

AL SIHAH DIVAN POLICY LETTER

POLICY LETTER #5

CLUB / UNIT OF THE YEAR

DATE: February 06, 2013

This document sets forth requirements for Clubs and Units to participate in the Unit/Club of the year award.

The purpose of this directive is to give each Unit/Club and equal opportunity to be selected as Unit/Club of the year regardless of their size or monetary contributions.

The listed temple functions/activities will be on a point system and depending on the percentage of Unit/Club members participating will determine the Unit/Club points for that function or activity.

This program will be strictly on the honor system. Each Unit/Club will be responsible for keeping records of all functions or activities they participate in. Each Unit/Club desiring to participate in the Unit/Club of the year program will be required to submit required data to the Potentate no later than November 1st of the year to be considered in the competition. This information will be submitted on U/C form 01-01.

The percentage of the Unit/Club participation will determine the points awarded. Example: A Unit/Club with 10 members would get 100 points if all ten members purchased gate cards. If only four of them purchased gate cards they would only get 40 points.

Units/Clubs may earn additional points by conducting Hospital Crusades of their own. This will still employ the percentage rule in determining points earned.

The ultimate decision of the Unit/Club of the year award will remain the Potentate's decision, however this will give him an overview of what each Unit/Club is doing for the Shrine.

POINTS

FUNCTION / ACTIVITY

-
- | | |
|------------|---|
| 100 | Club / Unit training session. At least 2 members (officers) must be present to receive 100 points. If only 1 member is present only 50 points can be claimed. This training is provided to help new Club / Unit officers plan the year effectively. |
| 100 | Attendance at Shrine Meetings |
| 100 | Ceremonials |
| 100 | Children's Fishing Rodeo |
| 100 | Gate cards |
| 100 | Blue Lodge visits as a group, other than your own lodge. |
| 100 | Hospital Crusade (Units/Clubs unable to attend the temple crusades may conduct their own hospital crusade to earn points.) Percentage rules will apply. |
| 100 | Messenger donations (not how much is donated by how many members participate. Donation amounts may be used in overall evaluation.) |
| 100 | Parades |
| 100 | Work days at the Shrine or Shrine Park |

CLUB / UNIT OF THE YEAR PERFORMANCE REPORT

NAME OF CLUB / UNIT: _____

NUMBER OF MEMBERS: _____

ACTIVITY	POINTS
1. Unit/Clubs training session	_____
2. Attendance at Shrine Meetings	_____
3. Ceremonials	_____
4. Children's Fishing Rodeo	_____
5. Gate Cards	_____
6. Blue Lodge visit as a group	_____
7. Hospital Crusade	_____
8. Messenger	_____
9. Parades	_____
10. Work days at Shrine or Shrine Park	_____
TOTAL POINTS FOR THE YEAR	_____

NOTE: This form must be filed with the Potentate no later than November 1st to be considered in the competition.

This document has been reviewed by the Divan and found to be in legal form and properly documented.

Potentate _____

Chief Rabban _____

Assistant Rabban _____

High Priest & Prophet _____

Oriental Guide _____

Treasurer _____

Recorder _____