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| **Date** | **June 14th, 2017** | **Time** | **11:00 am** |
| **Facilitator** | Dan Armagost | **Scribe** | Denise Kennedy |
| **Subject** | SMEC Board meeting |
| **Attendees** | Paul B, Jerry R, Jeff S, Brian S, Jennifer B, Dan A, Denise K, Todd L |

| Key Points Discussed |
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| No. | Topic | **Highlights** |
| 1 | Approve minutes | **1st Paul B. 2nd Jerry R.** |
| 2 | **Approve bills** | **1st Jenn B. 2nd Brian S.** |
| 3 | **Review Bank Rec Statements** |  |
| 4 | **Review Next Step Bank Statement** | **1st Jeff S. 2nd Jerry R.** |
| 5 | **Approve SERVs printout** | **1st Jeff S. 2nd Jerry R.** |
| 6 | **Business manager update** |  |
| 7 | Admin Council update | Jeff Sampson: **Fall training – superintendents; Thinking Maps; August 8-9 is Admin Council Summer Retreat; August 21st is tech training with Jeff Oian from 8-11AM in Rochester (for student teachers and new teachers)** |
| 8 | Liability Insurance Discussion | **EMC offered better work comp and liability quote; work comp may need to be done as a SMEC group; John and Paul working with Continental Western** |
| 9 | SMEC building quote from Bob Prell | **Options for level 4 now that Southland referendum failed and Wykoff building could be closing if voted through (ALC could continute to operate in Wykoff building but will need to look for an alternate location for the future of the ALC)** |
| 10 | SMEC board meetings for 2017-18 | **Move SMEC board meetings to 3rd Tuesday of the month 9-11AM****Approve 1st Brian S. 2nd Paul B.** |
| 11 | ALC updates | **33 students in ALC / 5 dropouts / 1 graduated / 41 credit recovery students / 2 will graduate this summer / 4 total students affected for ½ year open program** |
| 12 | Adding level 3 programs | **Rolling over to SMEC programs will be: Glenville Wolverine, Adams ECSE, Kingsland DCD, Alden ECSE; MOE – expectations will go down, justify by high needs students left in districts** |
| 13 | Total evaluations for 2016-17 SY | **Review evaluation handout** |
| 14 | New staff updates | **Erin Whalen – ASD Leroy****Stephanie Hammes – ECSE KPS****Katie Bambrick – Lyle RR****Marie Geschwind – Lyle RR****Sam Klaehn – Southland MS/HS RR** |
| 15 | Adjourn | **1st Brian S. 2nd Jerry R.** |
| 16 |  |  |