

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-982-5258.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
JULY 14, 2025 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the July 14, 2025 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, July 11, 2025.

Elected Officers present: Sue Griffin, Adam Janke, Tom Stracy, Tory Much, Treasurer and Lynette Gitter, Clerk

Elected Officers absent: None

Others present: John Knapp, County Sheriff's Officer Quella and Jeremiah Kosmerchock

Agenda order remains as presented unless a County Officer shows up.

Approval of June 9, 2025 Town Board Meeting minutes and June 24, 2025 Board of Review minutes

Janke made a motion, seconded by Stracy, to approve the June 9, 2025 Town Board and the June 24, 2025 Board of Review meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

Monthly Financial Report

The balances for all accounts as of June 30, 2025, are as follows: Checking - \$3,681.57; Investment Savings - \$226,662.27; Town Reserve CD's - \$149,895.57; Town ARPA Reserve CD - \$72,861.22. Total town funds - \$453,100.63. Stands as read subject to an audit with the clerk.

Update on letter sent to owner of dog attack

Treasurer Much sent a certified letter to the owner of the attacking dog and has not heard back from the owner to license the dog. Treasurer Much does not know whether the dog is neutered or spayed. That fee would be \$3. The license fee for non-neutered or spayed dogs is \$8, plus there would be a \$50 at large fee attached and any accrued interest charges for an unlicensed dog. If this goes unpaid, it will be added to his taxes. Griffin made a motion, seconded by Janke, to send a certified letter to Mr. Larsen for \$58 for an unlicensed dog. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Outagamie County Sheriff's officer report

Officer Quella reported that there is not much to report for the month for Maple Creek. There was a traffic accident on County Road D, and there has not been any noise complaints. The Board had nothing of concern to report back to the officer.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. None

Specific matters for discussion and possible action:

A. CSM of lot split for parcel #160032800, Jeremiah Kosmerchock, N5857 Cty Rd W, into two lots. Plan Commission approved.

The split conforms to Maple Creek's lot division ordinance. Griffin made a motion, seconded by Stracy, to approve the Certified Survey Map of a lot split for parcel #160032800, Jeremiah Kosmerchock, N5857 Cty Rd W, into two lots. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. The Chair and Clerk signed the CSM signature page.

B. Attendance at meeting with NL Economic Development Committee, Tuesday, July 22nd at 5:15pm
The NL Economic Development Committee have invited the Town Board to come to their meeting to discuss a possible land sale to the solar company, Avangrid, in the Northeast Industrial Park. The board, clerk and treasurer will attend.

C. Attendance at WTA County Unit meeting, Town of Ellington, Monday, July 21st 6:00pm.
After discussion, the board, clerk and treasurer will attend.

D. Attendance at Advisory Task Force Meeting, Code rewrite project, Town of Dale, Monday, July 28th 5:00pm
Chairperson Griffin will be attending this meeting.

E. Gold Cross Advisory Board meeting, Lakeside Pkwy, Waupaca, July 15th 3:30pm-4:30pm
None of the board members will be attending this meeting.

F. Clarify, via Town Road map, which roads/areas each Supervisor and Chair will cover in emergency situations
The board discussed which roads they individually would cover/inspect in the event of severe weather. After inspection, if there is anything to report to the county Emergency Management, they will contact the clerk and she will relay this info to the Chair and she will contact the County. Chairperson Griffin will have a road map color coded with this information.
Chairperson Griffin: Sasse, Roloff, Pribbernow, Kickhafer, Hoffman, Spurr to Hwy 54, Hintzke, Buboltz South of Hoffman.
Supervisor Janke: Breiting, Stilen, Schweitzer, Buboltz North of Hoffman, Volz, Affeldt, Young. Supervisor Stracy: Schwandt, Hanke, Fuerst, Mentzel, Hintz

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G. Follow-up from June meeting; Chairperson Griffin to call Attorney Sam Jack to attend one of our meetings regarding solar farm

Attorney Samuel Jack responded to Chairperson Griffin. He attached to an email a standard engagement letter and a copy of an article that he wrote concerning the solar farm issue a couple of years ago. He asked if we had a lawyer that we work with and stated that it wouldn't be a conflict of interest with Mr. Fracetto. Since this was received the night of the meeting, this discussion and information will be postponed until the August meeting.

H. Operator License for Marjorie Longsine, (Spooks on Spurr) to expire June 30 2027
The clerk reviewed her application and recommends approving.

Stracy made a motion, seconded by Janke, to approve issuing an Operator's License to Marjorie Longsine to expire June 30, 2027. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

I. Road Work:

- Schweitzer-culvert/ditch cleaning—Chairperson Griffin to get estimate

Chairperson Griffin still hasn't received any information from Bryce Mares from the County Highway Dept. She suggested that the Board and Mr. Mares go for a drive through the Town to view the roads. Weekends are not good for him, but he can do a weekday. The Chair will call him to set up a meeting on either July 29th or July 30th.

- Postponed from June meeting—Chip sealing—Northern half of Town—North of WW, Volz, Buboltz, Schweitzer (76 to D), Postel, Breiting. Eight (8) miles will cost approx. \$80,000. Contract with Outagamie County or bid it out.

This should be on next month's agenda.

- Training available for WISLR and PASER users

No one is interested in this training

- LRIP and ARIP funding in budget bill

This is just an FYI to possibly try and apply for some of the funding for our roads.

Clerk: Town Hall

- Invoice to resident for fire services on April 4th.

We received an invoice from the Village of Bear Creek for fire services for a Maple Creek resident for \$535.90. According to our ordinance, we can then send an invoice to the resident for up to \$500. The Treasurer will send out the invoice for fire services to the resident which occurred on April 4, 2025.

- Follow-up on email request for notice of public meetings, etc.

The Town's Association sent out a warning that a recent request for records from the "Sunlight Report" could possibly have a cyberattack virus attached to it. The WTA recommends not opening any attachments sent from this entity.

- Follow-up on total due for fire truck

The seven year total due for Maple Creek is \$162,240.33.

- Obtaining a .gov email address webinar

There has been a push for all local municipalities to move to Wis.gov domains and .gov email addresses. The clerk will attend the webinar.

- 6 month fire inspection at TH

A fire inspection was conducted at the town hall by Ryan Bednarowski. No violations were reported.

- Clarification on what meetings get a per diem

After a lengthy discussion about what meetings attended by the board, clerk and treasurer should get a per diem, it was decided that any additional (out of the ordinary) meetings (other than the normal monthly, budget, etc.) would be pre-approved at a board meeting, if possible.

Report of officers:

- **Cemetery**—someone ran over town road sign at new cemetery; new sign has been ordered.
- **Plan Commission**—recent meeting, handled earlier; received another lot split CSM—there will be an August meeting
- **Building Inspector**—
 - ✓ Lean-to for shed—Jacob Leeman, W9361 Young Road
- **Constable**—nothing to report
- **Raft**—none

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. John Knapp suggested that any chip sealing should be done before the crack filling is done. He also suggested that the Town Board look into contracting with Spectrum for high speed internet.

Complaints/Correspondence – No action taken

- Wisconsin Farm Bureau magazine
- Directory of Public Officials—from the County Clerk office

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Review and payment of vouchers

Vouchers for checks numbering 13036 to 13054 were submitted for review and payment. An additional payment will be made by direct debit from checking for the July Federal withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

Meeting with Attorney Samuel Jack

Spectrum for internet

Adjournment/Calendar

- July 21 – Wisconsin Town’s Assoc. County Unit meeting at Ellington Municipal Bldg., 6:00 p.m.
- July 22 – NL Economic Development Committee meeting at NL Municipal Bldg., 5:15 p.m.
- July 28 – Advisory Task Force meeting at Dale Municipal Bldg., 5:00 p.m.
- August 4 – Plan Commission meeting 6:00 p.m.
- August 11 – Town Board meeting 6:30 p.m.
- August 28 – Bear Creek Fire Department Semi-Annual meeting 7:00 p.m.

Griffin made a motion, seconded by Stracy to adjourn at 7:45 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 14th day of July 2025, and were entered in this record book by:

_____, Clerk Gitter, And were approved this 11th day of August, 2025 by:

_____, Chairperson Griffin

_____, Supervisor Janke

_____, Supervisor Stracy