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| **Event Description/Type**  VSA  Project  Kaizen/RIE  JDI  DFSS   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Date:** |  |  | **Revision** |  | | **Project Name:** |  | | | | | **Project Sponsor:** |  | | | | | **Black Belt:** |  | | | | | **Master Black Belt:** |  | | | | |
|  |
| **Business Impact** – *Defines the business impact of the project:*   * **Type 1 (Hard Savings)** – * **Type 2 (Cost Avoidance)** – * **Type 3 (Quality of Life)** – |
|  |
| **Opportunity or Problem Statement** *– Defines the opportunity or problem of the project:* |
|  |
| **Goal Statement –** *Defines the goals of the project:*   1. **Cost**: 2. **Schedule:** 3. **Performance:** |
|  |
| **Project Scope** – *Defines the process boundaries of the project:*  **Start:**  **Stop:**  **In Scope:**  **Out of Scope:** |

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| **Project Plan** – *Defines the initial plan for completing the LSS DMAIC Project*  **Team Launch:**   |  |  |  |  | | --- | --- | --- | --- | | **Tollgate** | **Scheduled** | **Revised** | **Complete** | | **Define:** |  |  |  | | **Measure:** |  |  |  | | **Analyze:** |  |  |  | | **Improve:** |  |  |  | | **Control:** |  |  |  | |
|  |
| **Project Roles and Utilization –**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Role** | **Name** | **Utilization** | **Start** | **End** | | **Project Sponsor** |  | 1% |  |  | | **LSSMBB** |  | 2% |  |  | | **Process Owner** |  | 20% |  |  | | **Black Belt Candidate** |  | 20% |  |  | | **Team Process SMEs** |  | 20% |  |  | | **Extended Team Process SME** |  | 5% |  |  |   **Blue = Yellow Belt Green = Green Belt Red = Black Belt Purple = Master Black Belt** |
|  |
| **Approved By:**   |  |  |  | | --- | --- | --- | | **XXXXXXXXX**  **Project Sponsor** |  | **Date** | |  | | | | **XXXXXXXXX**  **Black Belt** |  | ***Date*** | |  | | | | **XXXXXXXXXX**  **Master Black Belt** |  | **Date** | |