

APPROVED MINUTES
PINE TOWNSHIP REGULAR BOARD MEETING
MONDAY, MARCH 11, 2019 AT 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Hansen, followed by the Pledge of Allegiance and prayer.

PRESENT: Edwin Hansen, Supervisor; Marla Sprague, Clerk; Lynwood Cannon, Trustee; William H. Burr, Trustee

ABSENT: Rachel Pitcher, Treasurer

STAFF PRESENT: Barbara Kaaikala, Deputy Clerk; Steve Buchholz, Zoning Administrator; Larry Allen, Planning Commission member; Becky Crawford, Road Committee Secretary

APPROVAL OF AGENDA

Cannon moved, supported by Burr, to approve the Agenda with Budget Amendment added between #19 Road Contracts and #20 Pay Bills, and notation that Check 1301 is void and checks for payments begin with Check 1302. Motion carried.

PUBLIC VOICE

Pat Carr, Lakeview District Fire Department Chief, stopped to update the Board and Township residents on happenings at the Fire Department. Carr reported that the Fire Department has 30 firemen and 2 cadets, that Bill Burr and Steve Fisk, Pine Township representatives on the Fire District Board, consistently attend every meeting, that Winfield Twp. now contracts with the Fire Department for fire protection, and that the fire truck that has been replaced, along with some other old equipment, will be sold at an online public auction on March 19, with the proceeds to be put into the truck replacement fund.

He provided Sprague with the correct mailing address (P.O. Box 90) for the Fire Department. She apologized for a \$438.50 shortage in the last payment from the Township to the Fire Department and informed Carr that she will promptly remit this balance.

APPROVAL OF MINUTES

Cannon moved, supported by Burr, to approve the February 11, 2019 Minutes with the comments in the PLANNING COMMISSION JANUARY, 2019 MEETING PAYMENT omitted. Motion carried.

TREASURER/FINANCIAL REPORTS (on file)

Hansen reported that Pitcher's absence is due to the fact that she is at the hospital with her daughter who is severely ill and undergoing surgery.

Hansen reported errors on the February, 2019 Treasurer's report that need to be corrected, as well as the need for Pitcher to sign the corrected November, 2018 and January, 2019 reports before they can be approved and filed.

ZONING ADMINISTRATOR REPORT (on file)

Buchholz's report is on file. There were two (2) special land use renewal zoning permits, and one land division application during the month of February, along with numerous calls asking questions which will likely result in several applications in the Spring. Buchholz reported having asked the Township attorney's secretary for a step-by-step procedure on handling the particular blight issue that first began in 2008, and is waiting for a response.

ROAD REPORT

Cannon reported that Township gravel roads are in terrible condition (icy/muddy), and will call Chad at the Road Commission regarding recommendations of the best way to improve these roads.

FIRE REPORT

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Covered by Fire Chief Pat Carr under PUBLIC VOICE above.

CEMETERY REPORT

There was no cemetery report this month.

OLD BUSINESS

BOARD OF REVIEW MEETINGS

Pine Township Board of Review meetings will be held at Douglass Township Hall on March 12, 2019 from 9:00 AM – 3:00 PM and on March 14, 2019 from 3:00 PM – 9:00 PM.

NEW BUSINESS

METRO-ACT AGREEMENT WITH CASAIR

Sprague moved, supported by Burr, that the Township enter into the Metro-Act Agreement requested by Casair of Stanton, Michigan. Motion carried.

TRU-GREEN REQUEST FOR BID ON FERTILIZER/WEED CONTROL FOR THE TOWNSHIP

The Board took no action on the request from Tru-Green to bid on fertilizer and weed control for the Township, as the Board has not used fertilizer and weed control in the past and has no plan to do so.

HCC PUBLIC RISK APPLICATION DECLARATION

Spague moved, supported by Burr, for the Board to sign the Application, to be returned to Berends Hendricks Stuit Insurance Company. Motion carried.

MILEAGE REIMBURSEMENT

Hansen informed the Board that the State of Michigan has increased mileage reimbursement allowance to \$.58 per mile and asked whether the Board wanted to act on this change. Burr moved, supported by Sprague, to leave mileage reimbursement at the current \$.50 per mile. Motion carried.

REMONUMENTATION

Hansen moved, supported by Cannon, to pay Tingley and Associates for remonumentation of three (3) corners in the Township at a cost of one thousand, three hundred dollars (\$1,300.00) per corner. Motion carried.

REAPPOINTMENT OF PINE TOWNSHIP REPRESENTATIVE TO TAMARACK DISTRICT LIBRARY BOARD

Hansen informed the Board that appointments of Township representatives to the Library Board are for a period of three years. Kaaikala's February 11, 2019 appointment will expire three years from that date. Diane Robson's term expired on December 14, 2018. Burr moved, supported by Cannon, to have Sprague contact Robson to ask her to continue for an additional three years (from December 14, 2018). If Robson agrees, her reappointment will be voted on at the April 8, 2019 meeting. Motion carried.

BUDGET WORKSHOP

Burr moved, supported by Sprague, to hold the Township 2019-2020 Budget Workshop on April 11, 2019 at noon. Sprague will post a notice on the Board outside the Hall at least 18 hours in advance of the workshop.

SPRING CLEANUP

Spring cleanup will be on Saturday, April 27, 2019.

2019 ROAD COMMISSION CONTRACTS

Cannon and Hansen stated that they would look at the roads first before making recommendations to the Board regarding contracts with the Road Commission for 2019.

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BUDGET AMENDMENT

Sprague moved, supported by Burr, to follow Hansen's recommendation to move eight hundred dollars (\$800.00) from 101-956 Miscellaneous to 101-255 Tax Administration Expense. Motion carried.

MONTHLY BILLS

Burr moved, supported by Cannon, to pay checks 1302 – 1337 (check 1301 being void) totaling seven thousand, seven hundred ninety-eight and 59/100 dollars (\$7,798.59), and to have Sprague contact Scott Millard to inquire whether the five dollars (\$5.00) that was shorted from his check (#1308) this month can be added to the payment he will receive for the upcoming April Planning Commission meeting. Motion carried.

ADJOURNMENT

Burr moved, supported by Cannon, to adjourn the meeting at 7:46 P.M. Motion carried.

Respectfully submitted.

Marla Sprague

Marla Sprague, Clerk