



PORTAGE COUNTY

POSITION AVAILABLE

OPEN TO EMPLOYEES AND THE GENERAL PUBLIC

JOB TITLE:	Collection Systems Operator
POSTING DATE:	Thursday, March 14, 2019
CLOSING DATE:	Open until filled

DEPARTMENT: Water Resources
ADDRESS: 8116 Infirmary Road, Ravenna, Ohio 44266
APPOINTING AUTHORITY: Portage County Board of Commissioners
HOURLY WAGE: \$21.27/hr. - 23.91/hr. plus professional development
(Depending on Qualifications)

MINIMUM QUALIFICATIONS:

High School education or equivalent is required. Must have a valid Ohio driver's license and one of the following: Ohio EPA License, O.I.T, I, or II in Collection, or Ohio EPA License, O.I.T, I, II, III or IV in Wastewater. Must possess and maintain a valid State of Ohio Class A commercial driver's license with airbrake and tank vehicle endorsements and maintain continuing eligibility under the existing County driver eligibility standards.

JOB DESCRIPTION:

Responsible for the operation, maintenance, and monitoring of the pump stations, associated equipment, gravity and pressure mains in the collection system. Incumbent is responsible for the operations and maintenance of the motorized heavy equipment, tanker trucks, flush trucks, camera trucks and performing routine maintenance on collection system equipment in the collection system. Perform or assist in the performance of the installation, operation, maintenance, repair, replacement and cleaning of a wide variety of equipment used in conjunction with the Collection System. Collect information by reading dials, multimeters, gauges, charts and recorders, and record information by means of electronic and hand-written data entry. Troubleshoot, draw conclusions and take necessary actions for pump station's motors, valves, meters, compressors, generators, drive units, level control devices, lifting devices, bearings and seals, and other equipment. Perform installation, repair, maintenance and replacement of equipment and facilities, clean wet wells, grease traps, and trash traps. Operate flush or crane trucks associated with these tasks. Perform precision work; diagnose mechanical, electrical, electronic, hydraulic and pneumatic problems. Proficient use of welders, cutting torches, drills, saws, alignment tools and a variety of other hand tools.

HOW TO APPLY:

- THE COUNTY APPLICATION FORM IS REQUIRED WHEN APPLYING FOR THIS POSITION.
- APPLICATIONS **MUST BE RECEIVED BY 4:30 P.M. ON THE CLOSING DATE** LISTED ABOVE.
- APPLICATIONS CAN BE DOWNLOADED FROM THE COUNTY WEBSITE: www.co.portage.oh.us OR PICKED UP ON THE 7th FLOOR OF THE ADMINISTRATION BUILDING.
- APPLICATIONS CAN BE FAXED, EMAILED, MAILED OR SUBMITTED IN PERSON FROM 8:00 A.M. TO 4:30 P.M. MONDAY-FRIDAY:

PORTAGE COUNTY HUMAN RESOURCES
449 S. MERIDIAN STREET, 7th FLOOR
RAVENNA, OHIO 44266
EMAIL: HRD@PORTAGECO.COM
FAX: 330-298-4225