

## **Minutes**

Historic Preservation Commission

Wednesday, November 16, 2016

10:00am

Town Hall – Council

Chambers

510 N. Coronado Blvd.

Clifton, AZ 85533

### **Members Present:**

Bette Antonson

Debbie Brinkley

Danette Reyes

B. Waddell Reyes

Mark Vinson

**Call to Order :** Town Manager, Ian McGaughey called the meeting to order followed by the Pledge of Allegiance. He explained that he would be Chairing this meeting since the re-organization of the newly appointed Historic Preservation Commission had not yet been decided. He further explained that the need to re-organize the Commission resulted from confusion in membership terms and expiration dates for previous members of the Commission.

### **New Business**

**Member introductions (Discussion):** Each member of the newly appointed commission provided a brief introductory statement and noted their individual interest in participating as a member of the Historic Preservation Commission.

**Town manager comments and distribution of materials (Discussion):** Mr. McGaughey provided each of the Commissioners with a copy of Town Ordinance No.01-96 which governs Historic Preservation. He reviewed various sections of the ordinance which included General Responsibilities of the Commission; Designation of Landmarks and Historic Districts and Criteria for Approval of a Certificate of Appropriateness.

**Selection of chair (Discussion/Action):** Nominations were formally accepted for Chairman of the Historic Preservation Commission. Although Debbie Brinkley was nominated for the position, she declined the nomination. In turn, Ms. Brinkley nominated Bette Antonson to serve as Chair. There being no further nominations the five member commission voted unanimously to appoint Ms. Antonson as the Chair.

Ms. Antonson expressed her thanks to the Commissioners for their vote of confidence and stated that she will look to each member of the Commission for their individual contribution of expertise to move forward in maintaining Historic Preservation for the town.

**Determination of length of terms (Discussion/Action):** Members of the Commission participated in a random drawing to determine their initial length of service as determined in the town's Historic Preservation Ordinance. Mr. McGaughey explained that the one year term would expire December 2017.

The results of the random drawing were:

1 year term: Danette Reyes and B. Waddell Reyes. Term expiring: December 2017

2 year term: Betty Antonson and Debbie Brinkley. Term expiring: December 2018

3 year term: Mark Vinson. Term expiring: December 2019

**Next meeting date and time to accommodate visit by representatives of the State Historic Preservation Office (Discussion):** Mr. McGaughey explained that he has scheduled a training session for January 18, 2017 at 2:00 p.m. He encouraged the commissioners to review the town's current ordinance and bring questions to the session.

**Adjournment:** Motion to adjourn the meeting was made by Commissioner, Danette Reyes. Second to the motion was made by Commissioner, B. Waddell Reyes. Motion carried.

Meeting adjourned at approximately 10:40 a.m.

Approved:

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Bette Antonson

Attest:

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Esperanza Castaneda, Town Clerk