

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #593

July 2, 2019

Call to Order

The meeting was called to order by Chairman, Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer David Ludvigson, & Publicity Manager Michael Frank. **Managers absent:** none **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, Drainage Manager Jared Roiland, & Park Manager Ron Fjerkenstad. **Others present:** Rick Slagle and Amy Denz from Moore Engineering, Rhyan Schicker & Quintin Peterson from LQP SWCD, Landowner Gordon Rangaard.

Approval of the Agenda

Chairman Ellefson asked for additions to the agenda. Hastad asked to add possible purchase of a side-by-side to the agenda. **M/S/P** to approve the amended agenda:

Motion: David Craigmile, **Seconded:** John Cornell **Passed:** 5-0

Staff Reports:

PARK: Park manager, Ron Fjerkenstad, reported on park activities:

- There has been lots of rain and summer rec was canceled due to weather this morning.
- Received bill for mosquito spraying done last 4th of July.
- Nathan Kack will spray for mosquitoes this year using a four wheeler and a backpack.
- The big golf cart parade, slip-n-slide, & fireworks will be held on Saturday, July 5th, at the park.
- Yellow Medicine will probably be seal-coating County Road #30 next year, so may want to talk to them about getting a quote to do the park road at that time.
- The board approved putting bituminous from the park house road to the asphalt as the road is washed out and we need to preserve the road. Discussed using $\frac{3}{4}$ or less granite chips for the road as it lasts and will help with washing out and dust, but is more expensive. Ron will check on prices.
- Ron discussed increasing park prices for 2020 as there are more golf carts, sheds with lights, etc. He will put together a reasonable request for next year.

Manager Frank questioned who carries the liability on the fireworks done at the park. Hastad said the Watershed has MCIT insurance, and Ron said he has cleared it with the Canby Fire chief. Manager Frank also asked if there was any value in extending the beach area to the South. The Board said there may be an area, but has some weeds. Ron reported the weed control in R-1 is fair.

Hastad handed out a preliminary park rule revision she had been working on with Park Manager Ron. The park rules have not been updated since 2009. She asked the Board to review and call her with any additions or changes and then she would bring back to the Board for approval at the August meeting.

DRAINAGE MANAGER/INSPECTOR: Jared Roiland reported on monthly activities.

- The preliminary Engineer's hearing for the Improvement of County Ditch #42 was held on Thursday, June 13, 2019.
- Attorney John Kolb, Houston Engineer Chris Otterness, & landowners of CD #24 met with the LQP County Commissioners to discuss current status of CD #24.
- The continuation hearing for Redetermination of Benefits for County Ditch #84 was held on June 18, 2019 and the LQP County Board of Commissioners approved the redetermination of benefits.
- Attended MAWD Summer Tour June 26-June 28 in Moorhead, MN.
- Helped with the annual canoe trip on June 14th on the south Branch of the Lac qui Parle River.
- Added locations to our FEMA Flood Damage Inventory.
- Continue to update the repair reports on Drainage DB as they come in.
- Sent out notices for an informational ditch meeting to landowners of County Ditch #4.
- Investigated flooding issues & permits issued near substation in Riverside, 30.

- Looking into saturated buffers and controlled drainage to determine potential locations for these types of conservation practices.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Eighty-three ditch system centerlines have been completed in the DRM grant.
- Set up an account on the MN GeoCommons site that will be used to publish the ditch data when completed.
- Will try to scan the ditch maps using the KIP printer in the Courthouse for the DRM grant.
- Will submit reimbursement requests and eLink reporting for previous quarter.
- Held the annual canoe trip on June 14th. There were 23 paddlers. Flows were “pretty” high, and the paddlers had to navigate around a beaver dam spot that had been cleared out, but the group was exited and said they had a great time. The route was on the Lac qui Parle River beginning a couple miles SW of Dawson and emerging at the Riverside Wildlife Management Area SE of Dawson.
- Working on a family event for WRAPS in August and later this fall.
- There will be a SAMS modeling workshop for WRAPS to be held in Canby on July 29th, 2019.
- WRAPS reimbursement requests and semi-annual reporting will be completed by the end of July.
- Attended MAWD Summer Tour June 26-28th, 2019 in Moorhead, MN.
- Have had 3 applications submitted and approved this year for SSTS and two remaining open from last year.
- SSTS semi-annual report will be submitted by August 1.
- Met Area II engineer Joe Deschepper to survey the DelClark/Canby Creek grant project areas. Joe will complete cross sections and forward to their project engineer for project development.
- Joined DNR and SWCD staff on June 25th performing surveying along the historic channel that is being considered for a reroute.

WCA – Coordinator Mitch Enderson:

- Reviewed a large number of drainage permits for WCA this month.
- Was notified of a potential violation, but I believe the wetland in question meets and exemption for assessed benefits to a public system. Will look more into the site and determine if any action is needed.
- Discussed options to drain a wetland causing road issues with a Township.
- Asked by a landowner about installing a crossing/bridge across a wetland. Looking into it with Lynda, my first thought was that it will qualify for the De Minimis exemption.

Treasurers Report: Manager Ludvigson read the Treasurer’s report.

M/S/P to transfer \$30,000 to United Prairie Bank Park expense account.

Motion by: Michael Frank Seconded by: David Ludvigson Passed: 5-0

M/S/P to approve the Treasurers report.

Motion by: John Cornell Second by: Michael Frank Passed: 5-0

The following warrants were presented for approval:

Number	Vendor	Details	06/04/19 to 07/02/19
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General Klein Account:

6541	Jon Kirchbert/Hillman Brothers	SSTS Loan	\$9,417.59
6542	Western Guard	WRAPS canoe trip ad	\$35.00
6543	Mitchell Enderson	WRAPS canoe trip mileage, exp, CCG mile	\$183.88
6544	LQP Broadcasting Company	WRAPS canoe trip radio show	\$22.50
6545	Dawson Sentinel	WRAPS canoe trip ad	\$28.80
6546	Jared Roiland	WRAPS mileage for canoe trip	\$70.76
6547	Buffalo Ridge Newspapers	WRAPS canoe trip ad	\$68.25
6548	Canby News, Inc	WRAPS – canoe trip ad	<u>\$35.00</u>
		TOTAL	\$9,861.78

UPB Park Expense Account:

1069	Farmers Coop Association	E 85 gas	\$61.60
1070	Canby True Value	May charges	\$930.47
1071	Lac qui Parle Environmental Office	park cell phone reimbursement	\$48.52
1072	C.A.S. Plumbing & Heating	quarterly softner rent	\$43.28

1073	Canby Builders Supply	lumber	\$7.43
1074	Aquacide Company	50 lb bag aquaclear pellets	\$376.04
1075	Kockelman Construction	class 5 gravel & lost check #1053	\$632.60
1076	Frontier Communications	park phone, fax, internet	\$280.26
1077	Running's Supply	June invoices	\$211.18
1078	Lincoln Pipestone Rural Water	water meter	\$165.12
1079	C.A.S. Plumbing & Heating	reset stool	\$118.29
1080	Thomas Briggs	four hours snow blowing	\$600.00
1081	Canby Print Shop	600 2019 park permits	\$344.00
1082	Lawn Care Plus	fertilizer	\$860.34
1083	Olson Sanitation	trash expense	\$363.86
1084	Doug's Service & Marine	lawn mower blades, chains	\$108.32
1085	Lund Implement Company	bush hog lawn mower blades	\$371.26
1086	Lyon-Lincoln Electric Coop	park electricity	<u>\$2,709.54</u>
		TOTAL	\$8,232.11

UPB GENERAL ACCT:

88-90	semi-monthly payroll	June 1-15 payroll	\$4,691.13
91	Darrel Ellefson	per diem, mileage, expenses	\$314.71
92	Darrel Ellefson	County ditch work, mileage	\$2,124.16
93	David Craigmile	per diem, mileage, expenses	\$164.20
94	David Ludvigson	per diem, mileage, expenses	\$75.06
95	John Cornell	per diem, mileage, expenses	\$315.14
3641	semi-monthly PERA	June 20 th payroll	\$929.62
3642	CliftonAllenLarson	billing #1 audit 2018 year ended	\$5,000.00
3643	Rinke Noonan Attorney's	monthly retainer, CD #42 Impr	\$404.00
3644	Houston Engineering, Inc	preliminary engineer hearing CD #42	\$690.00
3645	I & S Group	CD #54 topographic survey	\$5,013.04
3646	Dawson Sentinel	CD #24 preliminary hearing ad	\$141.75
3647	Western Guard	CD #42 preliminary hearing ad	\$101.25
3648	Lac qui Parle County Auditor/Treas	June postage	\$29.00
3649	Mitchel Enderson	MAWD meal, mileage reimb	\$45.72
3650	Jared Roiland	MAWD meal, mileage reimb	\$262.29
3651	LQP-YB Liability Acct	Federal withholding	\$4,869.16
3652	LQP-YB Liability Acct	quarterly state withholding	\$1,853.00
3653	Lac qui Parle County Auditor/Treas	Health Insurance reimb	\$5,070.00
96-98	semi-monthly payroll	June 16-30 payroll	\$4,691.16
99-103	park monthly payroll	park June payroll	\$6,058.52
3654	VOID	VOID	\$0
3655	PERA	monthly & semi-monthly payroll	\$1,562.88

Debit Card

6/11/19	MAWD	summer tour registrations	\$700.00
6/24/19	DNH Domain Hosting	yearly domain website	\$176.05
6/24/19	Adobe PS Creatin	photo program	<u>\$22.43</u>
		TOTAL	\$45,304.27

DITCH ACCT:

None		TOTAL	\$0.00
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M/S/P to approve the warrants.

Motion: David Ludvigson Seconded: Michael Frank Passed: 5-0

Secretary's Report:

Hastad presented meeting minutes #592 for approval.

M/S/P to approve meeting minutes #592 as mailed.

Motion: David Ludvigson Seconded: David Craigmile Passed 5-0

M/S/P to approve special meeting minutes #592.1 as mailed.

Motion: David Ludvigson Seconded: David Craigmile Passed 5-0

Administrator Report/Old & New Business:

- Hastad reported the estimated market value for the Watershed District for taxes payable 2019 is \$3,041,400,900.
- Reported the Countryside Public Health inspection noted a few minor things and overall said the campground is very well maintained.
- Discussed the Klein Bank fee charge on statement this month. No action was taken.
- The County is looking at office space needs and shared some idea's being talked about.
- FEMA will be meeting with the County and Watershed again on July 15, 2019 at the Annex.
- Will attend AREA II on July 11.
- Agricultural drainage & future of water quality workshop will be held in Marshall July 10-11, 2019.
- MN Viewers Association meeting will be held on July 18th at University of MN – Lamberton, MN at 10:00 a.m.

OTHERS:

Gordon Rangaard met with the Board to discuss concerns with flooding on his property in the NW ¼ of Section 1, Norman Township, Yellow Medicine County. He reported the river is making a new route to the east of his property. He felt the culverts along CR #3 were not sized correctly and discussed possibly building a dike and need for a retention structure on his property, possibly building up the intersection. He had just planted his buffer strip and the water rose and washed it out, so was very frustrated. The managers informed Mr. Rangaard that Norman Township was meeting with the Board at their August meeting along with three other townships to discuss water problems in the area and invited him to attend. They discussed a large retention structure on the Lac qui Parle River similar to Lazarus Creek is what is needed to help slow down the water.

PERMITS - The following permit applications were applied for

12610	Terry Anderson	Garfield, 10 & 15	seepage lines, intakes	7/2/19 DL
12611	Gary Bandemer	Manfred, 17	seepage lines	7/2/19 DL
12612 renew	Thomas Briggs	Wergland, 7	seepage lines	7/2/19 MF
12613 renew	Thomas Briggs	Norman, 12	seepage lines	7/2/19 MF
12614	Larry Bendix	Maxwell, 26	seepage lines	7/2/19 DC
12615	Hugh Bergeland	Madison, 27	seepage lines	7/2/19 DL
12616	Hugh Bergeland	Riverside, 6	seepage lines	7/2/19 DE
12617	Hugh Bergeland	Madison, 35	seepage lines	7/2/19 DL
12618	Hugh Bergeland	Madison, 34	seepage lines	7/2/19 DL
12619	Hugh Bergeland	Hamlin, 17	seepage, main tile	7/2/19 DL
12620	Hugh Bergeland	Providence, 13	seepage, main tile	7/2/19 DE
12621	Cori Bothun	Riverside, 32	seepage lines	7/2/19 DE
12622	Cori Bothun	Providence, 32	clean ditch	7/2/19 DE
12623	Greg Bothun	Providence, 33	clean ditch	7/2/19 DE
12624	Roger Borstad	Lake Shore S, 25	seepage, main tile	7/2/19 DE
12625	Dennis Boraas	Lac qui Parle, 21	seepage, main tile	7/2/19 DE
12626	Brian Croatt	Lac qui Parle, 31	seepage lines	7/2/19 DE
12627 renew	Donald Denekamp	Manfred, 28	seepage lines	7/2/19 DE
12628 renew	Donald Denekamp	Manfred, 20	cleanout waterway	7/2/19 DE
12629	Myron Deslauriers	Freeland, 13	seepage lines	7/2/19 DE
12630	John Dove	Cerro Gordo, 11	seepage lines	7/2/19 DE
12631	Lualan Enevoldsen	Baxter, 8	seepage lines	7/2/19 DE
12632	Ron Enger	Hamlin, 30	seepage lines	7/2/19 DL
12633	Lualan Enevoldsen	Baxter, 34	seepage, main tile	7/2/19 DE
12634	Don Farmer	Mehurin, 27	seepage lines	7/2/19 DL
12635	Don Farmer	Mehurin, 21	seepage lines	7/2/19 DL
12636	Paul Hacker	Camp Release, 24	install terrace	7/2/19 DC
12637	Paul Hacker	Camp Release, 24	terrace	7/2/19 DC
12638	Paul Hacker	Camp Release, 24	seepage lines	7/2/19 DC
12639	Steve Haas	Perry, 25 & 36	seepage lines	7/2/19 DE
12640	Steve Haas	Madison, 10	seepage, main tile	7/2/19 DE
12641	David Haas	Madison, 7	seepage lines	7/2/19 DL
12642	Nate Heinrich	Madison, 27	seepage lines	7/2/19 DE
12643 renew	Mike Hermanson	Ten Mile Lake, 21	seepage, main tile	7/2/19 DC
12644	Mike Hermanson	Baxter, 29	seepage, main tile	7/2/19 DC
12645	Mike Hermanson	Baxter, 29	seepage, main tile	7/2/19 DC

12646	Mike Hermanson	Ten Mile Lake, 19	seepage, main tile	7/2/19 DC
12647	Mike Hermanson	Ten Mile Lake, 21	seepage, main tile	7/2/19 DC
12648	Mike Hermanson	Ten Mile Lake, 28	seepage, main tile	7/2/19 DC
12649	Mike Hermanson	Ten Mile Lake, 17	seepage lines	7/2/19 DC
12650	Mike Hermanson	Maxwell, 13	seepage, main tile	7/2/19 DC
12651	Mike Hermanson	Ten Mile Lake, 28	seepage, main tile	7/2/19 DC
12652	Mike Hermanson	Ten Mile Lake, 18 & 19	seepage lines	7/2/19 DC
12653	Mike Hermanson	Ten Mile Lake, 20	seepage, main tile	7/2/19 DC
12654	Mike Hermanson	Ten Mile Lake, 23	seepage lines	7/2/19 DC
12655	Mike Hermanson	Ten Mile Lake, 22	seepage, main tile	7/2/19 DC
12656	Marshall Herfindahl	Ten Mile Lake, 19	main tile	7/2/19 DC
12657	Marlowe Klepel	Yellow Bank, 11	main tile	7/2/19 DE
12658	Marshall Herfindahl	Ten Mile Lake, 20	main tile	7/2/19 DC
12659 renew	Robert Hiepler	Perry, 8	seepage, main tile	7/2/19 DE
12660 renew	Robert Hiepler	Perry, 8	seepage, main tile	7/2/19 DE
12661	Ben Johnson	Baxter, 8	seepage lines	7/2/19 DE
12662 renew	Zach Johnson	Ten Mile Lake, 21	seepage, main tile	7/2/19 DC
12663 renew	Ben Johnson	Baxter, 7	seepage lines	7/2/19 DC
12664	Ben Johnson	Lac qui Parle, 14 & 15	seepage lines	7/2/19 DE
12665	Larry Jans	Ten Mile Lake, 35	seepage lines	7/2/19 DC
12666	Larry Jans	Ten Mile Lake, 27	seepage lines	7/2/19 DC
12667	Larry Jans	Ten Mile Lake, 25	seepage lines	7/2/19 DE
12668 renew	John Kallhoff	Mehurin, 23	seepage, main tile	7/2/19 DE
12669	Jon Kleven	Cerro Gordo, 2	seepage lines	7/2/19 DE
12670	Jon Kleven	Cerro Gordo, 11	seepage lines	7/2/19 DE
12671	Richard Kvals	Providence, 17	seepage lines	7/2/19 DE
12672	Letrud Farms, Inc.	Lake Shore N, 35	seepage, pump	7/2/19 DE
12673	Kevin Larson	Freeland, 25	seepage lines	7/2/19 DE
12674	Gary Larson	Providence, 17	seepage lines	7/2/19 DE
12675	Darin Lund	Lac qui Parle, 21	seepage lines	7/2/19 DE
12676	Richard Maatz	Walter, 27	clean ditch	7/2/19 DE
12677	Tom Miller	Madison, 19 & 20	seepage lines	7/2/19 DL
12678	Tom Nelson	Agassiz, 20	seepage lines	7/2/19 DE
12679	Gary Nagel	Ten Mile Lake, 14	existing tile repair	7/2/19 DC
12680 renew	Gary Nagel	Ten Mile Lake, 14	seepage lines	7/2/19 DC
12681 renew	Gary Nagel	Ten Mile Lake, 10	seepage lines	7/2/19 DC
12682	Mary Olson	Cerro Gordo, 30	seepage lines	7/2/19 DE
12683	Luke Oie	Madison, 27	seepage, main tile	7/2/19 DE
12684	Harvey Swenson	Maxwell, 28	seepage lines	7/2/19 DE
12685	David Swenson	Providence, 10	seepage lines	7/2/19 DE
12686	Delton Sorenson	Perry, 34	clean ditch & install culverts	7/2/19 DE
12687	Dean Solem	Lac qui Parle, 33	seepage lines	7/2/19 DC
12688	James Tasto	Augusta, 16	seepage lines	7/2/19 DL
12689	Ted Trojahn	Walter, 36	clean ditch	7/2/19 DL
12690	Maureen Therkilsen	Garfield, 25	seepage, main tile	7/2/19 DL
12691	Warren Trygestad	Agassiz, 34	seepage, main tile	7/2/19 DE
12692	Mark Thooft	Hansonville, 27 & 34	seepage lines, clean ditch	7/2/19 JC
12693	Bruce Vaala	Cerro Gordo, 18	seepage lines	7/2/19 DE
12694	Tyson Weber	Mehurin, 34	seepage lines	7/2/19 DL
12695	Rick Weber	Garfield, 1	seepage lines & add to berm	7/2/19 DL
12696	Rick Weber	Hamlin, 6	seepage lines	7/2/19 DL
12697	Rick Weber	Hamlin, 21 & 21	seepage lines	7/2/19 DL
12698	Scott Wittnebel	Walter, 36	main tile	7/2/19 DE
12699	Josh Peterson	Norman, 7	seepage lines	7/2/19 MF
12700	Justin Jerzak	Norman, 20	seepage, main tile	7/2/19 JC

Permits Denied: Held Rick Weber permit to make sure was assessed to the County Ditch for outlet, if so then approved.

M/S/P to approve watershed permits except those denied:

Motion: David Craigmile

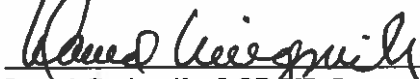
Seconded: John Cornell

Motion: 5-0

Meeting adjourned at 6:47 p.m.


Darrel Ellefson, LQP-YB Chairman

Attest:


David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Tuesday, August 6, 2019 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.