

**Bexar County
Emergency Services District No. 10
Meeting Minutes
May 16, 2016
7:00 P.M.**

Bexar County Emergency Services District No. 10 conducted a meeting at the Gardendale Volunteer Fire Station located at 6658 E. Houston on May 16, 2016 beginning at 7:00 P.M. The following was discussed;

1. Call the Meeting to Order at 7:19 PM and established a Quorum by Commissioner Kelley, Commissioner C. Kelley was unable to attend.
2. Citizen Public Forum. (3 minute time limit per individual. There weren't any citizens present to speak during this segment.
3. Approval of the meeting minutes from the Feb 15 and March 2016 meeting. Motion made by Commissioner Yates to accept the minutes, second by Commissioner Lazar, motion carried 4/0.
4. Discussion, updates and/or action on the following items;
 - a. Discussion and appropriate actions on open records and meeting request by David Cleveland. Administrator Hogan advised he contacted ESD attorney. Mr Campbell advised to provide the requested documents however under Texas law, the ESD was unable to meet in closed session with a tax payer. A letter was sent and documents were provided.
 - b. Update on Bexar Country Purchasing Inter- agreement. Mr. Hogan advised the agreement will be taken to Commissioners Court for approval by Kyle Coleman.
 - c. Discussion on documents requested by the auditor. Many of the documents were not made available by Gill Perez or Texas Rangers. Attempts are underway to obtain the required documents.
5. Items of Interest to the Board by the Gardendale Volunteer Fire Department Chief.
 - a. Run Report. The Chief gave the board a copy of the run report for April. He spoke briefly on the calls the department responded to.
 - b. Presentation of current budget and bills that were paid in April. The Chief presented the board with copies of the financials and receipts for April.
 - c. Report by the Fire Chief on any items that the District should be made aware of. The Chief advised the Volunteer Stipend Program has been rolled out including Golds Gym membership.
6. Financial Report.
 - a. Review of Tax Revenues received to date. Mr. Hogan summarized and reviewed the revenues and expenditures of the District with the Board. There were no issues with any of the financials.
 - b. Review and appropriate action to pay the bills for the District.. Commissioner Marie Yates made the motion to pay the bills for the district, second made by Commissioner Lazar, Motion 4/0.

- c. **Review and appropriate action approving the bills of the Service Provider and monthly payment to the Service Provider for their services to the District. Commissioner Lazar made a motion to approve the bills of the service provider no monthly payment was requested, second was made by Commissioner Yates. Motion carried by a vote of 4/0.**
- 7. **Determine date, time and possible agenda items for next meeting. The next tentative scheduled meeting will be on June 13, 2016 at 7:00 P.M..**
- 8. **Adjourn. With no further business before the Board, the meeting was adjourned at 8:09 PM.**

Attest:

Mr. Robert Hogan

Ms. Janice Gray