



VILLAGE OF MAGDALENA

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WWW.VILLAGEOFMAGDALENA.COM

AGENDA

NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES

MONDAY, AUGUST 24, 2020

VILLAGE HALL 108 N. MAIN STREET 6:00 PM

DUE TO THE NATIONAL, STATE AND COUNTY COVID-19 DECLARED EMERGENCY AND PUBLIC HEALTH ORDER DATED JULY 30, 2020 LIMITING GATHERINGS TO LESS THAN 5 PERSONS THE MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC WILL BE ABLE TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM AT THE

FOLLOWING LINK:

<https://us02web.zoom.us/j/81632085818>

Meeting ID: 816 3208 5818

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – AUGUST 10, 2020
6. APPROVAL OF CASH BALANCE REPORT
7. APPROVAL OF BILLS
8. MAYOR'S REPORT
9. CLERK'S REPORT
10. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF BUDGET ADJUSTMENT RESOLUTION NO. 2020-16, FISCAL YEAR 2020-2021
11. DISCUSSION & POSSIBLE DECISION CONCERNING ACKNOWLEDGEMENT OF RECEIPT OF DEPARTMENT OF FINANCE LOCAL GOVERNMENT DIVISION FY2020-2021 BUDGET APPROVAL LETTER
12. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF RESOLUTION NO. 2020-17, CONFLICT OF INTEREST POLICY FOR THE BOARD OF TRUSTEES
13. DISCUSSION & POSSIBLE DECISION TO DIRECT PUBLICATION OF ORDINANCE NO. 2020-02, IMPOSING CIVIL PENALTIES FOR FALSE SECURITY ALARMS
14. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

PUBLIC COMMENT MAY BE MADE VIA EMAIL AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES (IF LESS THAN 3 MINUTES) BY EMAILING COMMENTS TO: mayor@villageofmagdalena.com THE DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, AUGUST 24, 2020 AT 12:00 PM. EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS.
15. ADJOURNMENT

DRAFT
MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
HELD MONDAY, AUGUST 10, 2020 AT 6:00 PM

DUE TO THE NATIONAL, STATE AND COUNTY COVID-19 DECLARED EMERGENCY AND PUBLIC HEALTH ORDER DATED JULY 30, 2020 LIMITING GATHERINGS TO LESS THAN 5 PERSONS THE MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC WILL BE ABLE TO ATTEND AND LISTEN TO THE MEETING VIA ZOOM AT THE FOLLOWING LINK:

<https://us02web.zoom.us/j/84346631710>
Meeting ID: 843 4663 1710

Mayor Richard Rumpf called the meeting to order at 6:00 p.m.

PRESENT: Mayor Richard Rumpf, Clark Brown, Carleen Gomez - Deputy Clerk, Kathy Stout – Attorney

Participating via Video Conference: Trustees: James Nelson, Harvan Conrad, Donna Dawson.

GUESTS: Sabrina Aragon-Assistant Clerk

Mayor Richard Rumpf requested that all in attendance, recite the Pledge of Allegiance.

APPROVAL OF AGENDA: Mr. Brown made a motion to approve the agenda as presented. The motion was seconded by Mrs. Conrad. The motion carried unanimously.

APPROVAL OF MINUTES: Ms. Dawson made a motion to approve the minutes of the Regular Meeting held on July 27, 2020, as presented. The motion was seconded by Mr. Nelson. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORT: Ms. Dawson made a motion to approve the cash balance report, as presented. The motion was seconded by Mr. Brown. The motion carried unanimously.

APPROVAL OF BILLS: Deputy Clerk Gomez stated that she would like to add three bills to the list which had to be paid before the next meeting. They were to Lowe's in the amount of \$733.32, TP Pump in the amount of \$231.00, and N.M. Airport Manager's Association in the amount of \$75.00. Ms. Dawson asked what the Lowe's bill was for. Deputy Clerk Gomez stated that it was for the paint and supplies for the Airport Pilot's Lounge in the amount of \$239.35 as well as LED lights for the Marshal's office and a paint sprayer and rat poison.

Mrs. Conrad made a motion to approve the bill list to include the three additional bills. The motion was seconded by Mr. Nelson. The motion carried unanimously.

BILL LIST

Admin Office of the Courts	\$96.00	City of Socorro	\$6,856.22
Lowe's	733.32	Lucky Signs	150.00
MM Muni. Library	50.00	Nance, Pato Stout LLC,	639.00
N.M. Airport Manager's Assoc.	75.00	N.M. Judicial Education Center	48.00
Printing Systems, INC	402.55	Provelocity LLC	640.00
Quill	1,614.51	Tire Shop	50.00

TP Pump	\$231.00	Verizon Wireless	\$892.17
Wex Banking	1,977.37	Winston's Auto Service	218.70
WNM Communications	795.03		

MAYOR'S REPORT

The Mayor reported that Deputy Clerk Gomez as well as himself now have their Chief Procurement Officer Certification. Mayor Rumpf also notified the council about Deborah Abingdon's letter for resignation. He stated that her position will become ineffective on August 31st, 2020. Ms. Dawson asked if Deborah gave a reason for resigning. Mayor Rumpf stated that she could not find a suitable residence in Magdalena. He stated that it was a change in Deborah's plans. The Mayor stated he is not very happy with Deborah's decision. Mayor Rumpf reported that the position for Clerk/Treasurer will be posted on the South Central Council of Governments on August 11th, 2020. The South Central Council of Governments will report the Clerk/Treasurer position to WorkForce Solutions so that they can also post the job vacancy.

CLERK'S REPORT

Deputy Clerk Gomez stated that she did not have anything to report.

DEPARTMENT REPORTS

EMS

Mr. Nelson reported that there were 3 calls in July 2020.

FIRE

Mayor Rumpf reported that there were 2 roadside fires, one being caused by fireworks. Mayor Rumpf said the Fire Department is having an issue with their transmitter on Granite Peak. Mayor Rumpf stated that this has been an on-going issue for the past five years. He stated that a complaint has been filed with the new Socorro County Emergency Manager. Mayor Rumpf stated that there were two incidents where the Magdalena Fire Departments pagers did not go off and a resident from Magdalena had to wait for someone with the Socorro Fire Department to come to Magdalena. He stated that the second time the Magdalena Marshal's were able to directly contact Mayor Rumpf. Mayor Rumpf also stated they do a test for the pagers and they do work but he is trying to get the problem resolved.

MARSHAL

Ms. Dawson stated she has a question about the Marshal's Report. She stated that she is concerned about Deputy Valenzuela's gas mileage. Ms. Dawson wanted to know why Deputy Valenzuela's gas millage is so high and wanted to know if it had to do with his travel to and from his home in Socorro and work in Magdalena. The Mayor replied that is the reason why Deputy Valenzuela's gas mileage is high. Mayor Rumpf stated that he is trying to resolve the situation. Mayor Rumpf answered Ms. Dawson's question from the previous meeting concerning the mileage issue. Mayor Rumpf stated that it is because the Marshal's had to make two separate trips to get Deputy Valenzuela's Unit fixed and also Deputy Valenzuela got called out on two separate search and rescue cases that the State Police asked for Deputy Valenzuela's cooperation with. Mayor Rumpf stated that is why there was so much mileage last month. Ms. Dawson replied that she's not worried about the mileage used to get Deputy Valenzuela's Unit fixed or the search and rescue cases, she is worried about Deputy Valenzuela's gas mileage traveling back and forth from his home in Socorro to work in Magdalena.

JUDGE

A report was submitted by Municipal Judge Simon Armijo and Court Clerk Carleen Gomez. The report was reviewed by the Mayor and Board.

PUBLIC WORKS

Mayor Rumpf stated that the Public Works Department was almost done with brush removal at the Airport. Mayor Rumpf reported that he flagged most of the trees on the Village intersections so the Utility Workers could start clearing the chinese elm trees and other brush around the intersections. Mayor Rumpf stated that once they finish cleaning the intersections he and the crew are going to get started on mowing the alleys and right-of-ways. Mayor Rumpf reported that Jake Finch came on the morning of August 10th, 2020 so he and the utility works could get the yearly water tests done and Mr. Finch took the samples to Albuquerque.

LIBRARY

A report was submitted by Librarian Ivy Stover and reviewed by the Mayor and Board.

DISCUSSION & POSSIBLE DECISION TO DIRECT PUBLICATION OF ORDINANCE NO. 2020-01, LODGER'S TAX

Ms. Dawson made a motion to direct the publication of Ordinance No. 2020-01, Lodger's Tax. The motion was seconded by Mr. Brown. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING IMPLEMENTING A TITLE VI POLICY, RESOLUTION NO. 2020-15

Mayor Rumpf stated that Resolution No. 2020-15 is something we need to comply with for the Water Well money because it is particularly Federal, it is also a standard policy that the Village should have. Ms. Dawson had a question about page 10 Section 10 of Resolution No. 2020-15 where it says Intended Outcome of Data Analysis (i.e. Title VI Purpose for Collecting Data) and the outcome says, "To track whether census data matches actual participation." Mrs. Stout stated it was a sample data collection. Ms. Dawson stated that she would like to see Section 10 Data Collection on page 10 deleted.

Ms. Dawson made a motion to approve deleting section 10 Data Collection from Resolution No. 2020-15. The motion was seconded by Mr. Nelson.

Mayor Rumpf requested a roll call vote:

Donna Dawson-AYE

Harvan Conrad-AYE

Clark Brown-AYE

James Nelson-AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING PAY RAISE FOR VILLAGE EMPLOYEES

Ms. Dawson asked how much of a raise are the employees going to get? Mayor Rumpf stated that it would be a 2% raise.

Ms. Dawson made a motion to approve the 2% raise for the Village employees. The motion was seconded by Mr. Nelson.

Mayor Rumpf requested a roll call vote:

James Nelson-AYE

Donna Dawson-AYE

Harvan Conrad-AYE

Clark Brown-AYE

The motion carried unanimously.

PUBLIC INPUT –1 TOPIC PER PERSON – 3 MINUTE LIMIT

PUBLIC COMMENT MAY BE MADE VIA EMAIL AND WILL BE ENTERED AND/OR READ INTO THE MEETING MINUTES (IF LESS THAN 3 MINUTES) BY EMAILING COMMENTS TO: mayor@villageofmagdalena.com THE

DEADLINE FOR WRITTEN PUBLIC COMMENTS TO BE RECEIVED IS MONDAY, AUGUST 10, 2020 AT 12:00 PM.
EMAILED PUBLIC COMMENT MUST CONTAIN THE AUTHOR'S NAME AND PHYSICAL ADDRESS.

Mayor Rumpf reported that he had not received any inquiries from the public.

Ms. Dawson moved to adjourn the meeting at 6:15 p.m., the motion was seconded by Mr. Nelson. The motion carried unanimously.

Respectfully Submitted,

Sabrina Aragon
Assistant Clerk

Richard Rumpf
Mayor

**STATE OF NEW MEXICO
VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
BUDGET ADJUSTMENT RESOLUTION NO. 2020-16
FY 2020-2021**

WHEREAS, the Board of Trustees of the Village of Magdalena met in regular session on **August 24, 2020** and proposes to make certain budget transfer(s), increase(s), or decrease(s) and

WHEREAS, said budget was adjusted on the basis of need and through cooperation with all user departments, elected officials and other department supervisors, **as summarized on the attached sheet**; and

WHEREAS, the official meeting for review of said documents was duly advertised in compliance with the State Open Meetings Act; and

WHEREAS, it is the majority opinion of this Board that the adjusted budget meets the requirements as currently determined.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Governing Body of the Village of Magdalena, State of New Mexico hereby adopts the budget adjustment hereinabove described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, ADOPTED and APPROVED, this _____ day of _____, 2020.

Attest:

Carleen Gomez, CMC, Deputy Clerk

Richard Rumpf, Mayor

(seal)

Department of Finance and Administration
Local Government Division
Financial Management Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

REVISED 12/08/06

ENTITY NAME: Village of Magdalena
FISCAL YEAR: FY2020-2021
DFA Resolution Number: _____

For Local Government Division use only:

(A) ENTITY RESOLUTION NUMBER	(B) LPB ACCOUNT	(B) DFA ACCOUNT	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
2020-16	101-00-41000	11000-00001-41500	Property Tax Current	\$8,369	(\$309)	\$8,060	Adjust Account to FY2021 Budget Limit
	403-20-80001	40400-2002-59010	Debt Service-Principal	\$13,074	\$13	\$13,087	Adjust Account to FY2021 Budget Limit-Police Vehicles
	403-20-80003	40400-2002-59050	Debt Service-Admin Fee	\$27	(\$14)	\$13	Adjust Account to FY2021 Budget Limit-Police Vehicles
	403-20-90001	40400-0001-61100	Operating Transfer-In	(\$12,930)	(\$23)	(\$12,953)	Adjust Account to FY2021 Budget Limit-Police Vehicles
	403-24-80001	40400-2002-59010	Debt Service-Principal	\$17,118	\$71	\$17,189	Adjust Account to FY2021 Budget Limit-Fire Truck
	403-24-80002	40400-2002-59020	Debt Service-Interest	\$51	\$87	\$138	Adjust Account to FY2021 Budget Limit-Fire Truck
	403-24-80003	40400-2002-59050	Debt Service-Admin Fee	\$156	(\$156)	\$0	Adjust Account to FY2021 Budget Limit-Fire Truck
	211-00-90002	21100-0001-61200	Operating Transfer-Out	\$12,930	\$23	\$12,953	Adjust Account to FY2021 Budget Limit-Police Vehicles
	211-00-53130	21100-3001-56090	Supplies-Public Safety	\$2,592	(\$23)	\$2,569	Adjust Account to FY2021 Budget Limit-Police Vehicles
	404-22-80001	40400-2002-59010	Debt Service-Principal	\$20,327	\$187	\$20,514	Adjust Account to FY2021 Budget Limit-Jetter & Tractor
	404-22-80002	40400-2002-59020	Debt Service-Interest	\$359	(\$134)	\$225	Adjust Account to FY2021 Budget Limit-Jetter & Tractor
	404-22-80003	40400-2002-59050	Debt Service-Admin Fee	\$53	(\$53)	\$0	Adjust Account to FY2021 Budget Limit-Jetter & Tractor
	404-23-80002	40400-2002-59020	Debt Service-Interest	\$4,540	\$135	\$4,675	Adjust Account to FY2021 Budget Limit-USDA Refinance
	404-23-80003	40400-2002-59050	Debt Service-Admin Fee	\$135	(\$135)	\$0	Adjust Account to FY2021 Budget Limit-USDA Refinance
	404-25-80001	40400-2002-59010	Operating Transfer-In	(\$4,847)	\$172	(\$4,675)	Adjust Account to FY2021 Budget Limit-Meter Replacement
	404-25-90001	40400-0001-61100	Operating Transfer-In	\$0	\$4,992	\$4,992	Adjust Account to FY2021 Budget Limit-Meter Replacement
	501-00-90002	50100-0001-61200	Operating Transfer-Out	(\$256)	(\$4,992)	(\$5,248)	Adjust Account to FY2021 Budget Limit-Meter Replacement
				\$8,900	\$4,820	\$13,720	Adjust Account to FY2021 Budget Limit-Meter Replacement
	101-02-50020	11000-1009-51020	Full Time Emp Wages	\$11,571	(\$7,903)	\$3,668	Adjust Account to FY2021 Budget Limit-Judicial
	101-02-51010	11000-1009-52011	FICA Medicare	\$168	(\$80)	\$88	Adjust Account to FY2021 Budget Limit-Judicial
	101-02-51020	11000-1009-52010	FICA Regular	\$717	(\$341)	\$376	Adjust Account to FY2021 Budget Limit-Judicial
	101-02-51030	11000-1009-52030	Group Healthcare Ins.	\$2,344	(\$1,406)	\$938	Adjust Account to FY2021 Budget Limit-Judicial
	101-02-51050	11000-1009-52020	PERA Retirement Cont.	\$885	(\$421)	\$464	Adjust Account to FY2021 Budget Limit-Judicial
	101-04-50020	11000-2002-51020	Full Time Emp Wages	\$43,469	\$5,503	\$48,972	Adjust Account to FY2021 Budget Limit-Administration
	101-04-51010	11000-2002-52011	FICA Medicare	\$630	\$80	\$710	Adjust Account to FY2021 Budget Limit-Administration
	101-04-51020	11000-2002-52010	FICA Regular	\$2,695	\$341	\$3,036	Adjust Account to FY2021 Budget Limit-Administration
	101-04-51030	11000-2002-52030	Group Healthcare Ins.	\$10,313	\$1,407	\$11,720	Adjust Account to FY2021 Budget Limit-Administration
	101-04-51050	11000-2002-52020	PERA Retirement Cont.	\$3,325	\$421	\$3,746	Adjust Account to FY2021 Budget Limit-Administration
				\$0	\$1,800	\$1,800	Village Received EMS Fund Act Grant Not Previously Budgeted
	206-00-53130	20600-3003-56070	Supplies-Safety Equip.	\$0	(\$1,800)	(\$1,800)	Village Received EMS Fund Act Grant Not Previously Budgeted
	206-00-42503	20600-0001-47090	EMS Fund Act	\$0			

ATTEST:

Municipal Clerk

(Date)

Mayor

(Date)

ENTITY:
Village of Magdalena

Fiscal Year: 2020-2021

PROPERTY TAX BUDGET SUPPORTING SCHEDULE

ROUNDED TO NEAREST DOLLAR

(Insert information into cells with blue fonts. Black font cells are formula driven.)

(A) PROPERTY TAX CATEGORY	(B) YEAR - 2019 FINAL VALUATIONS	(C) OPERATING TAX RATE	(D) TOTAL PRODUCTION [B X C]	(E) COLLECTION RATE %	(F) INDIVIDUAL TOTAL PRODUCTIONS
RESIDENTIAL - Operational	\$5,044,688	0.000796	4,016	90.26%	\$3,625
NON-RES. - Operational	\$2,207,675	0.002225	4,912	90.26%	\$4,435
OIL & GAS EQUIPMENT	\$0	0.000000	0	0.00%	\$0
OIL & GAS PRODUCTION	\$0	0.000000	0	0.00%	\$0
COPPER	\$0	0.000000	0	0.00%	\$0

GRAND TOTAL PRODUCTIONS	GRAND TOTALS
PROPERTY TAX - CURRENT YEAR (RESIDENTIAL & NON RESIDENTIAL COMBINED)	\$8,060
OIL & GAS EQUIPMENT	\$0
OIL & GAS PRODUCTION	\$0
COPPER	\$0

When entering the Operating Tax Rate please enter the rate to the sixth decimal place (ex - 11.842 should be entered as 0.011842)

Instructions:

1. The first step in using this worksheet for calculating projected property tax productions is to enter the final valuation data (column B) This information can be found at http://nmdfa.state.nm.us/Net_Taxable_Value.aspx. Use the most current year available for your entity.
2. Second, enter the operating tax rate. This rate will either be the County Operational Rate or Municipal Operational Rate found on the Certificate of Property Tax. The Certificate of Property Tax can be found at http://nmdfa.state.nm.us/Certificate_of_Property_Tax.aspx. Click on the hyperlink for the county you are or are in.
3. Next enter the 3 year average collection rate. This information is located at http://nmdfa.state.nm.us/County_Treasurers_Report.aspx. Lower collection rates are allowable but if it is higher than the three year average provided, please provide justification in comment box below.
4. Finally, use the amounts calculated in the light green highlighted cells for the line item amounts listed in the General Fund Detail tab of the proposed budget

Please note:

1. The grand total production in the light green highlighted cell for the Property Tax - Current Year is a combination of both Residential and Non-Residential estimated projections
2. Grand Total Production Amounts Are Formula Driven and Will Automatically Compute Grand Totals.
3. Please indicate if your entity anticipates an increase to the mill levy rate for the upcoming fiscal year. A resolution approved by the governing body must be submitted to LGD for mill levy rate increases ideally by June 1st.
4. Most entities use the prior year data and Tax Rates from the Certificate of Property Tax Rates from the LGD website for their calculations. If you choose to use other valuation data, tax rates, or different calculations please use the property tax revenue estimate worksheet. It is located at http://nmdfa.state.nm.us/Property_Tax_Revenue_Estimate.aspx.

Comments:

FINAL BUDGET

Page: 1

7/22/2020

7:18 pm

Village of Magdalena

	Prior Year Actual	Current Yr Amended Budget	Current Year Actual	Next Year Adopted Budget	Budget Percent Change
Fund: 101 - GENERAL FUND					
Revenues					
41000 PROPERTY TAX (CURRENT & PRIOR)	8,605	8,369	8060 273	0	-100.00
41100 FRANCHISE FEES	14,843	15,947	723	0	-100.00
41150 GROSS RECEIPTS-LOCAL OPTION	97,061	96,242	6,576	0	-100.00
41160 GROSS RECEIPTS-INFRASTRUCTURE	0	0	0	0	0.00
41170 GROSS RECEIPTS-ENVIRONMENTAL	0	0	0	0	0.00
41900 LODGER'S TAX	0	0	0	0	0.00
41905 CAPITAL CREDITS	0	0	0	0	0.00
41910 CONTRIBUTIONS & DONATIONS	0	0	0	0	0.00
41920 SALES-FIXED ASSETS	0	0	0	0	0.00
41925 SALES-OTHER	400	0	0	0	0.00
41930 MISCELLANEOUS INCOME	19	0	0	0	0.00
41935 REIMBURSEMENTS & REFUNDS	3,381	0	44	0	0.00
41950 INSURANCE RECOVERIES	7,494	0	0	0	0.00
42100 GROSS RECEIPTS-STATE SHARE	87,259	86,797	5,620	0	-100.00
42200 GAS (COMBINED FUEL) TAXES	11,307	11,637	0	0	-100.00
42300 MOTOR VEHICLE	2,084	2,146	0	0	-100.00
42401 CDBG-COMM DEVELOP BLOCK GRANT	0	0	0	0	0.00
42500 GRANTS - STATE	-41,332	0	576	0	0.00
43000 LEGISLATIVE APPROPRIATIONS	0	0	0	0	0.00
44000 SMALL CITIES ASSISTANCE	219,882	180,000	0	0	-100.00
44500 GRANTS - FEDERAL	0	0	0	0	0.00
45100 ANIMAL LICENSES	45	54	0	0	-100.00
45200 BUSINESS LICENSES	2,090	2,508	0	0	-100.00
45300 LIQUOR LICENSES	0	0	0	0	0.00
46110 AIRPORT HANGER RENTALS	767	1,900	0	0	-100.00
46125 NOTARY FEE SERVICE	940	1,002	75	0	-100.00
46126 CONVENIENCE FEE	295	246	0	0	-100.00
46130 POLICE SERVICES-SPECIAL	305	312	0	0	-100.00
46140 PRINTING, COPYING AND FAX	337	341	11	0	-100.00
46150 RENTAL OF PUBLIC FACILITIES	2,525	2,400	0	0	-100.00
47001 COURT FINES	11,974	13,390	348	0	-100.00
48000 INTEREST INCOME	261	268	0	0	-100.00
Total Revenues	430,542	423,559	14,245	0	-100.00

(A) BOND	(B) ISSUE DATE	(C) Issue Date INTEREST RATE	(D) ORIGINAL AMOUNT OF BOND ISSUE	(E) OUTSTANDING PRINCIPAL AMOUNT @ Beginning FY	(F) PRINCIPAL Payments Due this FY	(G) Date Principal Due	(H) INTEREST Payments Due this FY	(I) Date Interest Due	(J) OUTSTANDING PRINCIPAL AMOUNT @ Yr end
GENERAL PURPOSE									
GENERAL PURPOSE TOTAL									
WATER & SEWER									
GO BOND TOTAL									
REVENUE BONDS									
GRT									
GRT Total									
UTILITY									
UTILITY Total									
OTHER (i.e. Gas, Lodger's Tax)									
OTHER Total									
REVENUE BOND TOTAL									
OTHER LONG TERM DEBT (Loans, i.e. NMFA, RUS, BOF)									
NMFA - 2 Police Vehicles	1/28/2016	0.1000%	55,288	13,087	13,087	May 1	13,087	Nov 1 / May 1	0
NMFA - Jetter & Tractor Refunding	7/7/2017	0.7227%	84,478	32,120	20,514	May 1	20,514	225 Nov 1 / May 1	11,606
NMFA - USDA & Joint Utility Refunding	7/7/2017	3.6292%	134,985	134,985	0	May 1	0	4,575 Nov 1 / May 1	134,985
NMFA - Fire Truck (Pumper Tanker)	8/1/2017	0.1370%	171,796	137,995	17,189	May 1	17,189	138 Nov 1 / May 1	120,806
NMFA - Water Meter Replacement Project	6/9/2018	0.2500%	102,250	102,250	4,992	May 1	4,992	256 May 1	97,258
OTHER LONG TERM DEBT TOTAL			558,797	420,437	55,782		5,307		364,655

Revision No
Revision Date
Revised 02-2007

(Check | } if this form is a revision)

DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION

Law Enforcement Protection Fund Distribution (LEPF) - Municipalities

Fiscal Year: July 1, 2020 To June 30, 2021

May 31, 2020 FINAL DISTRIBUTION

A	B	C	D	E	F	G	H	I	J	K
MUNICIPALITY	-1	Population 2010 Census Muni's	Class (1, 2, or 3)	LEPF Base Amount	No. of Certified Officers (5)	Total @ \$600 Per Officer	Prorated Amount @ 100%	Total LEPF Distribution	LEPF Pledges (NMFA)	Total Municipal Distribution
Elephant Butte	Y	1,431	1	20,000	0	0	0	20,000		\$20,000.00
Elida	Y	197	1	20,000	0	0	0	20,000		\$20,000.00
Encino (1)	N	n/a	n/a	0	n/a	0	0	0		\$0.00
Esplanola (4)	Y	10,224	1	20,000	26	15,600	15,600	35,600		\$35,600.00
Estancia (8)	Y	1,655	1	20,000	1	600	600	20,600	\$3,538	\$17,062.00
Funice	Y	2,922	1	20,000	9	5,400	5,400	25,400		\$25,400.00
Farmington	Y	45,877	2	30,000	127	76,200	76,200	106,200		\$106,200.00
Floyd (1)	N	n/a	n/a	0	n/a	0	0	0		\$0.00
Folsom	N	56	1	20,000	0	0	0	20,000		\$20,000.00
Ft. Sumner	Y	1,031	1	20,000	1	600	600	20,600		\$20,600.00
Gallup	Y	21,678	2	30,000	60	36,000	36,000	66,000		\$66,000.00
Grady	Y	107	1	20,000	0	0	0	20,000		\$20,000.00
Grants	Y	9,182	1	20,000	19	11,400	11,400	31,400		\$31,400.00
Grenville	N	143	1	20,000	0	0	0	20,000		\$20,000.00
Hagerman	Y	1,257	1	20,000	5	3,000	3,000	23,000		\$23,000.00
Hatch	Y	1,648	1	20,000	7	4,200	4,200	24,200		\$24,200.00
Hobbs (5)	Y	34,122	2	30,000	84	50,400	50,400	80,400		\$80,400.00
Hopie (5)	Y	105	1	20,000	0	0	0	20,000		\$20,000.00
House	Y	68	1	20,000	0	0	0	20,000		\$20,000.00
Hurley (8)	Y	1,297	1	20,000	3	1,800	1,800	21,800	\$8,324	\$13,476.00
Jal	Y	2047	1	20,000	9	5,400	5,400	25,400		\$25,400.00
Jemez Springs	N	250	1	20,000	8	4,800	4,800	24,800		\$24,800.00
Kirtland (7)	Y	n/a	1	20,000	0	0	0	20,000		\$20,000.00
Lake Arthur	N	436	1	20,000	0	0	0	20,000	\$10,447	\$9,553.00
Las Cruces (5)	Y	97618	2	30,000	182	109,200	109,200	139,200		\$139,200.00
Las Vegas (8)	Y	13753	1	20,000	31	18,600	18,600	38,600	\$26,203	\$12,397.00
Logan	Y	1042	1	20,000	4	2,400	2,400	22,400		\$22,400.00
Lordsburg	Y	2797	1	20,000	9	5,400	5,400	25,400		\$25,400.00
Los Lunas	Y	14835	1	20,000	39	23,400	23,400	43,400		\$43,400.00
Los Ranchos	N	6024	1	20,000	0	0	0	20,000		\$20,000.00
Loving	Y	1413	1	20,000	2	1,200	1,200	21,200		\$21,200.00
Lovington	Y	11009	1	20,000	27	16,200	16,200	36,200		\$36,200.00
Magdalena (8)	Y	938	1	20,000	2	1,200	1,200	21,200	\$12,953	\$8,247.00
Maxwell	Y	254	1	20,000	0	0	0	20,000		\$20,000.00

DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION

Law Enforcement Protection Fund Distribution (LEPF) - Municipalities

Fiscal Year: July 1, 2020 To June 30, 2021

May 31, 2020 FINAL DISTRIBUTION

A	B	C	D	E	F	G	H	I	J	K
MUNICIPALITY	-1	Population 2010 Census	Class [1, 2, or 3]	LEPF Base Amount	No. of Certified Officers (5)	Total @ \$600 Per Officer	Prorated Amount @ 100%	Total LEPF Distribution	LEPF Pledges (NMFA)	Total Municipal Distribution
Tucuman	Y	5363	1	20,000		6,600	6,600	26,600		\$26,600.00
Tularosa	Y	2842	1	20,000		3,000	3,000	23,000		\$23,000.00
Vaughn	Y	446	1	20,000		0	0	20,000		\$20,000.00
Virden (1)	N			0		0	0	0		\$0.00
Wagon Mound	Y	314	1	20,000		0	0	20,000		\$20,000.00
Willard (1)	N			0		0	0	0		\$0.00
Williamsburg	Y	449	1	20,000		0	0	20,000		\$20,000.00
TOTALS		1,336,980		\$2,020,000		\$1,524,000	\$1,524,000	\$3,444,000	\$235,232.00	\$3,308,768.00

Notes:

- (1) Does the municipality have a police department? Y = Yes. N = No.
- (2) The populations of municipalities not served by a municipal police department are assigned to the county.
- (3) Los Alamos has a combined county and municipal government and will receive only one LEPF distribution.
- (4) Los Alamos reflected on NM County LEPF distribution)
- (5) 3,660 of Penita's population is subtracted from Valencia County due to the entity's incorporation which is reflected in the 2010 Census.
- (6) 9,470 of Anthony's population is subtracted from Dona Ana County due to the entity's incorporation which is reflected in the 2010 Census.
- (7) 3,250 of Espanola's 10,224 population reside in Santa Fe Co. and are subtracted from Santa Fe's total population in computing the county's net population for LEPF purposes.
- (8) Adjustments may have been made to the number of certified officers you reported. All applications were compared to the "New Mexico Officer Registry" maintained by the Training and Recruiting Division at the New Mexico Department of Public Safety. Generally, adjustments resulted for officers who have changed departments within the past year. Newly hired officers must be reported by their current employers to the Training and Recruiting Div. to validate the certifications with that department. If newly hired officers are not reported, the officer is listed as "unemployed" by the Training and Recruiting Div. until the officer has been reported. If an officer is listed as "unemployed" for two years, the officer must be recertified. To prevent any problems in the future, please make sure the official registry at DPS has been updated and is current as of March 31st each year. For more information, you may contact the Training and Recruiting Division at 4491 Cerrillos Road, Santa Fe, NM 87505 or by telephone at (505) 827-9276.
- (9) In some instances, officers were claimed who are no longer certified or no longer employed. Only certified full-time officers and those who will be certified by July 1 are eligible.
- (10) Albuquerque Aviation PD has merged back with Albuquerque Police Department (APD). Certified officers working in aviation are now included in the total APD officer count.
- (11) There is no population data shown for Kirtland and Rio Communities because they were incorporated after the 2010 Census was published.
- (12) Initial Determination from May 1, 2020, adjusted on the Final Distribution to include NMFA intercepts for loan agreements for FY2021.

NOTE: The 2010 Census population data did not change the classification for any municipality.

Please refer to the Table below for your complete FY 21 Fire Protection Fund **allotment/distribution** **quarterly** amounts including NMFA amounts for your fire department.

Department Name	Total Distribution	NMFA Amount	Total to Department (AFTER NMFA PAID)	First Allotment August FY 21 40% Total to Department (AFTER NMFA PAID)	Second Allotment November FY 21 20% Total to Department	Third Allotment February FY 21 20% Total to Department	Fourth Allotment May FY 21 20% Total to Department
Village of Magdalena	\$93,201.00	\$17,108.00	\$76,093.00	\$30,437.20	\$15,218.60	\$15,218.60	\$15,218.60

The amount allocated covers the period from July 1st 2020, through June 30th 2021, and shall be expended only for the maintenance of the fire department, the purchase, construction, repair and operation of its fire stations, fire apparatus and equipment, the payment of insurance premiums on fire stations, substations, fire apparatus and equipment, and insurance premiums for injuries or death of firefighters as otherwise provided by law. Such funds are to be expended at the direction of the Chief of each fire department in accordance with the provisions of the Public Purchases Act, the Fire Protection Fund Act, and the State Fire Marshal's Rules and Regulations to the Act.

**Please be reminded that during the 2017 regular legislative session, House Bill 4 was enacted (Laws 2017, Chapter 1). Section 8 of House Bill 4 created requirements that the State Fire Marshal must follow in making a determination and certification of needs pursuant to Section 59A-53-3 NMSA 1978 and distributions pursuant to Sections 59A-53-4 and 59A-53-5.1, which pertain to the Fire Protection Fund. Specifically, the bill required the State Fire Marshal to coordinate with the Department of Finance and Administration (DFA), the New Mexico Finance Authority, Office of the State Treasurer, the New Mexico Municipal League and the New Mexico Association of Counties, regarding a periodic allotment schedules.*

Please contact me if you have any questions or concerns, at 505-470-1044 or john.kondratick@state.nm.us

Respectfully,



John Kondratick
Interim State Fire Marshal

Cc: Mayor, Village of Magdalena

ORIGINAL INVOICE

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL
DISTRICT 2 JEFFERSON L. BYRD, VICE CHAIR
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR
DISTRICT 5 STEPHEN FISCHMANN

INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION

John Kondratick
Interim State Fire Marshal
Phone (505) 470-1044
Fax (505) 476-0100

July 1, 2020

Clerk-Treasurer
Village of Magdalena
PO Box 145
Magdalena, NM 87825-0145

Ref: **First Fiscal Year 2021 (FY 21) Fire Protection Fund Distribution for the Village of Magdalena Fire Department**

Dear Clerk-Treasurer,

The Public Regulation Commission and representatives from the State Fire Marshal Division met with the Office of the Superintendent of Insurance, Association of Counties, Fire Chiefs & Emergency Manager Affiliate, Municipal League, New Mexico Fire Chiefs Association and Department of Finance Authority to determine the annual Fire Protection Fund quarterly distribution dates.

All NMFA payments, for outstanding department loans, have been paid in full for Fiscal Year 2021.

The quarterly distribution dates for the Fire Protection Fund Fiscal Year 21 will be as follows:

- **1st quarter allocation/distribution** - On August 1st a 40% distribution of the "Total to Department After NMFA" amount will be allocated to the municipality or district.
- **2nd quarter allocation/distribution** - On November 1st a 20% distribution of the "Total to Department After NMFA" amount will be allocated to the municipality or district.
- **3rd quarter allocation/distribution** - On February 1st a 20% distribution of the "Total to Department After NMFA" amount will be allocated to the municipality or district.
- **4th quarter allocation/distribution** - On May 1st a 20% distribution of the "Total to Department After NMFA" amount will be allocated to the municipality or district.

The Quarterly Allocation/Distribution is based on the revenue received into the state of New Mexico for the FY 21 Fire Protection Fund.

The August 1st total **1st quarter** Fiscal Year 2021 Fire Protection Fund allotment/distribution to your fire department has been sent, and should be deposited via ACH, to your Bank account on record with DFA, in the amount of **\$30,437.20.**

ORIGINAL INVOICE

FINAL BUDGET

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Village of Magdalena

	Prior Year Actual	Current Yr Amended Budget	Current Year Actual	Next Year Adopted Budget	Budget Percent Change
Fund: 403 - DEBT SERVICE GOVERNMENTAL					
Expenditures					
Dept: 20 NMFA - POLICE VEHICLES					
80001 DEBT SERVICE-PRINCIPAL	0	13,074 13,087	0	0	-100.00
80002 DEBT SERVICE-INTEREST	0	0	0	0	0.00
80003 DEBT SERVICE-ADMIN FEE	26	27 13	0	0	-100.00
90001 OPERATING TRANSFER-IN	-12,930	-12,930 12,953	0	0	-100.00
Total NMFA - POLICE VEHICLES	-12,904	171	0	0	-100.00
Dept: 24 NMFA - FIRE TRUCK					
52020 BANK & CREDIT CARD FEES	0	0	0	0	0.00
59600 VEHICLES	0	0	0	0	0.00
80001 DEBT SERVICE-PRINCIPAL	0	17,118 17,189	0	0	-100.00
80002 DEBT SERVICE-INTEREST	51	51 138	0	0	-100.00
80003 DEBT SERVICE-ADMIN FEE	155	156 0	0	0	-100.00
90001 OPERATING TRANSFER-IN	-17,067	-17,108 ✓	0	0	-100.00
90002 OPERATING TRANSFER-OUT	0	0	0	0	0.00
Total NMFA - FIRE TRUCK	-16,861	217	0	0	-100.00
Total Expenditures	-29,765	388	0	0	-100.00
Total DEBT SERVICE GOVERNMENTAL	30,079	41	0	0	-100.00

FINAL BUDGET

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Village of Magdalena

	Prior Year Actual	Current Yr Amended Budget	Current Year Actual	Next Year Adopted Budget	Budget Percent Change
Fund: 211 - LEPP-LAW ENFORCEMENT PROTECT					
Expenditures					
52060 EMPLOYEE TRAINING	300	0	0	0	0.00
52090 EMPLOYEE TRAVEL	0	0	0	0	0.00
53090 SUPPLIES-EQUIPMENT & MACHINERY	2,309	4,671	0	0	-100.00
53130 SUPPLIES-SAFETY EQUIPMENT	2,160	2,592	2,569	0	-100.00
53140 SUPPLIES-UNIFORM & LINEN	2,591	1,007	0	0	-100.00
53150 SUPPLIES-VEHICLES	0	0	0	0	0.00
53160 TELEPHONE, CELL AND INTERNET	0	0	0	0	0.00
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0.00
55020 REPAIR & MAINT-EQUIP & MACH	127	0	0	0	0.00
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0.00
55040 REPAIR & MAINT-OTHER	0	0	0	0	0.00
55050 REPAIR & MAINT-VEHICLES	0	0	0	0	0.00
58180 MEDICAL, PSYCH, DRUG TESTING	0	0	0	0	0.00
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0.00
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0.00
59600 VEHICLES	0	0	0	0	0.00
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0.00
80002 DEBT SERVICE-INTEREST	0	0	0	0	0.00
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0.00
90001 OPERATING TRANSFER-IN	0	0	0	0	0.00
90002 OPERATING TRANSFER-OUT	12,930	12,930	12,953	0	-100.00
Total Expenditures	20,417	21,200	0	0	-100.00
Total LEPP-LAW ENFORCEMENT PROTECT	183	0	0	0	0.00

FINAL BUDGET

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Village of Magdalena

	Prior Year Actual	Current Yr Amended Budget	Current Year Actual	Next Year Adopted Budget	Budget Percent Change
Fund: 404 - DEBT SERVICE PROPRIETARY					
Expenditures					
Dept. 22 NMFA - JETTER & TRACTOR					
52020 BANK & CREDIT CARD FEES	0	0	0	0	0.00
80001 DEBT SERVICE-PRINCIPAL	20,327	20,327	20,514	0	-100.00
80002 DEBT SERVICE-INTEREST	359	359	225	0	-100.00
80003 DEBT SERVICE-ADMIN FEE	52	53	0	0	-100.00
90001 OPERATING TRANSFER-IN	-20,738	-20,739	0	0	-100.00
90002 OPERATING TRANSFER-OUT	0	0	0	0	0.00
Total NMFA - JETTER & TRACTOR	0	0	0	0	0.00
Dept. 23 NMFA - USDA REFUNDING					
52020 BANK & CREDIT CARD FEES	0	0	0	0	0.00
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0.00
80002 DEBT SERVICE-INTEREST	4,540	4,540	4,675	0	-100.00
80003 DEBT SERVICE-ADMIN FEE	135	135	0	0	-100.00
90001 OPERATING TRANSFER-IN	-4,675	-4,847	<4,675>	0	-100.00
90002 OPERATING TRANSFER-OUT	0	0	0	0	0.00
Total NMFA - USDA REFUNDING	0	-172	0	0	-100.00
Dept. 25 NMFA - METER REPLACEMENT					
59304 DWRLF - DW-4198	129,624	0	0	0	0.00
80001 DEBT SERVICE-PRINCIPAL	1,301	0	4,992	0	0.00
80002 DEBT SERVICE-INTEREST	64	0	0	0	0.00
80003 DEBT SERVICE-ADMIN FEE	152	256	0	0	-100.00
90001 OPERATING TRANSFER-IN	-2,418	-256	<5,248>	0	-100.00
90002 OPERATING TRANSFER-OUT	0	0	0	0	0.00
Total NMFA - METER REPLACEMENT	128,724	0	0	0	0.00
Total Expenditures	128,723	-172	0	0	-100.00
Total DEBT SERVICE PROPRIETARY	-128,547	369	0	0	-100.00

FINAL BUDGET

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Village of Magdalena

	Prior Year Actual	Current Yr Amended Budget	Current Year Actual	Next Year Adopted Budget	Budget Percent Change
Fund: 501 - WATER FUND					
Expenditures					
50020 FULL TIME EMPLOYEE WAGES	61,152	69,290	2,360	0	-100.00
50030 PART TIME EMPLOYEE WAGES	0	0	0	0	0.00
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	0	0.00
50050 OVERTIME WAGES	911	2,000	0	0	-100.00
51010 FICA MEDICARE	900	1,005	34	0	-100.00
51020 FICA REGULAR	3,848	4,296	146	0	-100.00
51030 GROUP HEALTHCARE INSURANCE	14,588	11,720	874	0	-100.00
51050 PERA RETIREMENT CONTRIBUTIONS	4,598	5,301	156	0	-100.00
51070 UNEMPLOYMENT COMP INSURANCE	256	271	8	0	-100.00
51080 WORKERS COMP FEE ASSESSMENT	14	40	0	0	-100.00
51090 WORKERS COMP INSURANCE PREM	3,041	3,649	0	0	-100.00
52010 ADVERTISING & PROMOTION	593	499	0	0	-100.00
52020 BANK & CREDIT CARD FEES	5,646	5,708	0	0	-100.00
52030 BOOKS, PERIODICALS & SOFTWARE	728	873	0	0	-100.00
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0.00
52050 DUES, SUBSCRIPT & MEMBERSHIPS	490	588	0	0	-100.00
52060 EMPLOYEE TRAINING	682	818	0	0	-100.00
52080 LIABILITY & PROPERTY INSURANCE	7,154	8,585	0	0	-100.00
52090 EMPLOYEE TRAVEL	759	911	0	0	-100.00
52100 POSTAGE AND MAIL SERVICES	984	1,139	0	0	-100.00
52110 PRINTING AND PUBLISHING	0	0	0	0	0.00
53010 BAD DEBT EXPENSE	14,006	0	0	0	0.00
53040 DEPRECIATION EXPENSE	0	0	0	0	0.00
53045 FEES & PERMITS	1,249	1,273	111	0	-100.00
53050 FUEL-GASOLINE AND DIESEL	4,960	5,408	227	0	-100.00
53080 SUPPLIES-BUILDING & STRUCTURES	774	665	0	0	-100.00
53090 SUPPLIES-EQUIPMENT & MACHINERY	10,537	12,644	0	0	-100.00
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	0	0.00
53110 SUPPLIES-OFFICE SUPPLIES	305	366	0	0	-100.00
53120 SUPPLIES-OTHER	9,432	10,203	0	0	-100.00
53130 SUPPLIES-SAFETY EQUIPMENT	558	669	0	0	-100.00
53140 SUPPLIES-UNIFORM & LINEN	607	648	0	0	-100.00
53150 SUPPLIES-VEHICLES	885	1,062	0	0	-100.00
53160 TELEPHONE, CELL AND INTERNET	2,272	2,407	149	0	-100.00
53170 UTILITIES-ELECTRIC AND PROPANE	19,248	19,500	0	0	-100.00
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0.00
55020 REPAIR & MAINT-EQUIP & MACH	2,156	2,587	0	0	-100.00
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0.00
55040 REPAIR & MAINT-OTHER	660	791	0	0	-100.00
55050 REPAIR & MAINT-VEHICLES	1,568	1,467	0	0	-100.00
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0.00
57310 RENT/LEASE-EQUIP AND MACHINE	216	259	0	0	-100.00
57320 RENT/LEASE-VEHICLES	0	0	0	0	0.00
58150 ARCHITECT & ENGINEER SERVICES	0	0	0	0	0.00
58160 AUDIT SERVICES (REG & SPEC)	4,215	5,058	0	0	-100.00
58170 LEGAL SERVICES	0	0	0	0	0.00
58180 MEDICAL, PSYCH, DRUG TESTING	0	0	0	0	0.00
58200 OTHER PROFESSIONAL SERVICES	6,547	5,617	128	0	-100.00
59100 LAND	0	0	0	0	0.00
59200 LAND IMPROVEMENTS	0	0	0	0	0.00
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0.00
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0.00
59500 FURNITURE AND FIXTURES	0	0	0	0	0.00
59600 VEHICLES	0	0	0	0	0.00
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0.00
80002 DEBT SERVICE-INTEREST	0	0	0	0	0.00
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0.00
90001 OPERATING TRANSFER-IN	0	0	0	0	0.00
90002 OPERATING TRANSFER-OUT	10,889	8,900	13,720	0	-100.00

FY 2021 - COST OF LIVING INCREASE PROPOSAL

2.00%

Employee Name	Job Title	Full Time/ Part Time/Elected Official	Weekly Hours Worked	Current Hourly Pay Rate	Projected Hourly Pay Rate	Yearly Salary	Social Security 6.2%	Medicare 1.45%	PERA Reg 7.65% Law 10.65%	Health Insurance	Grand Total Salary & Fringe	Funding Source
Richard Rumpf	Mayor	Elected Official	5.76923	\$20.00	\$20.00	\$6,000.00	\$372.00	\$87.00	\$0.00	\$0.00	\$6,459.00	100% General Fund
Deborah Abingdon	Clerk/Treasurer	Full Time	40	\$18.76	\$19.14	\$39,801.22	\$2,467.68	\$577.12	\$3,044.79	\$9,375.84	\$55,266.64	100% General Fund
Carleen Gomez	Deputy Clerk/Court Clerk	Full Time	40	\$17.29	\$17.64	\$36,682.46	\$2,274.31	\$531.90	\$2,806.21	\$9,375.84	\$51,670.72	10% Court 25% Admin 25% Water Fund 25% Solid Waste 15% Sewer
Simon Armijo	Municipal Judge	Elected Official	2.30769	\$20.00	\$20.00	\$2,400.00	\$148.80	\$34.80	\$183.60	\$0.00	\$2,767.20	100% General Fund
Sabrina Aragon	Assistant Clerk	Full Time	40	\$11.30	\$11.53	\$23,974.08	\$1,486.39	\$347.62	\$1,834.02	\$0.00	\$27,642.11	45% Water Fund 40% Solid Waste 15% Sewer
Michael Zamora	Marshal	Full Time	40	\$20.92	\$21.34	\$44,383.87	\$2,751.80	\$643.57	\$4,726.88	\$14,011.92	\$66,518.04	100% General Fund
Carlos Valenzuela	Deputy Marshal	Full Time	43	\$16.71	\$17.04	\$38,110.83	\$2,362.87	\$552.61	\$4,058.80	\$9,375.84	\$54,460.95	100% General Fund
Mariano Fraere	Deputy Marshal	Full Time	43	\$16.55	\$16.88	\$37,745.92	\$2,340.25	\$547.32	\$4,019.94	\$14,011.92	\$58,665.34	100% General Fund
Ivy Stover	Library/Museum Director	Part Time	29	\$10.17	\$10.37	\$15,643.09	\$969.87	\$226.82	\$1,196.70	\$0.00	\$18,036.48	100% Library Fund
Vacant	Joint Utility Supervisor (Inter)	Full Time	40	\$23.38	\$23.85	\$49,603.01	\$3,075.39	\$719.24	\$3,794.63	\$0.00	\$57,192.27	40% Water Fund 50% Solid Waste 10% Sewer
Ezekiel Gomez	Joint Utility Worker	Full Time	40	\$12.86	\$13.12	\$77,283.78	\$1,691.59	\$395.61	\$2,087.21	\$9,375.84	\$40,834.03	35% Water Fund 40% Solid Waste 25% Sewer
Nehemiah Peralta	Joint Utility Worker	Full Time	40	\$14.46	\$14.75	\$30,678.34	\$1,902.06	\$444.84	\$2,346.89	\$9,375.84	\$44,747.96	45% Water Fund 25% Solid Waste 30% Sewer Fund
Lenny Baldonado	Joint Utility Worker	Full Time	40	\$14.46	\$14.75	\$30,678.34	\$1,902.06	\$444.84	\$2,346.89	\$9,375.84	\$44,747.96	20% Water Fund 10% Solid Waste 20% Sewer 50% Streets
Grand Totals			443.077	\$216.86	\$220.40	\$382,984.92	\$23,745.07	\$5,553.28	\$32,446.57	\$84,278.88	\$529,008.71	

General Fund
Governing Body
Municipal Court
General Administration
Law Enforcement
Streets

Library Fund
Water Fund
Solid Waste Fund
Wastewater Fund

Grand Total

INTERIM
BUDGET

FY 2021 - COST OF LIVING INCREASE PROPOSAL												2.00%
Employee Name	Job Title	Full Time/ Part Time/Elected Official	Weekly Hours Worked	Current Hourly Pay Rate	Projected Hourly Pay Rate	Yearly Salary	Social Security 6.2%	Medicare 1.45%	PEBA Reg 7.65% Law 10.65%	Health Insurance	Grand Total Salary & Fringe	Funding Source
Richard Rumpf	Mayor	Elected Official	5.76923	\$20.00	\$20.00	\$6,000.00	\$372.00	\$87.00	\$0.00	\$0.00	\$6,459.00	100% General Fund
Deborah Abingdon	Clerk/Treasurer	Full Time	40	\$18.76	\$19.14	\$39,801.22	\$2,467.68	\$577.12	\$3,044.79	\$9,375.84	\$55,266.64	100% General Fund
Carleen Gomez	Deputy Clerk/Court Clerk	Full Time	40	\$17.29	\$17.64	\$36,682.46	\$2,274.31	\$531.90	\$2,806.21	\$9,375.84	\$51,670.72	10% Court 25% Admin 25% Water Fund 25% Solid Waste 15% Sewer
Simon Armijo	Municipal Judge	Elected Official	2.30769	\$20.00	\$20.00	\$2,400.00	\$148.80	\$34.80	\$183.60	\$0.00	\$2,767.20	100% General Fund
Sabrina Aragon	Assistant Clerk	Full Time	40	\$11.30	\$11.53	\$23,974.08	\$1,486.39	\$347.62	\$1,834.02	\$0.00	\$27,642.11	45% Water Fund 40% Solid Waste 15% Sewer
Michael Zamora	Marshal	Full Time	40	\$20.92	\$21.34	\$44,383.87	\$2,751.80	\$643.57	\$4,726.88	\$14,011.92	\$66,518.04	100% General Fund
Carlos Valenzuela	Deputy Marshal	Full Time	43	\$16.71	\$17.04	\$38,110.83	\$2,362.87	\$552.61	\$4,058.80	\$9,375.84	\$54,460.95	100% General Fund
Mariano Fraere	Deputy Marshal	Full Time	43	\$16.55	\$16.88	\$37,745.92	\$2,340.25	\$547.32	\$4,019.94	\$14,011.92	\$58,665.34	100% General Fund
Ivy Stover	Library/Museum Director	Part Time	29	\$10.17	\$10.37	\$15,643.09	\$969.87	\$226.82	\$1,196.70	\$0.00	\$18,036.48	100% Library Fund
Vacant	Joint Utility Supervisor (Inter)	Full Time	40	\$23.38	\$23.85	\$49,603.01	\$3,075.39	\$719.24	\$3,794.63	\$0.00	\$57,192.27	40% Water Fund 50% Solid Waste 10% Sewer
Ezekiel Gomez	Joint Utility Worker	Full Time	40	\$12.86	\$13.12	\$27,283.78	\$1,691.59	\$395.61	\$2,087.21	\$9,375.84	\$40,834.03	35% Water Fund 40% Solid Waste 25% Sewer
Nehemiah Peralta	Joint Utility Worker	Full Time	40	\$14.46	\$14.75	\$30,678.34	\$1,902.06	\$444.84	\$2,346.89	\$9,375.84	\$44,747.96	45% Water Fund 25% Solid Waste 30% Sewer Fund
Lenny Baldonado	Joint Utility Worker	Full Time	40	\$14.46	\$14.75	\$30,678.34	\$1,902.06	\$444.84	\$2,346.89	\$9,375.84	\$44,747.96	20% Water Fund 10% Solid Waste 20% Sewer 50% Streets
Grand Totals			443.077	\$216.86	\$220.40	\$382,984.92	\$23,745.07	\$5,553.28	\$32,446.57	\$84,278.88	\$529,008.71	

General Fund
Governing Body
Municipal Court
General Administration
Law Enforcement
Streets

Library Fund
Water Fund
Solid Waste Fund
Wastewater Fund

Grand Total

\$6,000.00
\$11,570.62
\$43,469.46
\$120,240.62
\$15,339.17
\$15,643.09
\$69,290.40
\$65,212.68
\$36,218.89
\$382,984.92

\$372.00
\$717.38
\$2,695.11
\$7,454.92
\$951.03
\$969.87
\$4,296.00
\$4,043.19
\$2,245.57
\$23,745.07

\$87.00
\$167.77
\$630.31
\$1,743.49
\$222.42
\$226.82
\$1,004.71
\$945.58
\$525.17
\$5,553.28

\$0.00
\$885.15
\$3,325.41
\$12,805.63
\$1,173.45
\$1,196.70
\$5,300.72
\$4,988.77
\$2,770.75
\$32,446.57

\$0.00
\$2,343.96
\$10,313.42
\$37,399.68
\$4,687.92
\$0.00
\$11,719.80
\$9,375.84
\$8,438.26
\$84,278.88

\$6,459.00
\$15,684.88
\$60,433.71
\$179,644.33
\$22,373.98
\$18,036.48
\$91,611.63
\$84,566.06
\$50,198.64
\$529,008.71

FINAL BUDGET

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Village of Magdalena

	Prior Year Actual	Current Yr Amended Budget	Current Year Actual	Next Year Adopted Budget	Budget Percent Change
Fund: 101 - GENERAL FUND					
Expenditures					
Dept: 01 EXECUTIVE /LEGISLATIVE					
50010 ELECTED OFFICIAL SALARIES	6,000	6,000 ✓	500	0	-100.00
51010 FICA MEDICARE	87	87 ✓	7	0	-100.00
51020 FICA REGULAR	372	372 ✓	31	0	-100.00
51030 GROUP HEALTHCARE INSURANCE	0	0	0	0	0.00
51050 PERA RETIREMENT CONTRIBUTIONS	0	0	0	0	0.00
51070 UNEMPLOYMENT COMP INSURANCE	0	0	0	0	0.00
51090 WORKERS COMP INSURANCE PREM	0	0	0	0	0.00
52030 BOOKS, PERIODICALS & SOFTWARE	599	719	0	0	-100.00
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0.00
52050 DUES, SUBSCRIPT & MEMBERSHIPS	0	0	0	0	0.00
52060 EMPLOYEE TRAINING	1,235	1,482	0	0	-100.00
52080 LIABILITY & PROPERTY INSURANCE	341	409	0	0	-100.00
52090 EMPLOYEE TRAVEL	767	920	0	0	-100.00
52100 POSTAGE AND MAIL SERVICES	0	0	0	0	0.00
52110 PRINTING AND PUBLISHING	107	128	0	0	-100.00
53050 FUEL-GASOLINE AND DIESEL	896	991	72	0	-100.00
53090 SUPPLIES-EQUIPMENT & MACHINERY	0	0	0	0	0.00
53110 SUPPLIES-OFFICE SUPPLIES	272	224	0	0	-100.00
53120 SUPPLIES-OTHER	930	1,115	0	0	-100.00
53140 SUPPLIES-UNIFORM & LINEN	0	0	0	0	0.00
53150 SUPPLIES-VEHICLES	413	496	0	0	-100.00
53160 TELEPHONE, CELL AND INTERNET	1,239	1,253	98	0	-100.00
55020 REPAIR & MAINT-EQUIP & MACH	0	0	0	0	0.00
55040 REPAIR & MAINT-OTHER	0	0	0	0	0.00
55050 REPAIR & MAINT-VEHICLES	49	58	0	0	-100.00
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0.00
57320 RENT/LEASE-VEHICLES	0	0	0	0	0.00
58170 LEGAL SERVICES	0	0	0	0	0.00
58200 OTHER PROFESSIONAL SERVICES	2,299	2,298	192	0	-100.00
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0.00
59500 FURNITURE AND FIXTURES	0	0	0	0	0.00
59600 VEHICLES	0	0	0	0	0.00
Total EXECUTIVE /LEGISLATIVE	15,606	16,552	900	0	-100.00
Dept: 02 JUDICIAL					
50010 ELECTED OFFICIAL SALARIES	2,400	2,400 ✓	200	0	-100.00
50020 FULL TIME EMPLOYEE WAGES	8,575	11,571 3,668	346	0	-100.00
50030 PART TIME EMPLOYEE WAGES	0	0	0	0	0.00
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	0	0.00
50050 OVERTIME WAGES	0	0	0	0	0.00
51010 FICA MEDICARE	159	168 88	8	0	-100.00
51020 FICA REGULAR	680	717 376	34	0	-100.00
51030 GROUP HEALTHCARE INSURANCE	2,313	2,344 938	145	0	-100.00
51050 PERA RETIREMENT CONTRIBUTIONS	830	885 464	42	0	-100.00
51070 UNEMPLOYMENT COMP INSURANCE	35	37	1	0	-100.00
51080 WORKERS COMP FEE ASSESSMENT	2	10	0	0	-100.00
51090 WORKERS COMP INSURANCE PREM	0	0	0	0	0.00
52030 BOOKS, PERIODICALS & SOFTWARE	240	288	0	0	-100.00
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0.00
52050 DUES, SUBSCRIPT & MEMBERSHIPS	210	252	0	0	-100.00
52060 EMPLOYEE TRAINING	0	0	0	0	0.00
52080 LIABILITY & PROPERTY INSURANCE	0	0	0	0	0.00
52090 EMPLOYEE TRAVEL	0	0	0	0	0.00
52100 POSTAGE AND MAIL SERVICES	0	0	0	0	0.00
52110 PRINTING AND PUBLISHING	0	0	0	0	0.00
53050 FUEL-GASOLINE AND DIESEL	0	0	0	0	0.00
53080 SUPPLIES-BUILDING & STRUCTURES	0	0	0	0	0.00
53090 SUPPLIES-EQUIPMENT & MACHINERY	0	0	0	0	0.00

FINAL BUDGET

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Village of Magdalena

	Prior Year Actual	Current Yr Amended Budget	Current Year Actual	Next Year Adopted Budget	Budget Percent Change
Fund: 101 - GENERAL FUND					
Expenditures					
Dept: 02 JUDICIAL					
53110 SUPPLIES-OFFICE SUPPLIES	69	0	0	0	0.00
53120 SUPPLIES-OTHER	62	75	0	0	-100.00
53130 SUPPLIES-SAFETY EQUIPMENT	0	0	0	0	0.00
53150 SUPPLIES-VEHICLES	0	0	0	0	0.00
53160 TELEPHONE, CELL AND INTERNET	2,997	3,026	233	0	-100.00
53170 UTILITIES-ELECTRIC AND PROPANE	0	0	0	0	0.00
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0.00
55020 REPAIR & MAINT-EQUIP & MACH	2,774	3,329	0	0	-100.00
55040 REPAIR & MAINT-OTHER	0	0	0	0	0.00
55050 REPAIR & MAINT-VEHICLES	0	0	0	0	0.00
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0.00
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0.00
57320 RENT/LEASE-VEHICLES	0	0	0	0	0.00
58170 LEGAL SERVICES	0	0	0	0	0.00
58200 OTHER PROFESSIONAL SERVICES	0	0	0	0	0.00
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0.00
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0.00
59500 FURNITURE AND FIXTURES	0	0	0	0	0.00
59600 VEHICLES	0	0	0	0	0.00
Total JUDICIAL	21,347	25,102	1,009	0	-100.00
Dept: 03 ELECTION					
52010 ADVERTISING & PROMOTION	0	0	0	0	0.00
52060 EMPLOYEE TRAINING	0	0	0	0	0.00
52070 ELECTION EXPENSES	0	0	0	0	0.00
52090 EMPLOYEE TRAVEL	0	0	0	0	0.00
52110 PRINTING AND PUBLISHING	0	0	0	0	0.00
58200 OTHER PROFESSIONAL SERVICES	0	0	0	0	0.00
Total ELECTION	0	0	0	0	0.00
Dept: 04 FINANCE & ADMINISTRATION					
50020 FULL TIME EMPLOYEE WAGES	31,791	43,469	48,972	1,639	-100.00
50030 PART TIME EMPLOYEE WAGES	0	0	0	0	0.00
50040 TEMPORARY EMPLOYEE WAGES	3,102	0	0	0	0.00
50050 OVERTIME WAGES	2,858	2,619	239	0	-100.00
51010 FICA MEDICARE	547	630	710	27	-100.00
51020 FICA REGULAR	2,340	2,695	3,036	116	-100.00
51030 GROUP HEALTHCARE INSURANCE	7,353	10,313	11,720	640	-100.00
51050 PERA RETIREMENT CONTRIBUTIONS	2,446	3,325	3,746	125	-100.00
51070 UNEMPLOYMENT COMP INSURANCE	-8	170	7	0	-100.00
51080 WORKERS COMP FEE ASSESSMENT	28	31	0	0	-100.00
51090 WORKERS COMP INSURANCE PREM	417	500	0	0	-100.00
52010 ADVERTISING & PROMOTION	149	179	0	0	-100.00
52020 BANK & CREDIT CARD FEES	2,448	2,469	0	0	-100.00
52021 TRD GRT ADMIN FEE	1,655	1,675	96	0	-100.00
52030 BOOKS, PERIODICALS & SOFTWARE	1,231	1,334	0	0	-100.00
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0.00
52050 DUES, SUBSCRIPT & MEMBERSHIPS	3,953	4,218	1,175	0	-100.00
52060 EMPLOYEE TRAINING	3,144	3,773	0	0	-100.00
52080 LIABILITY & PROPERTY INSURANCE	3,711	4,453	0	0	-100.00
52090 EMPLOYEE TRAVEL	1,544	1,852	0	0	-100.00
52100 POSTAGE AND MAIL SERVICES	237	216	0	0	-100.00
52110 PRINTING AND PUBLISHING	170	203	0	0	-100.00
53045 FEES & PERMITS	0	0	0	0	0.00
53050 FUEL-GASOLINE AND DIESEL	30	250	0	0	-100.00
53080 SUPPLIES-BUILDING & STRUCTURES	231	0	0	0	0.00
53090 SUPPLIES-EQUIPMENT & MACHINERY	0	0	0	0	0.00
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	0	0.00

8/10/2020

GENERAL

First State Bank Freedom Banking™

8/5/2020	VNDR PYMT State of New Mex ID9560005662 20200722EMSFUNDACTMagdalena EMS Fund Act Distribution FY21 L ID: NMAP0000883591	\$ 1,800.00	\$ 437,270.00
8/5/2020	Deposit <i>206-00-53130 Supplie-Safety Equip</i> <i>206-00-42503 EMS Fu. Act</i>	\$ 999.84	\$ 435,470.00
8/5/2020	Deposit	\$ 61,194.99	\$ 434,470.16
8/5/2020	CR Orig Offset: 12560 - VOM Payroll	\$ -8,350.74	\$ 373,275.17
8/4/2020	Check 35914	\$ -384.09	\$ 381,625.91
8/4/2020	Check 35898	\$ -73.75	\$ 382,010.00
8/4/2020	Check 35893	\$ -431.50	\$ 382,083.75
8/4/2020	Check 35890	\$ -639.15	\$ 382,515.25
8/4/2020	Check 35910	\$ -3,932.13	\$ 383,154.40
8/4/2020	COMB. DEP. Worldpay ID1264535957 Worldpay COMB. DEP. TERM 7980 BATCH 00000000410 ID: 596255135925	\$ 315.80	\$ 387,086.53
8/4/2020	Deposit	\$ 664.90	\$ 386,770.73
8/3/2020	Check 35912	\$ -72.98	\$ 386,105.83
8/3/2020	Check 35911	\$ -262.00	\$ 386,178.81
8/3/2020	Check 35906	\$ -2,437.00	\$ 386,440.81
8/3/2020	MERCH FEE MERCHANT SERVICE ID1841010148 ID: 394750534790	\$ -24.10	\$ 388,877.81
8/3/2020	MERCH FEE MERCHANT SERVICE ID1841010148 ID: 394750534753	\$ -24.10	\$ 388,901.91
8/3/2020	MERCH FEE MERCHANT SERVICE ID1841010148 ID: 394750534791	\$ -104.55	\$ 388,926.01
8/3/2020	CASH C&D NM FINANCE AUTH ID1850432350 ID: MAGDALENA 8-B	\$ -389.58	\$ 389,030.56
8/3/2020	CASH C&D NM FINANCE AUTH ID1850432350 ID: DW-4198	\$ -450.28	\$ 389,420.14
8/3/2020	CASH C&D NM FINANCE AUTH ID1850432350 ID: MAGDALENA 8-A	\$ -1,728.25	\$ 389,870.42
8/3/2020	Check 35907	\$ -219.85	\$ 391,598.87
8/3/2020	ACH Orig Chgs	\$ -16.12	\$ 391,818.52
8/3/2020	MERCH DEP MERCHANT SERVICE ID1841010148 ID: 394750534791	\$ 151.52	\$ 391,834.64
8/3/2020	MERCH DEP MERCHANT SERVICE ID1841010148 ID: 394750534791	\$ 247.77	\$ 391,683.12
8/3/2020	COMB. DEP. Worldpay ID1264535957 ID: 596255135925*Worldpay COMB. DEP. TERM 7980 BATCH 00000000409	\$ 762.23	\$ 391,435.35
8/3/2020	Deposit	\$ 336.00	\$ 390,673.12
8/3/2020	Deposit	\$ 362.11	\$ 390,337.12

MICHELLE LUJAN GRISHAM
GOVERNOR



DEBORAH K. ROMERO
ACTING CABINET SECRETARY

DONNIE J. QUINTANA
DIRECTOR

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
Bataan Memorial Building ♦ 407 Gallisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

August 12, 2020

The Honorable Richard Rumpf
Village of Magdalena
PO Box 145
Magdalena, NM 87825

Dear Mayor Rumpf:

The final budget for your local government entity for Fiscal Year 2020-2021, as approved by your governing body, has been examined and reviewed. The Department of Finance and Administration, Local Government Division (LGD) finds it has been developed in accordance with applicable statutes and budgeting guidelines, and sufficient resources appear to be available to cover budgeted expenditures. In addition, the *Budget Certification of Local Public Bodies* rule, 2.2.3 NMAC, requires that your entity's audit or "Agreed Upon Procedures" (per the *Tier System Reporting* rule, 2.2.2.16 NMAC) for Fiscal Year 2019 should have been submitted to the Office of the State Auditor as of this time. The LGD's information indicates that you are in compliance with this requirement. Therefore, in accordance with Section 6-6-2E NMSA 1978, the LGD certifies your entity's final Fiscal Year 2020-2021 budget.

Please take note that state statute requires all revenue sources be expended only for public purposes, and if applicable, in accordance with the Procurement Code, Chapter 13, Article 1, NMSA 1978. Use of public revenue is governed by Article 9, Section 14 of the Constitution of the State of New Mexico, commonly referred to as the anti-donation clause.

Budgets approved by the LGD are required to be made a part of the minutes of your governing body according to Section 6-6-5 NMSA 1978. In addition, Section 6-6-6 NMSA 1978 provides that the approved budget is binding on local officials and governing authorities; and any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for the excess amounts.

Due to estimated expenditures and transfers exceeding estimated revenue, your entity's General Fund cash balance is being depleted. Careful control of expenditures and attention to revenue collection efforts is recommended to avoid further depletion of reserves.

Finally, as required by Section 6-6-2H NMSA 1978, LGD is required to approve all budget increases and transfers between funds not included in the final approved budget via submission on the Local Government Budget Management System (LGBMS).

If you have questions regarding this matter, please contact Sherri Green of my staff at shirleyt.green@state.nm.us.

Sincerely,



On behalf of:

Donnie J. Quintana, Director
Local Government Division

xc: file



RESOLUTION №. 2020-17

CONFLICT OF INTEREST POLICY FOR THE BOARD OF TRUSTEES

WHEREAS, the Village of Magdalena Board of Trustees met upon notice of a duly published meeting at 6:00 P.M. on August 24, 2020 at Village Hall, 108 N. Main Street, Magdalena, New Mexico as required by law; and,

WHEREAS, Trustees are public officials under the Governmental Conduct Act, NMSA 1978, Sections 10-16-1 thru 18; and,

WHEREAS, full disclosure of real or potential conflicts of interest shall be a guiding principle for determining appropriate conduct. At all times, reasonable efforts shall be made to avoid undue influence and abuse of office by the Board of Trustees and its members; and,

WHEREAS, public officers shall conduct themselves in a manner that justifies the confidence placed in them by the people, at all times maintaining the integrity and discharging ethically the high responsibilities of public service.

NOW, THEREFORE BE IT RESOLVED:

SECTION I. TRUSTEES SHALL NOT:

- A. Directly or indirectly coerce or attempt to coerce another public officer or employee to pay, lend or contribute anything of value to a party, committee, organization, agency or person for a political purpose.
- B. Threaten to deny a promotion or pay increase to an employee who does or does not vote for certain candidates, require an employee to contribute a percentage of the employee's pay to a political fund, influence a subordinate employee to purchase a ticket to a political fundraising dinner or similar event, advise an employee to take part in political activity or similar activities.

- C. Use or allow the use of property belonging to the Village for anything other than its authorized purpose.
- D. Take an official act for the primary purpose of directly enhancing his or her financial interest or financial position.
- E. Acquire a financial interest when he or she believes or has reason to believe that the new financial interest will be directly affected by the Trustee's official act,
- F. Use or disclose confidential information acquired by virtue of his or her position with the Village for private gain.
- G. Sell, offer to sell, coerce the sale of or be a party to a transaction to sell goods, services, construction or items of tangible personal property directly or indirectly through the Trustee's family or a business in which the Trustee has a substantial interest, or to a person over whom the Trustee has regulatory authority.
- H. Receive a commission or profit from the sale or a transaction to sell goods, services, construction or items of tangible personal property to a person over whom the Trustee has regulatory authority.
- I. Accept from a person over whom the Trustee has regulatory authority an offer of employment or an offer of a contract in which the Trustee provides goods, services, construction, items of tangible personal property or other things of value to the person over whom the Trustee has regulatory authority.
- J. Knowingly accept a contribution of anything of value from a business that contracts with the Village to provide financial services involving the investment of public money or issuance of bonds for public projects.

SECTION II. TRUSTEES SHALL:

- A. Disqualify themselves from engaging in any official act directly affecting his or her financial interest, unless that interest is proportionately less than the benefit to the general public.
- B. Disclose in writing to the Village all employment they are engaged in.

SECTION III. THE BOARD OF TRUSTEES

- A. Unless the Trustee has disclosed their substantial interest through public notice and unless a contract is awarded pursuant to a competitive process, the Village shall not enter into a contract with a Trustee, with the family of the Trustee, or with a business in which the Trustee or the family of the Trustee has a substantial interest.
- B. Shall not accept a bid or proposal from a person who directly participated in the preparation of specifications, qualifications or evaluation criteria on which the specific competitive bid or proposal was based.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Board of Trustees that its members are to understand and follow the current version of the Governmental Conduct Act, NMSA 1978, Sections 10-16-1, et. seq. at all times.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a copy of this policy shall be provided to future Trustees upon their taking the oath of office.

Richard Rumpf, Mayor

Attest:

Carleen Gomez, Deputy Clerk



**VILLAGE OF MAGDALENA
ORDINANCE №. 2020-02**

IMPOSING CIVIL PENALTIES FOR FALSE SECURITY ALARMS

WHEREAS, NMSA 1978, Section 3-18-1 (1972) provides that municipalities have the power to “protect generally the property of its municipality and its inhabitants” and to “preserve peace and order”; and,

WHEREAS, NMSA 1978, Section 3-18-17 provides that municipalities have the authority to define, abate, and impose penalties upon those who create or allow a nuisance to exist; and,

WHEREAS, the Village Marshal’s Office spends excess time and resources that could otherwise be allocated to actual emergencies by responding to false security alarms.

NOW THEREFORE, BE IT ORDAINED that the Board of Trustees of the Village of Magdalena adopts the following Ordinance establishing civil penalties upon users of security alarms that produce excessive false alarms requiring emergency response.

Section 1. USER RESPONSIBILITIES

Each user of security alarms within the Village has the responsibility to keep alarms in good working order and to coordinate with the alarm provider to ensure that the alarms are working properly.

- A. When testing an alarm, the user shall contact the Marshal’s Office and inform them of the anticipated testing and to confirm that no response is required.
- B. When an alarm sounds accidentally or for no discernable reason, and the alarm user is aware of this fact, the user shall contact the Fire Department and inform them that no response is required.

Section 2. SCHEDULE OF FEES TO BE IMPOSED

- A. Upon a second false alarm that causes initiation of a response during a twelve (12) month period, the user will be assessed a fifty dollar (\$50.00) service fee by the Magdalena Marshal or his or her deputy, in writing.
- B. Upon a third false alarm that causes initiation of an emergency response during a twelve (12) month period, the user will be assessed a seventy-five dollar (\$75.00) service fee by the Magdalena Marshal or his or her deputy, in writing.
- C. Upon a fourth and subsequent false alarm that causes initiation of an emergency response during a twelve (12) month period, the user will be assessed a one hundred twenty-five dollar (\$125.00) service fee by the Magdalena Marshal or his or her deputy, in writing.

Section 3. PAYMENT and DISPOSITION OF ASSESSMENTS

- A. Fees will be payable at Village Hall within thirty (30) days of assessment.
- B. Fees will be deposited into the general fund.

Section 4. APPEAL

- A. An appeal of assessed fees must be filed in writing with the Village Clerk prior to the payment due date, or the assessment is considered final.
- B. The Mayor or his or her designee will review documentation and/or hear argument in an informal setting, and, if by a preponderance of the evidence finds that the alarm was not false, or determines that equity requires a different result, will dismiss the imposition of the fee.
- C. The Mayor will issue the decision to either uphold or dismiss the imposition of the fee, in writing, within thirty (30) days of hearing the appeal.

Section 5. SEVERABILITY

If any section, subsection, sentence, clause, word or phrase of this ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, word or phrase thereof irrespective of the fact that any one or more section, subsection, sentence, clause, word or phrase thereof be held unconstitutional or otherwise invalid.

PASSED, APPROVED, and ADOPTED this day of , 2020.

Approved:

Richard Rumpf, Mayor

Katherine Stout, General Counsel as to
legal sufficiency

Attested:

Carleen Gomez, Deputy Clerk