

Clerk: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Cheltenham, GL54 5UG
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MINUTES:

of the Parish Council Meeting held in the Village Hall, Naunton, on Monday 20 January 2020 at 8.00 pm.

PRESENT:

Parish Councillors: Beverley Chance, Peter Bell, David Pickup, Keith Russell.

IN ATTENDANCE:

Maxi Freeman, Clerk

- 1) **Call to order.** The Chairman called the meeting to order at 8.00 p.m.
 - 2) **Apologies for absence.** Received from Cllr Hanks in advance.
 - 3) **Receive Declarations of Interest on items on the Agenda. (Localism Act 2011).** None.
 - 4) **Approval of minutes of the meeting held on 18 November 2019.** The draft minutes were approved and signed by the Chairman as a true record. **Action: Clerk to post to website.**
 - 5) **To hear representations from the public regarding items on the Agenda.** None.
 - 6) **Matters Arising/Clerk's Report** The Clerk's report was noted. Clerk reminded councillors that illegal or dangerous parking should be reported to the police. **Action: Cllr Chance to create a map showing riparian owners.**
 - 7) **Planning applications**
 Ongoing applications and permissions were noted.
19/03261/FUL Church Farm barn. Cllr Chance informed the meeting that Highways now recommended 'permit' provided access to the development complied with the terms of their report. Naunton councillors agreed that the revised plan was still not suitable and that creating storage space on a new mezzanine level by including a spiral staircase reduced the living space even further. **Action: Clerk to post comments to planning portal and to monitor for the committee's decision.**
19/04599/FUL Summerhill Farm. Construction of new 12 horse barn. Council agreed it had 'No objections'. This plan changes the 16 boxes for which there was already permission, to a 12 box American barn of the same footprint. **Action: Clerk to post 'No Objections'.**
- Quarry Stakeholder meeting**
 Cllr Russell can no longer attend. Cllr Chance will attend. The meeting is scheduled for 6 p.m. at Toddington Village Hall on 29th January 2020. **Action: Clerk to inform organisers.**
- 8) **Assets and risk assessment.** To receive reports on council assets and decide on any action/amendments required.

Recreation field	Cllr Bell reported from the meeting of the NRMGC held on 2 January regarding funding for the maintenance of the recreation field. The shortfall in maintenance funds is estimated at £800-1000 p.a. The meeting decided that regular users should help fund the difference with annual payments. Together with introducing payment by villagers wishing to use the field (previously free), this should provide adequate funds. NRMGC had provided a new set of charges for use of the field. Use of the pavilion will continue to be handled by NCC and payments for use of the pitch for cricket remains with NCC. The new arrangements will apply to all bookings after April 1 2020. Councillors approved the new levels of charges and the new arrangements. Clerk provided Cllr Bell with NPC account details for electronic payments from field users. Cllrs
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	agreed to the new arrangements, which will be reviewed annually. Action: Clerk to maintain separate records of all transactions relevant to the recreation field (income and outgoings) for public examination, including issuing receipts for monies received. Clerk to order more dog waste bags for the recreation field . Cllrs agreed that the amount of dog waste left across the whole village was excessive.
Benches	The concrete plinth for the Commemorative Bench is still outstanding.
Play area	Cllr Hanks will report at the next meeting.
Flood Monitoring	Cllr Russell reported that the system was working well.
Village Hall	Action: Cllr Chance to contact the hall to arrange heating.
Highways	Action: Clerk to continue to chase re: gullies etc as per report.
Phone box	Action: Cllr Bell to paint gold crown on the box

9) **Finances**

9.1 Reconciliation. Councillors noted balances and the reconciliation, which the Chairman signed. Cllrs requested that the clerk include a running total of PWLB payments in the finances section of the agenda. **Action: Clerk to include in future.**

9.2 To approve payments and note receipts

763	PKF Littlejohn	External audit 2018/19	LG 1972 s.111	£360.00
764	Peter Bell	Decoration of phone box	LG(FP)A 1963 s.5	£33.55
765	Peter Bell	Parts for no parking sign	RTRA 1984 s.72	£28.27
766	M Freeman	Paper and pens £19.97 Clerk's salary November/December £194.81 x 2 = £389.62	LGA 1972 S.111 LGA 1972 s.112 (2)	£409.59

9.3 Standing orders. Councillors signed the standing orders for St Andrew's Church and PATA. GoDaddy will continue to be paid by the Clerk and reclaimed as expenses.

9.4 Funding maintenance of the recreation ground. This item was covered in Pt 8 above.

10) Appointment of internal auditor for 2019/20. Councillors resolved to appoint GAPTC internal auditor at a cost of £165. + expenses. **Action: Clerk to inform GAPTC.**

11) Any other business. None.

The Chairman concluded the meeting at 9.30 p.m. and thanked everyone for their attendance.

The next Parish Council meeting will be held on 16 March 2020.

Signed  Date: 16 March 2020

Beverley Chance, Chairman