

Summer Village of Silver Sands  
Organizational Meeting  
Friday, July 29, 2016 at Fallis Hall at 10:33 a.m.

	<b>PRESENT</b>	<p>Councillors: Rob Kirk, Bernie Poulin, Maureen Mazerolle</p> <p>Administration: CAO, Wendy Wildman Assistant CAO, Heather Luhtala</p> <p>Public at Large: 1</p>
1.	<b>CALL TO ORDER:</b>	Chief Administrative Officer (CAO), Wendy Wildman, called the meeting to order at 10:33 a.m.
2.	<b>NOMINATIONS</b>	<p>CAO Wildman called for nominations for Mayor.</p> <p>Councillor Mazerolle nominated Bernie Poulin.</p> <p>CAO Wildman called for nominations a second time.</p> <p>CAO Wildman called for nominations a third time.</p> <p><b>MOVED</b> by Councillor Kirk that nominations cease. <span style="float: right;"><b>CARRIED</b></span></p> <p>Bernie Poulin was declared Mayor and CAO Wildman administered the Oath of Office for Mayor.</p> <p>Bernie Poulin assumed the Chair.</p> <p>Mayor Poulin called for nominations for Deputy Mayor.</p> <p>Councillor Mazerolle nominated Rob Kirk.</p> <p>Mayor Poulin called for nominations a second time.</p> <p>Mayor Poulin called for nominations a third time.</p> <p><b>MOVED</b> by Councillor Mazerolle that nominations cease. <span style="float: right;"><b>CARRIED</b></span></p> <p>Rob Kirk was declared as Deputy Mayor and CAO Wildman administered the Oath of Office for Deputy Mayor.</p>

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<p><b>3.</b></p>	<p><b>COMMITTEE APPOINTMENTS</b> 173-16 (Committee Appointments)</p>	<p><b>MOVED</b> by Deputy Mayor Kirk that the following committee appointments be approved:</p> <ul style="list-style-type: none"><li>a) Emergency Management/Disaster Services (Rob Kirk – Representative) (Bernie Poulin - Alternate)</li> <li>b) Darwell Wastewater Lagoon Commission (Rob Kirk – Representative) (Bernie Poulin - Alternate)</li> <li>c) Highway 43 East Waste Commission (Bernie Poulin– Representative) (Rob Kirk - Alternate)</li> <li>d) Assessment Review Board (as per Capital Region Assessment Services Commission approved motion for panelists)</li> <li>e) Lake Isle Aquatic Management Society (volunteer group including resident, Larry McGillis) (Rob Kirk – Representative) (Bernie Poulin - Alternate)</li> <li>f) Summer Villages of Lac Ste. Anne County East (all of Council to attend) (Bernie Poulin – Representative) (Rob Kirk - Alternate)</li> <li>g) Capital Region Assessment Services Commission (Rob Kirk – Representative) (Bernie Poulin - Alternate)</li> <li>h) Region 2B Family &amp; Community Support Services/Recreation Board (Maureen Mazerolle – Representative) (Rob Kirk - Alternate)</li> <li>i) Yellowhead Regional Library (Maureen Mazerolle – Representative) (Bernie Poulin - Alternate)</li> <li>j) Local Library (Darwell) (Maureen Mazerolle – Representative) (Bernie Poulin - Alternate)</li></ul>
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		<p>k) Joint Subdivision and Development Appeal Board (Rob Kirk – Representative) (Bernie Poulin - Alternate)</p> <p>l) Fallis Community Association (Maureen Mazerolle – Representative) (Bernie Poulin - Alternate)</p> <p>m) LILSA (Bernie Poulin – Representative) (Rob Kirk - Alternate)</p> <p>n) Regional Emergency Services (Bernie Poulin – Representative) (Maureen Mazerolle - Alternate)</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>4.</b></p>	<p><b>FINANCIAL CONFIRMATION</b> 174-16 (Signing Authorities)</p>	<p><b>MOVED</b> by Councillor Mazerolle that the following financial information be confirmed:</p> <p>a) Signing Authority all of the Council and CAO and Asst. CAO</p> <ul style="list-style-type: none"> <li>• Two signatures are required</li> <li>• One signature to be any member of Council (Bernie Poulin, Rob Kirk, Maureen Mazerolle)</li> <li>• One signature to be the CAO, Wendy Wildman or the Asst. CAO, Heather Luhtala</li> </ul> <p>b) Banking Authority – CIBC</p> <p>c) Council Remuneration Policy – Policy I-001</p> <p>d) Expense Reimbursement Policy – Policy II-001</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>5.</b></p>	<p><b>CONFIRMATION OF ITEMS 5 THROUGH 14</b> 175-16</p>	<p><b>MOVED</b> by Deputy Mayor Kirk that the following items 5 through 14 be confirmed as follows:</p> <p><b>5.     <u>CHIEF ADMINISTRATIVE OFFICER</u></b></p> <p style="padding-left: 40px;">Wildwillow Enterprises Inc. – Wendy Wildman</p>

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		<p>6. <b><u>AUDITOR</u></b></p> <p>Auditor Appointment – Seniuk &amp; Company</p> <p>7. <b><u>SOLICITOR</u></b></p> <p>Patriot Law Group Onoway</p> <p>8. <b><u>ASSESSOR</u></b></p> <p>Capital Region Assessment Services Commission – Tanmar Consulting</p> <p>9. <b><u>DEVELOPMENT AUTHORITY</u></b></p> <p>Tony Sonnleitner - Development Officer</p> <p>10. <b><u>PLANNING AUTHORITY</u></b></p> <p>Municipal Planning Services Ltd.</p> <p>11. <b><u>SUBDIVISION &amp; DEVELOPMENT APPEAL BOARD</u></b></p> <p>As per agreement</p> <p>12. <b><u>MUNICIPAL PLANNING COMMISSION</u></b></p> <p>All of Council</p> <p>13. <b><u>FOIP COORDINATOR</u></b></p> <p>Val Chay – Wildwillow Enterprises Inc.</p> <p>14. <b><u>COMMUNITY PEACE OFFICER</u></b></p> <p>Town of Mayerthorpe Community Peace Officer Services Agreement – (Dwight Dawn)</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>15. <b><u>MEETING DATE/TIME</u></b></p> <p><b>MOVED</b> by Councillor Mazerolle that regular Council meetings be held on the last Friday of each month at the Fallis Hall commencing at 9:00 a.m., that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the website.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	176-15 (MEETING DATE AND TIME)	

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6.	<b>ADJOURNMENT</b>	Mayor Poulin declared the meeting adjourned at 10:36 a.m.

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Mayor

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Municipal Administrator