

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
August 16, 2023

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:14 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Chaffee & Trustee Long. Absent: Treasurer Fleming. Also in attendance Transfer Station Attendant Jeffrey Craigmyle.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Curt Chaffee with support by Richard Long to approve the agenda with the additions of C. Pavilion under Unfinished Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of 7/18/23** – Curt Chaffee with support by Judy Maike moved to approve the minutes as presented. Ayes all. Minutes approved.
6. **Public Comment (limited to 3 minutes on agenda topics)** – none
7. **Bills & Financials:**
 - A. **Treasurer’s Report** – Reconciled Bank Balances as of 7/31/23 – General Account \$1,028,901.25, Tax Account \$95,144.17.
 - B. **Bank Reconciliation 7/31/23** - \$1,015,604.43 total in the general checking account (General Fund \$572,016.54; Roads \$240,558.82; Fire -0-; Cemetery -0-; Building Dept. \$8,089.50; ARPA \$194,939.57)
 - C. **Township Bills-** Amount: \$14,001.15 (cks 12539 – 12556 & E703 – E709). Motion by Trustee Chaffee with support by Trustee Long to approve the payments. Ayes all. So moved
 - D. **Budget Review:** Reports distributed and reviewed. August is 42% of FY 23/24.
8. **Unfinished Business:**
 - A. **White Cloud/Sherman Utilities** - Tabled
 - B. **Clean-up Perimeter of Transfer Station**– Two bids had been received for clearing the brush from the north and south fences. The bids were opened/presented by the Clerk. Judy Maike made the motion to accept the lowest bid, support was offered by Richard Long. Ayes all. The bid was accepted from Christian Brothers at \$2,713.36.
 - C. **Pavilion** – Judy Maike has talked to Tony Frisbie. Clerk Chaffee will request a bid from a second contractor who may be able to get the pavilion built yet this year. Tabled.
9. **New Business:**
 - A. **Silver Property Bids** – The two bids received for the Silver property were opened/presented by Clerk Chaffee. The highest bid was accepted. Supervisor Judy Maike made the motion to appoint Clerk Pam Chaffee to sign any documents related to the sale of the property at 747 S. Silver on behalf of Everett Township. The motion was supported by Richard Long. Ayes all. So moved.
 - B. **Amended & Restated Joint Fire Board Ordinance** – Considered jointly with C. below.
 - C. **WC Area Fire Dept. Fire Protection & Merger Agreement** – Judy Maike moved to approve both the Ordinance (Item B above), and the Merger Agreement. The motion was supported by Pam Chaffee. Ayes all. So moved.

D. Formal Opposition to the State's Proposed Septic Bill - Clerk Chaffee has shared the information with all of the other Newaygo County Clerks. Formal opposition may best be discussed at the NCTOA meeting coming up on September 6th.

10. Officer's Reports

- a. **Zoning Official/Planning Co/ZBA** – Zoning Reports were included in packets. Trustee Chaffee reported that clean-up of some properties is progressing. The Planning Commission is working on allowing sawmills in the commercial & mixed use districts. Judy Maike made the motion to pay the Planning Commission Recording Secretary \$85 per meeting. Support by Richard Long. Ayes: J. Maike, R. Long, P Chaffee, C Chaffee recused. So moved.
- b. **County Commissioner** – Commissioner Maike was absent and missed.
- c. **Transfer Station** – Busy. Fall Clean-Up Day will be held on October 7th. The trees by the south drive should be removed to provide a clear vision area for traffic leaving.
- d. **Supervisor** – The Library Board will hold meetings on the third Thursday of each month at 1 pm.
- e. **Clerk** – Clerk Chaffee provided the Board with updates on the newly required 9 days of early voting, and asked for a decision on whether those days could be contracted with the County as it will be less expensive and providing election workers for 10 days is likely impossible. Judy Maike with support by Curt Chaffee moved to contract with Newaygo County to provide the 9 early days of voting. Ayes all, so moved.
- f. **Treasurer** – Absent and missed.
- g. **Trustees** – Fire Board tomorrow.

11. Public Comment – (limited to 3 minutes per person on any topic) - none.

12. Adjournment – The meeting was adjourned at 2:40 pm.

Respectfully submitted by Clerk Pam Chaffee