



**GLENBROOK
NORTH**
**PARENTS'
ASSOCIATION**

Glenbrook North Parents' Association

Meeting Minutes: February 7, 2018

Attendance: Mindi Rench, Joy Axelson, Decima Panitch, Kristine Schwandner, Debbie Jutzi, Carol Currie, Greta Satak, Stacy Seiden, Betsy Sharpe, Joanne Mock, Debra Phadnis, Suzie D'Orazi, Dan Whisler, John Finan, Margaret Grouzzard, Traci Parks, Laurie Shults, Alison Whitlock

- I. Call to order: Meeting called to order at 7:03 P.M.
- II. Guest Speaker: Daniel Whisler, Plant Operations Manager
 - A. There are 36 people on the Facilities team. There is almost always someone on the premises
 1. Custodial: Keeping the facility clean from day to day, events (set up, break down, logistics assistance, planning and coordination), and urgent services (bio-type cleanups), hazard correction
 - a) What are you doing for flu? Right now, disinfecting touchpoints. Extra training for the custodians. Numbers of flu cases are about average for this time of year, so it seems to be working.
 2. Maintenance: Facility upkeep (daily repair and equipment check, building automation system (provide comfort levels and save money); track and respond to energy load; installation, assembly, and repair of equipment;
 3. Grounds: 72 total acres on the property: three football practice fields, two soccer fields, two baseball fields, the stadium, etc. All require cutting and trimming, soil samples, pest control, equipment maintenance and repairs, striping and field layouts,
 4. Facilities Services: planning and implementation of construction projects, create and review plans for future projects, life safety, identify immediate and long term building improvement needs
 - B. Questions:
 1. What temperature is the school at during the day? Most of the building runs between 71 and 73 degrees in the winter. In the summer it runs 72 or 73 degrees.
 2. How old is this room (Spartan Conference Room)? It's part of the original building from 1952-1953.
 3. What is the plan for this summer?
 - a) There are four gyms behind the main gyms. Very small gyms designed for PE in 1953. This has limited people in coming to see games (actually dangerous). Two center gyms are being replaced by a larger spaces that will accommodate more people to come in for sporting events. It can still be split for PE during the day. The gyms will all have new floors. There are a couple of other really small projects.
 - b) We are 98% complete with an abatement project.
 - c) Some carpet replacement
 - d) Complete replacement of the tennis courts

4. Are there going to be or have there been more security cameras installed by the tennis courts? Unfortunately no, due to the cost. We do have over 100 cameras, and every one cost over \$2,000 to install, plus the cost of electricity to them every month.
5. What does the school do to make sure "critters" don't get in? Encourage people to not leave doors open. They have eliminated air units that go straight out the wall, so fewer mice are getting in. At any given time, there could be no catches at all, but then (based on weather) there is an influx. They use Anderson Pest Control and also traps. Anderson comes every three weeks; they do treatments for different types of insects based on time of year. Anytime pests are reported, they are treated in addition to regular treatments.
6. What are some of the major facility challenges you see in the future? There are always challenges, but in terms of major, the district is supportive of the facilities. Between preventative maintenance and regular replacement of equipment, we're in pretty good shape.
7. The sprinkler system works well! The sprinkler systems are constantly monitored by professionals to ensure they are always working.
 - a) They do three drills a year.
8. What is the average number of years of service for the custodial staff? Have they all had background checks?
 - a) About 18 years.
 - b) One of the benefits of having your own custodial service is that you really know the staff. There are no strangers.

III. School Report: Dr. John Finan

- A. School day start time: the board discussed this at the last meeting. The issue with next school year is the joint bus contract with the feeder districts. The adjustment of the school day can be made in 2019-2020. This discussion will continue through next year.
 1. The cost of buses is significant and could be less without the joint contract.
- B. The board will continue to explore the collegiate calendar. The earliest it would be implemented would be the 2019-2020 school year.
- C. Paranoia: the game has resurfaced in both Glenview and Northbrook. There is significant concern regarding student safety. The student leaders called off the game and as far as Dr. Finan knows, it is still off.
- D. There has been some public comment about the transgender policy that has recently been passed by the board. The goal is to make sure all students feel safe and that their privacy has been respected.
 1. This is basically the policy that has been followed for the past twenty years.
- E. Dr. Finan reviewed several calendar dates.

IV. New Business: No New Business

V. Business Meeting

A. Executive Board Reports:

1. Chairperson: Greta Satek
 - a) Community Week change (no cookies this year)
 - b) Nominating Committee - volunteers needed
 - (1) Susie D'Orazi, Decima Panitch, Carol Currie, Joanne Mock
2. Membership: Audra Casey, Katie Trout No report
3. Communications: Carol Currie
 - a) Carol has been in touch with the yearbook. We'll have an ad in the yearbook and we'll have an ad in the last Torch.
4. Secretary: Mindi Rench Carol moved we approve the minutes, Christine Schwandner seconded. A vote was taken and the minutes were approved.
5. Treasurer: Susie D'Orazi
 - a) The final membership dues were \$16,500.

B. PA Committees

1. Distinguished Teacher: Alison Whitlock and Susan Schueler
 - a) Thank you to those who volunteered to be readers. More info is coming.
 - b) Meeting with the gift creator this week. Excited to come up with a new gift idea this year.
 - (1) Surveyed nominees and winners with ideas of gift possibilities. Overwhelmingly, the teachers appreciated practical gifts.
2. Spartan Spirit Award: Traci Parks and Chris Lay
 - a) This is just ramping up now. Volunteers are needed. Dr. Tarjan runs the actual meeting.
3. Dr. Paul Pryma Award: Greta Satek
 - a) Dr. Finan has some thoughts on potential candidates for the award
4. Grad Night: Debbie Jutzi
 - a) The website is buggy right now, but if you want to volunteer to help, let them know.
 - b) Help is needed the whole weekend of graduation.
 - c) June 3, 2018, from 8:00 - 9:30 P.M. will be the Grad Night walk through.
 - d) Letters asking for contributions will be going home next month.
 - e) The set up will be a little different this year due to the gym construction.
 - f) Grad signs are available for a \$100 donation to Grad Night
5. Staff Appreciation: Margaret Grouzard and Amy Olson
 - a) Parking attendants got a thank you.
 - b) Just had parent night in the classroom and provided Lou Malnati's dinner for the staff. It went very well.

C. GBN Standing Committees

1. All School Workshops: Decima Panitch
 - a) There was only one workshop this year
2. Curriculum: Carol Currie
 - a) Mostly the meeting recapped the new classes that are being added for next school year.
 - b) Many different areas are discussed during these meetings. Very interesting.
3. Dean's Advisory: Deborah Phadnis
 - a) There was a meeting in January.
 - b) Discussed crisis plans, which are always under review for improvement.
 - c) Parking signage will be added to the visitor parking to not back into the spots that are along Sherman.
 - d) Discussed vaping. Staff is well informed about issues surrounding vaping.
 - (1) Can we send a reminder email to the PA?
 - (a) Greta will draft an email for Carol to send out.
 - (2) Should we send a rep?
 - e) Cell phones should not be used in the school bathrooms. Signs are going to be put up to remind students.
4. Glenbrook Foundation: Kristine Schwandner
 - a) Glenbrook Foundation dinner is coming up. Tickets are going on sale this month. It will have its own line item on www.showtix4u.com
 - (1) Foundation tickets go online February 23, which is before the general seats go on sale in March.
 - (2) April 28 evening performance. Tickets for the Foundation dinner are \$100 per person.
5. Members at Large
 - a) District 27: Lorna Cohen
 - b) District 28: Susan Schueler and Carol Currie
 - c) District 30: Sarah Sanford
 - d) District 31: Leslie Resis

Adjournment at 8:35