

Clarion County Career Center

447 Career Lane • Shippenville PA 16254 • 814-226-4391

Joint Operating Committee:

BRADY FEICHT
Allegheny-
Clarion Valley

JEFFREY POWELL
Allegheny-
Clarion Valley

DAVID LEWIS
Clarion Area

TODD
MACBETH
Clarion Area

CHRIS MOGUS
Clarion-
Limestone

GARY SPROUL
Clarion-
Limestone

ABBY
SIMCHECK
Keystone

JASON
MCMILLEN
Keystone

RICK BEST
North Clarion

ERIKA NIZNIK
North Clarion

HEIDI BYERS
Redbank Valley

KEVIN
JOHNSON
Redbank Valley

LIANNA
EMPFIELD
Union

TERRY SWEENEY
Union

Administration:

TRACI WILDESON
Director

DR. DAVID MCDEAVITT
Superintendent of
Record

TBD
Board Secretary

JOINT OPERATING COMMITTEE

MONDAY, March 24, 2025 7:00 P.M. ROOM 108

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration to approve the February 24, 2025 regular meeting minutes.
- VIII. Financial Reports
 - A. General fund bills for March, 2025
 - B. Activity report for February, 2025
 - C. Treasurer's report for February, 2025
- IX. Other/New Business
- X. Executive Session
 - A. Personnel
- XI. Personnel
 - A. Retroactively approve the resignation of Crissy Long as the Confidential Administrative Assistant and JOC Board Secretary effective March 21, 2025.
 - B. Retroactively approve one (1) day and five (5) hours of unpaid time for employee #3560.
 - C. Retroactively approve the advertisement for a Confidential Administrative Assistant.
 - D. Approve two (2) days of unpaid time for employee #7987.

- XII. Travel
 - A. Approve Chris Richardson and Amy Zacherl to accompany 11 students to the PennWest Crime Lab in Clarion. There is no cost associated with this trip.
- XIII. Policy
 - A. Approve the second reading of Policy #301 Creating a Position
 - B. Approve the second reading of Policy #302 Employment of Director
 - C. Approve the second reading of Policy #304 Employment of Staff
 - D. Approve the second reading of Policy #305 Employment of Substitutes
 - E. Approve the second reading of Policy #307 Employment of Teachers/Interns
 - F. Approve the second reading of Policy #309 Assignment and Transfer
 - G. Approve the first reading of Policy #311 Reduction of Staff
 - H. Approve the first reading of Policy #312 Evaluation of Administrative Director
 - I. Approve the first reading of Policy #313 Evaluation of Employees
 - J. Approve the Administrative Regulations for Policy #313 Evaluation of Employees
- XIV. Consideration
 - A. Approve the 2025-2026 Career Center Operating Budget as presented.
 - B. Approve holding the National Technical Honor Society Induction Ceremony Keystone High School.
 - C. Approve holding a Job Fair for students at the Career Center.
 - D. Approve the New Student Orientation/Parent Night at the Career Center.
 - E. Approve the Senior Recognition Night at Cornerstone Church.
 - F. Approve the 2025-2026 School Calendar.
 - G. Approve the Ron Perry Volunteerism Award in the amount of \$200 from the deferred revenue account.
 - H. Approve Stallion Mechanical to replace the hydronic coil on one (1) air handler at a cost of \$11,500.
 - I. Approve the purchase of 66 UFO LED lights at a cost of \$1 each for a total of \$66 from Pioneer Electric.
 - J. Approve the sale of fluorescent light fixtures on Municibid.
 - K. Approve the Director to sign the natural gas and electric contracts when a low rate is available.
- XV. Old Business
- XVI. Director Report – Traci Wildeson
- XVII. Superintendent of Record Report – Dr. David McDeavitt
- XVIII. Announcements
 - A. Committee: Strategic Planning (if needed), **Monday 4/28/25 6pm**
 - B. Regular JOC meeting for April 2025 : **Monday 4/28/25, 7pm**
- XIX. Adjournment