

**SUMMERSET CITY COMMISSION
REGULAR MEETING
ZOOM MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY July 15, 2021, 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, Butler, McCoy were present. The City Attorney, City Administrator, and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Motion by Hirsch, second by Butler to approve the agenda for the Regular Meeting of the Summerset City Commission for July 15, 2021. Motion carried.

Motion by McCoy, second by Kitzmiller to approve the July 01, 2021, minutes as present or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by Hirsch to approve the claims and hand checks in the amount of \$153,306.82 from July 01, 2021, through July 14, 2021 as presented or amended. Motion carried.

Ballistic Defense	AR 15 Armorer Course	\$375.00
BH Water Users District	Monthly Usage	\$32.00
C Haveman Business Service	Reconcile Chase, Budget	\$1,406.25
Cardmember Services	Monthly Credit Card Charges	\$10,322.56
CBH CO-OP	Govt Fuel	\$3,218.60
City of RC	Solid Waste Disposal	\$4,068.64
Demersseman Jensen	Legal Services	\$5,870.00
Diamond D Water	Monthly Usage SV	\$34.00
Excel Truck	Repair Garbage Truck	\$2,072.10
Golden West Industrial Supply	Managed Services	\$2,772.00
Greenapsis	Janitorial	\$320.00
Hach Company	WWTP Supplies	\$770.00
Hawkins Inc.	Aqua Hawk	\$464.00
HDR Engineering Inc	Engineering	\$5,864.50
Hermanson Egge Engineering	13 Building Inspections	\$1,365.00
IBM	IBM Cloud Marketplace	\$24.00
Midcontinent	WWTP phone	\$199.68
Midcontinent testing Labs	WWTP Testing	\$331.00
Powels & Sons	Surety for SV Development	\$70,000.00
RC Journal	Commission Minutes	\$135.95
Sander Sanitation	Roll Offs	\$450.00
SD Public Assurance Alliance	2021 Renewal	\$39,313.31
Unique Signs	Yardwaste Signs	\$1,070.82

USPS	Postage	\$1000.00
USA Bluebook	WWTP Supplies	\$863.35
SD State Treasurer	Sales Tax-Monthly	\$964.06

DESIGNATE FLOODPLAIN ADMINISTRATOR

Motion by McCoy, second by Butler to open discussion. Motion carried.

Motion by Butler, second by Hirsch to designate Michael Kitzmiller as Floodplain Administrator. Motion carried.

FINANCE OFFICER REPORT

Finance Officer gave an overview on the city’s bank account & financials.

SET DATES FOR BUDGET HEARINGS

Motion by Kitzmiller, second by Butler to set budget hearing dates to August 16th, 17th, and 18th at 6 p.m. Motion carried.

PLANNING AND ZONING CODE OF CONDUCT

Motion by McCoy, second by Kitzmiller to approve the recommendation of Code of Conduct from the Planning and Zoning board. Motion carried.

PAYROLL CHANGES

Motion by Hirsch, second by McCoy to approve Brandy Palmer’s \$1.00/hr. raise. Motion carried.

Motion by Kitzmiller, second by Hirsch to approve Rich Nasser’s \$1.00/hr. raise. Motion carried.

Motion by Butler, second by McCoy to approve Josh Buntain’s \$1.00/hr. raise. Motion carried.

SET DATE FOR PUBLIC BID OPENING ON ROLL-OFF TRUCK

Motion by Hirsch, second by Kitzmiller to open discussion for public bid opening. Motion carried.

Motion by Kitzmiller, second by Butler to approve August 5th, 2021, to open public bid. Motion carried.

VARIANCE ON LOTS 4A,4B,4C OF RED ARROW SUBDIVISION

Motion by Hirsch, second by Butler to approve variance for the preliminary minor plat for Red Arrow Subdivision. Motion carried.

APPROVAL OF PRELIMINARY MINOR PLAT/RESOLUTION

Motion by Butler, second by Kitzmiller to approve Lots 4A, 4B,4C of Red Arrow Subdivision. Motion carried.

CITIZENS INPUT

No input

ITEMS FROM CITY ATTORNEY

Motion by Kitzmiller, second by Hirsch to enter Executive Session per SDCL 1-25-2 for discussing legal, economic development and personnel issues at 6:40 p.m. Motion carried.

Motion by Hirsch, second by McCoy to exit executive session at 7:16 p.m. Motion carried.

ADJOURNMENT

Motion for adjournment at 7:17 p.m. by Butler, second Kitzmiller. Motion carried.

(SEAL)
ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

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