

# Bayshore Windmill Village Association Co-op, Inc.

Clubhouse: 603 63<sup>rd</sup> Ave West, Bradenton, FL 34207

## Board of Directors Meeting -- MINUTES

Wednesday, 18 May 2016 3pm

*Open to Shareholders only.*

1. Call to Order

The meeting was called to order at approximately 3:05PM.

2. Pledge of Allegiance

Ed Giffin led us in the pledge of allegiance.

3. Roll Call/Quorum

President	Marcella Jenkins	X
Vice President		
Assistant Treasurer	Ed Giffin	X
Treasurer	Karen Waterman	X
Secretary	Lorraine Metivier	X
Director at Large -- Infrastructure	Bob Clausen	X
Director at Large -- Architectural/Beautification	Ricky Lopez	X

Also in attendance, Stacy Brown, BWV Manager.

4. Approval to waive the reading of the Board of Director Minutes dated 28 March 2016

Ed Giffin made a motion to waive the reading of the Board of Director Minutes dated 28 March 2016

President	Marcella Jenkins	X
Vice President		
Assistant Treasurer	Ed Giffin	X
Treasurer	Karen Waterman	X
Secretary	Lorraine Metivier	X
Director at Large -- Infrastructure	Bob Clausen	X
Director at Large -- Architectural/Beautification	Ricky Lopez	X

5. Approval of the Board of Director Minutes dated 28 March 2016

Lorraine Metivier made a motion to approve the Board of Director Minutes dated 28 March 2016

President	Marcella Jenkins	X
Vice President		
Assistant Treasurer	Ed Giffin	X
Treasurer	Karen Waterman	X
Secretary	Lorraine Metivier	X

Director at Large -- Infrastructure	Bob Clausen	X
Director at Large -- Architectural/Beautification	Ricky Lopez	X

**Treasurer's Report – Karen Waterman**

**February 2016**

Monthly loss: \$1,440.  
 Year to Date Income: \$546.  
 Cash Total: \$798,636.  
 Monthly Increase in Cash: \$9,906.

**March 2016**

Monthly loss: \$8,139.  
 Year to Date Loss: \$7,593.  
 Cash Total: \$807,187.  
 Monthly Increase in Cash \$8,550.

Ed Giffin made a motion to approve the Treasurer's Report.

President	Marcella Jenkins	X
Vice President Assistant Treasurer	Ed Giffin	X
Treasurer	Karen Waterman	X
Secretary	Lorraine Metivier	X
Director at Large -- Infrastructure	Bob Clausen	X
Director at Large -- Architectural/Beautification	Ricky Lopez	X

**Infrastructure Report – Bob Clausen**

**Security Gates:** Bob provided an update on the proposed gates at Amsterdam, Holland and 63<sup>th</sup> St. A proposal from Florida Fence was handed out to the shareholders present. (Appendix 1)

Comments from county are expected on or around 03 June 2016. Stacy advised once all information is received, a packet of information will be sent to all shareholders and a vote by shareholders will be taken.

**Lift Stations:** Existing pumps at the left stations were malfunctioning and had to be replaced with our two back-up pumps. The cost to refurbish the pumps \$1,250 vs \$2,500 for new pumps.

Ed Giffin made a motion to approve the cost to refurbish the two malfunctioning pumps.

President	Marcella Jenkins	X
Vice President Assistant Treasurer	Ed Giffin	X

Treasurer	Karen Waterman	X
Secretary	Lorraine Metivier	X
Director at Large -- Infrastructure	Bob Clausen	X
Director at Large -- Architectural/Beautification	Ricky Lopez	X

### **Architectural & Park Beautification Report – Rick Lopez**

Common area next to pool has been updated with six new benches and four large flower pots.

Yellow Shrubs behind the mailboxes have been trimmed nicely.

Rick reported on a new beautification project being planned at the entrance of Amsterdam and Holland and clubhouse area. Tri-pigmy date palms will be planted at each side of the entry on Amsterdam and Holland. There will be 4 planted along Windmill at the clubhouse. The palms will be in the 8-12' range. This beautification project is expected to begin within the next few weeks and will not interfere with the gates being proposed.

### **BWV Manager's Report – Stacy Brown**

P2 is currently being rented through October. G8 renovation is complete; however, there is a water leak needing repair. J15 sold in Feb. C16 renovation complete. K13 eviction is complete, not available for resale yet. R15 has an offer to purchase. L5 has been sold at auction.

Sold units are now being listed in the monthly BWV bulletin.

Stacy is asking for used furniture for the purpose of staging homes for sale.

### **Walk-in Discussion Items**

Color chart for approved paint colors may be checked out of the office.

Lawn care service is not edging lawns properly as contracted. Rick and Stacy will follow-up.

### **Next Scheduled Meeting**

Board of Directors, Wednesday, 15 June 2016, 3PM. BWV Clubhouse

### **Adjournment**

Lorraine made a motion to adjourn this meeting. Meeting adjourned at approximately 3:50pm.

FLORIDA FENCE  
 5715 PINKNEY AVE  
 SARASOTA, FL 34233  
 PH: 941-921-4659 FAX: 941-921-9110

Appendix 1

Project Name:  
 CSI Section:  
 Estimator  
 Date:

Bayshore Windmill Gardens -  
 Entrance Improvements  
 Fencing  
 BID - AMP/MRK  
 05/17/16  
 BAY01

WORK SCOPE	Each	Linear Ft	Cost
<b>Bayshore Holland Entrance</b> Supply and Install Fence, Gates and Operators at Entrance. Includes Approximately: 6' tall black aluminum 3-rail fence (3/4" pickets) Matching 6' tall aluminum entry swing gates, ea 14' wide Commercial-grade gate operators and accessories	1 91 2 2		\$ 30,100.00
<b>Amsterdam Boulevard Entrance</b> Supply and Install Fence, Gates and Operators at Entrance. Includes Approximately: 6' tall black aluminum 3-rail fence (3/4" pickets) Matching 6' tall aluminum entry swing gates, ea 14' wide Commercial-grade gate operators and accessories	1 74 2 2		\$ 29,175.00
<b>Bayshore Boulevard Entrance</b> Supply and Install Fence, Gates and Operators at Entrance. Includes Approximately: 6' tall black aluminum 3-rail fence (3/4" pickets) Matching 6' tall aluminum entry cantilever gate, 15' opening Matching 6' tall aluminum entry roll gate, 15' opening Commercial-grade gate operators and accessories 6' tall white vinyl privacy fence Matching 6' tall x 5' wide vinyl pedestrian gate	1 6 1 1 2 69 1		\$ 29,860.00
Proposal based on information from engineering review and site visits. Subject to change as required by Manatee County Permitting. Proposal includes all labor, materials, and taxes normally associated with this trade's scope of work. Proposal does not include permits and associated fees if permits are required. Subcontractor will call " Sunshine " a minimum of 5 days prior to beginning work.			
<b>BID TOTAL</b>			\$ 89,135.00