

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, AUGUST 4th, 2022 6:00 P.M.**

**AGENDA**

- 1) **ROLL CALL**  
Kitzmiller, Nasser, Butler, Hirsch, Torno.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **INVOCATION**
- 4) **CALL FOR CHANGES**  
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for August 4th, 2022 as presented or amended.
- 5) **CONSENT CALENDAR**  
**APPROVAL OF THE MINUTES**
  - 5A) Approval of the minutes of the Regular Meeting held on July 21st, 2022 as presented or amended.**APPROVAL OF THE CLAIMS**
  - 5B) Approval of claims and hand checks in the amount of \$65,593.08 from July 21st, 2022 through August 3rd, 2022 as presented or amended.**APPROVAL OF PAYROLL – JULY 2022 – SDCL 6-1-10**
  - 5C) Dept. 4000 - \$18,367.24 Wastewater/Public Works  
Dept. 4110 - \$2,333.32 Commission  
Dept. 4120 - \$1,083.33 Mayor  
Dept. 4140 - \$12,447.82 Finance  
Dept. 4210 - \$26,824.23 Police  
Dept. 4652 - \$0.00 Planning & Zoning
- 6) **UTILITY BILLING ADJUSTMENTS**  
Approval of utility billing adjustments of \$1,531.02 for the period July 1<sup>st</sup> thru July 31st, 2022.
- 7) **COMMISSION REPORTS**
- 8) **BLACK HILLS COUNCIL OF LOCAL GOVERNMENTS 2023 DUES PRESENTATION – JENNIFER SIETSEMA, EXECUTIVE DIRECTOR**
- 9) **PAYROLL CHANGE TABLED FROM 7/21/2022 – PUBLIC WORKS DIRECTOR/ANTHONY KAYL**  
90-Day Review currently at \$25.00. Effective July 4<sup>th</sup>, 2022.
- 10) **PAYROLL CHANGE – WASTEWATER OPERATOR/OWEN DAVIS**  
90-Day Review from \$18.00 to \$19.00. Effective July 26<sup>th</sup>, 2022.

- 11) POLICE DEPARTMENT – ADDITIONAL PERSONNEL DISCUSSION
- 12) GOLDEN WEST TECHNOLOGIES QUOTE – REPLACING SECURITY TOTAL CARE/GENETEC
- 13) RESOLUTION 2022-16 A RESOLUTION CONCERNING ON-SALE AND OFF-SALE LIQUOR LICENSES AND ESTABLISHING FEES.
- 14) SUMMERSET PERSONNEL POLICY HANDBOOK – DRAFT VERSION (Pages 1 – 22).
- 15) PUBLIC WORKS SAFETY MANUAL – DRAFT VERSION
- 16) CITIZENS INPUT
- 17) UPCOMING EVENTS:  
FY Budget Hearings are set for August 22<sup>nd</sup>, 24<sup>th</sup> and 25<sup>th</sup>.
- 18) ITEMS FROM CITY ATTORNEY  
Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 19) ADJOURNMENT

*Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.*

*All meetings are streamed on Facebook Live.*

*City of Summerset is inviting you to a scheduled Zoom meeting.*

*Topic: City of Summerset's Zoom Meeting  
Time: Aug 4, 2022 06:00 PM Mountain Time (US and Canada)*

*Join Zoom Meeting  
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