

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE REGULAR MEETING – July 26, 2024**

Williamson County Emergency Services District #2 held a regular meeting on July 26, 2024 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://global.gotomeeting.com/join/645098693> and by phone at 1-571-317-3129 or 1-877-309-2073.

Commissioners in Attendance:

Commissioners present in person: Jordan Baltazor, President; Russell Strahan, Vice-President;
Darryl Pool, Secretary; Thom Nanninga, Assistant Secretary/Treasurer.
Commissioner absent: Tim Hunsberger, Treasurer [out of town].

Meeting called to order at 12:00pm by Commissioner Baltazor. A quorum was present.

Pledge of Allegiance led by Commissioner Baltazor.

Public Comment: No member of the public requested to speak.

Action items

ITEM 4: *Approve minutes of prior meeting(s).*

Commissioner Strahan said some of the wording in the draft minutes for the 7/18/24 meeting under Item 11(c) was incorrect and that the paragraph should be reworded as follows:

“Commissioner Strahan reported VFIS inspected damage at Stations 2 and 3 without the contractor present. VFIS checks of about \$247,000 for Station 2 and just under \$200,000 for Station 3 have been received. Chief Shofner said roof repair at Station 1 needs to be done before doing interior repairs.”

Motion to approve minutes of the regular meeting held July 18, 2024 as corrected.

Motion: Strahan Second: Baltazor [Unanimous]

ITEM 5: *Propose, Discuss, and take action relative to the FY2024 Budget*

MAC representative Tyler Wilson presented some recommendations for amending the District’s 2024 budget. Major proposed changes included an increase in interest earned on invested funds, sale of the Spartan engine, and funding the Station 2 squad crew for six months. The proposal also showed minor updates to various line items based on realized figures from the previous six months. Commissioners recommended reducing the “Capital Outlay – Vehicle” line item since Engine 2 will not be delivered until next year.

Motion to amend the District’s 2024 budget.

Motion: Baltazor Second: Strahan [Unanimous]

ITEM 6: *Propose, Discuss, and take action relative to the FY2025 Budget*

Wilson presented a 2025 budget draft for the District. Commissioners discussed the various revenue and expenditure items listed.

SBFD Assistant Chief Amber Jordan had previously emailed Commissioners a proposed 2025 budget for SBFD. It proposes an increase in their annual budget in the amount of \$172,934. SBFD has \$566,000 cash on hand as of 6/30/24. They will have some major expenses to be paid in the third and fourth quarters. Commissioners discussed the District's tax rate and how an increase in next year's expected revenue will enable the District to provide increased funding for SBFD. Williamson County ESD #9 also provides funding for SBFD. Combined revenues from both ESDs were judged to be adequate to fund SBFD's requested budget.

After some changes were made to the District's draft budget, the final projected annual revenue was set at \$5,328,874 and expenditures at \$5,159,417.

Motion to propose a 2025 District budget.

Motion: Baltazor Second: Nanninga [Unanimous]

ITEM 7: *Propose, Discuss, and take action relative to the 2024 Property Tax Rate*

Commissioner Baltazor stated the final tax rate calculations from Williamson County have not yet been received. Based on the District legal counsel's remarks at the 7/18/24 board meeting, the board is permitted to propose a 2024 tax rate in the maximum amount of \$0.10 per \$100 assessed property valuation. That figure could be accepted or reduced when it comes time to formally adopt a 2024 tax rate.

Motion to propose a 2024 property tax rate in the amount of \$0.10 per \$100 assessed valuation.

Motion: Baltazor Second: Strahan [Unanimous]

Commissioner Baltazor called for a roll call vote.

In favor: Baltazor, Strahan, Pool, Nanninga Absent: Hunsberger Opposed: none

With the board having proposed a 2025 budget and 2024 tax rate, there will be no need for a meeting on 8/8/24 as tentatively scheduled. The required tax rate notice will be published on the District's website and in the Williamson County *Sun* newspaper. A public hearing followed by adoption of a 2025 budget and 2024 tax rate will be held August 22, 2024.

Adjournment:

Motion to adjourn made at 12:44pm.

Motion: Strahan Second: Nanninga [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2