

West Groton Water Supply District
Minutes of the Monthly Meeting
June 19, 2017

Commissioner Blood opened the meeting @ 7:00 p.m. reading a statement that in accordance with the Commonwealth of Massachusetts Open Meeting Law, the meeting is open to the public and the public is welcome to attend; however, the purpose of the meeting is to efficiently conduct and stay focused on the business of the District. Individuals are not permitted to disrupt the meeting and should refrain from comment. Anyone wishing to comment must be recognized by the Chair. If anyone has a matter to discuss with the Board, they should notify the Clerk or Manager 4 days in advance of the meeting to be placed on the Agenda. The following persons were in attendance:

Robert E. Blood, Emmett B. Risdon, Commissioners (Douglas R. DeNatale absent)
Paul W. Curtin, General Manager
Ali Parand, AP Associates

Well Field: - Mr. Ali Parand of AP Associates attended the meeting to update the Commissioners on the engineering design for the Townsend Road Well Field upgrade. He said the existing condition plans are done. The mechanical engineering is 80% complete. The electrical engineer has the go ahead with his portion of the design. It has been determined that the roof of the existing plant will most likely need to be replaced and will fall under the allowance in the contract for architectural improvements. The architect is drawing up plans. Another challenge that came up is the existing door on the station has to swing out in accordance with current regulations and will have to be changed.

The Commissioners were asking about the sequencing of the construction. They are especially concerned with how long the well field will be out of commission, solely relying on the Town Forest Well. Mr. Parand said that all equipment will be ordered and on-site prior to construction so that there will be no down time waiting for such items. The Commissioners asked Paul to talk with the Town of Pepperell in advance of the project in case there was ever a need for an emergency hook up.

Mr. Parand's intentions are to have plans submitted to the USDA by late August for USDA comments. Once comments are received back from USDA, it will take approximately another month to reflect on any comments from USDA. He will do the same for DEP as well. Once comments have been addressed and plans are approved by USDA and DEP, it will go out to bid. The bid process will take about 3 months. Right now the best case scenario is the project will go out to bid in the October/November time frame, depending on when the initial approval is received from USDA and DEP. Realistically the project will be a go next summer, taking about 6 months to complete.

-The wells are complete. FG Sullivan still has to weld the pitless adapters and pump tests still have to be done on all the wells.

Review of the Monthly Minutes: The May 2017 Monthly Minutes were approved and accepted.

Review of Monthly Invoices: The May 2017 invoices were approved and accepted.

Report of the Treasurer: The Treasurer's reports for May 2017 were approved and accepted.

Any Other Business: As there was no further business, a motion was made and seconded to adjourn the meeting @ 8:20 p.m.

Respectfully Submitted,

Diana M. Cole
Clerk/Treasurer