



**A welcome back to school guide for children,**  
**parents and carers of**  
**Hopping Hill Primary School.**

**Updated on 26/8/2020**



We are very much looking forward to welcoming everyone back to school in September 2020 and have been busy making the necessary arrangements to keep everyone at Hopping Hill Primary School safe and happy. We understand that there will be many mixed emotions about returning to school after such a long time; some of you will be feeling very excited, some of you may be feeling anxious but most of you will be feeling a bit of both (this goes for the adults in school too!).

The teachers in school have been planning lots of activities for you to help to make this transition back to school as easy as possible. There will, as always, be plenty of adults to support you if you are feeling worried. It is important that you tell us how you are feeling so that we can work out the best way to help you in school. We are looking forward to introducing our new '**Be Kind**' school rule; we all need to surround ourselves with kind actions as we submerge ourselves back into school life. We will be looking out for these kind actions and making sure that they are acknowledged and rewarded.

We have created this brief guide for you to **read together** at home and for staff to read with the children in school in order to explain what else to expect at school and for everyone to understand their part in keeping our Hopping Hill community as safe as we possibly can in these unchartered times.

### Year 1 to Year 6 start days.

Children with surnames beginning with the letters **A to P** will come to school on **Wednesday 2<sup>nd</sup> September**.

Children with surnames beginning with the letters **Q to Z** will come to school on **Thursday 3<sup>rd</sup> September**.  
**ALL CHILDREN WILL BE IN SCHOOL ON FRIDAY 4<sup>th</sup> SEPTEMBER**. We are really looking forward to welcoming you all back to school.

### Arriving and leaving school

We will be staggering the start and end of the school day timings to allow for maximum social distancing. Teachers will be waiting at your classroom door ready to welcome you into school.

	Morning session	Afternoon session
Nursery	8:30a.m. to 11:30a.m. <i>Some children to stay for lunch.</i>	12:30p.m. to 3:30p.m.

	Drop off timings	Collection timings
Reception, Year 3 and Year 5	8:40a.m. – 8:50a.m.	3:05p.m
Year 1, Year 2, Year 4 and Year 6	8:50a.m. – 9:00a.m.	3:15p.m

To allow for maximum social distancing we will introduce a **ONE WAY SYSTEM** during drop off and collection times for children from Nursery through to Year 4 (with the exception of Nursery and Reception lunchtime drop off and collections).

All children from **Nursery to Year 4** and their adults, will enter the school site via the pedestrian gate at the main entrance and go past Nursery or enter via the side gate accessed from the path also on the Nursery side of school. You will then walk to your classroom where you will be dropped off at the classroom door. Parents will then leave the school site via the side gate near the Year 4 classrooms (this gate has not been used before so there will be staff around to show you the way). You will then follow the blue footprints on the path through the carpark and out the main pedestrian gate. This one-way system will be in operation at home time too. Your co-operation and patience as we establish this routine will be very much appreciated.

Children in Year 5 and 6 must be dropped off at the side gate near their classrooms and walk directly to their classroom door. This gate will be for Year 5 and 6 only who will arrive at staggered times to avoid congestion.

*Parents/carers please remember:*

- Only one adult per family to drop off and pick up.*
- Keep socially distanced whilst on the school grounds.*
- Unfortunately, we cannot allow parents in school at the moment. Please say goodbye to your child at the classroom door.*
- If your Year 5 or 6 child is walking home alone please ensure the class teacher is aware of this arrangement by emailing them, phoning the school office or writing a letter. **If we do not have this permission on the first day we will not allow your child to walk home alone even if they were allowed to last year.***
- If you have any concerns or need to talk to the class teacher, then please phone the school office or email your child's class teacher directly as it will be difficult to have conversations at the classroom door.*
- Try to keep to the timings of the day; don't be early and don't be late as this will minimise the number of people on the school site at any one time.*

- *Once you have dropped off or picked up your child(ren) then leave the school site as promptly as possible.*
- *Ensure that your children remain close to you whilst dropping off and collecting and that any younger siblings are not allowed to use the school play equipment.*

### **What to bring to school**



We will be allowing you to bring essential equipment for learning into school from now on. You will need to bring in:

- A named book bag
- A named water bottle
- A named packed lunch if needed
- An outdoor coat suitable for the weather. We will be prioritising getting the children outside as much as possible even if the weather is miserable.
- Year 3, 4, 5 and 6 will need to bring in a pair of old named shoes/wellington boots to change into if the conditions on the school field are muddy.

You must not bring any unnecessary equipment or toys into school. All stationery (pens, pencils etc) will be provided.

### **Bubbles**



We will be keeping you in year group bubbles for as much of the time as we possibly can however to be able to manage lunchtime we will need to join year groups. Year 1 and 2 will join together, Year 3 and 4 will join together and Year 5 and 6 will join together whilst eating lunch. Reception will stay as their own bubble.

### **Playtimes**



Playtimes will be in year groups. Each year group will have their own zone of the school to play in and their own set of play equipment to use. This will be disinfected by the staff after each use.

### **Lunchtimes**



At the moment Year 5 and 6 will eat in a designated classroom (this may not be your own classroom), Year 3 and 4 will eat in The Studio, Year 1 and 2 will eat in The Hall and Reception and Nursery will eat in their own classrooms. You will be encouraged to sit sensibly and eat for twenty minutes and will need to wait for everyone in your sitting to be finished before being able to go out to play. You will eat and play in your year groups other than Year 5 and 6 who may spend some time playing as a larger bubble.

*Parents/carers, please be aware that school lunches must be ordered through 'School Grid'. You will need to order your child's lunch even if you are entitled to free school meals. There will not be any hot school lunches initially but a packed lunch can be pre ordered. Here is a link to 'School Grid' ...*

*<https://app.schoolgrid.co.uk/login.aspx?ReturnUrl=%2F>*

### **Good hygiene**



There will be lots of reminders and instructions for you to wash your hands or to use the hand gel provided in each classroom. You must wash or use hand gel on arrival at school, after going to the toilet, before lunch and on returning to the classroom after playtime or lunchtime.



Each classroom has been equipped with a lidded bin and plenty of tissues. If you sneeze or blow your nose, we will teach you to 'Catch it and bin it'. You will then be asked to wash your hands or use hand gel again. *Parents/carers it would be helpful if you could support your child in learning this at home too.*

There will be extra cleaning taking place by the cleaning team throughout the school day in order to keep our school as clean and safe as possible.

## **Moving around inside school**



This will seem different as you will not be allowed to walk around the school on your own. The only time children will walk through the corridors will be to go to a different classroom for lunch or to go to the hall for P.E. if it is too wet to go outside but this will always be with an adult supervising you.

There will be a one-way system in place around the hall which class teachers will explain to you. We will all need to walk on the left hand side of the corridors at all times.

## **Toilets**



We will be limiting the number of children being able to access the toilets at any one time by using a toilet pass system. Teachers and lunchtime staff will make this clear to you. It is important that you go to the same toilet whenever you need to go, for example, if you are in Year 2 you will always use the toilet in your Year 2 classroom even if you are playing outside.

## **Uniform**

It is expected that you return to school in your normal school uniform. There is no expectation that this is washed everyday as in previous guidance. From week 2 you will come to school in your PE kit on PE days. Please note PE lessons will not include any contact sports at present although we will ensure to get you as active as possible.

## **Face masks**

Based on government guidance, pupils will not be wearing facemasks in school. If you need to wear a face mask to travel to school, then this should be taken away by your grown-ups rather than brought into school. Staff may need to wear a face mask, gloves and an apron if they need to deal with any first aid or medical situations.

## **Attendance**

School attendance is now compulsory, as specified by the Government. School have been advised to follow normal protocol on attendance.

*Parents/carers, please report any absences by phoning the school office by 9:15a.m. on the day. If you have concerns about your child returning to school, please don't hesitate to contact us to discuss this.*

## **Suspected Covid 19 cases**

*Parents/carers, if your child or a member of their household is showing any symptoms of Covid 19 it is essential that they self-isolate at home until a test is booked and confirms results. Anyone who tests negative and is well enough should return to school.*

*We will of course be following the test and trace protocol and will inform you if there are any cases in school and the action you need to follow.*

## **Wrap around care**

*Parents/carers, we will be providing breakfast club from 8a.m. and after school care until 5p.m. THIS MUST BE BOOKED IN ADVANCE BY CONTACTING THE SCHOOL OFFICE.*

## **Home learning**

We are very proud of all the home learning that many of you have taken part in over the past few months but don't worry if you didn't manage to do very much. We'll work out how to help you catch up once we are settled back into school.

It is essential that any child who is showing symptoms of Covid 19, or who lives with someone who is showing symptoms, self isolates at home until they have been tested. If this happens to you then teachers will email learning activities directly to you that you can do if you are well enough.

School will be working on a back-up plan for home-learning if we are unfortunate enough to go into another lockdown situation. We will keep you informed about this.

There is a lot of information in this booklet but the most important thing to remember is that we are all really looking forward to seeing you back at Hopping Hill Primary School and we will work together to make sure our return to school life is as smooth and enjoyable as possible.

We can't wait to see you all soon.

Best wishes from everyone at Hopping Hill Primary School 😊