unit calculation on their property, or to their business, they shall within ten (10) days serve written notice to the District that they would like to appeal the findings of the APCWD staff to the APCWD Board of Directors. The APCWD Board of Directors shall within ten (10) days appoint a time and place for hearing the appeal (usually as an agenda item at the next, regularly scheduled Board Meeting. The decision of the APCWD Board of Directors will be final.

DROUGHT PRICING

This drought pricing structure and policy is hereby adopted by the Arrowbear Park County Water District (APCWD) as part of Resolution #2022-10-20.

REQUIREMENTS FOR IMPLEMENTATION: The drought pricing structure would only be implemented when two specific conditions existed: (1) Declaration of Emergency by the Board of Directors of the Arrowbear Park County Water District as determined by factors including, but not limited to: precipitation levels, well levels, customer demand, and pumping capacity, and (2) Purchase or anticipation of purchase within the next thirty (30) days of water from outside the District to provide sufficient water supply to meet anticipated demand. Customers would be given one (1) billing cycle notice prior to the drought condition water rate implementation to allow them to adjust usage accordingly.

DROUGHT PRICING STRUCTURE: In the event that a drought condition and both specific conditions exist described above; the following rates will be implemented, *only while such conditions exist*, to cover the cost of importing emergency water supplies and to assist in the conservation of District water supplies. Notification will be given to customers one (1) billing cycle in advance so they have the opportunity to curtail water usage prior to the drought rates going into effect. Notice will be given in printed material accompanying the monthly bill.

Drought Pricing

Usage Rate per cubic foot (Cuft) will increase \$0.02 per Cuft.

(1 Cuft = 7.48 gallons)

MANDATORY RESTRICTIONS & PENALTIES DURING DROUGHT PRICING CONDITIONS: No hose or irrigation system watering of outdoor landscaping. Individual plants may be watered by hand using a pail or watering can using no more than one-half (1/2) gallon of water, per plant, per day. New landscaping and other new planting shall be curtailed. There shall be no hose washing of vehicles, sidewalks, driveways, parking areas, patios, porches, decks, or verandas.

A NOTICE OF VIOLATION: The District has authority to notify offenders as to any violations of this policy and issue a Notice of Violation of the Water Conservation Policy. The Notice will specify the violation and request compliance per the Policy in writing.

PENALTIES: Repeated violations of the policies contained herein will result in the following penalties:

First Violation after Notice of Violation	\$ 100.00
Second Violation after Notice of Violation	\$ 200.00
Third Violation after Notice of Violation	\$ 300.00

Continued violations of the policy will result in discontinuance (shut-off) of water services to the property. Properties where discontinuance (shut-off) of water services occurs due to water conservation policy violations will continue to accrue District approved minimum charges and be subject to the financial responsibility requirements detailed in the Rules and Regulations. Resumption of water service will occur at the discretion of the General Manager upon assurances from the customer that violations will not occur and payment of any and all past due charges and penalties. General Manager determinations may be appealed upon written request to the Board of Directors and will be heard at the next regularly scheduled Board Meeting. Board decisions will be final.



**California Special
Districts Association**
Districts Stronger Together



Board Member Best Practices 201: The CPRA and Brown Act

Sponsored by the San Bernardino County LAFCO

Understanding The Brown Act - California's Open Meeting Law and the CA Public Records Act are essential to your role as a director or trustee of a California Special District. Join us for this two-hour workshop to learn more about how these laws and the role they play in transparency in local government.

This is a free in-person workshop for San Bernardino County Special Districts ONLY

Schedule

12:30 - 1:00 p.m. Registration

1:00 - 3:00 p.m. Workshop

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When 11/15/2022 1:00 PM - 3:00 PM

Where Mojave Water Agency
13846 Conference Center Drive
Apple Valley, CA 92307