



TERMS OF USE

1.0 REFUND, TRANSFER AND CREDIT POLICY Once you sign up for a course you are not entitled to any refund. There will be no transfers of tuition and there will be no credit of tuition paid for any classes not taken. Transfers and refunds requested will not be considered and there is no exception to this policy.

2.0 DEADLINE TO COMPLETE THE COURSE 2.1 Students who register and pay full tuition for a course are able to register on the next class available within a week after first registration date. 2.2 If you are unable to complete your course within your deadline, you may request an "Extension of Training", if certain conditions are met. Please read our "Extension of Training Policy" below for details.

3.0 EXTENSION OF TRAINING POLICY We provide many services to our students, however an "Extension of Training" is an accommodation to allow our students to continue with their training under MIA conditions. An "Extension of Training" is a one-time approval that requires additional administrative procedures; and as such, approvals will be granted only if the following conditions are met:

3.1 A written request must be submitted via e-mail or fax, to the attention of medicalinterpretingassoc@gmail.com, att: JR Martin, 3.2 An "Extension of Training" request must be submitted while you are a current student enrolled in the course you are requesting an extension for. **NO EXCEPTIONS.** 3.3 An "Extension of Training" may be purchased directly from the website for \$60 (nonrefundable) and will allow you an additional class session of 8 hours to complete the course you are enrolled in. However, this does not mean that you will receive additional class sessions, you will continue your course with the number of sessions left at the time the extension is requested. The extension always begins the day your original enrollment expires. 3.4. You may only purchase one "Extension of Training" per course and if you fail to complete your course within your extension expiration date you must re-purchase the course at full price. 3.5 This Extension of Training is not applicable to. Extensions of Training are a privilege, not a right; as such our policies and equivalents are subject to change with or without notice as the organization deems necessary. You agree to provide truthful information when requested, and you certify that you are at least the required age of 18.

4.0 COPYRIGHT INFRINGEMENT All the material included in the program and on this website is copyrighted. You may not copy, by using any means, any of the material, be it in written form and/or digital matter included in this website.

5.0 PROPRIETARY INFORMATION Student has been informed and understands that any and all written and audio materials provided by the program to the student as part of the training package, are proprietary information that may not be reproduced in any manner or form. Any disregard for this policy is punishable to the extent permitted by law and will warrant immediate rescindment of this Agreement.

6.0 INTELLECTUAL PROPERTY this is to confirm that Company's name, proprietary look and feel, trade secrets, Protected Materials, and other confidential and intellectual property may never be used by Student unless specifically licensed by Company. Student agrees to not reproduce or copy in any fashion any Protected Material and agrees not to use the name and logo of the Company for promotional, advertisement, or reference purposes in any written or presentations. Student agrees not to mention or use the Company's name or logo or Protected Materials in any catalog, brochure, flyer, announcement, newsletter, bulletin, news flash, or any printed or published matter.

7.0 CONFIDENTIALITY This agreement governs all Materials which Company has disclosed, produced, exchanged, or submitted to Student in connection with this Agreement, or any Material which has been printed, distributed and/or released during any lecture, seminar or class, and includes but is not limited to any and all manuals, workbooks, audio tapes, videotapes, CD's, digital lectures, handouts, sight translation documents, mock exams, copies of transcripts, Tests, and manuals or any material which has come into possession of Student from the Company, but does not constitute any agreement to produce any particular Materials

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