

CATONSVILLE RECREATION & PARKS COUNCIL
MEETING MINUTES Date: January 23, 2018
Meeting started at 7:01 pm

ATTENDANCE: Natalie Powell, Kelly Benefiel, Joe Koehler, Meaggan Aiosa, Katie Harris, Michelle Washington, John Birrane, Kelly Libertini, Donald Gorsuch, Rick Wiker, Jacqueline Heilman, Jen Menkhaus, Keith Arnold, Peggy Lea Gosnell, Tenia Engram, Bruce Simperts, Pat Capogrossi, Michelle White, Barry Lloyd, Nick Jankowski

Motion to approve November Minutes and October Revised Minutes. Seconded and approved.

Next meeting will be February 27, 2018 at 7:00 pm.

CONTACT INFORMATION

Budget requests: cvillebudgets@gmail.com

Check requests: cvillecheckrequest@gmail.com

Website information: harris.katie14@gmail.com

PRESIDENT'S REPORT

Happy New Year Everyone!

Spring Grove: Natalie apologized for the emails, but it was an urgent situation since we were going to not receive spring allocation. Thank you to everyone who helped. The project was fully funded within 48 hours. Fifteen programs that will not utilize Spring Grove contributed 9% of the debt.

Delegate Teri Hill is sponsoring a bill regarding concussion and injury awareness training that is going to be required for all programs that use state or school property. Delegate Hill contacted Natalie after she voiced concerns in an article. Two components: First component is all people registering need to be made aware of concussion possibilities and concussion protocol. In other words, concussion education and awareness. The second component is all volunteers need to participate in concussion training

Q: Would the Red Cross Training apply instead?

A: The bill states the training shall be substantially equivalent to the concussion risk and management training that a coach employed by the local school system would take. So it could vary county to county. For example, BCPS is 17-18 hours over 4 days and costs \$65. HCPSS is 35 minutes online and is free. Natalie and others who spoke with Delegate Hill requested that it be consistent throughout the state. Language will be edited

There was also a statement that only one coach needs it, but if they are not available, there would need to be someone who is trained on site. Therefore, all volunteers would need to take the training.

Concern is that not all programs (Chess) need it. Clarified that the bill states youth sports programs.

Q: Does this apply to adult sports that use school buildings?

A: It bill is titled Youth Sports Program Concussion Risk and Management Training Requirements

Q: What is the cutoff for youth sports?

A: Probably under 18

Q: If someone has to present, there is a concern over legal responsibility regarding making the call if a athlete could continue to play. Howard County places the legal responsibility on the trained individual.

A: The trained individual would be the one to make all final decisions.

Q: One of the adult programs had a gentleman who had a heart attack and passed away – is there anything about that?

A: While Cardiac Risk is an elevated risk, the focus seems to be on Traumatic Brain Injury. AED's are in schools and community centers but not on fields.

You can take the course now to prepare for when it is passed.

Q: Is this possibly being passed during this legislative session?

A: No, probably the next one. The bill does not have a “blue back” yet which means that it is not an original bill yet so it could completely change.

Q: Do we already have a disclaimer regarding concussions during registration?

A: It is already on the waiver which you are required to click on before registration is confirmed.

On a separate note, Natalie was looking through previous CRPC minutes. The minutes from January 2017 state that the council absorbed and paid \$200 for each program to set up GroupNet (75 programs – so a total of \$15,000) and “each following year, each program will be charged approximately \$150 as a maintenance fee”. The council will look at the GroupNet bill to see the what the maintenance fee will be for each program. It could be less if the bill is less.

We reviewed the football budget and we will not have a youth football program going forward. The budget was not approved. Furthermore, the previous program is \$14,600 in debt and with the \$75,000 payment for Spring Grove, the Council agreed that it would not be a safe investment at this time.

Q: Will this impact Cheerleading because there is not a football team?

A: No, cheerleading will be a competition program, not a sideline program.

VICE PRESIDENT'S REPORT

Please send in your spring budgets for approval. As of right now, Yoga, Pilates, and Women's Lax need approval.

WEBSITE

The website is ready to go. The cost will be \$944.13 for 2 years. From 10/12/16-10/23/17, the council paid \$2160 for the website.

If you have not sent Katie your information, please do so now. She can add a link to your website. She can add a link to GroupNet registration, but not everyone is using GroupNet for registration. Not everyone gets their own page, but unless you sent in information, only a bare minimum of information from the previous site was transferred.

A schedule will be developed to turn in updates.

Motion to proceed and go online. Seconded and approved.

TREASURER'S REPORT

Joe is processing 1099 over the next week. If you are a contractor, LLC, or an individual and you earned more than \$600 during 2017, we need to issue a 1099 that you will need to be attached to your tax returns. Joe has the W9s from last year. If you know of anyone who needs typically gets a 1099 and is expecting one this year, please let Joe know.

Michelle sent leadership Joe fees from September – November. December will be sent soon. Joe will lump all of them together in the journal entry but can provide a breakdown.

Q: If you share a facility with another program, are the fees being shared?

A: Michelle stated it depends on if you have separate leader. Just contact her if you have questions.

Q: Is reimbursement for \$600 different than the income?

A: Yes. The 1099s are typically for the small business that supply the programs with trophies, uniforms, or instructors.

There is \$2784 in unidentified deposits. If anyone thinks they are missing money, please let Joe know.

SECRETARY REPORT

November Minutes and revised October Minutes were sent out.

Q: Clarify if Arbutus Recreation and Park is closed or just football?

A: Yes - just Arbutus football program closed. But Lansdowne Rec Council was decertified and Baltimore Highlands Council took over the Lansdowne area.

Q: How was the Lansdowne Council decertified?

A: Audit showed some monetary issues and embezzlement.

Minutes will be posted on website starting with this month. Looking into an RSS feed so you get an automatic email when something is updated.

Motion to approve minutes – seconded and approved.

COMMITTEE REPORT

N/A

COMMUNITY SUPERVISOR'S REPORT

Michelle is currently working in the Group Leadership Fees.

Dean Clark passed away. His girlfriend contacted Michelle regarding the mats: will review minutes and accounts to see if he purchased the mats for Aikido or if he was reimbursed for the mats.

FYI: Currently hiring a part-time staff. Jonathan will be leaving in a few weeks. If you know of anyone who could be interested, call the office. It would be a max of 20 hours a week, evening 5-10 pm M-F and weekends 8-11 am.

Also the Senior Center is looking for Corn hole instructors but not sure if it is paid or volunteer.

The floor at the old CES/Catonsville Administration Building has water damage in the office, storage and gym. It will be getting a new floor so the opening is delayed. The gym will be lined for indoor soccer, basketball and volleyball.

Allocation: The spreadsheet has not been shared yet because had been waiting to hear back from CCBC.

- CCBC fields will be available for the Catonsville Classic Lacrosse Tournament March 23-25
- The fields will also be available on Saturdays from 10:00 am-5:00 pm on select dates (2/24, 3/31, 4/21, 4/28, 5/5, 5/19, 5/26 and 6/9) and 4:00 pm – 8:00 pm (on 4 days – 3/3, 3/10, 3/17, and 4/7), Monday and Wednesday from 6:00 pm-10:00 pm (February 26-May 30 – on 3/14 and 3/18 would be from 7:00 pm-10:00 pm due to a home lacrosse game) and Tuesdays 6:00-10:00 (for 6 days only 3/13, 3/27, 4/10, 4/17, 5/1, and 5/8)
- Track will be available on Fridays 6:30 pm-8:30 pm and Wednesdays 6:30 pm-8:30 pm
- If you are not happy with the allocation, please email Michelle

Baseball 90-foot diamond at CCBC: CCBC coordinator is meeting with contractor in March about repairs in March so she can not confirm availability yet.

Badminton – Michelle sent an email to the Temple on Bloomsbury and the CES principal regarding the parking. The Temple has not responded yet. (School has allowed the Temple to use the lot previously if school is not in session, but the rec programs have permits and do not have space to park)

MSJ Rugby is using the Banneker Field from February-May from 3:00-5:30 pm. Barry pointed out that maybe they should not be using the fields in February when rec programs cannot. If the fields are wet, the Council requests that they respect the state of the fields and not use if the fields are wet.

Mount DeSales is using the softball fields at Senior Center (may want to discuss the use of their gym for some of the rec programs)

ITEMS FOR THE GOOD OF THE COUNCIL

Thank you to the Rec Council for the \$1500 donation to the Christmas Party. Bonita has the receipts and will submit to the council.

Follow-up on the locks at CMS: the repair request was submitted but it was denied because it was the wrong code. It has been re-submitted.

Follow-up on the scoreboard: Still waiting to hear, but Michelle will follow-up

Ultimate Frisbee: Annual Charity event last November invited the Ultimate Frisbee community to play and participants are asked to donate 2 can goods. Ultimate Frisbee collected 250 lbs. of can goods that were donated to Catonsville Emergency Services. Some used clothing was collected and donated to Southwest Emergency Service as well.

Natalie asked if fences could be installed around Port-A-Pots so they are not turned over. There would be a common key that could be used. Natalie will pursue quotes and discuss the possibility with the county. Barry shared that the outside bathrooms are provided by the county at sites where interior bathrooms are not available.

Question about access to Woodbridge and Senior Center bathrooms was asked again. Woodbridge is under Woodlawn so we did not have access. Michelle will contact the new supervisor to see if we can have access. For other fields, please call Kenny or Herb to unlock.

Michelle: 443.421.0191 (cell) / 410.887.0999 (office)
Kenny (M/W): 410.428.7990
Herb (T/Th): 410.300.3257

Bleachers: All bleachers needed repair were submitted by Kara.

Request motion to adjourn.

This meeting was adjourned at 7:59 p.m.

The next meeting will be held on February 27, 2018 at 7 p.m.

Respectfully submitted,

Meaggan Aiosa