



# FOOD VENDOR APPLICATION

August 29, 2020 - 11:00a.m. to 7:00p.m.

LORETTO PARK, 237 Camino Del Pueblo, Bernalillo, NM

Deadline for all Applications is JULY 31, 2020. Vendors will be notified by email/phone of acceptance by August 5, 2020.

## APPLICATION DEADLINE: JULY 31st, 2020

Name of Business: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Sales Tax Number: \_\_\_\_\_

Business License Number: \_\_\_\_\_

If you have any special arrangements, please contact  
**Mike Kloeppe** at 505-771-7133 or mkloeppe@townofbernalillo.org  
**Maria Monclova** at 505-771-7114 or mmonclova@townofbernalillo.org

- 10' x 10' Tented Food Vendor Space: \$100.00
- 10' x 15' Tented Food Vendor Space: \$150.00
- 10' x 20' Tented Food Vendor Space: \$200.00

If space over 10' x 20' is needed, additional space can be purchased at \$100 for each 10 foot increment.

**FOOD TRUCKS MUST FIT IN SPACE PURCHASED**

### AMOUNT ENCLOSED

10' x 10' \_ \$100.00

10' x 15' \_ \$150.00

10' x 20' \_ \$200.00

Add space \_\_\_\_\_ \$ \_\_\_\_\_

after 20': (10' increments) (+\$100 per increment)

Cleaning deposit Refundable — \$200.00 (Separate check)

**Total: \$ \_\_\_\_\_**

Electricity:  Yes  No

Water Hook Up:  Yes  No

Food vendors choosing to sell water must sell a 16.9oz bottle of water for no more than \$1.00.

Check here if you will be offering water.

Make checks payable to **Town of Bernalillo** mail with completed application to **Mountain West Brew Fest Bernalillo P.O. Box 638 Bernalillo, NM 87004**

Signature \_\_\_\_\_

Date \_\_\_\_\_

## INSTRUCTIONS

- ✓ Please submit a menu with prices. 16.9 oz. water may be sold for \$1.00 **ONLY**.
- ✓ All vendors must report Gross Receipts to **Bernalillo Location Code 29-120** on their New Mexico Tax Return. Failure to do so will result in exclusion from future festivals.
- ✓ The completed application must include a Certificate of Insurance in the amount of \$1,000,000.00 naming the Town of Bernalillo as additionally insured.
- ✓ Vendors must contact the New Mexico Environment Department Office (505) 827-2855 in Rio Rancho to obtain a State permit for sales of food and/or beverages. Application must include a copy of the applicants food service permit from the Environment Department or a copy of the completed application.
- ✓ **Gas/propane inspections will be done by 10:00 AM. You MUST be set up before 10:00 AM.**
- ✓ Load-in: Friday, August 28th beginning at 12:00 noon or Saturday August 29th beginning at 7:00 AM. All vehicles must be off grounds by 10:30 AM!
- ✓ Load-out: **AFTER** the festival grounds have been cleared of all paid attendees by the Bernalillo Police Department.

## NO EXCEPTIONS

### Your Fee Includes:

- 2 Vendor Parking Passes
- 2 Vendor Entry Passes
- Vendor mention in advertising (print/radio/social media/web)
- Vendor listing on festival website (with link if applicable)