



Screening Agreement

In consideration of the covenants herein contained, _____
(hereinafter-called **OWNER/AGENT**) and **NorthWest Tenant Screening, LLC**, (hereinafter called **COMPANY**), agree
as follows:

OWNER/AGENT employs **COMPANY** to provide **OWNER/AGENT** with information regarding applicant(s) for the
property listed below: (for more than one property – see attached addendum)

Address _____ City _____ State _____

I - TERM: The primary term of this Screening Agreement begins on, _____, and ends on _____.

II - RENEWAL AND EXPIRATION: Upon the expiration of the primary term of this Screening Agreement, this
Screening Agreement will automatically be renewed for a like period of time.

III - TERMINATION: 30-Day Notice Not Required. This Screening Agreement will automatically renew for a like
period of time unless terminated as listed below.

Immediate Termination: COMPANY may terminate this Screening Agreement immediately for the following
reasons: **OWNER/AGENTS'S** breach of contract, or the failure or inability to follow **COMPANY'S**
interpretation of Landlord/Tenant law or any State or Federal Law that in **COMPANY'S** opinion affects
COMPANY'S ability to professionally perform it's duties in this Screening Agreement. The Screening
Agreement may be terminated immediately with mutual consent without written notice at any time.

IV - COMPENSATION OF COMPANY: OWNER/AGENT agrees to promptly pay for all services requested.
OWNER/AGENT agrees that prices may change without notice at any time.

V- COMPANY RESPONSIBILITIES: OWNER/AGENT authorizes **COMPANY** with the authority to perform all lawful
actions necessary for the accomplishment of this Screening Agreement including:

1. Screening prospective tenants using standard Rental Applications and Credit Reports. (See page 2 for
Tenant Screening Price Guidelines) * Note that all Credit Reports are the property of **NorthWest Tenant
Screening, LLC**. To protect all parties from the serious potential of Identity Theft, all credit reports are
secured at our office and can not be released to **OWNER/AGENT**. **COMPANY** may discuss Credit Reports with
OWNER/AGENT to assist **OWNER/AGENT** in understanding the information contained.

2. Making reasonable efforts to obtain prospective tenants' credit reports, criminal reports, employment
and/or rental history as requested and to report findings to **OWNER/AGENT**.

VI - OWNER/AGENT FEES AND RESPONSIBILITIES:

1. **OWNER/AGENT** certifies he/she has a legal permissible reason for the request for information.
2. **OWNER/AGENT** authorizes **COMPANY** to keep all records for six (6) years.
3. **OWNER/AGENT** agrees to provide picture identification of **OWNER/AGENT**.
4. **OWNER/AGENT** agrees to provide proof of ownership or management of rental property.

SCREENING PRICE GUIDELINE

Credit Report ONLY	\$15.00	Process Serving – Small Claims Eviction For Hire	Call for Price List
Criminal Report – Statewide	\$35.00	Criminal Report – Nationwide	\$50.00
Package – Statewide Credit & Criminal Reports	\$45.00	Package – Nationwide Credit and Criminal Report	\$60.00
Full Tenant Screening Statewide - Package	\$85.00	Full Tenant Screening Nationwide - Package	\$125.00

OWNER/AGENT Name _____

OWNER/AGENT Signature _____ Date _____

OWNER/AGENT Name _____

OWNER/AGENT Signature _____ Date _____

Address _____ City _____ State _____

Phone _____ Cell _____ Fax _____

Email (**Required**) _____

Visa ___ MC ___ Account # _____ Exp Date _____ CV _____

NorthWest Tenant Screening, LLC _____ Date _____

Office Use Only: OWNER/AGENT Picture ID _____ Tax Account # _____ State: _____

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