

## WEF Meeting Minutes January 20<sup>th</sup>, 2015

The meeting was called to order at 7:10. Co-Presidents, Jen Theriault and Colleen Guida welcomed members.

**Secretary's Report:** (EH) minutes from November, 2014 meeting were unanimously approved.

**Treasurer's Report:** (ML) CG reported for MG, \$2,000 was received from Run For all Ages. \$1,388 was received from STARS. Treasurers report was unanimously approved.

**Welcome New Members:** (CG, JT) Courtney Berinato joined us, she has children at Dolbeare and Galvin. Amy Welch also joined us, both will be included on email distribution list.

**Rebranding/Logo:** Jen and Colleen showed samples of new WEF logos for our team to consider. There were many choices and a decision was made to send out a survey monkey to all members for their input on which design we use.

**PR:** (CB) Wakefield Daily Item has been publishing updates in a timely manner. Chocolate Rose announcement has been submitted.

**Website:** (JH, FH) WHS have attended meeting and are assisting with our website.

**Facebook:** Kathy Skobe continues to update our Facebook page. And we are now Twitter!

**Grant Review Process:** follow up on Grants....JT and CG passed around a draft of a survey that will be sent to all grant recipients to ask about how grant money was used, impact, success, etc.... Question came up about the follow up to grant recipients who will not receive grant in repeated years... will superintendent be sending letter regarding these repeated requests or will WEF?

**Run for All Ages:** (MJ/ VY) RFAA organizer, Jan Holmquist was unable to attend tonight's meeting for photo. Plan to take "big check" photo at their March meeting with Mary and Violetta plan to attend.

**Somerville Road Runners:** JE/MJ Still trying to schedule "big check" photo. There was a question about change in leadership/ race directors for next year.

**TriCity Race Series:** (ER) No updates at this time, Mary Jennings will follow up with Dave Polcari to discuss ways that WEF can assist with the May race.

**JOY Yoga fundraiser proposal:** (ER) Joy Yoga fundraiser to take place Feb 1-Feb 15. Will promote it with press release and through school newsletters asap.

**Calendar:** (JT) looking for new volunteers for Calendar fundraiser. New WEF member, Courtney Berinato volunteered to assist with project.

**STARS:** \$1,388 from STARS. Discussed new creative ways we can recognize teachers who received STARS... suggestion was made to put the names of STARS recipients in the newspaper.

**Chocolate Roses:** (SW) selling chocolate roses in February. More volunteers needed, a volunteer sign up sheet was sent around and people signed up the help out. Delivery begins on February 2<sup>nd</sup>.

**Celebration of Learning:** (SW) Confirmed 4/16/15 as date for COL, probably from 7-9. A working group meeting was scheduled for Feb 7<sup>th</sup> at Brothers Restaurant.

**Other Business:** (CG, JT) plan to invite Dr. Zrike and/or Kim Smith to future WEF meeting.

**Attendance:**

Elizabeth Russell  
Courtney Berinato  
Violetta Yu  
Janet Elwell  
Linda McManama  
Mary Jennings  
Sue Worden  
Beth Hendiks  
Gayle Wettach  
Ann Herzog  
Erin Colliton  
Fran Harrington  
Kim Margolis  
Jean Hamilton  
Colleen Guida  
Jen Theriault  
Chris Boulter  
Christine Wilson  
Kathy Skobe  
Amy Welch