



# Retirement – Years of Service Cheque Application

The UBC Employees Society No 116 offers our retiring members in good standing, a retirement gift. This gift is calculated at \$15.00 per year of service. This may be requested by a society member, steward, colleague or the member themselves.

## APPLICANT DETAILS

Name of Retiree: \_\_\_\_\_

Department / Unit: \_\_\_\_\_ Employee ID: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date Required: \_\_\_\_\_ dd-mmm-yyyy

Requested by: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### Confirmed

Hire Date: \_\_\_\_\_

Retirement Date: \_\_\_\_\_

Years of Service: \_\_\_\_\_

Cheque Total: \_\_\_\_\_

### How should this be gifted?

Pick up Cheque by Steward

Pick up Cheque by Colleague

Mail out to home address

Other: \_\_\_\_\_

## Society Use

Cheque Number: \_\_\_\_\_

Picked up – Initial & Date: \_\_\_\_\_

Date on Cheque: \_\_\_\_\_

Amount of Cheque: \$ \_\_\_\_\_

Mailed out – Initial & Date: \_\_\_\_\_

Email or drop off your application to: UBC Employee's Society No. 116, c/o CUPE Local 116  
#206-2389 Health Sciences Mall, Vancouver BC, V6T 1Z3