

MEETING MINUTES

STATE OF WASHINGTON ~ BOARD OF PILOTAGE COMMISSIONERS

November 19, 2018

Present:

Chair: *Sheri Tonn (by telephone)* Vice Chair: *Ned Kiley (by telephone)*

Commissioners: *Chuck Adams, John Scragg, Michael Anthony, Phil Morrell, Grant Stewart, Eleanor Kirtley, and Sara Thompson (all by telephone)*

Administration: Jaimie Bever, Shawna Erickson, Jolene Hamel (in person)

Assistant Attorney General: *Albert Wang (by telephone)*

Norman Hertz (by telephone): Progeny Systems Corporation

A Closed Session/Special Meeting was called on November 8, 2018 and convened on November 19, 2018 by Chair Sheri Tonn. Written notice was provided pursuant to RCW 42.30.080 and WAC 363-116-020. An option to attend by telephone conference call was offered, originating at the Board Office at 2901 Third Avenue, Seattle, Washington.

CLOSED SESSION

A Closed Session was called from 1:00 p.m. to 1:30 p.m. to hear a presentation from Dr. Norman Hertz, Progeny Systems Corporation, and discuss and review additional information regarding the 2018 Marine Pilot Simulator Evaluation process and results. Present were all those attendees listed above.

SPECIAL MEETING

A special meeting of the Board of Pilotage Commissioners was convened at 1:30 p.m. by Chair Sheri Tonn. Present were all those attendees listed above in addition to one exam applicant in person.

Discuss and Consider the Simulator Evaluation Process and Results. Psychometric expert, Dr. Norman Hertz, on contract with the Board through Progeny Systems Corporation, gave an overview of the Simulator Evaluation process which included a detailed description of the conjunctive scoring model and modified Angoff methodology.

Motion: Kirtley/Kiley – set the Simulator Evaluation cut score at 24 pursuant to WAC 363-116-077(4) as determined by the Subject Matter Experts and recommended by Dr. Hertz – Carried.

Based on the cut score of 24, 16 applicants are deemed successful and will qualify as minimally competent to enter the pilot training program. This scoring information will be posted on the Board's web site, sent by e-mail to all applicants, and posted at the Board Office later today. All applicants are referenced by an ID number until the entire examination and review process is complete. This list is not final until an opportunity for review has been given to those requesting a review of their Simulator Evaluations results and the review process has been completed by the Board.

Appoint a Simulator Evaluation Review Committee.

Motion: Scragg/Kiley – appoint Captain William Anderson Jr. through Pacific Maritime Institute (PMI) as the Simulator Evaluation Reviewer – Carried.

The deadline for submitting a request to review is Thursday, November 29th at 1500 hours PST.

Chair Tonn thanked everyone involved in the 2018 exam process: staff, Exam Committee, Progeny and Dr. Hertz, evaluators and reviewers.

There being no further business to come before the Board, Chair Tonn adjourned the special Board meeting at 1:40 p.m.

Respectfully submitted,

Jaimie C. Bever, Executive Director

Sheri J. Tonn, Chair

Edmund I. Kiley, Vice Chair

Commissioner Charles F. Adams

Commissioner Philip Morrell

Commissioner J. Grant Stewart

Commissioner John Scragg

Commissioner Michael Anthony

Commissioner Eleanor Kirtley

Commissioner Sara Thompson