

Richwood Village Council Regular Meeting – Agenda 09/22/2025

1. Pledge of Allegiance

2. Call to order and Roll Call

Reddy Brown A Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

3. Meeting Minutes from regular meeting on 09/8/2025

Motion to approve Minutes:

Motion PM Second DR Vote: RB X PM Y VB Y DR Y JH Y BP Y

4. Warrants and electronic payments

Motion to approve Warrants

Motion VB Second PM Vote: RB X PM Y VB Y DR Y JH Y BP Y

5. Introduction of Visitors

6. Legislation:

7. Mayor

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion PM Second DR

Vote: RB X PM Y VB Y DR Y JH Y BP Y Time: 7:23pm

Next Council meeting **TUESDAY**, October 14th at 7pm (Columbus Day is on Monday)

September 8, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on September 8, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were Jackie Hamilton, Donald Ridgeway, Brad Plotner, Pat Morse, and Von Beal. Zoning Officer Marion Bump, Village Administrator Monte Asher (Eric Kincaid), and Fiscal Officer Sarah Sellers and Police Chief, Jim Hill. Village Solicitor Julie Spain and council member Reddy Brown absent.

Pat Morse moved and Donald Ridgeway seconded the motion to approve meeting minutes for the regular meeting on 09/08/2025. Motion passed unanimously.

Von Beal moved and Pat Morse seconded a motion to approve the warrants and electronic payments. Motion passed unanimously with Brad Plotner abstaining.

Visitors:

Gail DeGood-Guy reported to council that Northern Union County has 4 Revolutionary War Vets. There are over 30 cemeteries and she is still trying to find 3 of them. Working with maps, Veteran records and cemetery records. Once is from the Pharisburg area, named Robert Pharis.

Legislation:

- Von Beal moved and Brad Plotner seconded the motion to approve **Resolution 25-09082025** to authorize Village Administrator of the Village of Richwood to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to execute contracts as required and declaring it an emergency. Motion passed unanimously.
- Pat Morse moved and Von Beal seconded the motion to approve **Resolution 25-09092025** accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Motion passed unanimously.
- Von Beal moved and Donald Ridgeway seconded the motion to approve **Resolution 25-09102025** amending Ordinance 25-03242025 and approving the permanent appropriation funds for the Village of Richwood for 2025 and declaring an emergency. Motion passed unanimously.

Mayor's report:

- Village of Richwood has an anonymous donor for new welcome signs. Richard Buettner has designed the signs of stone pillars, 16x16 columns wrapped in concrete. We will need to do the inside signs, 3' tall x 4' wide, similar to the park signs. The estimated masonry work is \$25,350 for all 4 welcome signs. The donor paid for all of this.
- Haunted Trail is October 25th

Street / Utility report: Administrator, Monte Asher (Eric Kincaid) – no report attached

- Splash Pad is fixed
- Separation from Tim Monroe – position will be posted
- Interviewed 3 people for zoning position
- Water Plant bugs are squared out, radio reader needs replaced; open house to come in future
- Monte met with county to piggy back on their road work; Craig will put the bid packet together
- Will get a with Craig from Access Engineering for a bid packet for street work in the spring of 2026 for Blaine, West Blagrove, George and Edgewood streets.

Police report: Police Chief, Jim Hill – no report attached

- Fair week went well
- Up-tick in response calls
- Congrats to Officer Geer; welcomed a baby boy

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Marion Bump. Report attached

Old Business:

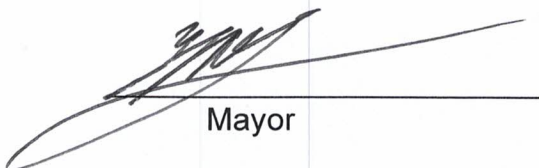
- Mayor - Blighted houses update; working with Tom McCarthy. He was misinformed on the grant from landbank. They want permission to put a lien on the houses to have their grant money returned if sale of property. Still questions in the air.
- Ridgeway and Morse to work with Julie on vacancy businesses and homes and how to charge for water bills or charge monthly fees.

New Business:

- Electric bikes on sidewalks – Jim Hill to look into other villages to have something created specific; no issues or complaints yet.
- Plotner mentioned camper at the Village parking lot; regulate overnight parking

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn. The motion passed unanimously at 7:41 pm.

Next council meeting is September 8th at 7:00 pm



Mayor



Fiscal Officer

Payment Listing

UAN v2025.2

9/9/2025 to 9/30/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
616-2025	09/12/2025	09/12/2025	CH	REPUBLIC SERVICES	\$326.73	O
620-2025	09/09/2025	09/12/2025	CH	CHARTER COMMUNICATIONS	\$519.31	O
621-2025	09/09/2025	09/12/2025	CH	Treasurer of State of Ohio	\$876.00	O
622-2025	09/09/2025	09/12/2025	CH	EDGE TECHNOLOGY	\$317.11	O
623-2025	09/10/2025	09/12/2025	CH	UNITED HEALTH CARE	\$14,061.79	O
624-2025	09/10/2025	09/12/2025	CH	Ohio Bureau of Worker's Compensation	\$581.43	O
27886	09/16/2025	09/16/2025	AW	JOHN PARRISH	\$250.00	O
Purpose: CROSSWALK AT PARK - UCHD GRANT						
27887	09/22/2025	09/22/2025	AW	MASI Environmental Services	\$810.45	O
27888	09/22/2025	09/22/2025	AW	JOHN DEERE FINANCIAL	\$296.70	O
27889	09/22/2025	09/22/2025	AW	HERITAGE COOPERATIVE	\$1,471.47	O
27890	09/22/2025	09/22/2025	AW	ARROWHEAD FORENSICS	\$78.63	O
Purpose: RPD - ALCOHOL TEST						
27891	09/22/2025	09/22/2025	AW	SHERRYL SHEETS	\$50.00	O
Purpose: STRAW						
27892	09/22/2025	09/22/2025	AW	UNIFIRST	\$69.00	O
27893	09/22/2025	09/22/2025	AW	SHAUNA CHAPMAN	\$229.50	O
Purpose: PHONE REIMBURSEMENT/FARMERS MARKET						
27894	09/22/2025	09/22/2025	AW	CLEMANS NELSON	\$377.50	O
27895	09/22/2025	09/22/2025	AW	PICKENS UNDERGROUND UTILITY SERVIC	\$250.00	O
27896	09/22/2025	09/22/2025	AW	SHAUNA CHAPMAN	\$200.00	O
Purpose: REIMBURSEMENT SNAP,WIC,PP,SFMNP,SENIOR DAY						
27897	09/22/2025	09/22/2025	AW	EUBANKS ELECTRIC LLC	\$250.00	O
27898	09/22/2025	09/22/2025	AW	CORE & MAIN LP	\$2,168.26	O
27899	09/22/2025	09/22/2025	AW	Pat's Print Shop	\$510.00	O
Purpose: TRAILBLAZERS						
27900	09/22/2025	09/22/2025	AW	MEMORIAL - OCCUPATIONAL HEALTH	\$164.00	O
27901	09/22/2025	09/22/2025	AW	W.W. WILLIAMS	\$1,673.00	O
27902	09/22/2025	09/22/2025	AW	OHIO TREASURER OF STATE	\$44,100.00	O
Purpose: REPAY OPERA HOUSE GRANT						
27903	09/22/2025	09/22/2025	AW	RONA PENIX	\$300.00	O
27904	09/22/2025	09/22/2025	AW	BRIAN L SHOOK ELECTRIC	\$4,500.00	O
Purpose: RELOCATE TRAFFIC SIGNAL CABINET						
Total Payments:					\$74,430.88	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$74,430.88	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. Working on pot holes and alleys
- 2) Traffic lights was struck by lightning controls was damaged Claim was filed with PEP. Control box will be moved tomorrow. **Done waiting on LED Traffic Light**
- 3) Splash pad parts ordered. **Is done will be shut down October 1st**
- 4) Moody's of Dayton is in the process of cleaning Well #4 and fixing the pumps check valve. **Completed**
- 5) **Pulled pump and cleaned, fixed a short in VFD box at Gill Street lift Station**
- 6) **Drinking Fountain at park received Quote \$2055.56 From Global Industrial for all 3**
- 7) **Joli Lawn & Tree LLC will continue brush and yard waste for \$14,700 from April 1ST thru October 31ST 2026**
- 8) **Cleaned up waste Plant trimmed trees cleared out bush**
- 9) **Fixed broken shut off valve at 8 S Franklin Street. Done**
- 10) **Trimmed Trees around town in hard to see areas.**
- 11) **Moved the spicket at Splash Pad to Pump house**
- 12) **Posting our open street worker position in house for 4 days.**
- 13) See updated project report attached

Village of Richwood

Planned Projects for 2025

Date 09/22/2025

- 1) **Sewer Plant Up Grade - Bidding late 2025**
- 2) **North Franklin Street Phase #4 **Waiting funding****

Village of Richwood
Finance Report: 9/22/2025

- Payroll: biweekly 9/12; biweekly and monthly 9/26)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current, bank reconciliations
- Received notice from Ohio Department of Development and working with external auditor to determine if we need to have a single audit prepared due to the amount of funds we received in federal grants for Water/Wastewater Infrastructure Grant in 2024. If we do, there will be audit fees. I will keep everyone updated.
- **Municipal Clerk training by zoom on Wednesday, Sept 10th**
- **Started working on budget for 2026**

REPORTS:

- **Appropriation Status Report**

Star Ohio: August interest: \$9,376.25 YTD interest: \$68,421.34 Rate: 4.46%
Bulk Water: YTD revenue: \$6,890.00