



Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on June 14, 2016 and was called to order by Commission Vice Chair Russell Brixey at 1621 hours. The meeting was recorded.

The Pledge of Allegiance was led by Scott Nesbit.

Commissioners present: Paul Parker, Scott Nesbit, Richard Kummer, and Russell Brixey. A quorum was established. A motion was made to excuse Debra Crain's absence per her notification last month. **Motion: Nesbit, Second: Kummer. Motion approved unanimously.**

Others present: Fire Chief Dave Patterson, District Secretary Barbara Davis, and Robert Roth.

The public was recognized, welcomed, and invited to comment. There were no comments.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Parker, Second: Nesbit. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. There was discussion regarding the Les Schwab bill and discussion on BR 818. A motion was made to approve the Consent Agenda as presented. **Motion: Nesbit, Second: Kummer. Motion approved unanimously.** The documents were signed by the Board members.

Chief's Report: Chief Patterson reviewed his written report.

Call Volume - Chief reported call volume was 31 EMS calls and 10 fire calls last month and that we are at 171 EMS calls and 40 fire calls for the year to date. Call volume is still trending up and is about 26% over the average of the last five-year's call volume.

1. Chief for a Day - Chief commented that the presentation of Martin Mata, our Chief for a Day, and the photo slide show was before the meeting.
2. BR 818 - Spectrum is schedule to come later this month to install lights, sirens, and radios.
3. Command 800 - Spectrum will install its electronic gear when they are here for BR 818. Some of the gear is new and some will be moved from the old 800. Chief distributed samples of decals and striping for 800. There was discussion and a motion was made to approve the new decal design. **Motion: Kummer, Second: Nesbit. Motion approved unanimously.**
4. Red Card Training Field Day - scheduled for Saturday, 6/25/16, on port property. Most of the fire fighters have their online mods completed. As they have finished the online mods, Chief has issued the new wildland gear.
5. Fly-In Breakfast - reminder that it is this Saturday, 6/18/16.

Chief had nothing further to add and there were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
1. Rug and Linen Service - Davis reported that she and Chief were approached by US Linen and Uniform about providing a cost comparison with AlSCO. US Linen has the Washington State Contract for governments and a cursory comparison showed much lower rates. Davis is working with them to get a quote.
2. Blood Drive - The next drive is scheduled for Tuesday, 7/26/16, from 12:00 pm to 5:00 pm. Davis had nothing further to add and there were no questions.

Volunteer Association: No report.

Committee Reports: No report.

Unfinished Business:

1. Board Workshop Session - Discussion was put on hold until next month when Commissioner Crain would be in attendance.

There was no additional unfinished business.

New Business:

1. WFCA Seminars - Commissioner Kummer reported on the seminars he attended earlier this month in Chelan. He said Friday's seminar was on risk management and a lot of information was presented. Saturday's seminars were on retaining personnel along with the hiring/firing process and a presentation from the State Auditor's Office. He gave a brief summary of what he learned and said he would give Davis material to copy for the rest of the board. He said the WFCA Conference would be in Yakima during the last week of October this year.

There was no additional new business

Commissioner Brixey announced that the Board would go into Executive Session for 5 minutes per RCW 42.30.110(1)(f) to discuss staff salaries. Commissioner Kummer asked for additional time to discuss disciplinary procedures and possible litigation. Executive Session time was set for 20 minutes. At the end of 20 minutes, the Board requested another 5 minutes. **Executive Session from 1652 to 1717. No decisions were made.** The regular meeting resumed at 1719.

A motion was made to increase the annual salaries for Chief Patterson and District Secretary Davis by \$3,000 each effective June 16, 2016. Chief David Patterson's salary would increase from \$67,100 annually to \$70,100 annually. District Secretary Barbara Davis' salary would increase from \$53,900 annually to \$56,900 annually. **Motion: Brixey, Second: Kummer. Motion approved unanimously.**


Commissioner Brixey stated that he and Commissioner Kummer would like to have an informal investigative meeting with Chief and Davis regarding letters to Jennifer McRae. The meeting would be scheduled at a suitable time for all parties.

Announcements & Upcoming Events


Commissioner Brixey asked the Board if they had any announcements or upcoming events that had not already been mentioned. There was none.

The next Commissioner's meeting was set for Tuesday, July 12, 2016 at 1600 hours at Station 81 in Mattawa, Washington. Proposed agenda items are 1) Consent Agenda 2) Chief's Report, 3) District Secretary's Report, 4) Volunteer Association Report, 5) Committee Reports, 6) Unfinished Business, a) Work Session Workshop, 7) New Business, 8) Executive Session, and 9) Announcements & Upcoming Events.

There being no further business to come before the Board, the meeting was adjourned at 1724 hours.



Chairman



District Secretary