

# 2017 MEETING MINUTES

## Oak Creek Meadows HOA

*Date / Time 12/05/2017 7:30PM / Meeting called to order by Amanda Fee, President*

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### In Attendance

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Amanda Fee, President

Maureen Leong-Kee

Cory Hackstedt, Vice President

Nicholas Martens

Chris Pearce, Secretary

Jenni Peterson

Peggy Priszner

Libbie & Tyler Stitzel

Rick & Julie Aufranc

James Fee

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### Approval of Minutes

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The minutes from the 2016 meeting were read by the Secretary, Chris Pearce. There was a motion to accept the minutes as read, which was seconded and approved as written.

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### Business

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1. Amanda provided an expense summary for 2017 as well as the projected budget for 2018. The budget was approved.
2. Update on 53<sup>rd</sup> Landscaping: The City removed 5 trees, but has not provided a firm date for grinding the stumps and replacing them. They are currently estimating January 2018. Around that time, we also expect the adjacent sidewalks to be relevelled. In 2018, we expect 5 more trees to be selected by the city and removed. We don't currently have any timeframe for this work. An update will be provided as soon as one becomes available. There will be zero cost to the HOA for this work.
3. Replacement of the sprinkler system continues to be on hold, as we wait for the work on 53<sup>rd</sup> to reach the next stage. In addition to sprinkler system, we anticipate replacing the dead (or dying) plants. The goal of the new plants will be to select ones that can withstand the varying temperatures and watering schedule we maintain during the summer months. We currently estimate the project will cost around \$4,500 and have been saving for this project to avoid any increase in dues. While there is money in savings, as per the Bylaws, funds must be held in reserve to cover the Brookfield monument and community fence, should the need arise.
4. A new landscaping company was hired in early 2017. After collecting many quotes, American Landscape & Irrigation was selected. So far, they've done a great job in keeping the common area clean. In answer to questions from attendees, Amanda confirmed that the plants and grass were fertilized, and things should continue to improve following the tree replacement work.

5. There were a few requests forwarded by the bookkeeper regarding offering a credit card payment option for annual dues. The suggestion provided to attendees would add a cash price and a credit card price to the 2018 invoices. Attendees voted unanimously to decline the option at this time. Those homeowners, interested in adding this option for future years, would be welcome at a future meeting to discuss.
6. There was a follow up discussion to the question of forming a Neighborhood Watch. Attendees questioned whether there was any recent crime that would make this necessary. Cory, an Officer with APD, answered questions regarding petty theft and provided tips on how preventing theft. No further action was taken.
7. Amanda Fee was nominated to continue the position as President. Tyler Stitzel was nominated to become Vice President. Chris Pearce was nominated to continue as Secretary. These were all seconded and approved.
  - a. Cory Hackstedt will no longer be a signer for our credit union accounts.
  - b. Tyler Stitzel, as the new Vice President, will be the new signer for Central Willamette Credit Union. There will be no additional signers, at this time.
8. The drawing for free dues for 2018 was awarded.
9. The 2017 meeting was adjourned.